



MANAGER'S REPORT FOR JUNE 3, 2011
GENERAL INFORMATION AND RESPONSES TO MAYOR & COMMISSIONER REQUESTS

Places to be this Week...

Tuesday, June 7, 2011 – The Village Council meeting will be held at 7 p.m. in the Village Council Chambers.

Future Calendar Reminders...

Long Range Financial Plan Meetings – This year's LRFP meetings will take place in the Village Hall Committee Room on the following dates:

- Tuesday, June 28, 2011 at 6:30pm**
- Tuesday, July 26, 2011 at 6:30pm**
- Tuesday, August 23, 2011 at 6:30pm**
- Tuesday, August 30, 2011 at 6:30pm (if necessary)**

FY12 Budget Workshop – Saturday, October 1, 2011 at Fire Station 2. Time TBD.

Village Compliance with the Illinois Civil Union Law – On June 1, 2011 the new Illinois law regarding civil unions went into effect. Per the Illinois General Assembly website, the law “defines *civil union* as a legal relationship between 2 persons, of either the same or opposite sex, established in accordance with the Act. Provides that a party to a civil union shall be entitled to the same legal obligations, responsibilities, protections, and benefits afforded or recognized by the law of Illinois to spouses... Provides that a marriage between persons of the same sex, a civil union, or a substantially similar legal relationship other than common law marriage, legally entered into in another jurisdiction, shall be recognized in Illinois as a civil union. Contains provisions regarding construction, application, religious freedom, severability, and other matters.”

The Village is already administering our employee benefit programs in compliance with the state law. No policy level changes are required to be in compliance. All administrative actions required to be in compliance have taken place.

Local Government Distributive Fund (LGDF) – This week, the Illinois General Assembly approved a state budget that maintains all LGDF (income tax) funding for municipalities. The Village Council and staff were concerned because previous budget proposals included changes in the LGDF program that would reduce Village revenues by up to \$1.1 million.

Joint Dispatching - On Wednesday, June 1st, 2011, at 6:30 a.m., the Downers Grove Village Operations Center began providing dispatch services to the Village of Westmont. The Village of Westmont's five remaining dispatchers also became employees of the Village at that time. Downers Grove now answers all of Westmont's 911 calls, non-emergency police calls, assigns their personnel to calls for service and assists their public safety staff as necessary. The final phase of this project will be completed next week when all of Westmont's older records data will be migrated to the new computer system. Staff was very pleased with how well this project went and found the cooperation between the two municipalities exceptional. The teams from both Villages worked very well together building this shared system. This partnership is projected to reduce the net cost of this service by \$300,000 per year.

In-House Pavement Patching – To improve many street segments that are in immediate need of repair, staff is proposing that the Village perform additional roadway patching not anticipated at the time the 2011 budget was prepared. To remain within the total budget of the Capital Projects Fund, staff is proposing to reduce the amount of ditch regrading to be completed in 2011.

On June 14, 2011 Village Council will be presented with three items for consideration on the Consent Agenda that are related to the performance of in-house roadway pavement patching in 2011. These items will include a recommended contract award to Roland Machinery Company of Bolingbrook, Illinois in the amount of \$36,187 for rental of a pavement milling machine, a change order to an existing contract for hot mix asphalt materials with Chicago Materials Corporation of Lemont, Illinois in the amount of \$29,100, and award of an additional contract for hot mix asphalt materials to Chicago Materials Corporation in the amount of \$25,500. The goal of these combined contracts is to allow us to grind and patch approximately 20,000 square yards of deteriorating sections of pavement utilizing Public Works crews in 2011.

A shift in project priority is recommended by staff for 2011 to provide safe and maintainable driving surface on identified Village streets. As the result of performing a complete inspection and assessment of Village streets, as well as increasing feedback from resident about street condition, we have prepared a plan that will provide for increased resources of funds and staff time to be devoted to the street system.

For the past four years the Village has contracted for the regrading of approximately three miles of ditches per year. Village crews have supplemented the contracted work by completing culvert and driveway replacements, and final restoration. This work requires the dedication of funding and staff time and through this work we have been successful in catching up with the deferred maintenance of many ditch sections in the Village. For the past two years we have also contracted for pavement patching. In 2009 we completed approximately 6600 square yards, and in 2010 we completed 16,000 square yards of pavement patching/resurfacing, at a cost of \$183,350 and \$261,992 respectively. Deferring the large-scale ditching program this year we would allow us to dedicate in-house staff to catching up with street patching, and perform more work at less cost. Staff believes that this short-term reprioritization of Village resources is justified based up our assessment of current needs.

The proposed \$90,787 increased costs for the pavement patching program will be offset through cost reductions in the amount of \$111,000 as a result of not proceeding with roadside ditch maintenance this year. In addition, the Village's \$4 million roadway maintenance program is tracking \$430,000 under budget for 2011 providing sufficient budgetary authority on its own to support the increased costs for the in-house pavement patching program.

