

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**6/13/2023**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Amendments to Chapter 14 of the Municipal Code	Scott Vasko Assistant Public Works Director - Engineering

**SYNOPSIS**

An ordinance has been prepared to amend certain sections within Chapter 14 of the Municipal Code concerning motor vehicles and traffic.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2021-2023 include *Top Quality Infrastructure* and *Exceptional Municipal Services*.

**FISCAL IMPACT**

N/A

**RECOMMENDATION****UPDATE & RECOMMENDATION**

This item was discussed at the June 6, 2023 Village Council meeting. Staff recommends approval on the June 13, 2023 Active Agenda.

**BACKGROUND**

The proposed ordinance reflects recommendations of the Transportation and Parking Commission, as well as the codification of Temporary Village Manager approvals authorized under Section 14.4.

The recommendations of the Transportation and Parking Commission, made at their May 10, 2023 meeting, consist of the following items:

- Dunham Road at Jefferson Avenue: Convert to an All-Way stop to address pedestrian and bicyclist right-of-way concerns at the intersection related to the activities associated with access to the neighborhood, school, church and park.
- Carpenter Street at Grove Street: Convert to an All-Way stop to address pedestrian and right-of-way concerns related to the activities associated with access to the neighborhood, school, church, and park.

- Parkview Drive at Fairmount Avenue: Restrict turning movements from Fairmount Avenue onto Parkview Drive during school pickup and drop off periods.

Temporary Village Manager approvals are required to be included in an ordinance approved by Council to be incorporated into the Municipal Code. The item in the proposed ordinance include the following:

- Parkview Drive at El Sierra School: Revise the limits of the existing no parking areas which are in effect during the school pickup and drop off periods.

## **ATTACHMENTS**

Ordinance

Draft Meeting Minutes - TaP Commission May 10, 2023

VILLAGE OF DOWNERS GROVE  
COUNCIL ACTION SUMMARY

INITIATED: Village Attorney DATE: June 13, 2023  
(Name)

RECOMMENDATION FROM: \_\_\_\_\_ FILE REF: \_\_\_\_\_  
(Board or Department)

NATURE OF ACTION:

STEPS NEEDED TO IMPLEMENT ACTION:

- Ordinance
- Resolution
- Motion
- Other

Motion to Adopt "AN ORDINANCE AMENDING CHAPTER 14 OF THE DOWNERS GROVE MUNICIPAL CODE", as presented.



SUMMARY OF ITEM:

Adoption of this ordinance shall amend certain traffic control provisions in Chapter 14 of the Municipal Code.

RECORD OF ACTION TAKEN:

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## ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING  
CHAPTER 14 OF THE DOWNERS GROVE MUNICIPAL CODE**

BE IT ORDAINED by the Village Council of the Village of Downers Grove in DuPage County, Illinois, as follows: (Additions are indicated by redline/underline; deletions by ~~strikeout~~):

**Section 1. That Section 14.52.20 is hereby amended to read as follows:**

**Sec 14.52.20 (Reserved) Restrictions On Movements Of Vehicles From Fairmount Avenue To Parkview Drive**

- (a) Except on Saturdays, Sundays and legal holidays, it shall be unlawful for any person driving or operating any automobile, truck or other vehicle, except school busses, in a northerly direction on Fairmount Avenue to turn such vehicle right so as to proceed easterly onto Parkview Drive between the hours of 7:00 a.m. and 9:00 a.m. and between 1:30 PM and 3:30 PM local time.
- (b) Except on Saturdays, Sundays and legal holidays, it shall be unlawful for any person driving or operating any automobile, truck or other vehicle, except school busses, in a southerly direction on Fairmount Avenue to turn such vehicle left so as to proceed easterly onto Parkview Drive between the hours of 7:00 a.m. and 9:00 a.m. and between 1:30 PM and 3:30 PM local time.

