

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
2/21/2023

SUBJECT:	SUBMITTED BY:
Award of Contracts for 2023 Material Testing Services	Andy Sikich Public Works Director

SYNOPSIS

Resolutions have been prepared authorizing contract extensions for material testing services for capital improvement projects with the following companies:

- Millennia Professional Services of Downers Grove, Illinois;
- SEECO Consultants, Inc., of Tinley Park, Illinois; and
- INTERRA, Inc., of Bolingbrook, Illinois

Each contract extension is in an amount not-to-exceed \$45,000.00. The total amount for all three contract extensions is not to exceed \$135,000.

STRATEGIC PLAN ALIGNMENT

The goals for 2021 – 2023 include *Top Quality Infrastructure*.

FISCAL IMPACT

The FY22 budget includes \$135,000 for material testing within the construction budgets for various projects. A summary of the funding locations and levels is provided in the following table:

Fund	Allocation Amount
Capital Improvements Fund	\$91,000
Stormwater Fund	\$27,000
Water Fund	\$17,000
TOTAL	\$135,000

RECOMMENDATION

Approval on the February 21, 2023 consent agenda.

BACKGROUND

Three firms were pre-qualified by the Village for material testing services through a Request for Qualifications that was issued in 2021, for FY22, FY23 and FY24. Unit rates for required testing services were solicited from the pre-qualified firms, with all three firms responding. After reviewing the proposals, Staff has determined all three firms meet the needs of the Village.

Millennia and Interra have agreed to hold their pricing from 2022. SEECO has increased their pricing by no more than 2%, but their unit rates are still competitive with the other two firms. Staff will work with the companies' personnel to develop a scope of work for each project, similar to those performed in 2022, which will be dynamic and reflect the specifically identified needs of each site. Each contract is in an amount not-to-exceed \$45,000.00. Services will be provided as requested by Staff and in accordance with the unit prices specified within the contracts.

INTERRA, Inc. and SEECO Consultants, Inc. have satisfactorily provided material testing services for capital improvements projects from 2013 through 2022. Millennia Professional Services has satisfactorily provided material testing services for capital improvements projects from 2019 through 2022.

ATTACHMENTS

Contracts

Resolutions

Consultant Evaluations

RESOLUTION NO. ____**A RESOLUTION AUTHORIZING EXECUTION OF A FIRST EXTENSION
TO THE CONTRACT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
INTERRA, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain First Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and Interra, Inc. (the "Provider"), for material testing services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**FIRST EXTENSION TO THE CONTRACT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
INTERRA, INC.**

The Village of Downers Grove, Illinois and INTERRA, Inc. entered into a contract on or about February 28, 2022 for material testing services. This extension represents the first extension for this contract. Pursuant to the terms stated therein, the parties desire to extend that contract under the following terms:

1. The total amount available for 2023 shall not exceed \$45,000. Unit prices shall also remain the same as the 2022 rates as set forth on Exhibit A attached hereto.
2. The extension shall continue until the not-to-exceed price has been reached or until December 31, 2023, whichever occurs first.
3. Pursuant to 35 ILCS 200/18-50.2, Contractor and all subcontractors are required to complete and submit a Vendor DBE certification, regardless of DBE status. Contractor shall complete and require all its subcontractors to complete the DBE certification for this project at www.downers.us/vss. The information necessary for the Contractor and all subcontractors to complete the certification includes the following: DBE Classification (minority-owned, women-owned, persons with disabilities-owned, veteran-owned, or none); if DBE, whether the company holds a certificate or self-certifies; if self-certifying, whether the company qualifies as a small business under the U.S. Small Business Administration standards; the company's name, address, city, state and zip code; company's contact person's name, title, telephone number and email address. **NO PAYMENTS WILL BE MADE TO THE CONTRACTOR BY THE VILLAGE UNLESS AND UNTIL ALL OF THE CERTIFICATIONS FOR THE CONTRACTOR AND SUBCONTRACTORS HAVE BEEN COMPLETED.**
4. All other terms from the February 28, 2022 contract remain in full force and effect.

VILLAGE OF DOWNERS GROVE

INTERRA, Inc.



Title

President

Title

Date: _____

Date: 01/20/2023

Village of Downers Grove – RFP 2022 Material Testing Services

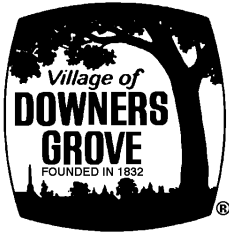
EXHIBIT A**8. SCHEDULE OF FEES (Prices Effective Until Completion of Projects)**

