



MANAGER'S REPORT FOR AUGUST 12, 2011
GENERAL INFORMATION AND RESPONSES TO MAYOR & COMMISSIONER REQUESTS

Places to be this Week...

Tuesday, August 16, 2011 at 7:00 pm – The Village Council meeting will be held in the Council Chambers at 7 p.m., followed immediately by a discussion on the revised Draft Comprehensive Plan in the Committee Room.

Future Calendar Reminders...

Coffee with the Council – Saturday, August 20, 2011 at 9 a.m. in the Main Street Train Station.

Long Range Financial Plan Meetings – This year's LRFP meetings will take place in the Village Hall Committee Room on the following dates:

Tuesday, August 23, 2011 at 6:30pm

FY12 Budget Workshop – Saturday, October 1, 2011 at Fire Station 2. Time TBD.

Draft Comprehensive Plan – A meeting on the revised Draft Comprehensive Plan will follow Tuesday's Council meeting. Please see the attached memo for important information regarding this meeting.

In-House Pavement Patching

We completed the third week of in-house pavement grinding this week which includes areas to be patched on over 50 streets throughout the Village. There are an additional 13 streets that will be milled next week. Starting the week of August 22nd we will begin placing asphalt in the areas that have been milled, beginning with the locations that are near schools for the first couple of days and then we will move from the south of the Village to north. This will likely take about 5 weeks to complete.

ONGOING PROJECTS

Belmont Underpass

The Belmont Station will be taken out of service on Saturday, August 13th to facilitate the completion of track relocation and platform work. It will be reopened to passengers on Sunday, August 14th.

Haddow Avenue, west of Belmont Road, is being lowered approximately three feet (3') to meet the new pavement elevation for Belmont Road. The first stage of this work was completed this week with the lowering of an existing water line, the lowering of the south side of the street and the relocation of the entrance to the commuter parking lot. Next week the contractor will lower the elevation of the north side of Haddow, while leaving the street open to two lanes of traffic. At the time that school begins it is planned that the roadway regrading will be complete and backfilled with stone. Final paving will likely occur the last week of August. Metra's construction manager met with the Puffer School principal on Thursday 8/11 to review the construction schedule.

The Belmont Road underpass is planned to be open to two lanes of traffic beginning October 15th.

Work Performed This Week:

- Construction of the walls of the south pedestrian tunnel stair/ramp structure.
- Concrete work on the walls of retaining wall F.
- Earth excavation and aggregate base course work on Belmont between the northwest ramp and just south of Haddow.
- Construction of the canopy at the north pedestrian stair/ramp structure and at the NW stairs.
- Cast stone and unit masonry work on the north pedestrian tunnel canopy structure.
- Miscellaneous mechanical/electrical and process piping work in the pump station.
- Miscellaneous electrical work for the platforms, roadway, and underpass lighting.
- Water-proofed track 3 structural steel.
- Braced excavation work for retaining wall A.
- Construction walls at the south west stairs.

Work Planned For Next Week:

- Place concrete for southeast & southwest stairwell walls & install underdrain and backfill.
- Install roofing on northeast & northwest stairwell canopies.
- Place concrete for south ramp and stairs of exterior walls of the pedestrian tunnel.
- Install roofing, flashing & soffits, gutters & downspouts, apply concrete stain & anti-graffiti coatings, and install ceiling lighting for the pedestrian tunnel north canopy.
- Miscellaneous electrical work, install roofing & bridge crane for the pump station.
- Frame, reinforce, and place concrete for retaining wall A footing & wall.
- Excavate for retaining wall E footing.
- Excavate Belmont Road and install aggregate sub-base and install drainage on Haddow.

Percent Complete: 66%

Information about the project is provided on the Village's and Metra's web sites.

2010 Resurfacing (B) Phase 2

Awarded Amount: \$1,843,543.38

Contract Completion Date: Portion postponed until spring 2011

Work Performed This Week:

No work performed this week.

