

**VILLAGE OF DOWNERS GROVE**  
**Stormwater and Flood Plain Oversight Committee Meeting**  
**March 8, 2012, 7:00 p.m.**

**Downers Grove Public Works Facility**  
**5101 Walnut Avenue, Downers Grove, Illinois**

**CALL to ORDER**

Chair Eckmann called the meeting to order at 7:00 p.m. A roll call followed and a quorum was established.

Members Present: Mr. Austin, Mr. Crilly, Mr. Gorman, Mr. Ruyle, Mr. Scacco, Mr. Schoenberg

Absent: None.

Staff Present: Karen Daulton Lange – Stormwater Administrator

Others Present: None

**APPROVAL of September 22, 2011 MINUTES**

**Mr. Gorman moved to approve the minutes, seconded by Mr. Schoenberg. Motion carried by voice vote of 7-0.**

**PUBLIC COMMENTS**

None. Chair Eckmann asked the Stormwater Administrator to introduce herself and she gave a brief summary of her work experience.

**OLD BUSINESS**

**Countywide Stormwater & Flood Plain Ordinance Update**

Ms. Daulton Lange gave a PowerPoint presentation on the major proposed changes to the County's ordinance since the Committee last met in September. The PowerPoint presentation is attached as Exhibit A. Mr. Schoenberg commented on the inclusion of making the Municipal Engineers Group officially recognized in the ordinance. Mr. Gorman noted that the recording of informational notes on a property would make it easier for homeowners to know what their maintenance responsibilities would be, but that recorded easements would still be required for detention basins, storm sewers, and compensatory storage. In addition, the proposed ordinance stresses water quality best management practices, along with storage, so that discharges into streams will become cleaner and moving communities closer to compliance with the Clean Water Act.

The County's time-line for anticipated approval was discussed, with the forecast of the approval date of the ordinance being April 24, 2012. The Village has 90-days to approve but is desirous to approve expeditiously so that our residents and businesses don't get caught in limbo between two ordinances.

Ms. Daulton Lange stated she would like to investigate the Village's use of a 3' Flood Protection Elevation (FPE) vs. 1' FPE used in the County ordinance. Chair Eckmann questioned the datum used and concerns about factors of safety. Mr. Gorman expressed interest in reviewing the data. Ms. Daulton Lange stated she would have more data next month for the Committee's consideration. In addition, she will provide data on recent stormwater basin costs in the Village in order to determine if the current detention variance fee of \$106,000 per acre-foot is still valid in the East Branch of the DuPage River watershed.

Mr. Gorman iterated concerns that the DuPage Mayors and Managers Conference (DMMC) Review Group brought to the County Stormwater Committee concerning riparian buffer widths and non-residential construction in flood plain. The Committee expressed its consensus that they had no particular issues to bring forth to DuPage County and agreed that DMMC was the best forum.

Once a final version of the proposed ordinance is available, Ms. Daulton Lange will forward to the Committee Members for discussion at the April meeting.

## **NEW BUSINESS**

### **A. Stormwater Master Plan Improvements Status Update**

Chairman Eckmann had given Ms. Daulton Lange a table with ten maintenance items and goals taken from the 2006 Stormwater Master Plan Update study. Ms. Daulton Lange filled in the table with the actual quantities achieved in 2011, and relayed to the Committee Public Works goals for 2012 maintenance. A copy of this document is attached as Exhibit B.

### **B. Open Meetings Act Training**

All Committee members are now required by law to complete Open Meetings Act training. A handout was given with details of the training and is attached as Exhibit C. Ms. Daulton Lange asked that when Committee members completed the course they email her a copy of the certificate of completion.

## **STAFF REPORT**

Ms. Daulton Lange reported that the Stormwater Utility proposal was scheduled to go before the Village Council for discussion on March 13<sup>th</sup>.

Chair Eckmann relayed a past drainage problem and asked what are the permit plan requirements for grading permits (i.e, downspout & sump pump locations, topographical information, etc.). Mr. Ruyle asked when are-as-built plans allowed to be completed (before final grading/seeding), and when is bond money returned. Ms. Daulton Lange will check with the Community Development Department as they issue the permits, and will relay the answers at the next meeting.