ONGOING PROJECTS

Belmont Underpass

Work Performed This Week:

- Frame and place concrete for east abutment footing of RR Bridge.
- Drive piles for west abutment of RR Bridge.
- Frame and place concrete for west abutment footing of RR Bridge.
- Backfill footing for precast tunnel and prepare for precast tunnel.
- Set and waterproof precast tunnel segments.
- Set precast panels for south boarding platform.
- Reinforce and place concrete for highway bridge deck.
- Drive piles for stairwells.
- Place concrete for pump station.
- Set structural steel for pedestrian tunnel north canopy.
- Excavation of Belmont Road and proposed northwest entrance/exit ramp north of RR Tracks.

Work Planned For Next Week:

- Place concrete for east abutment footing of RR Bridge.
- Frame, reinforce, and place concrete for east abutment stem of RR Bridge.
- Frame, reinforce, and place concrete for footings of west RR Bridge.
- Set and waterproof precast tunnel segments for pedestrian tunnel.
- Set and detail structural steel for pedestrian tunnel north canopy.
- Install piles/caissons for precast panels east of tunnel.
- Frame, reinforce, and place concrete for cast-in-place platform grade crossing east of tunnel.
- Reinforce and place concrete for highway bridge deck.
- Place concrete for pump station gables.
- Install lagging for retaining walls B & C.
- Excavate and drive piles for retaining walls E & F.
- Excavation of Belmont Road and proposed northwest entrance/exit ramp north of RR Tracks.
- Belmont Road drainage work north of RR tracks.
- Asphalt work on Burlington Avenue.
- Percent Complete: 48%

Information is provided on the Village's and Metra's web sites.

2010 Resurfacing (B) Phase 2

Awarded Amount: \$1,843,543.38

Contract Completion Date: Portion postponed until spring 2011

Work Performed This Week:

Asphalt driveway aprons were replaced on the south side of 5th & 6th Streets.

Backfilling behind the new curbs on the south side of 5th and 6th Streets was completed.

Grinding / milling off the existing asphalt pavement surface was completed.

Work Anticipated Next Week:

Patching of the existing pavement base should begin the week of 6/6.

Preliminary paving operations may begin the week of 6/6.

Additional parkway preparation may take place on 5th and 6th and final parkway preparation and start of sod placement may begin on 7th St, 8th St and 55th Place the week of 5/30.

- Percent Complete 90%

2011 Roadway Maintenance Program, Street Resurfacing (A) Phase 1

Awarded Amount: \$1,832,424.50

Contract Completion Date: 8/5/11

Anticipated Start of Construction: Early June, 2011

Work Performed This Week:

Concrete curb and gutter, drive and sidewalk removal and replacement operations have begun in the Lake Ave and Sherman / Prospect area.

Work Anticipated Next Week:

Field layout / marking to continue.

Concrete curb and gutter, drive and sidewalk removal and replacement operations will continue in the Lake Ave and Sherman / Prospect area. This work should progress to the Franklin St area and maybe the Devereux area the week of 6/6.

In-house crews will install a short storm sewer improvement on Franklin Street east of Washington Street beginning the week of 6/6.

- Percent Complete 1%

2011 Roadway Maintenance Program, Street Resurfacing (B) Phase 2

Advertise Date: 5/2/11

Bid Opening Date: 5/16/11

Anticipated Start of Construction: August, 2011

2011 Preventive Seal

Awarded Amount: \$153,000.00

Contract Completion Date: July 2011

Anticipated Start of Construction: Early June, 2011

Duration of the project is 45 days

2011 Sidewalk Program

This project was approved and awarded at the May 17th Council meeting. Work is scheduled to start in early June.

2011 Replacement Sidewalk Program (S-006-11 & S-006-12)

Bids were opened on June 1st including S-006-11 for removal and replacement of sidewalk sections and S-006-12 for saw cutting of sidewalk to remove trip hazards. Start of construction is planned for early July. The duration of each project is 30 days.

2011 Paver Crosswalk Upgrades (S-007-11)

The bid was opened on June 1st and the start of construction is planned for early July. Crosswalks within the Downtown Business District are scheduled to be rehabilitated by a method using hot-applied synthetic asphalt material. The duration of the project is 25 days.

McCollum Park Stormwater Improvements

Current Contract Amount: \$1,250,204.53

Project is Substantially Complete

Current Contractual Punch List Completion Date: May 31, 2011

Work Performed This Week:

The contractor continues work on punch list and turf maintenance items with an anticipated completion May 31st. An inspection by the Village and Downers Grove Park District will be scheduled upon completion of the work.

Work Anticipated Next Week:

Turf maintenance work.