**Section 2. That Section 14.80 is hereby amended to read as follows:**

**Sec 14.80 Isolated Stop Signs**

There shall be erected in conspicuous places as hereinafter designated, signs lettered with the word "Stop", which signs shall be so located as to direct vehicular traffic on the specified streets to come to a full stop before proceeding into or across the intersecting streets:

\* \* \*

~~Grove Street. At the northeast corner of the intersection of Grove Street and Carpenter Street, to direct vehicular traffic proceeding westerly on Grove Street to come to a full stop before proceeding across or into Carpenter Street.~~

\* \* \*

~~Jefferson Avenue. At the southwest and northeast corners of the intersection of Jefferson Avenue and Dunham Road, to direct vehicular traffic proceeding easterly and westerly on Jefferson Avenue to come to a full stop before proceeding across or into Dunham Road.~~

\* \* \*

**Section 3. That Section 14.80.1 is hereby amended to read as follows:**

**Sec 14.80.1 All-Way Stop Signs**

There shall be erected in conspicuous places at the following intersections signs lettered with the words "All-Way Stop", which signs shall be so located as to direct all traffic to come to a full stop before proceeding into the intersection:

\* \* \*

Carpenter Street and Grove Street

\* \* \*

Dunham Road and Jefferson Avenue

\* \* \*

**Section 4. That Section 14.104.11 is hereby amended to read as follows:**

**Sec 14.104.11 No Parking; Between 7:00 AM And 9:00 AM, 2:00 PM And 3:00 PM Except Weekends And Legal Holidays**

No person shall stop or let stand any automobile, motor vehicle or other vehicle, between the hours of 7:00 a.m. and 9:00 a.m. or between the hours of 2:00 p.m. and 3:00 p.m., except on weekends or legal holidays, in the following locations:

\* \* \*

*Parkview Drive*, on the south side from Fairmount Avenue to a point ~~three hundred thirty-five feet (335')~~ four hundred fifty (450') south and east of the east line of Fairmount Avenue and on the north side from a point three hundred feet (300') east from Fairmount Avenue to a point four hundred feet (400') south and east of the east line of Fairmount Avenue.

\* \* \*

**Section 5.** That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 6.** That this ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

\_\_\_\_\_  
Mayor

Passed:

Published:

Attest: \_\_\_\_\_

Village Clerk

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**TRANSPORTATION AND PARKING COMMISSION**  
**Minutes – May 10, 2023**  
**Council Chambers – Village Hall**  
**801 Burlington Avenue, Downers Grove**

Commissioner Novak called the May 10, 2023 meeting of the Transportation and Parking Commission to order at 7:00 P.M. and led the recitation of the Pledge of Allegiance.

**ROLL CALL**

**Present:** Commissioners Heverin, Lincoln, Novak, O’Malley, Shiliga

**Absent:** Commissioner McDonough

**Staff:** Transportation Manager Mike Tuman, and CSO Supervisor Jim Hartleb

**Visitor Roster:** Donna Jarosz, Greg Jarosz, Roland Armani, Garnet Armani, Dale Irvin, Linda Irvin, Ed Pawlak, Michael Golminas, Byron Holtzen

A quorum was established.

Commissioner Novak reviewed the procedures to be followed for the meeting, explaining that the Commission will forward a recommendation to the Village Council for approval.

**APPROVAL OF NOVEMBER 9, 2022 MINUTES**  
**COMMISSIONER SHILIGA MOVED TO ACCEPT MEETING MINUTES AS IS.**  
**COMMISSIONER O’MALLEY SECONDED THE MOTION.**

**IN FAVOR: COMMISSIONERS NOVAK, HEVERIN, O’MALLEY, SHILIGA**

**ABSTAINED: COMMISSIONER LINCOLN**

**NOT IN FAVOR:**

**THE MOTION PASSED BY VOICE VOTE 4:0**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

No public comment on non-agenda items.

**File #1-23 Dunham Rd at Jefferson Ave - Intersection Control**

Public Works Transportation Manager Mike Tuman presented this item.

Staff initiated the request due to crossing guard reports and concerns related to pedestrian safety for schools, church and parks. Staff recommends a change in intersection control to an All-Way stop.