## **ADJOURN**

**Mr. Austin made a motion to adjourn the meeting at 8:24p.m., seconded by Mr. Sacco. Motion carried by voice vote of 7-0.**

## EXHIBIT A

# Countywide Stormwater and Flood Plain Ordinance Update

Stormwater & Flood Plain Oversight  
Committee Meeting  
March 8, 2012



## Discussion Outline

- Major proposed changes since 9/22/11 Committee meeting
- Benefits to current Village Ordinance
- Probable Ordinance timeline - County
- Considerations for SWFPOC



# Major Proposed Changes

Version 3.2

(Since 9/24/11 Meeting)

- Municipal Engineers Group (MEG) officially recognized. (15-17).
- Municipal Technical Advisory Panel (MTAP) dropped. (15-16.B. of V.2.4).
- General Certifications (GC's) Defined (15-30).
- "Informational Notes" vs. Easements and the chain of maintenance responsibility –States Attorney reviewing (15-55).



# Major Proposed Changes

Version 3.2

(Since 9/24/11 Meeting)

- Roadway Projects exempt from PCBMP's up to 2,500 SF/quarter mile (15-63.A.).
- Exemptions to Site Runoff Storage (detention) clarified (15-72).
- Wetland impacts without alternatives analysis & mitigation for up to 0.10 Ac for non-jurisdictional USACE (15-86.D).



## MEG Recognized

**15-17.** Municipal Engineers Group A Municipal Engineers Group (MEG) shall be established whose purpose will be to provide input to the Director for representation of communities on technical matters related to the Ordinance, recommend General Certification topics, provide educational and training opportunities, review draft General Certifications, and discuss permitting issues as they arise.



## MTAP Dropped

Version 2.4 created a Municipal Technical Advisory Panel that was intended to advise the County Stormwater Administrator on topics requiring clarification or interpretation. The MTAP could be called upon by an applicant, local administrator or County SWC. There was concern from a number of communities that MTAP could be used to usurp the decisions of local Administrators & Committees. The County agreed to drop the MTAP concept at this time and perhaps revisit in the future if there was a determined need.



## GC's Defined

- Accessory Structures
- Boardwalks
- Boat Lifts and Piers
- Decks
- Demolition
- Posts, Fencing and Guardrails
- Recreational Facilities
- Shoreline and Streambank Stabilization
- Sidewalks, Trails, Patios and Driveways
- Storm Sewer Outfalls and Outlet Channels
- Topsoil and Sand Restoration
- Utilities



## Easements & Informational Notes

County consultant looking to revise Section 15-55 after determination from States Attorney regarding easements, informational notes against titles, and the chain of maintenance responsibility. Want an easy way to let future homeowner know property has a SMA, buffer, wetland, etc. Recorded easements would still be required for site runoff storage (detention) basins, storm sewers, & compensatory storage.



## Roadway Projects

Roadway Projects exempt from PCBMP's or VCBMPs up to 2,500 SF/quarter mile; previously 2,500 SF total.

**15-63.A** The development is limited to the resurfacing or reconstruction of an existing roadway with 2,500 square feet or less of net new impervious area per quarter mile being added compared to the pre-development condition or the replacement of an existing culvert or bridge; or is limited to the resurfacing or reconstruction of an existing roadway or the replacement of an existing culvert or bridge that drains to an appropriately sized and functional PCBMP;



## Exemptions to Site Runoff Storage

- Impervious area that has not increased by a minimum of 25,000 SF cumulatively as of February 15, 1992 (unless detention already provided) will be 'deferred'. Previous wording had the first 25,000 SF 'exempted' – which was not the intent. After the 25,000 SF threshold is crossed, detention required for deferred impervious area.