Maple/BNSF Railroad Grade Reduction

The project was approved and awarded at the May 17th Council meeting. Work is scheduled to start next week with the installation of silt fence, project layout, tree protection and tree removals. The intersection is tentatively scheduled to be closed June 13th and be completed by July 29th.

2010 Water Main Improvements

Pavement patching on the streets of Sheldon, Stanley, and Dawn will be completed on June 3rd. Installation of surface course, installation of shoulders and restoration is scheduled to be completed next week.

Street Light Replacement, Concord Square II

Project bid opening was May 16th and is on the Council agenda for June 7th, with award on June 14th. Construction to start this summer.

2nd and Cumnor

Bid advertisement anticipated for the beginning of June, with construction projected to begin in late July or early August. Electric, gas, cable and water meter services have been removed in preparation for future demolition. Staff has been coordinating with the landscape architect on a basin planting plan. Relocation of the existing ComEd utility poles is anticipated for the middle of June.

Work to Be Performed This Week

The existing homes will be utilized by the police department and fire department throughout the month of June to perform training exercises.

Storm Sewer Replacement on Washington St, Grant to Ogden

In-house design is underway. Staff is exploring trenchless technologies to reduce construction impact, construction time and cost. A neighborhood meeting was held April 21, 2011 and bid advertisement is anticipated for early June.

Washington Park Stormwater Improvements

Current Contract Amount: \$3,055,860.23

Project is Substantially Complete

Current Punch List Completion Date: May 31, 2011

Work Performed This Week:

Continued to work on punch list items

Installed railing extra work item requested by the Park District

Work Anticipated Next Week:

Continue to work on punch list items

Miscellaneous:

Village staff directed the contractor to perform a few extra items involving ornamental fencing and railings that were requested by the Park District. These items should be completed by the middle of June 2011. The precast concrete pedestal for the decorative iron fountain bowl has formed a crack on two sides. Staff has directed the contractor to replace the pedestal, which is under warranty, at no cost to the Village. The pedestal is expected to be replaced in June 2011. The Village has notified the contractor that if the punch list is not completed within 10 working days, their bonding company may be notified.

- Percent Complete (per contract): 100%

Washington Street/Sherman Street Stormwater Improvements

Current Contract Amount: \$547,159.12

Contract Completion Date: December 19, 2010

Work Performed This Week:

Graded and restored parkways near new inlets on Sherman between Fairview and Douglas

Work Anticipated Next Week:

Restore asphalt patch for manhole placed late 2010 near Sherman and Prospect

- Percent Complete: 95%

SJN Sub B, Storm Sewer on Pershing Ave

Project was advertised on May 25, 2011, with a Bid Opening scheduled for June 6, 2011.

Davis St Storm Sewer

In-house design underway. A neighborhood meeting was held on May 18, 2011.

Bid advertisement anticipated for June 2011.

Lacey Creek (Sub G) Stormwater Improvements - 35th St between Saratoga and Venard

Design underway. Final Report and Construction Plans due June 2011.

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Design underway. Final Report and Construction Plans due June 2011.

Lacey Creek Streambank Stabilization

Contract Amount: \$561,200.00

Vegetative restoration has been completed for all affected residential properties as well as the large common area south of Barneswood Drive. An ongoing vegetative maintenance and monitoring program will continue over the next 3 years.

- Percent Complete: 100%

Green Streets/Sustainable Water Program and Downtown Business District Water Quality Enhancements

Design contract amount \$26,397.80

Data collection continues with the intent of drafting exhibits within the next week. Site topography will be collected within the next week with stormwater modeling to follow.

Streambank Stabilization - St. Joseph North Branch

Design/Build contract amount \$298,719.00

Pre-application meetings are being set up to conceptually discuss the project with permitting agencies. Preliminary design has begun and will be completed as needed for the pre-application meetings. A neighborhood meeting was held to introduce the project to area residents and gather information/feedback prior to beginning design. Preliminary design plans are expected to be complete at the end of May.

59th Street Streambank Stabilization

Contract amount \$18,249.50

This project is complete. Three years of vegetative maintenance and monitoring will continue to be performed through 2013.

- Percent Complete: 100%

Prentiss Creek Sub E – Kensington Place

Kickoff meeting for Concept Design with design consultant, Living Waters Consultants completed 5/6/11. Completed concept design report anticipated for middle of July.

Storm Sewer Replacement on Washington St, Grant to Ogden

In-house design underway. Bid advertisement anticipated for early June.

Storm Rehabilitation Project - Prospect Avenue Lincoln to Chicago

Bid opening for this project was held on May 23, 2011.

Anticipated award date: June 7, 2011.

Project to be constructed in June/July 2011.

Improvements include rehabilitation of the existing storm sewer on Prospect with Cure-in-Place-Pipe, trenchless sewer relining.