

VILLAGE OF DOWNERS GROVE
REPORT FOR THE VILLAGE COUNCIL MEETING
NOVEMBER 13, 2012 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Contract Extension- Elevator Inspection Services	✓ Resolution Ordinance Motion Discussion Only	Tom Dabareiner, AICP Director of Community Development

SYNOPSIS

A resolution has been prepared to authorize execution of a twelve-month contract extension with Thompson Elevator Inspection Service, Inc. of Mount Prospect, Illinois for elevator inspection, testing, and plan review services in the estimated amount of \$32,000.00. There is no rate increase with this second extension and the amount is entirely reimbursed through elevator inspection fees.

STRATEGIC PLAN ALIGNMENT

The goals for 2011-2018 include *Exceptional Municipal Services*.

FISCAL IMPACT

The FY13 budget provides \$32,000 for this annual cost within the General Fund. This amount is completely reimbursed through elevator inspection fees passed along to the property/business owner.

RECOMMENDATION

Approval on the November 13, 2012 consent agenda.

BACKGROUND

In accordance with the Village’s Purchasing Policy, staff recommends a second extension of the original contract. Thompson Elevator Inspection Service has agreed to hold their prices at the same level for all 2013 work. Thompson performed at an excellent level for its 2012 inspection work. The 2011 contract was for a one year time period with the contract expiring December 31, 2011, with an option for two one-year extensions. The first extension was granted last year. This would be the second of two extensions.

ATTACHMENTS

- Contract Extension
- Resolution

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A SECOND EXTENSION TO AN AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND THOMPSON ELEVATOR INSPECTION SERVICE, INC.

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension (the “Agreement”), between the Village of Downers Grove (the “Village”) and Thompson Elevator Inspection Service, Inc. (the “Provider”), for elevator inspection, testing and plan review services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

**SECOND EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
THOMPSON ELEVATOR INSPECTION SERVICE, INC.**

The Village of Downers Grove, Illinois (the "Village") and Thompson Elevator Inspection Service, Inc. (the "Provider") entered into an Agreement for elevator inspection services on or about December 14, 2010. Pursuant to the terms stated therein, the parties desire to extend that contract for a twelve-month period under the following terms:

1. The Provider agrees to provide the services at the same rate as listed in the 2010 Agreement.
2. All other terms from the 2010 Agreement remain in full force and effect.
3. This second of two optional extensions shall continue for a one-year period ending December 31, 2013.

VILLAGE OF DOWNERS GROVE

**THOMPSON ELEVATOR
INSPECTION SERVICE, INC.**



PRESIDENT

Attest:

Attest:

April Holden, Village Clerk



Corporate Secretary

Date: _____

Date: 10-16-12