## Wetland Impacts

**15-86.D** The Director, or Administrator in a Complete Waiver Community, shall waive the requirement for completion of a Alternatives Analysis or provide mitigation for developments proposing, in the aggregate, 0.10 acre or less direct impact to wetlands provided:

**15-86.D.1** the wetland(s) is regulatory; and

**15-86.D.2** none of the wetland(s) to be impacted is over 0.1 acres in size; and

**15-86.D.3** the wetland(s) to be impacted are not jurisdictional under the USACE; and

**15-86.D.4** the wetland(s) to be impacted are located entirely within the development's platted lot(s), and

**15-86.D.5** There will be no indirect impacts to remaining wetland area(s), and

**15-86.D.6** The wetland(s) to be impacted are not part of a wetland mitigation development.



## Benefits to Current Village Ordinance

- Proposed revisions are focusing on water quality (PCBMP's & VCBMP's)
- Streamlining of smaller projects such as sheds and patios through GC's
- Removal of disincentive to reduce impervious area
- Clarification of wetland and riparian buffers



## Probable Ordinance Timeline County\*

3/6/12 - SMC approves Comment/Response; 1<sup>st</sup> Reading of Draft Stormwater Ordinance, including GC's

4/3/12 – 2<sup>nd</sup> Reading of Draft Stormwater Ordinance, including GC's

4/10/12 – 1<sup>st</sup> Reading of Ordinance & GC's at County Board

4/24/12 – 2<sup>nd</sup> Reading of Ordinance & GC's at County Board; Approval

4/25/12 – Effective Date of Adopted Ordinance

\* Readings may be waived by SMC or Board



## Possible Future Actions

- SWFPOC make recommendation to Village Council to adopt County Ord.
- Write local amendments (cannot be less restrictive)
- Council adoption of revised Village Code, Chapter 26 – May, 2012



## Potential Updates to Village Ordinance

- 3' FPE vs. 1' FPE
  - ~\$440k claims since 1978
  - ~\$274k of those claims were for repetitive losses to 6 homes
  - no change to CRS rating
- Update costs of detention basins
- Need to investigate above items – will report next month



## EXHIBIT B

### Stormwater Master Plan Improvements Status

March 8, 2012

	Program	Goal	Actual 2011	Comments
1)	Sewer Cleaning Program (5-year cycle)	26 miles/yr	4.3 miles	Cleaned
2)	Purchase Sewer Jet Truck	2007	2007	Done
3)	TV Inspection Program (5-year cycle)	26 miles/yr	2.8 miles	Televised
4)	Upgrade Sewer TV Camera & Software	2007	N/A	Done
5)	Perform Structure Maintenance (5 year cycle)	1400/yr	352 No.	Ongoing
6)	Upgrade Roadside Ditching Program (10-year cycle)	12miles/yr	0 miles	Deferred in 2011 due to Pavement Patching*
7)	Remove Debris Blockage from Channels (5-year cycle)	6 miles/yr	miles Unknown	Various cleanup locations from June Tornado**
8)	Inspect and Maintain Village-owned Storage Facilities (annually)	4	4	Basins observed as maintained
9)	Inspect Private Storage Facilities (5-year cycle)	62/yr	Unknown	As-needed/complaint basis
10)	Evaluate Stormwater Conveyance Impact Fee	2007	-----	Utility Fee Study in progress 2012

The goals listed in the table above are some of the recommendations made in the 2006 Stormwater Master Plan Update, put together by Chair Eckmann. The genesis of this plan started in 2003 when the Village's Stormwater Utility Exploratory Committee decided that in order to address long-term maintenance of infrastructure, information was needed in order to develop a strategy "...for future infrastructure management, identifying preliminary budgetary needs, and identifying alternatives for financing as adequate stormwater program." <sup>1</sup>

The *Master Plan* identified that 13 dedicated stormwater staff members would be needed to achieve the goals, while the PW Department has been operating with an average of 5.5 stormwater staff members since 2006. Despite these shortcomings, the PW team has been steadily working on these recommendations, including expanding the GIS asset management data base. The GIS includes a maintenance history and identifies which structures need more attention. Information is accessible to the design engineers and field personnel, which is helpful with emergency repairs.

\*The PW Department made a conscious decision in their 2011 budget to allocate money to patch over 20,000 SY of streets. Patching had been deferred in prior years because the same staff that works on the ditching program are the ones who work on the patching. It is anticipated that in 2012 about 14,000 LF of ditches will be reshaped and cleaned, with alternative years focused on patching.

\*\*The tornado of June, 2011 resulted in crews working almost 100% of their time for four weeks on clean-up effort, which took away some time on maintenance activities.

