

**Village of Downers Grove
Human Service Commission**

Village Hall
801 Burlington Avenue
October 25, 2022
Meeting Minutes

Chair Aycock called the meeting to order at 7:08 pm and asked for a roll call.

Members Present

Chair Aycock
Member Nicholson
Member Skerjan
Member Loftus

Members Absent

Member Drabik
Member Silvester

Chair Aycock declared that a quorum was present.

Chair Aycock asked for a motion to approve the minutes of the September 27, 2022 meeting. Motion to approve the minutes by Nicholson, seconded by Skerjan. Motion carried unanimously by voice vote.

Chair Aycock called on staff to provide an overview of the Village's Social Services Referral Program, September Monthly Highlights. Ms. Lippe summarized the performance data included in the staff report. Of the seven that did not accept, three noted that they were not pursuing the services at this time and four did not respond to the Village's request for an update.

Member Loftus asked what category food insecurities fall within. Ms. Lippe noted that it is included in the nutrition category.

Member Skerjan asked about the non-resident category. Ms. Lippe explained that non-residents sometimes call for assistance. She refers them to their home municipality and other relevant agencies. Chair Aycock noted that it was another successful month.

Chair Aycock called on staff to present the revised draft Social Services Gap Analysis report. Manager Fieldman said that the Village Council considered the Social Services Gap Analysis Report at their October 18, 2022. The Council was pleased with the report and thanked the Human Service Commission for their efforts in preparing the report and supporting the social services referral program.

Based on the Council discussion at the meeting, the following changes were made to the report:

- The recommendation regarding the operation of information booths was changed to reflect that the Village should consider operating information booths at community events and that staff and volunteer members of the HSC should operate the booths.
- The recommendation to refer the senior transportation availability gap to the Transportation and Parking Commission was deleted.
- The recommendation that the Village should explore partnering with rideshare companies to develop a senior subsidy program was deleted. The recommendation regarding partnering with the County and Townships was amended to encourage these entities to develop senior subsidy programs with rideshare companies.
- The recommendation to obtain feedback from current users of the taxi subsidy program was amended to also state that the Village should engage with senior residents on this topic.

Manager Fieldman said the amended report will be placed on a Village Council meeting agenda in November. It is anticipated that the Village Council will accept the report. The next step will be the development of a work plan to implement the recommendations of the report. Staff will prepare a draft work plan for Human Service Commission consideration at the November meeting.

Chair Aycock questioned the HSC about their availability of a meeting on the Tuesday of Thanksgiving week. Staff will send an email to check availability. If a quorum is not likely, staff will look for another date in November.

Chair Aycock asked for Public Comment. There were no public comments.

Motion to adjourn by Skerjan , second by Loftus . Voice vote unanimous. The meeting adjourned at 7:20pm.