

DOWNERS GROVE FIRE DEPARTMENT

FOREIGN FIRE (2%) TAX BOARD

MEETING MINUTES

Meeting Date: 21 November 2013

Meeting Time: 0730 hrs.

Meeting Location: Fire Station #2 (5420 Main St., Downers Grove, IL)

CALL TO ORDER: @ 0750 hrs.

ROLL CALL - Present: Chief Jackson, Lt. Pajak, Lt. Mowery, PM Conway, PM Meister,
PM S. Markowski, PM Jagger

Absent: None

Guest(s): Marsha Giesler, PM Triplett, PM Bonsonto

LAST MEETING MINUTES: Motion to approve by Chief Jackson, 2nd by PM Jagger.

TREASURER REPORT: Checking account added \$79,487.93 for the yearly fund deposit from the county. Totals are as noted:

- a. General Fund: \$229,423.86
- b. Widows Fund: \$25,041.77 (plus total of \$25,000 C.D.)

Motion to approve the treasurer report by PM S. Markowski, 2nd by Chief Jackson.

OLD BUSINESS: Marsha Giesler presented the interactive training program that was purchased for the public education division. Training will be able to use this also, and all were given a short tutorial on the system. All thanked Marsha for her work on utilizing the grant that was issued and supplementing this with Foreign Fire Tax funds. It appears to all that it is a very good cost/value program.

Station #5 main project has been completed, and D/C Daly noted that there was a lengthy punch list that will be addressed and items will begin getting fixed or repaired. Building services will begin on their items shortly.

The 2% updated form is still on-going, this will continue to be worked on when time allows them to do so. Draft form has been sent out with small suggestions received.

Training division funds were discussed at length. T.S.O. Tasso was asked about the list that was given as a draft for classes to be paid at 100%. Fire Officer II classes were looked at and approved. The Chief asked if the board would be comfortable with T.S.O. Tasso managing the expenditure of the training funds for fire department members. All board members were okay with this suggestion as long as he followed the rules of the board for training authorization, and if there were complaints about members being allowed access to courses, the board would re-assume control of this fund. The Foreign Fire Tax Board would still have ultimate control of the fund in the event of discrepancies.

A motion was made by PM Meister to allow T.S.O. Tasso access to the \$9,000 with monthly reports to the board on how the funds were being utilized. 2nd by Lt. Pajak. Discussion to include utilizing this fund as necessary when department budget falls short. Motion passed by vote.

The comcast on-going project with Lt. Pajak and PM Brainard is on-going. Lt. Pajak advised that he has done some contacting of personnel at comcast, but it has been a difficult task to get anything accomplished. He advised that he honestly does not see much happening with this until after the holidays are over. He will most likely have more to report at the January meeting. This is not an issue with any close deadline, as this is research for the 2015 budget.

\$30,000 capital project will be tabled, as no one has any information to discuss on this yet. Some ideas will be put out as things to look at, but currently nothing is being specifically discussed.

The board is waiting on the purchase of fitness equipment. PM Hills will be contacting them as Chief Jackson advised we need the items in the station by December 31.

Station #5 purchased a flat screen T.V., bracket and shelf for the kitchen area. This had been approved and paperwork forward to Lt. Pajak. This purchase is complete.

There was a motion made to purchase 25 chairs to match the current HON chairs purchased earlier this year for station #2 for station #5 and station #1 by PM Meister, 2nd by Lt. Pajak. Lt. Pajak will follow up and handle this.

NEW BUSINESS: Members interested in the upcoming vacancies on the 2% board are PM Brainard, PM Demasi, PM Kinney, PM Triplett, and PM S. Markowski. PM Jagger is sending out an e-mail with this information for a department-wide vote for 3 replacement representatives. Lt. Mowery and Lt. Pajak have indicated they will not be seeking re-election. PM Jagger will have a deadline for voting and tally votes for the December meeting.

Lt. Pajak talked to Carol Hogan the Deputy Director of Finance on continuing work with eden and helping PM Jagger take over the duties of treasurer. More information will be tabled until the December meeting.

REQUEST FOR PURCHASE:

Station #1: Miscellaneous itemized kitchen supplies not to exceed \$750. Motion to approve by Lt. Pajak, 2nd by PM Meister. Motion passed by vote. (No discussion.)

Replace end tables and lamps to match current ones, not to exceed \$170. Motion to approve by Lt. Pajak, 2nd by Chief Jackson. Motion passed by vote. (No discussion.)

Station #2: Station #2 T.V. requested for the kitchen. Motion by PM Conway, 2nd by PM S. Markowski. Motion did not pass (1 yay, 5 nay) since this was just repaired and paid for by the village.

Station #3: Commercial toaster for \$285. PM Meister made a motion to approve, 2nd by PM S. Markowski. Motion passed by vote. (No discussion.)

Vita Mix for \$648.95 (Heavy Duty blender). Motion to approve this purchase by PM Jagger, 2nd by Lt. Pajak. Motion passed by vote. (No discussion.)

Juicer for \$200.00 as proposed. Motion to approve by PM Conway, 2nd by PM S. Markowski. Lt. Mowery advised he was against this purchase as they will be getting a vita mixer and felt this would be used for a few months and then shelved partly due to the cost of purchasing fruits, etc. Discussion taken into account and vote was approved 5 yay, 1 nay.

Deep fat fryer for \$54.99. Motion to purchase by PM Meister, 2nd by PM Jagger. PM Conway advised that he doesn't feel this will get used as station #5 has one and it rarely

gets used. He also stated this goes against our push to be healthier. Lt. Mowery thought this item would be used more than the juicer. Motion passed by vote (5 yay, 1 nay).

Station #5: None

General Fund: Awards committee will be using funds allotted in their line item for purchasing awards for the up-coming recognition dinner (February).

GOOD OF THE FUND: PM Conway advised that we need to begin thinking of positions on the board with a new board being in place in January. Discussion at the next meeting.

December 1st is deadline to get items in for payment from the board.

Data Base for old minutes would be nice. Chief Jackson was asking how to find old minutes. This can be on-going with the new board, Lt. Mowery will also talk to PM Campbell about setting up a section to review old approved minutes on the home F.D. page.

NEXT MEETING: December 19th, 2013 @ 0730 hrs. Location: Station #2 (5420 Main St., Downers Grove, IL)

Motion to Adjourn made by PM Jagger, 2nd by PM S. Marksowski. Motion approved by vote.

Meeting adjourned at 0935 hrs.