1. Village of Downers Grove Stormwater Master Plan Update, October, 2006, page 1-1

## EXHIBIT C

### VILLAGE OF DOWNERS GROVE LEGAL DEPARTMENT CORRESPONDENCE

**DATE:** January 4, 2012  
**TO:** Mayor & Council  
Board & Commission Members  
**FROM:** Enza Petrarca, Village Attorney  
**RE:** Freedom of Information Act/Open Meetings Act Training for Public  
Officials

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Earlier this year, Governor Quinn signed HB 1670 into law. This law amends Section 1.05(b) of the Open Meetings Act to require that all elected and appointed members of a public body complete an electronic training course. Officials that are members of a public body on January 1, 2012 have until January 1, 2013 to complete the course. Any new members appointed after January 1, 2012 have 90 days to complete the training course.

The training course may be accessed via the Attorney General's website at: <http://foia.ilattorneygeneral.net/>. Once the course has been completed, all members are required to provide a certificate of completion to the Village Attorney's office. If you have any questions, please do not hesitate to contact me.

**VILLAGE OF DOWNERS GROVE**  
**Stormwater and Flood Plain Oversight Committee Meeting**  
**April 12, 2012, 7:00 p.m.**

**Downers Grove Public Works Facility**  
**5101 Walnut Avenue, Downers Grove, Illinois**

**CALL to ORDER**

Chair Eckmann called the meeting to order at 7:00 p.m. A roll call followed and a quorum was established.

Members Present: Mr. Austin\*, Mr. Crilly, Mr. Gorman, Mr. Ruyle, Mr. Scacco, Mr. Schoenberg, Chair Eckmann (\*Mr. Austin arrived at 7:05).

Absent: Mr. Scacco

Staff Present: Karen Daulton Lange – Stormwater Administrator

Others Present: None

**APPROVAL of March 12, 2012 MINUTES**

**Mr. Gorman moved to approve the minutes, seconded by Mr. Crilly. Motion carried by voice vote 5-0.**

**PUBLIC COMMENTS**

None.

**OLD BUSINESS**

**A. Countywide Stormwater & Flood Plain Ordinance Update**

Chair Eckmann suggested a proposed motion to begin discussion: “The Stormwater & Flood Plain Oversight Committee hereby makes a recommendation to the Village Council that the Village of Downers Grove adopt the revised DuPage County Countywide Stormwater and Flood Plain Ordinance and General Certifications as approved by the DuPage County Stormwater Management Planning Committee for the Second Reading on April 3, 2012; incorporating necessary revisions as proposed by Staff, and in particular and more restrictive flood protection elevation residential standards of the current Downers Grove Stormwater and Flood Plain Ordinance.” The motion was made by Mr. Crilly and seconded by Mr. Gorman, thereby opening for discussion.

Mr. Gorman pointed out that the new ordinance stresses water quality whereas the old ordinance was primarily concerned with water control. This reflects a philosophical shift to comply with regulations from agencies such as the EPA, whose regulations on water quality are becoming more stringent on the municipal level. Residents have noticed water control and quality getting better. The ordinance also represents lots of opinions and concerns from the many municipal engineers and stakeholders giving input to the County during the update process. The formal municipal engineers group (MEG) will be monitoring use and developments under the new ordinance and expect that

there will be instances of interpretation confusion & where clarification will be needed. He expects that MEG will be recommending tweaks in about six months.

Mr. Schoenberg gave a brief history of the County ordinance, observing that it took five years to enact after the heavy floods of 1987. He felt the revised ordinance is more user friendly, especially with the inclusions of the General Certifications (GC's). The document isn't perfect, but will benefit from input by users as time goes on. He noted the County is planning on educational outreach, and a technical guidance manual should be forthcoming in the near future.

Mr. Ruyle agreed that educational outreach by the County will be welcomed and asked that Staff notify the Committee members when they are aware of educational opportunities.

Chair Eckmann praised the MEG for being responsive to municipal and residents concerns about stormwater management. Mr. Gorman added that the MEG will become a more formalized group as it is officially recognized in the new ordinance.

Mr. Ruyle expressed concern that the GC's may make it too easy for a Stormwater Administrator to reach beyond their authority to request additional submittal information, and asked that if an applicant wishes to use a GC and is denied, that they are given a written response as to why it's not applicable. Mr. Gorman explained the purposes of the GC's, and how the intent was to make an easier, more streamlined process for permits that fall within certain categories and parameters. Staff had no objections to giving a denial in writing and stated she would follow up with Legal to insert requirement into the Village ordinance.