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Currently, this intersection is two-way stop controlled and there are school warning signs for Dunham. Hillcrest Elementary School located in the southwest quadrant does have a crossing guard which is part of the issue related to this location. The crossing guard has experienced numerous occurrences where drivers do not obey directions and do not stop for the crossing guard in the street. Current operation and traffic data show there is typically between 3600-5000 vehicles per day on Dunham. There is another stop sign at 59th Street. This change would address the confusion associated with the right-of-way of the typical user.

A recommendation to the Village Council is requested for an all-way stop at this intersection.

Staff received five resident responses based upon notification letters or posting of the agenda. All were in favor of the proposed changes.

**COMMISSIONER NOVAK OPENED UP THE PUBLIC COMMENT PERIOD****PUBLIC COMMENT ON FILE #1-23**

Dale Irvin of 5712 Dunham Rd

- Concerned about speeding. Requested measures to slow traffic.
- Unsure if an All-Way stop is enough. Concerned that a traffic signal is needed.

Linda Irvin of 5712 Dunham Rd

- In favor of an all-way stop as opposed to two-way stop, but concerned about what car goes first after the crossing guard clears the intersection in terms of who has the right-of-way. Asked about a traffic signal.
- Parking on the street is an issue.

**COMMISSIONER NOVAK CLOSED THE PUBLIC COMMENT****COMMISSIONER NOVAK OPENED DISCUSSION AMONGST THE COMMISSION**

Commissioner Shiliga: Inquired about what the input has been from Hillcrest Elementary Dist 58 regarding this. Tuman indicated that District 58 is supportive of the idea. Commissioner Shiliga asked if the school felt it was sufficient or if they felt there were other needs. Tuman stated they did not discuss anything beyond current recommendation. Commissioner asked if it would take another study to determine if speed bumps or traffic signals are warranted. Tuman stated speed bumps are not advisable for this level of traffic and type of roadway, and that a traffic signal is not warranted. The stop at 59th and this location should work to calm traffic. Rotating speed feedback signs would also be put out there as is normal course of business once a speeding issue has been identified, as well as enhanced enforcement from the police department.

Commissioner Heverin: Asked about follow up to the proposed change to see if it resolved issues or additional measures were needed. Tuman indicated the crossing guard on site daily will provide feedback.

Commissioner O'Malley: Inquired if the crosswalks are striped. Tuman stated that yes there are existing striped crosswalks on the four sides.

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Commissioner Novak called for a motion.

**WITH RESPECT TO FILE #1-23, COMMISSIONER LINCOLN MOVED TO MAKE A MOTION TO RECOMMEND THE PROPOSED ALL-WAY STOP AT DUNHAM RD AND JEFFERSON AVE TO VILLAGE COUNCIL. SECONDED BY COMMISSIONER SHILIGA.**

**IN FAVOR: COMMISSIONERS: LINCOLN, O'MALLEY, SHILIGA, HEVERIN, NOVAK**

**NOT IN FAVOR:**

**THE MOTION PASSED 5:0.**

**File #2-23 Carpenter Street at Grove Street - Intersection Control**

Public Works Transportation Manager Mike Tuman presented this item. Staff initiated the request based upon public comments, questions and concerns about the in-road sign, traffic speeds, pedestrian safety, visibility and confusion over right-of-way associated with pedestrians and bicyclists. This intersection is currently two-way stop controlled where only Grove has a stop sign.

Staff recommends a change in intersection control to an All-Way stop. This would remove the in-road sign that is constantly being relocated. The park and downtown business district are primary destinations for pedestrians. Around 4000 vehicles per day use this intersection and segment of Carpenter. This section is being resurfaced this year. As part of that project staff will be addressing the bicyclist's concerns with centerline striping and sharrows on the street.

A recommendation to the Village Council is requested for an all-way stop at this intersection.

Staff received two resident responses based upon notification letters or posting of the agenda. One in favor, and one opposed..

**COMMISSIONER NOVAK OPENED UP THE PUBLIC COMMENT PERIOD**

**PUBLIC COMMENT ON FILE #2-23**

Byron Holtzen of 5226 Carpenter St

- Not in favor of the proposed All-Way stop.
- Concerned about vehicles blocking the driveway during rush hour.
- Does not believe it's a reasonable request for the residents of the area.
- Requested elimination of bump out, traffic reduction on Carpenter, and studies showing proposed change is necessary.

