

# **2021-23 Long Range Plan**

## **2022 Update Report #3**

### **Priority Action Items**

**August 16, 2022**

## PRIORITY ACTION ITEMS

A key component of the Long Range Plan is the Village Council Priority Action Items. These nine items reflect Council priorities and serve as the work plan from September 2021 through April 2023. Below is a summary of each Priority Action Item.

### Update the Priority Action Items for the Remaining Eight Months for this Village Council

The Village Council should update the Priority Action Items to create a work plan for September 2022 through April 2023, the eight months remaining under the current Village Council. The Priority Action Items will be reflected in the FY23 Proposed Budget which will be published in late October and considered by the Village Council in November and December.

Priority Action Item	Description	Status
<b>Village Facilities Replacement &amp; Sustainability Plan</b>	<p>This project will result in:</p> <ul style="list-style-type: none"> <li>• Replacement of the existing Police Station and Village Hall</li> <li>• Partnership with D58 for their administrative offices</li> <li>• Improvements to the intersection of Washington Street and the railroad tracks</li> <li>• A financial plan including the estimated total project costs and revenues identified to pay for the project costs</li> </ul>	<b>Ongoing; project remains on-schedule and on-budget</b>
<b>Implement the Enterprise Resource Planning (ERP) System</b>	<p>This project completely replaces the Village's Enterprise Resource Planning System by use of two vendors:</p> <ul style="list-style-type: none"> <li>• Tyler - Finance, Utility Billing and Human Resource functions and licensing</li> <li>• CityView - Community Development permitting functions</li> </ul>	<b>Ongoing; project remains on-schedule and on-budget. See attached report for additional information</b>
<b>Review Diversity, Equity and Inclusion (DEI) Practice</b>	<p>This project consists of reviewing internal Village practices as an employer, services the Village provides to the public and how the Village interacts with the community with a goal of continually improving these practices.</p>	<b>Ongoing; see attached report for additional information</b>
<b>Develop a Social Services Referral Program</b>	<p>Under this program the Village will take steps to connect individuals in need of service with the agencies that provide the services. The program will consist of multiple methods for individuals to contact</p>	<b>Completed</b>

	<p>the Village including in-person, by phone and online. Individuals who contact the Village will receive personal referrals to specific social service providers. Further, the Village will actively seek to identify and contact individuals who may be in need of services.</p>	
<p><b>Complete a Social Services Gap Report</b></p>	<p>This project consists of identifying social trends and issues facing the Village by reviewing and analyzing data. From this analysis, service gaps should be identified and strategies for addressing gaps will be presented. The report will be presented to the Human Service Commission for their review. The HSC will forward their recommendations to the Council for consideration.</p>	<p><b>Ongoing. The draft report is currently under review by the Human Services Commission</b></p>
<p><b>Purchase and Install Camera Systems for Police</b></p>	<p>This project consists of the purchase and operation of a body-worn camera system and a fixed location license plate reader system. The systems should be operational in FY22 or 23. The estimated cost to purchase and operate both systems for the first five years is \$550,000-\$750,000. The Asset Forfeiture Fund should be used for these expenses.</p>	<p><b>Body-worn camera project complete. License-plate reader implementation is ongoing.</b></p> <p><b>See attached report for additional information</b></p>
<p><b>Downtown Outdoor Dining 2022 and Beyond</b></p>	<p>This project consists of creating a downtown outdoor dining program for 2022 and beyond. Outdoor dining areas are located on both public and private property. Key components of the 2020 and 2021 temporary outdoor dining programs will continue to be used. Some changes and additional enhancements will be made as the outdoor dining program evolves from temporary program to a permanent program. Downtown Management Corporation will be a key participant in this action item.</p>	<p><b>Completed</b></p>
<p><b>Enter into a Contract for Solid Waste Collection and Management</b></p>	<p>This project consists of negotiating and executing a contract for solid waste collection and management services. The Village's current contract with Republic Services expires on March 30, 2023.</p>	<p><b>Ongoing and under review by Village Council</b></p> <p><b>On the August 16, 2022 Village Council Meeting Agenda</b></p>
<p><b>Consider Allowing Video Gaming for Restaurants with On-Premise Consumption Liquor Licenses</b></p>	<p>This project consists of drafting and considering an Ordinance permitting operation of video gaming devices for restaurants holding liquor licenses that allow for on-premise consumption. Items for consideration include the number of gaming licenses available, the number of devices permitted at each location, requirements for creating a separate area for gaming and establishing fees.</p>	<p><b>Tabled in Dec. 2021</b></p>

**Attachments**

- ERP Status Report
- DEI Status Report
- Social Services Gap Analysis DRAFT Report
- Police Department Camera Systems Report