Discussion ensued on securities in GC's that could be waived and "As-Built" surveys versus drawings. Mr. Gorman explained the differences and how flexibility is the intent for the GC's. Mr. Schoenberg noted that if an applicant doesn't do what they were supposed to do, then the GC is invalid and the full requirements of the ordinance would be required. Chair Eckmann affirmed that if the GC's present a problem, then they could also be revised in the future.

The motion which was made by Mr. Crilly and seconded by Mr. Gorman, **that "The Stormwater & Flood Plain Oversight Committee hereby makes a recommendation to the Village Council that the Village of Downers Grove adopt the revised DuPage County Countywide Stormwater and Flood Plain Ordinance and General Certifications as approved by the DuPage County Stormwater Management Planning Committee for the Second Reading on April 3, 2012; incorporating necessary revisions as proposed by Staff, and in particular and more restrictive flood protection elevation residential standards of the current Downers Grove Stormwater and Flood Plain Ordinance."** The motion carried by the following vote: **Votes:** Yes each: Mr. Austin, Mr. Crilly, Mr. Gorman, Mr. Ruyle, Mr. Schoenberg, Chair Eckmann.

## **NEW BUSINESS**

### **A. Public Meeting Guidelines**

Chair Eckmann introduced the draft Public Meeting Procedures provided in the Committee Member's packets and attached as Exhibit A. A motion was made by Mr. Gorman and seconded by Mr. Crilly to adopt the procedures, thereby opening discussion.

Mr. Ruyle suggested the following changes: Opening paragraph: Strike "In general" in first paragraph and replace with "To that end,"; to No. 9. add: "The Committee will then debate and vote

on the Motion.”; to No. 7. add “and questions” after the word ‘comments’; and Mr. Schoenberg suggested to add the word “to” between ‘and’ and ‘fulfill’ In 5.a.

It was agreed by all that the public comment period be placed near the beginning of a meeting in order to give the public a chance to speak before deliberations. Chair Eckmann explained that quorums are based on filled positions. The question arose if the Public Meeting Procedures are applicable for a Public Hearing; Staff will seek advice from Legal. Mr. Austin said it has been his experience that a Public Hearing is within a Public Meeting.

**The motion to adopt the public meeting procedures with the suggested changes was upheld by Mr. Gorman and the second upheld by Mr. Crilly. Motion carried by voice vote of 6-0.**

#### **STAFF REPORT**

Ms. Daulton Lange passed out a spreadsheet of the Committee Member appointment 7 expiration dates along with a written staff report that she summarized. These are attached as Exhibit B & C.

#### **ADJOURN**

**Mr. Austin made a motion to adjourn the meeting at 9:05 p.m., seconded by Mr. Gorman. Motion carried by voice vote of 6-0.**



Exhibit A

# Village of Downers Grove

## Department of Public Works

### Stormwater Management & Flood Plain Oversight Committee

## PUBLIC MEETING PROCEDURES

**(Please turn off cell phones)**

The Stormwater Management & Flood Plain Oversight Committee will be following specific procedures for conducting its meetings for the purpose of ensuring clarity and fair and balanced participation by all attendees. In general, the meeting will be conducted as follows:

1. The Chairperson will call the Public Meeting to order, and remind everyone that the meeting will be recorded on Village-owned equipment.
2. Roll call will be taken by Staff. The Chairperson declares if a quorum is present.
3. The Committee will review and approve previous meeting minutes.
4. The Chairperson will announce the public comment section of the agenda.
5. The Chairperson describes the Committee's authority as follows:
  - a. The purpose of the Committee is to be a recommending body to the Village Council and fulfill the Committee's responsibilities enumerated in the Village's Stormwater Ordinance.
  - b. The Committee will forward any recommendations to the Village Council for their consideration.
6. The Chairperson describes the rules for public comment during the Committee meeting.
  - a. Meeting attendees shall only address the Chairperson during the public comment segment listed on the agenda.
  - b. Meeting attendees are to refrain from speaking until called upon by the Chairperson.
  - c. Once called upon, attendee is to state their name and address the first time they are called upon to speak and direct their comments to the Chairperson. If they are called upon later, attendee is to state their name again before speaking.
  - d. Please speak slowly and clearly. The meeting is being recorded for the purpose of preparing meeting minutes.
  - e. Comments should be confined to topics which fall within the jurisdiction of the Committee.

