

DOWNERS GROVE FIRE DEPARTMENT
FOREIGN FIRE INSURANCE (2%) BOARD

MEETING MINUTES

Meeting Date: 28 March 2013

Meeting Time: 0730 hrs.

Meeting Location: Fire Station #2 (5420 Main St., Downers Grove, IL.)

Meeting called to order at 0737 hrs.

2% Board Members in attendance: Chief Jackson, Lt. Pajak, PM Mowery, PM Conway, PM Jagger, PM Meister, PM S. Markowski

Guests: T.S.O. Tasso, D/C Daly, PM Reitfeld, PM Liaramatis

Previous Meeting Minutes: Motion to accept the minutes as written, by PM Meister, 2nd by PM S. Markowski. Motion passed by vote.

Treasurer Report: \$200,060.19 in checking account.

Widows Fund: \$25,024.19 (and C.D. amount)

A motion to approve the treasurer report was made by PM S. Markowski, 2nd by PM Mowery. Motion passed by vote.

Old Business: Wi-Fi access is status quo. Brian Bigelow is working on the follow up report about areas that need to be "beefed up".

Leaf blower for station #3 has been in limbo. PM Conway has asked PM Scott Sohn (from station #3) to work on this purchase. PM Conway will follow up with him on this purchase.

The forcible entry door paperwork has been completed and the prop has been purchased.

Station #5 toolbox and tools have been purchased and paperwork has been completed and forwarded to Lt. Pajak.

The training mannequin that was discussed previously has been purchased and T.S.O. Tasso brought in the mannequin to show the board. It was a fine dummy.

PM Reitfeld was subsequently given the paperwork to help with the purchase of the leaf blower for station #3.

Station #5 remodeling update was made by D/C Daly. A plan to "cut out" some of the wall for the weight room was suggested for a refrigerator cove and pantries were presented. An architect and building services did a walk-through at station #5. They currently have an electrical drawing. There was some discussion on doing this project correctly. Discussion also involved a hood and duct system. D/C Daly advised that the stove hood would be vented to the

outside, not just into the void space above the ceiling like it is now. A contractor will do the work, not building services. Possibly some of the shifts from station #5 may help do some demo work, but not much further than that aspect.

New Business: PM Mowery reviewed the computer situation regarding purchasing a laptop for use in the learn not to burn program. PM Mowery brought this to the board after talking with PM D. Smith on updating programs and being able to provide well run programs in the schools. Marsha discussed some of the reasons and thoughts behind the discussions, and also trying to integrate with the school system computers by possibly looking into apple laptops. Marsha will follow up with District 58 on possible tag on purchase, research this a bit more, and look into the actual costs. More information will be given at a later meeting.

The gear washers were brought up by D/C Daly. The gear washers were being looked at as a group purchase and the cost was slightly over the budgeted amount. He advised we could go with a smaller unit that would be able to handle one set of gear at a time rather than the larger unit that was originally specified. Due to costs adjustments would need to be made. Some discussion on this was held, and PM Mowery suggested since the station #3 washer was going to be purchased and left sitting for a year or possibly more, we purchase station #5's gear washer in this budget year, and purchase station #3 gear washer with next year budget. All agreed, and will discuss further at the budget meeting. A motion was made by Chief Jackson to purchase one gear washer that was originally specified for purchase with this budget year, 2nd by PM Jagger. Motion passed by vote. D/C Daly was notified by the board to go ahead with one gear washer for station #5 this year.

PM Mowery brought up a very old topic that never fully got completed. The board approved rehab supplies for the B/C car to take care of a small incident if needed. Power bars or similar item, Gatorade powder, hot chocolate, coffee, cups, etc. and a small bin to store the items. PM Liaramitis was asked to gather these items as noted. A motion was made by PM Conway to purchase items not to exceed \$200 for rehabilitation supplies for the B/C car, 2nd by Chief Jackson. Motion passed by vote.

PM Mowery brought up a contingency fund for food supplies for change companies if they are needed during meal hours. The example was given for the recent passing of John Green and companies were here at dinner. Pizzas were purchased. PM Mowery suggested that the next budget have \$1,000 put aside for such issues so that someone could be reimbursed. He also suggested that we may use this for large scale operations that cross meal times to take care of the personnel working. It appeared in the past there was a huge issue of who was going to reimburse whoever was paying. This may alleviate the problem. All thought this was a good idea, and it will be discussed and brought up during the budget meeting.

Requests for purchase:

Station #1: Water purifier for the water cooler "pure" brand. \$42 for filters. Motion made by PM Jagger and 2nd by Meister to purchase as noted. Motion passed by vote.

Station #2: 3 California water blades. Motion to purchase squeegees not to exceed \$60. PM Jagger made a motion to purchase as noted, with 2nd by Chief Jackson. Motion passed by vote.

Station #3: none

Station #5: none

Administration: General Fund reimbursement for Pizza's and soda for a total of \$201.97 for the change companies covering for John Green's funeral. Fred is taking from line item #5308 account. A motion to pay by was made by PM Meister, 2nd by PM Jagger. Motion passed by vote.

Good of the 2% Fund: VEBA meeting is scheduled on the same day as the next meeting. April 18 is decided on the new date at 0730. A budget meeting only will be on Tuesday May 14 at 0730 hrs.

Next Meeting: 18 April 2013 @ 0730 hrs. Station #2.

Motion to adjourn made by PM S. Markowski, 2nd by Lt. Pajak. Motion passed by vote.

Meeting adjourned at 0827 hrs.