

**VILLAGE OF DOWNERS GROVE**  
Report for the Village

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Contracts for Building Inspection Services	Stan Popovich, AICP Director of Community Development

**SYNOPSIS**

A resolution has been prepared to authorize a one-year contract extension with B&F Construction Code Services, Inc. and Safebuilt Illinois, LLC for building inspection services (building, plumbing, electrical, mechanical and energy inspections) in a not to exceed amount of \$31,000 per contract.

**STRATEGIC PLAN ALIGNMENT**

The goals of 2019-2021 include *Exceptional Municipal Services*.

**FISCAL IMPACT**

The FY21 budget includes \$62,000 in the General Fund for these contracts.

**RECOMMENDATION**

Approval on the February 16, 2021 consent agenda.

**BACKGROUND**

In February 2020, the Village entered into separate one-year contacts with B&F Construction Code Services, Inc. and Safebuilt Illinois, LLC for building inspection services with options for two one-year extensions. Both contractors have assisted the Community Development Department by completing building, plumbing, electrical, mechanical and energy inspections related to residential and commercial building permits over the past year.

Staff is satisfied with the quality of work of both B&F Construction Code Services, Inc. and Safebuilt Illinois, LLC. If approved, this would be the first extension of each contract.

**ATTACHMENTS**

Resolutions  
Contact Extensions

## RESOLUTION NO. \_\_\_\_

**A RESOLUTION AUTHORIZING EXECUTION OF AN  
EXTENSION TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
B&F CONSTRUCTION CODE SERVICES, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of an Extension (the "Agreement"), between the Village of Downers Grove ("Village") and B&F Construction Code Services, Inc. ("Provider"), for building inspection services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_  
Village Clerk

**EXTENSION TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
B&F CONSTRUCTION CODE SERVICES, INC.**

The Village of Downers Grove, Illinois and B&F Construction Code Services, Inc. ("Provider") entered into an agreement for building inspection services on an as-needed basis, with an effective date of March 1, 2020. Pursuant to the terms stated therein, the parties desire to extend that agreement under the following terms:

1. The agreement shall be extended through March 1, 2022.
2. The inspection rate will increase from \$77.25 per hour to \$80.00 per hour. The total not-to-exceed fee of Thirty-one Thousand Dollars and No Cents (\$31,000.00) will remain the same.
3. All other terms from the March 1, 2020 contract remain in full force and effect.

**VILLAGE OF DOWNERS GROVE**

**B&F CONSTRUCTION CODE  
SERVICES, INC.**



\_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Title: Director of Quality Control & Staff Development

Attest:

\_\_\_\_\_  
Village Clerk

Date: 2/10/2021

Date: \_\_\_\_\_