# Village of Downers Grove

## Department of Public Works

- f. Each individual's remarks shall not exceed 5 minutes in length unless extended by permission of the Chairperson.
- g. It is requested that if possible one spokesperson for a group be appointed to represent the views of said group. In this case, the groups collective remarks as presented by the spokesperson will be considered as coming from each member of said group.
7. The Chairperson will then ask for comments from the Committee.
8. The Chairperson will ask Staff for any final statement or comment.
9. The Chairperson will ask for a Motion from the Committee.
10. The Chairperson will then summarize the Committee's recommendation.
11. The Committee will continue its meeting after providing an opportunity for attendees to leave if they so desire.

Note: These general procedures are provided as an aid to those in attendance at meetings, to help them to follow and participate in the public meeting process. These procedures are not binding and may be amended or deviated from as the Committee determines to be necessary.

Exhibit B

SWFPOC Members  
Appointment & Expiration Dates

<u>Name</u>	<u>Appointed*</u>	<u>Expiration</u>
Austin, Daniel	11/16/10	08/31/13
Crilly, Richard	11/16/10	08/31/13
Gorman, David	09/13/11	08/31/14
Eckmann, Donald	10/06/09	08/31/12
Ruyle, Robert	09/13/11	08/31/14
Scacco, Mark	11/16/10	08/31/13
Schoenberg, Dan	09/13/11	08/31/13

\* Village Council Date  
prepared by KDL 04/12/12

## Exhibit C

### VILLAGE OF DOWNERS GROVE Stormwater and Flood Plain Oversight Committee Meeting Staff Report April 12, 2012

#### **A: Current Events:**

##### **Stormwater Utility**

At the Village Council meeting on Tuesday, April 10, 2012, the Village Council adopted a motion by a vote of 6-1, directing staff to take the steps necessary to implement a stormwater utility system within the Village of Downers Grove.

From the Village's website: "Beginning in 2013, all property owners in the Village can expect to pay a monthly fee based on a property's impervious area that directly supports the ongoing maintenance of the Village's stormwater system. Monthly fees for single family properties will range from \$6.30 to \$12.30.

With the creation of the stormwater utility, the Village will reduce property taxes. The 2013 property tax levy is expected to decrease by about \$2.5 million (19.1% of the total Village levy)."

#### **B: Follow-Up from Last Meeting:**

##### **Flood Protection Elevation**

At the March meeting, there was discussion regarding the genesis of the Village's policy for 3' FPE vs. the more commonly 1' FPE used by surrounding communities. It was suggested that one of the reasons was that in the past the Village's benchmark system had a bust, so the 3' FPE was implemented as a factor of safety.

*Staff spoke with a surveyor regarding modern methods of surveying. The use of GPS in establishing benchmarks and obtaining topographical data makes surveying errors much less likely to occur than in the past.*

In the late 1970s and early 1980s the Federal Emergency Management Agency issued Flood Insurance Rate Maps (FIRM) that established the 1% annual chance (100-year) floodplains for DuPage County. These and other FIRMs have since been rendered obsolete due to changes in land use, topography, modeling standards and technologies. In 2004 these maps were updated by FEMA using updated topographical conditions and practices in hydrologic and hydraulic analysis. In addition, the County has been conducting updated watershed studies incorporating changes to the watershed to determine the 100-year and other frequency flood elevations.<sup>1</sup>

We require the use of the County's Regulatory Flood Plain Maps for establishment of the BFE, so that the elevation of the FPE for construction purposes is based on the most recent watershed information available.

### **Flood Insurance Locations & Losses Map**

The Village participates in the Community Rating System (CRS) program administered by FEMA. Participation provides lower insurance premiums to residents living in flood plains. The FEMA/Policy/Claim Map shows the location of active 2011 policies, the location of claims made since 1978, and the location of the repetitive loss properties. Since 1978, there has been a total of \$410,215 in claims, of which \$255,939 was paid to the five repetitive loss properties within the Village. Therefore, 62.4% of the total value of claims has been paid to five properties.