Work Anticipated Next Week:

Additional parkway preparation and sod placement may take place on August 5th continuing into next week.

Percent Complete 98%

2010 Resurfacing (B) Phase 2

Awarded Amount: \$1,843,543.38

Contract Completion Date: Portion postponed until spring 2011

Work Performed This Week:

Some parkway clean up and preparation.

Work Anticipated Next Week:

Additional parkway preparation and sod placement should take place on 5th and remaining part of 6th Streets the week of 8/15.

Percent Complete 98%

2011 Roadway Maintenance Program, Street Resurfacing (A) Phase 1

Awarded Amount: \$1,832,424.50

Contract Completion Date: 8/5/11

Work Performed This Week:

- Surface course paving operations completed throughout the Lake / Sherman area and the Franklin / Linden area. The majority of pavement striping has been completed throughout the Springside / Bolson area and on Devereux

Work Anticipated Next Week:

- Work on new aggregate shoulders should begin 8/12 and be completed early week of 8/15. This work scheduled throughout the Sherman area, Linden, and Springside north of 63rd St.
 - Remaining pavement striping should be completed on Springside near 63rd, the Franklin area and throughout the Sherman area 8/12 or early week of 8/15.
 - Some parkway restoration preparation may continue in the Franklin area and the Devereux etc area.
- Percent Complete 90%

2011 Roadway Maintenance Program, Street Resurfacing (B) Phase 2

Awarded Amount: \$1,676,260.57

Work Performed This Week:

Field layout ongoing on the north end of the Village.

Some construction signs have been placed in the sections north and south of 35th St.

Work Anticipated Next Week:

Curb saw cuts and repair operations may begin in the Venard area the week of 8/15.

Percent Complete 2%

2011 Replacement Sidewalk Program (S-006-11 & S-006-12)

Awarded Amount: \$186,725.00

Contract Completion Date: August 18, 2011

Work Performed This Week:

Punch list work.

Work Planned for Next Week:

Punch list work.

Percent Complete: 97%

2011 Paver Crosswalk Upgrades (S-007-11)

Awarded Amount: \$129,727.50

Contract Completion Date: August 5, 2011

Work started on July 11th.

Work Performed This Week:

Hot applied synthetic asphalt material was installed for crosswalks at Main & Rogers, Burlington & Mochel, and Main & Burlington.

Work Planned for Next Week:

Installation of hot applied synthetic asphalt material for crosswalks at Warren & Main, Washington & Warren, Curtiss & Mochel, and Maple & Main.

Percent Complete: 70%

Lot A (Warren Avenue) Retaining Wall Rehabilitation (P-012-11)

The Lot A retaining wall is located within the Downtown Business District on the south side of Warren Avenue between Main Street & Forest Avenue. The work includes the rehabilitation of a 240' long existing cast-in-place, reinforced, colored concrete retaining wall involving full depth saw cutting of walls and columns, removal of existing decorative ornamental fence, handrails, wall caps, coping, and street light poles, installation of decorative ornamental fence, handrails, wall caps, coping, and street light poles, caulking and sealing of existing wall cracks, and wall resurfacing. Three bids were opened on Thursday, August 4th and a recommendation for contract award will be presented for Council's consideration on September 6th.

2011 New Sidewalk Installation Program

Contract Amount: \$ 248,407.35

Contract Completion Date: August 22, 2011

Work Performed This Week:

Preparation work for top soil and sod placement was completed on all streets included in this year's new sidewalk program.

Work Anticipated Next Week:

Install two remaining sidewalk gaps on Morton and Seeley. Install retaining wall on 40th St east of Northcott. Install top soil followed by placement of sod.

