

VILLAGE OF DOWNERS GROVE
Report for the Village

SUBJECT:	SUBMITTED BY:
Authorization to Request Rock Salt Allocation From State of Illinois	Andy Sikich Director of Public Works

SYNOPSIS

A motion is requested to authorize a rock salt allocation of 1,700 tons with the State of Illinois in the joint purchase of bulk rock salt for the 2021/2022 season. The Village will be obligated to authorize execution of a purchase contract with this allocation at a future date.

STRATEGIC PLAN ALIGNMENT

The goals for 2019-2021 identified *Exceptional Municipal Services*.

FISCAL IMPACT

The Village's winter snow and ice control operations span two fiscal years. The combined budgets for FY2021 and FY2022 includes approximately \$650,000 in the General Fund and the Motor Fuel Tax Fund:

- FY21 Budget includes \$325,000 and;
- FY22 Budget is anticipate to include \$325,000

\$139,000 has been spent to date in FY21. Staff estimates the total cost of the required minimum salt purchase for the 2021/2022 snow season will range from \$525,000 to \$575,000 based on current salt prices. Adequate fund balance exists in the General Fund to accommodate any required expenditures over and above the budgeted amount for FY21.

BACKGROUND

The availability and use of bulk rock salt is necessary to meet the snow removal program goal of maintaining safe travel routes during and following snowstorms, as well as restoring mobility for the traveling public within a reasonable time frame following cessation of storm conditions. There are three objectives to achieve when purchasing road salt:

- 1) Maintain the salt supply to respond to all winter weather events per the Village Snow Removal and Ice Control Plan
- 2) Diversify salt supply to ensure on-time delivery
- 3) Minimize cost

To best meet these objectives for the 2021/2022 season, staff recommends purchasing rock salt through two cooperative purchasing contracts, one with the State of Illinois and the other with DuPage County, as shown in the table below. The State requires formal approval of the salt allocation prior to their purchase of the

Village's salt. The Village Council will approve the purchase of salt through the County contract after the contract has been bid.

Requested Allocation (tons)	Minimum	100% Allocation	Maximum
State of Illinois Contract	1,360	1,700	2,040
DuPage County Contract	4,700		
Total Amount	6,060	6,400	6,740

The minimum amount of salt recommended to be purchased (6,060 tons) along with the roughly 2,000 tons of salt on hand, would provide the Village with 8,060 tons of salt for the 2021/2022 season and will allow the Village to continue to meet the service objectives described in the Village Snow Removal and Ice Control Policy in a cost effective manner. The annual salt use for an average winter is about 5,000 tons, with a minimum use of about 2,800 tons and a maximum use of about 8,500 tons. The maximum amount of salt the Village could purchase under these contracts would provide approximately 8,740 tons, including the salt on hand.

The Village has used the State-aggregated bidding process for procuring road salt for many years. Because of issues with the reliability of service deliveries from the State bid contractor in the difficult 2013/14 winter season the Village elected to purchase a portion of its rock salt supply through a DuPage County contract. Since 2014 the Village has split salt purchases in this manner and has realized benefits in reliability and the moderation of price changes. DuPage County is in the process of preparing bid documents and is requesting allocation amounts from interested communities. The early delivery option offered by the DuPage County contract sets a fixed amount of salt to be delivered prior to November 30.

ATTACHMENTS