*The National Flood Insurance Program's (NFIP) CRS program is expected to be updated later this year. From the CRS2012.org website: "In general, the Manual changes promote more flexibility in credit for local programs and increased credit for addressing protecting life safety, preserving floodplain natural functions, and future conditions (including climate change)."*

*Staff has attended two webinars on topic, a CRS User's Group meeting, and has met personally with our Insurance Services Office(ISO) representative, Scott Cofoid. Later this year we will be going through our 5-year cycle visit with ISO to maintain participation in the NFIP CRS program.*

### **Stormwater Basin Costs for Variance Fee Purposes**

Staff is investigating the costs of more recent projects to determine the true costs of providing stormwater management.

1. [http://www.co.dupage.il.us/EDP/Stormwater\\_Management/1160/](http://www.co.dupage.il.us/EDP/Stormwater_Management/1160/)

**VILLAGE OF DOWNERS GROVE**  
**Stormwater and Flood Plain Oversight Committee Meeting**  
**October 25, 2012, 7:00 p.m.**

**Downers Grove Public Works Facility**  
**5101 Walnut Avenue, Downers Grove, Illinois**

**I. CALL to ORDER**

Chair Eckmann called the meeting to order at 7:00 p.m. A roll call followed and a quorum was established.

**II. Roll Call**

Members Present: Chair Eckmann, Mr. Crilly, Mr. Gorman, Mr. Scacco, Mr. Schoenberg

Absent: Mr. Austin, Mr. Ruyle

Staff Present: Karen Daulton Lange – Stormwater Administrator

**III. APPROVAL of April 12, 2012 MINUTES**

**Mr. Gorman moved to approve the minutes, seconded by Mr. Scacco.** Some minor changes to verbiage was made and changes made on approved copy. **Motion carried by voice vote.**

**IV. PUBLIC COMMENTS**

Ms. Mary Nevrlly of 1310 Gilbert addressed the Committee. There is an existing tributary flowing from under the railroad tracks on the north side of her property and through the west side of Ms. Nevrlly's home to an existing box culvert with headwalls on her property side of the Village sidewalk along Gilbert. Ms. Nevrlly stated that she has locked the grate in an up position because of debris accumulation and her concern that her property would flood. She stated the Village did not come out and raise this grate when she called. Ms. Nevrlly said she saw in the CIP program that this area was slated to have a new grate and was concerned how that might effect her property.

Discussion ensued among the Committee regarding trash racks and their use for debris management and safety (children being swept downstream into a pipe), as well as if this improvement was being planned to be constructed on private property.

Chair Eckmann asked Ms. Karen Daulton Lange to look into the matter and report back to Ms. Nevrlly as well as the Committee at the next meeting.

**V. OLD BUSINESS**

**A. Countywide Stormwater & Flood Plain Ordinance Update**

Ms. Lange gave a binder to the Committee members present containing the Village Code Chapter 26, Stormwater and Flood Plain Ordinance, adopted May 8, 2012; General Certifications; Village Code Chapter 25, Article II, Stormwater Utility Ordinance, adopted August 21, 2012; and the Stormwater Credit & Incentive Manual.

She reported that the Municipal Engineer's Group was continuing to meet on a monthly basis at the County and discussing proposed clarifications and changes to the County Stormwater & Flood Plain Ordinance that are expected to be adopted early next year.

**B. Public Meeting Procedures**

The Public Meeting Procedures handout as discussed and revised from the April 12, 2012 meeting was distributed by Ms. Daulton Lange to the Committee.

**VI. NEW BUSINESS**

**A. Stormwater Utility Implementation**

Ms. Daulton Lange reported on the Village's significant outreach efforts to make sure the property owners know about the Stormwater Utility and the impact on property tax reduction and the fee. When asked how the Appeals process would work, she explained that if a property owner was dissatisfied with her decision, they could send a letter to the Village Manager. The Manager would respond and the appeal could be taken to the SW&FPOC.

**VII. STAFF REPORT**

None.

**VIII. ADJOURN**

**Mr. Gorman made a motion to adjourn the meeting at 8:40 p.m., seconded by Mr. Scacco. Motion carried by voice vote.**