Percent Complete: 80%

Storm Sewer Rehabilitation Project - Prospect Avenue Lincoln to Chicago

Contract Amount: \$ 65,946.00

Scheduled Start Date: August 1, 2011

Contract Completion Date: August 30, 2011

Storm sewer cleaning and televising is scheduled to be completed next week. Following the review of the sewer video the sewer lining material will be manufactured to fit the specific diameter and length of existing sewer on Prospect Avenue. Due to the need of the custom fabrication of the liner the completion date for the project has been extended to incorporate the additional fabrication time. Installation of the sewer liner has been tentatively scheduled for the first week of September.

Lacey Creek (Sub D), 39th St., West of Saratoga, SW-075

A draft Drainage Improvement Study report was received from Engineering Resources Associates. Staff is reviewing the identified four alternatives, the estimated costs and benefits for each alternate, and will be sending comments to the consultant to include in the final report.

Maple/BNSF Railroad Grade Reduction

Awarded Amount: \$365,469.28

Contract Completion Date: August 12, 2011

The contractor completed all installation of embankment and earth excavation last this week and completed stone base installation this week. New sidewalk and curb installation was completed this week. The contractor will finish fine grading the subbase this week for paving of binder course next Monday. Restoration of the parkway is scheduled for mid next week. Surface installation and pavement markings are scheduled for next Friday. The intersection will be opened and the detour removed Friday August 19th.

Percentage Complete: 75%

Street Light Replacement, Concord Square II

Awarded Amount: \$31,930.52

Contract has been awarded and light fixtures have been ordered. Lead time on fixtures is 6 - 8 weeks. Construction is scheduled to start in September once the fixtures are shipped.

Contract duration is 120 days.

2nd and Cumnor

Council Award Date: July 19, 2011

Award Amount: \$1,055,141.50

Contract Completion Date: November 4, 2011 (excluding restoration)

Work to Be Performed Next Week

- ComEd to resume utility pole relocations.
- Closing of Cumnor Rd between 2nd St and 3rd St and construction fence installation.
- Nicor gas line adjustment to be completed.

- Contractor to mobilize.
- Anticipate the contractor to begin demolition and tree removal.
- Percent Complete: 2%

Prentiss Creek Sub E – Kensington Place

Concept Design Award Amount: \$14,808.00

Draft Concept Design meeting completed 7/14/11. Staff reviewing 90% Concept Design Report.

Storm Sewer Replacement on Washington Street, Grant to Ogden

Council Award Date: August 9, 2011

Award Amount: \$304,765.00

Anticipated Start of Construction: Late August

Estimated Construction Duration: 60 days

Washington Street/Sherman Street Stormwater Improvements

Current Contract Amount: \$547,159.12

Contract Completion Date: December 19, 2010

Work Performed This Week:

Project closeout and punch list items

Work Anticipated Next Week:

Project closeout and punch list items

- Percent Complete: 99%

Davis St Storm Sewer

Current Contract Amount: \$438,292.50

- Project approved on August 9, 2011 Council Agenda. Staff gathering insurance certificate and performance bond from contractor.
- Neighborhood meeting held at Public Works on August 10, 2011 to discuss final plans and construction activities.

Lacey Creek (Sub G) Stormwater Improvements - 35th St between Saratoga and Venard

Design underway. Staff is currently reviewing draft report and 50% plan set.

SJN Sub B, Storm Sewer on Pershing Ave

Current Contract Amount: \$364,112.00

- Pre-construction meeting held on July 27, 2011.
- Tree fence installed. Construction of storm sewer to begin week of August 15, 2011.

Green Streets/Sustainable Water Program and Downtown Business District Water Quality Enhancements

Design contract amount \$26,397.80

- Bid document drafts have been completed for the Green Streets/Sustainable Stormwater Program Pilot Project.
- Final report drafts have been delivered this week for both the Downtown Business District and Green Streets portions of the project.

Streambank Stabilization - St. Joseph North Branch

Design/Build contract amount \$298,719.00

Preliminary design continues in preparation of upcoming permit submittals.