Tuman replied that the change is based on a staff report based on staff experience and complaints received. There are no counts. Staff is trying to improve safety for the vulnerable users and encourage more pedestrian activity in this area to address the complaints from bicyclists as well as staff personal experience.

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Karen Bushy Member of Immanuel Lutheran Church, Chairman of Board of Trustees

- The Church Council strongly supports an All-Way stop.
- Concerned about older congregation members and northbound traffic speeds. The preschool is also a concern.
- Requesting reconfiguration of intersection and repair of where asphalt and brick meet.

### **COMMISSIONER NOVAK CLOSED THE PUBLIC COMMENT**

### **COMMISSIONER NOVAK OPENED DISCUSSION AMONGST THE COMMISSION**

Commissioner Lincoln: Inquired about the spirit of comments received by staff. Tuman replied that a 40 year resident did not believe there was an issue and that it's unnecessary.

Commissioner Shiliga: Inquired if removal of the bump out and straightening the street is an option. Tuman indicated it is not as the bump out calms traffic and reduces the crossing distance for vulnerable road users which is the intent of the proposed change. There is a future project being considered for the repairs of the brick street.

Commissioner Novak: Asked for a do not block driveway sign. Tuman indicated the sign may be included as a recommendation as it was on Rogers & Highland.

Commissioner Novak called for a motion.

**WITH RESPECT TO FILE #2-23, COMMISSIONER SHILIGA MOVED TO MAKE A MOTION TO RECOMMEND THE PROPOSED ALL-WAY STOP AT CARPENTER ST AND GROVE ST ALONG WITH THE ADDITION OF A "DO NOT BLOCK DRIVEWAY" SIGNAGE TO VILLAGE COUNCIL. SECONDED BY COMMISSIONER HEVERIN.**

**IN FAVOR: COMMISSIONERS: LINCOLN, O'MALLEY, SHILIGA, HEVERIN, NOVAK**

**NOT IN FAVOR:**

**THE MOTION PASSED 5:0.**

### **File #3-23 Parkview Drive - Traffic Operation Modification**

Public Works Transportation Manager Mike Tuman presented this item. Staff initiated this item based upon a resident request related to the El Sierra school traffic operations on Parkview Drive.

Parkview Drive runs between Fairmount and Claremont. There is a designated drop off on the northbound side between two signs to allow guardians to drop off students on the proper side. There is no parking southbound and just south of that no parking area. Staff has been in contact with the school principal and District 58 regarding this. There were concerns related to southbound parents using driveways south of this location as a turnaround to avoid the traffic cue for drop offs. Students walking to school are impacted by drivers using driveways as

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turnarounds. Based on conversations with District 58, the school principal, and residents; the goal is to route school traffic in a northbound direction for drop offs and pickups.

The proposed request was initially intended to designate Parkview Drive as one-way northbound during the pickup and dropoff time periods.

Based upon resident feedback received after the resident notification letters were mailed, the Staff recommendation has been revised.

The goal is to keep the parents circulating in the proper northbound flow to travel to the designated drop off areas on the passenger side of the vehicles. This can be achieved through turn restrictions at the intersection of Fairmount and Parkview during the school pickup and drop off hours. Vehicles would not be able to turn left from southbound Fairmount onto Parkview, or northbound right turn onto Parkview during school pickup and drop off hours. This is similar to what has been done at many of the other schools. At Lester, there are one-ways on Florence and Indianapolis with time restrictions during school days only, and can make exceptions for buses.

Staff recommends turn restrictions at the intersection of Fairmount Avenue and Parkview Drive to limit the El Sierra traffic operations to one-way northbound during school pick up and drop off.

A recommendation to the Village Council is requested for this proposed change.

Staff received two resident responses based upon notification letters or posting of the agenda. One in favor, and one opposed unless the recommendation is revised to limit impact to residents.

### **COMMISSIONER NOVAK OPENED UP THE PUBLIC COMMENT PERIOD**

#### **PUBLIC COMMENT ON FILE #3-23**

Greg Jarosz of 6912 Parkview Dr

- Not in favor of the proposed change.
- Stated he and neighbors did not receive a notification letter about the proposed change.
- Requests the school tell parents to be courteous. Does not believe no parking signs are helpful because times do not align with school pickups.

