

**Village of Downers Grove  
Community Events Commission  
Committee Room  
Downers Grove Village Hall  
April 12, 2018**

**PRESENT: Mr. Dave Humphreys, Mr. Mike Kubes, Mr. Scott Jacaway, Ms. Andrea Knudsen, Ms. Nicole Szydlowski, Ms. Linda Kunze**

**STAFF: Ms. Jenny Rizzo, Mr. Michael Baker, Mr. Daniel Carlsen**

**ABSENT: Ms. Susan Carroll, Mr. John Aguzino**

**GUESTS: Mr. Troy Johnson, Education Foundation District 58 of Downers Grove, Ms. Elizabeth O'toole, Education Foundation District 58 of Downers Grove**

Mr. Humphreys called the meeting to order at 5:30 p.m. and noted who was in attendance.

**I. APPROVAL OF FEBRUARY 8, 2018 - MEETING MINUTES**

Mr. Kubes made a motion to approve the minutes. Ms. Knudsen seconded the motion. The minutes were approved unanimously as presented.

**II. PUBLIC COMMENT**

None.

**III. NEW BUSINESS**

**A. Summer Nights Car Show**

Everything for the event is planned and ready to go. The event will take place from May 25 to August 31. The Car Show will take place in the same format as last year and will be using volunteers to help with the event. Last year the event tried to limit the parking to begin at 5:00 p.m. The Village's parking ordinance allows the participants to legally park at 4:00 p.m., so the participants can park at 4:00 p.m. The Car Show schedule has been created and is available for distribution. There will be continued encouragement to have cars park north of the tracks. Ms. Kunze also stated that she is working with the property owner of the parking lot south of 5207 Main Street to see if there could be additional parking that will accommodate additional cars from the Car Show, while still accommodating for the patrons of the nearby businesses. A new tenant north of the lot is hesitant to allow the cars to be parked in this lot, as his business is open until 6:00 p.m. Ms. Knudsen asked if the Police presence from last year helped organize the parking of the cars in the Car Show. Ms. Kunze stated they were a great help in organizing the parking for the Car Show. Ms. Knudsen moved to recommend the approval of the Summer Nights Car Show. Mr. Jacaway seconded the motion. The motion was approved unanimously.

**B. District 58 Oktoberfest**

Ms. O'toole stated that the only potential change to this year's Oktoberfest is to host the Oktoberfest on Friday and Saturday night, and remove Sunday from this year's Oktoberfest. If Friday night is not an option, they will continue to have the event on Saturday and Sunday. Mr. Johnson stated that the event will start at 4:00 p.m. on Friday to take advantage of commuters coming off the train. Ms. O'toole stated that she contacted the area to ensure there aren't any other conflicts within the downtown, and confirmed that there was not. The restaurants are excited to have Oktoberfest attendees after the event is over. Setup will now be on Friday morning. The commuter lot used for this event will be under construction prior to this event will be under construction. Ms. O'toole stated she contacted Public Works and the commuter lot construction should be completed prior to the event. Mr. Kubes asked if there was a contingency plan in case the lot is not ready for the event. Ms. O'toole stated that this event was hosted in front of the Main Street Train station the past two years, which could be a possibility. Mr. Johnson asked when the construction is expected to be completed. Mr. Baker stated he will give that information to them as the construction dates set, and will try to get an update to them by the first week of August. Mr. Humphreys stated that the planning team should also be aware that if they open the commuter lot earlier than expected, the commuter lot will have to close down that Friday and not be open for commuting. Ms. Kunze stated that Metra is undergoing a Main Street

crossing repair, and asked if the dates were finalized yet. Ms. Rizzo stated that the dates will be closer to Grove Fest, and will not conflict with this event. Mr. Kubes made a motion to recommend approval of the District 58 Oktoberfest as presented. Ms. Szydlowski seconded the motion. The motion was approved unanimously.

**C. Fourth of July Parade**

Mr. Humphreys stated that there has been a formal committee to plan for this event, and asked for an update. Mr. Kubes stated that there has been some changes to the event compared to last year. Mr. Jacaway stated that they are still brainstorming and working on the logistics on the event, and stressed that communication is key. Mr. Baker stated that the formal plan will be presented to the commission at another date, and will make sure to keep the commission informed on any updates. Mr. Humphreys asked for an update on acquiring bands. Mr. Baker stated they have been working with the Village of Hinsdale to recruit bands as well as local community groups for floats. Mr. Jacaway asked if the budget would be similar to last year. Mr. Baker confirmed that the budget is about the same level as last year. Mr. Humphreys suggested that if a band is needed, the group should try to recruit the Drum Corp of Bolingbrook, and stated he would give that information to Mr. Baker. Mr. Baker then asked the group if they were available to help volunteer at the event. Ms. Rizzo emphasized that they will have a “rover” role, an experienced volunteer to oversee things move smoothly during the event.

**IV. DIRECTOR’S REPORT**

- A. Mr. Baker wanted to give the group a report on the March for Our Lives March which occurred on March 24. A group marched from Downers Grove North to the Downtown Area. The event drew over 1,000 people and there was a small protest group in the Downtown Area. There were no incidents and a lot of passion. The event went exceedingly smoothly. Mr. Humphreys added that he heard nothing but very good reviews from start to finish.

**V. OLD BUSINESS**

None.

**VI. ADJOURNMENT**

Mr. Jacaway made a motion to adjourn the meeting. Ms. Szydlowski seconded the motion. The motion was approved unanimously. The meeting was adjourned at 6:03 p.m.