Streambank Stabilization - St. Joseph South Branch

Design/Build contract amount \$387,750.00

A kick-off meeting was held with the contractor this week. Preliminary design will be completed in preparation of permit submittals and a neighborhood meeting.

COMPLETED PROJECTS

Washington Park Stormwater Improvements

Contract Amount: \$3,055,860.23

Project is Substantially Complete

Work Performed This Week:

There are ongoing responsibilities for turf maintenance.

The Park District has installed the ornamental fence adjacent to the parking lot. Other fence-related items on the punch list that have not yet been addressed may be deducted from the contract and the contract closed. The Village and the Park District are discussing final acceptance of this facility.

- Percent Complete (per contract): 100%

McCullum Park Stormwater Improvements

Current Contract Amount: \$1,250,204.53

Project is substantially complete except for turf related items which are being discussed by the contractor, the Village and the Park District. The Village and the Park District are discussing final acceptance of this facility.

59th Street Streambank Stabilization

Contract amount \$18,249.50

This project is complete. Three years of vegetative maintenance and monitoring will continue to be performed through 2013.

- Percent Complete: 100%

Lacey Creek Streambank Stabilization

Contract Amount: \$561,200.00

The construction of this project is complete. An ongoing vegetative maintenance and monitoring program will continue over the next 3 years.

- Percent Complete: 100%

2010 Water Main Improvements

Punch list items for this project have been completed.

- Percent Complete: 100%

2011 Preventive Seal

Awarded Amount: \$153,000.00

Contract Completion Date: August 4, 2011

Work Performed This Week:

All crack seal rubber work is complete.

All crack seal fiber work was completed on August 4th.

Work Planned For Next Week:

Punch list items.

Percent Complete: 100%

ATTACHMENT

Draft Comprehensive Plan Meeting memo

Memorandum

To: Mayor & Council
From: David Fieldman, Village Manager
Re: Draft Comprehensive Plan Review Meeting
Date: August 12, 2011

On Tuesday August 16 immediately following the Village Council meeting, the Council will convene in the Committee Room to discuss the revised Comprehensive Plan. The goal of the meeting is to have a productive policy discussion of the revised plan and to allow this issue to be placed on a First Reading agenda in September.

Staff has allotted 2 1/2 hours for this meeting. We expect the meeting to start at about 7:30 pm and conclude around 10:00 pm. The format of the meeting includes 3 sections (Overview, Summary of Revisions and Council Policy Discussion) as described below:

Overview (5 minutes) - Staff will summarize what has happened since the last meeting. We will indicate that the Comp Plan has been revised based on comments provided by all Village Council members during individual meetings with staff. The plan has been streamlined focusing on the policy issues and recommendations while reducing the redundancies within the document. Because of these revisions, the Plan should be easier to understand and also easier to use as a guiding document.

Summary of Revisions (5 minutes)- Staff will summarize the four major revisions that have been made to the plan as noted below:

1. State law requirements regarding Comp Plans have been added (Page 3)
2. Foundation vs. Obligation - language explaining that the document provides a foundation for future policy decisions but does not obligate the Village to undertake any of the recommendations has been added (Page 4)
3. The Vision for the Future has been redrafted (Pages 19-21)
4. References to TCD3 have been minimized. The summary of TCD3 has been eliminated and the TCD3 Goals and Objectives section have been moved to an appendix

Council Policy Discussion (2 hours, 20 minutes) - Staff will facilitate a Council policy discussion by focusing on the Policies and Recommendations found at the end of each Chapter 4 through 8. One hour and 40 minutes has been allotted for this portion of the discussion (20 minutes per Chapter). Then the Council will discuss the Focus Area Plans. Twenty minutes has been allotted for this discussion. The final twenty minutes will focus on a review of the Land Use Plan and Vision. The discussion has been placed in this order because the policy recommendations found in Chapters 4 through 8 are the key elements of the Comprehensive Plan and were used as the basis for the preparation of the Land Use Plan and Vision.