

DOWNERS GROVE FIRE DEPARTMENT
FOREIGN FIRE INSURANCE (2%) BOARD MEETING MINUTES

For Meeting Held on 25 February 2021

Meeting called to order at 0801 hrs.

2% Board Members in attendance: Chief Pindelski, Lt. Mowery, PM Meister, PM S. Markowski, PM Nowak, PM Kinney, PM Kairis

Members Absent: *None*

Guests: D/C Tasso, D/C Spinazola, Lt. Cipra

Approval of Last Meeting Minutes: PM S. Markowski advised that in review of the draft minutes there was an error in the voting for positions on the board where the treasurer position was indicated twice by different individuals. It was realized that Lt. Mowery made a typographical error in which his position should read "secretary" not "treasurer" otherwise there were no other problems with the minutes. With that correction a motion to approve the minutes from the 28 January 2021 meeting was made by PM Meister, and 2nd by PM Kairis. Motion Passed by unanimous vote.

<u>Treasurer Report:</u>	Beginning Balance:	\$249,048.19
	Ending Balance:	\$235,056.77
	Widows Fund (CD 1):	\$ 25,296.78
	Widows Fund (CD 2):	\$ 28,104.03
	Total Widows Fund:	\$ 53,400.81

A short discussion on fund balance was presented by PM Nowak. PM S. Markowski reminded the board that there were two potentially significant expenditures being put together that may use some of the surplus money from the budget.

Motion to approve the treasurers report as presented made by PM Kairis, 2nd by PM Meister. Motion passed by unanimous vote.

Old Business: PM Meister reported that all the items purchased for station #105 were purchased except for the Milwaukee tool kit. Apparently this item is not available and it will be replaced with something similar at or below the not to exceed (NTE) price. (Milwaukee M18 18 Volt Lithium Ion Cordless Combo Tool Kit (4-Tool)).

All other items Rags and Towels, Immersion Blender, and cutting boards were purchased and delivered.

Lt. Mowery asked about the status of the Dyson vacuum since the board approved to purchase two units if we could get them for \$150 each. Apparently

this offer was no longer available so only one was purchased for station #105 and delivered.

PM S. Markowski advised he would send an e-mail to station #102 personnel and see if they wanted the Dyson battery vacuum that the other three stations have. PM Kairis advised he would handle this as he is now assigned to station #102.

PM Meister advised that he felt that stations could monitor their own cutting boards and request replacements as needed. He didn't think the board should be automatically getting items for the stations that are not needed/wanted. All agreed and will not purchase cutting boards unless a station requests them through the regular channels.

PM S. Markowski did not look into further action for the cell phone reimbursement plan, and if it is reflected in the by-laws. Lt. Mowery asked if we wanted to put a policy in place since we had discussed making policies as needed to direct actions that will be on-going for the board. All thought that was a good idea. A policy will be drafted and forwarded to the Chief so that it can be reviewed for legal issues. More to follow once the policy draft is presented.

New Business: Chief Pindelski presented a request from the general fund by PM S. Markowski for 4 pressure washers at a cost NTE \$1196. Chief Pindelski also presented a request for 4 undercarriage pressure washers for the apparatus to be used with the previously noted pressure washers at a cost NTE \$171.96.

PM Meister advised that station #101 just purchased a pressure washer last year, and this would not be needed. Lt. Mowery asked PM S. Markowski if there was any issue with using an existing pressure washer or were these items paired for a particular reason. PM S. Markowski advised that he asked for the slightly higher-pressure model (3000 p.s.i.) as that was recommended for this use. PM Kinney checked the pressure washer at station #101 and advised it would be acceptable to use.

With the aforementioned information, PM Meister made a motion NTE \$950 for three (3) pressure washers as presented by the Chief. 2nd by PM Nowak. Motion passed by unanimous vote.

A motion was made by PM Nowak to purchase four (4) undercarriage pressure washer attachments for a cost NTE \$200. 2nd by Lt. Mowery. Motion passed by unanimous vote.

Chief Pindelski presented a request by D/C Tasso for a pelican case and foam to store, transport, and protect the ceremonial Bell purchased by the Foreign Fire Tax Board a few years ago at a cost NTE \$350. Lt. Mowery made a motion to purchase the Pelican case as presented. 2nd by PM Kairis. Motion passed by unanimous vote.

Station #101: A request was made by PM Jagger to purchase blackout curtains similar to the ones previously purchased for the day room and bunk room to replace broken blinds in the lieutenant office. A motion to purchase the curtains

and associated materials to install at a cost NTE \$175 was made by PM Kairis. 2nd by PM Nowak. Motion passed by unanimous vote.

A request was made for a pair of K-30 30" Snow Plow shovels similar to the ones purchased for station #102 for a cost NTE \$150. A motion to approve the purchase of the snow shovels as presented by PM Kairis. 2nd by Lt. Mowery. Motion approved by unanimous vote.

Station #102: A request was made to purchase 2 sets of ceramic bowls for the kitchen at a cost NTE \$60. A motion to purchase the ceramic bowls as presented by PM Nowak. 2nd by PM Meister. Motion passed by unanimous vote.

A request was made to purchase 4 sets of bath towels for station #102 bathroom use at a cost NTE \$145. A motion by PM S. Markowski was made to purchase the 4 sets of towels as presented. 2nd by Lt. Mowery. Motion passed by unanimous vote.

A request was made to purchase a Ninja blender for kitchen use at a cost NTE \$140. A motion to purchase the Ninja blender as presented by PM Meister. 2nd by PM Kinney. Motion passed by unanimous vote.

Good of the 2% Fund: PM Meister asked if PM S. Markowski would send an e-mail to everyone reminding them of the cell phone reimbursement plan so everyone isn't scrambling in October to turn in for reimbursement. PM S. Markowski will handle.

Next Meeting: A discussion was presented by PM Meister as to at what point we will be back to in-person meetings? Chief Pindelski felt that unless something drastically changes in the next month, we should be able to have an in-person meeting at station #102. Lt Mowery advised he will post the meeting as being held in person at station #102 unless he hears differently from the Fire Chief. If this happens PM Meister will obtain a Zoom link and the notice will be updated.

It was decided that the best date for the March meeting will be on 18 March 2021, 0800 hrs. at Fire Station #102 (5420 Main St., Downers Grove, IL).

Motion to adjourn made by Lt. Mowery, 2nd by PM Kairis. Motion passed by unanimous vote.

Meeting adjourned at 0830 hrs.