

ITEM RES 2015-6056

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**2/10/2015**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
2015 Native Landscaping and Natural Areas Maintenance & Monitoring	Nan Newlon Director of Public Works

**SYNOPSIS**

A resolution has been prepared to extend and amend an existing contract for Native Landscaping and Natural Areas Maintenance & Monitoring with Hampton Lenzeni & Renwick, Inc. (HLR), of Elgin, Illinois in an amount not to exceed \$30,000.00, bringing the total contract amount to \$69,324.00.

**STRATEGIC PLAN ALIGNMENT**

The Goals for 2011 to 2018 identified *Top Quality Infrastructure*, and *Steward of Financial and Environmental Sustainability*.

**FISCAL IMPACT**

The adopted FY 2015 Community Investment Plan includes \$25,000 for the maintenance of several Village owned properties/rights-of-way that contain natural areas and/or native landscaping. These are the parcels at 55<sup>th</sup> and Grand, Hill and Grand, the 2<sup>nd</sup> and Cumnor Stormwater Facility, the Washington Street Bio-Retention Facility, and the Grove Street Rain Gardens. The portion of the proposed contract amendment pertaining to the maintenance of these facilities is \$25,000.

In addition, HLR will perform the monitoring portion of the Valley View Pond Naturalization project, which is required by the US Army Corps of Engineers. There is \$25,000 in the FY15 budget for the Valley View project, of which \$5,000 will be used for the monitoring.

**RECOMMENDATION**

Approval on the February 10, 2015 consent agenda.

**BACKGROUND**

The Village's native planting stormwater projects require oversight and maintenance for approximately the first three to five years after planting to ensure long-term success. In 2014, the Village sought proposals from four pre-qualified firms. The firms were asked to provide a scope of work as well as a fee given some parameters and guidance with regard to the Village's goals for each site in 2014. Staff evaluated the proposals based on the proposal and the fee to determine the best value for the project. The proposals ranged from basic maintenance to extensive on-site work and the proposed fees reflected the scope of work.

After reviewing the proposals, HLR was identified as the firm whose proposal best met the needs of the Village, and their work in 2014 was exemplary. Their approach covered all of the bases of good native

landscape maintenance, but was also dynamic and allowed them to modify the treatments as deemed appropriate throughout the course of the year, to maximize the effectiveness of each treatment and bring the best value to the Village.

HLR has agreed to hold their 2014 hourly rates for the work proposed in 2015. As such, staff is recommending this contract extension in lieu of advertising a new Request for Proposals. Staff will work with HLR personnel to develop a scope of work for each project, similar to those performed in 2014, but which will be dynamic and reflect the specific identified needs of each site.

In addition to performing excellent work for the Village in 2014, HLR has also performed similar work for several other municipalities and agencies, including the City of Geneva, the Village of South Elgin, the Fox Valley Park District, and DuPage County.

## **ATTACHMENTS**

Resolution

Extension to the Agreement

**EXTENSION TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
HAMPTON, LENZINI AND RENWICK, INC.**

The Village of Downers Grove, Illinois and Hampton, Lenzini and Renwick, Inc. entered into an Agreement ("Agreement") to provide native landscaping and natural areas maintenance services on or about June 3, 2014. Pursuant to the terms stated therein, the parties desire to extend that contract under the following terms:

1. The fees shall increase to a total amount not to exceed \$69,324.00 (which includes fees paid for previous services under original agreement). Hourly labor rates shall remain the same as the 2014 rates.
2. All other terms from the 2014 Agreement remain in full force and effect.
3. The extension shall continue until the not-to-exceed price has been reached or until December 31, 2015, whichever occurs first.

**VILLAGE OF DOWNERS GROVE**

**HAMPTON, LENZINI AND  
RENWICK, INC.**

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*Erica Spolar*  
\_\_\_\_\_

Title

Title

*Vice President*  
\_\_\_\_\_

Date: \_\_\_\_\_

Date: *1/29/15*  
\_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE AGREEMENT  
BETWEEN HAMPTON, LENZINI AND RENWICK, INC.  
AND THE VILLAGE OF DOWNERS GROVE**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension (the AAgreement@), between the Village of Downers Grove (the AVillage@) and Hampton, Lenzini and Renwick, Inc. (the AContractor@), for native landscaping and natural areas maintenance services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_

Village Clerk