Ed Pawlak of 6936 Parkview Dr

- In favor of proposed changes with revisions based upon his submitted feedback.
- Suggested school move activities onto school property.

Donna Jarosz of 6912 Parkview Dr

- States blocking driveways has been problematic for a long time and is a parent issue.
- Requests accountability and reinforcement by the school.

Michael Golminas of 6942 Parkview Dr

- Not opposed to the proposed changes, but believes it is not enough.
- Requests addition of signs for turnarounds and blocking of driveways.

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- Requests that the school actively manage drop off and pick up and for school staff to help with parents obeying rules.

### **COMMISSIONER NOVAK CLOSED THE PUBLIC COMMENT**

### **COMMISSIONER NOVAK OPENED DISCUSSION AMONGST THE COMMISSION**

Commissioner Shiliga: Inquired about the width of the road and if it would allow for double parking. Tuman indicated yes it is wide enough for two vehicles to double park. A resident stated that there is triple parking occurring as well.

Commissioner Shiliga: Inquired if El Sierra has a patrol that sets out cones with different areas for drop offs. Tuman is not aware of one because the drop off zone is the street rather than a parking lot. Commissioner Shiliga asked if District 58 does any kind of studies for efficiency in drop off and pickup at their locations. Tuman stated that the principal is highly involved and often out walking the areas and sends numerous newsletters regarding behavior, as do all the principals. District 58 puts out constant reminders to encourage parents to be more respectful of the neighborhoods and to follow the process for pickup and drop offs.

Donna Jarosz wanted to return to speak again.

Commissioner Novak explained the rules and process and that there is not a back and forth after the public comment.

Donna Jarosz said that she wanted a discussion.

Commissioner Novak explained the process and proceeded with the meeting according to the established public meeting rules.

Commissioner Heverin: Asked for clarification of a one-way road or turn restrictions and confirmed that TaP does not have the power to change the rules of District 58. Tuman indicated the original recommendation was a one-way designation, but based upon resident feedback, the current recommendation is to achieve the goal through turn restrictions instead.

Commissioner O'Malley: Confirmed all District 58 schools provide notices.

Commissioner Lincoln: Asked about recommendations to District 58. Tuman stated that recommendations are only to the Village Council. Staff will pass along the resident concerns to the principal.

Commissioner Heverin: Asked if the changes were time restricted. Tuman stated that the turn restrictions are only during school drop off and pick up hours.

Commissioner Shiliga: Asked if it is possible to put cones or signs in the street. Tuman stated it is up to the school and he can notify the principal. The recommendation from TaP to Council is something that can be codified and addressed as municipal code. Commissioner Shiliga explained about future public engagement opportunities on these topics.

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Commissioner Novak: Expressed concern about driver accountability.

Commissioner Novak called for a motion.

**WITH RESPECT TO FILE #3-23, COMMISSIONER SHILIGA MOVED TO MAKE A MOTION TO RECOMMEND THE PROPOSED TURN RESTRICTIONS AT THE INTERSECTION OF FAIRMOUNT AVE AND PARKVIEW DR DURING SCHOOL DROP OFF AND PICK UP TIMES WITH AN EXCEPTION FOR BUSES TO VILLAGE COUNCIL. SECONDED BY COMMISSIONER HEVERIN.**

**IN FAVOR: COMMISSIONERS: LINCOLN, O'MALLEY, SHILIGA, HEVERIN, NOVAK**

**NOT IN FAVOR:**

**THE MOTION PASSED 5:0.**

**DISCUSSION OF OLD BUSINESS**

No discussion of old business at this time.

**COMMUNICATIONS**

No communications at this time.

**COMMISSIONER LINCOLN MOVED TO ADJOURN THE MEETING.  
COMMISSIONER SHILIGA SECONDED THE MOTION. ALL IN FAVOR.**

**Commissioner Novak adjourned the meeting at 8:02 P.M.**

Respectfully submitted,

/s/ Andrea Banke  
Recording Secretary