2022 MATERIAL TESTING SERVICES		
DESCRIPTION	UNIT	UNIT PRICE
PROFESSIONAL PERSONNEL SERVICE		
CHIEF ENGINEER	HOUR	200.00
PRICIPAL ENGINEER (CONSULTANT)	HOUR	200.00
SENIOR ENGINEER	HOUR	175.00
PROJECT ENGINEER	HOUR	125.00
STAFF ENGINEER	HOUR	115.00
TECHNICAL AND SUPPORT PROFESSIONAL SERVICES		
LAB/ENGINEER TECHNICIAN	HOUR	130.00
FIELD TECHNICIAN	HOUR	130.00
SECRETARY	HOUR	80.00
LABORATORY TESTING (SOILS)		
VISUAL CLASSIFICATION, INCLUDING POCKET PENETROMETER READINGS	EACH	20.00
MOISTURE CONTENT DETERMINATION (ASTM D 2216)	TEST	15.00
SIEVE ANALYSIS, DRY, 7 SIEVES	TEST	200.00
SIEVE ANALYSIS, WASHED, 7 SIEVES	TEST	200.00

Village of Downers Grove – RFP 2022 Material Testing Services

COMBINED HYDROMETER AND SIEVE ANALYSIS (ASTM D 422)	TEST	225.00
ATTERBERG LIMITS, LL, PL (ASTM D 423, 424)	TEST	150.00
SPECIFIC GRAVITY DETERMINATION (ASTM D 854)	TEST	250.00
NUCLEAR MOISTURE/DENSITY GAUGE	DAY	45.00
CCDD PER PUBLIC ACT 96-1416, (35 IAC 742) TACO, STANDARD TURN AROUND (7-10)	EACH SAMPLE	600.00
CCDD PER PUBLIC ACT 96-1416, (35 IAC 742) TACO, EXPEDITE TURN AROUND (2 DAY)	EACH SAMPLE	1200.00
STANDARD PROCTOR COMPACTION (ASTM D 698)	TEST	225.00
MODIFIED PROCTOR COMPACTION (ASTM D 1557)	TEST	250.00
DISCRETE SOIL PH	EACH SAMPLE	12.00
DISCRETE SOIL VOC	EACH SAMPLE	100.00
DISCRETE SOIL SVOC	EACH SAMPLE	180.00
DISCRETE SOIL PNA	EACH SAMPLE	84.00
DISCRETE SOIL BETX	EACH SAMPLE	48.00
DISCRETE SOIL RCRA METALS	EACH SAMPLE	90.00
DISCRETE SOIL TARGET ANALYTE METALS (TAL)	EACH SAMPLE	150.00
DISCRETE SOIL PCBS	EACH SAMPLE	72.00
DISCRETE SOIL PESTICIDES	EACH SAMPLE	96.00
SPLP METALS	EACH SAMPLE	138.00
TCLP METALS	EACH SAMPLE	138.00
WASTE CHARACTERIZATION RCRA GREEN SHEET ANALYSIS	EACH SAMPLE	1206.00
PID METER	DAY	100.00
DYNAMIC CONE PENETROMETER	DAY	50.00
LABORATORY TESTING (CONCRETE & ASPHALT)		
CONCRETE AGGREGATE TEST: FINE AGGREGATE SIEVE ANALYSIS	TEST	200.00
COARSE AGGREGATE SIEVE ANALYSIS	TEST	200.00
FINE AGGREGATE - SPECIFIC GRAVITY & ABSORPTION	TEST	250.00
COARSE AGGREGATE - SPECIFIC GRAVITY & ABSORPTION	TEST	250.00
COMPRESSIVE STRENGTH OF CONCRETE CYLINDERS	EACH CYL.	35.00
EXTRACTION FOR ASPHALT CONTENT	TEST	300.00
MODIFIED EXTRACTION FOR FIBER CONTENT (FIBER-ASPHALT)	TEST	300.00
HMA CORE DENSITY & THICKNESS	EACH CORE	75.00
BULK SPECIFIC GRAVITY of GYRATORY SAMPLE	TEST	350.00
MAXIMUM SPECIFIC GRAVITY, BIG D (ASTM D2041)	TEST	225.00
MISCELLANEOUS		
CYLINDER PICK UP	HOUR	110.00
MILEAGE	MILE	.60
PID SCREENING	HOUR	130.00
SOIL SAMPLING	HOUR	130.00
TOTAL (NOT-TO-EXCEED) CONTRACT AMOUNT (to be filled in by Village)		

*ALL EQUIPMENT COSTS SHALL BE INCORPORATED INTO THE UNIT COSTS ABOVE



Village of Downers Grove

Contractor Evaluation

Contractor: INTERRA, Inc.

Project: 2022 Material Testing Services

Primary Contact: Ashish Shah Phone: 630-754-8700

Time Period: 2022

On Schedule (allowing for uncontrollable circumstances) Yes No

Provide details if early or late completion:

Change Orders (attach information if needed): None

Difficulties / Positives: Delays in sending Certified Payroll and QA Reports. Had to inquire on multiple occasions. Online client portal for scheduling and report conveyance is extremely helpful.

Interaction with public:

Excellent Good Average Poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

Well Satisfied Satisfied Not Satisfied

Reviewers: Stephanie Graves

Date: 01/25/2022