

**Village of Downers Grove  
Car Show Committee  
Summary**

Committee Room, Village Hall  
January 30, 2007

**Members Present:** Len Clair, Joe Domijan, Chuck Farrar, Frank Giancola, Mel Gregory, David Hankes, Joe Heiberger, Bill Horwath, Bob Jankowski, Bob Markert, Ed Musial, Tom Nowakowski, John Pedersen

**Staff:** Audrey Priorello

Ms. Priorello welcomed and thanked everyone for volunteering their time to be on the Car Show Committee. The date for this year's Car Show is Sunday, June 24, 2007. A brief summary of the entire 2007 Heritage Festival layout was given.

**Agenda Item: Location 2007**

**Decision:** The members were given an aerial photograph of the 2007 Heritage Festival Car Show location. The site, as proposed by the members of the committee, encompasses Warren Avenue from Forest Ave to Linscott Ave (possibly Middaugh). Also included in the plans are the Downers Grove National Bank Drive thru, Community Bank Parking Lot and the parking lot at 1245 Warren. The participants will enter the show off of Forest through the Downers Grove National Bank drive thru and exit west on Warren. Cars will be parked diagonally on both sides of the street until the street narrows (Saratoga to Linscott) at that point only the south side of the street will be used. The stage can be centrally located at the intersection of Warren & Saratoga. Trailers can be parked on Warren just west of the barricades. The committee felt the 2006 location at Village Hall was too far removed from the festival and feels this site draws the Car Show closer to the festival. Keeping in mind the Village would like to enhance the 2007 events to honor the 175<sup>th</sup> Anniversary of Downers Grove, this location would allow for a bigger and better Heritage Festival Car Show. The residents and business impacted by the Car Show will be invited to an informational meeting to voice their concerns and suggestions. Staff will work with the residents on Warren to provide alternative parking on nearby streets. Signage will be needed on Forest to let traffic know Warren is closed so there will be no back up on the railroad tracks.

**Agenda Item: Application Changes**

**Decision:** The application will be changed to reflect the 2007 information as well to include the 175<sup>th</sup> Logo. The committee suggested changing the look of the application by using legal paper and folding it like the program. In an effort to eliminate some negativity on the application, some of the wording will be changed. The classes will remain the same.

Agenda Item: **Entertainment**

Decision: The committee agreed to rehire 3-D Sound. Staff will ask how far the wire connection extends from the Main Truck to the remote speakers and if our flyers could be added to the table of flyers brought to each of their events.

Agenda Item: **New Business**

Decision: Staff suggested starting the meetings at 6:30pm instead of 7pm, all in favor. Mr. Giancola inquired if the committee will get new lighter weight, cooler shirts. Staff will find out if we can. Mr. Farrar, keeping in mind our new location, asked the committee if the members will be entering their cars in the show and if they will be for display only. No decision was made. This item will be placed on a future agenda. Mr. Heiberger noted how important it is to have good directional signage to the show. This item will be placed on a future agenda.

Agenda Item: **Next TWO Meeting Dates**

Decision: The next meeting will be Tuesday, February 20 2007 at **6:30pm** in the Ante Room.  
The March meeting will be March 27 at **6:30pm** in the Ante Room

## **Minutes**

### **Events Subcommittee**

5:00 P.M., Thursday, January 18, 2007

Tourism & Events Office, 801 Burlington

**Members present:** Tim Cherney, Dave Humphreys, Patti Marino, Tessa McGuire, Ellen Pendola

**Members absent:** none

**Staff:** Mary Scalzetti, Audrey Priorello

#### **1. APPROVAL OF THE December 7, 2006 MEETING MINUTES**

There being no changes to the minutes, the Board unanimously approved the December 7, 2006 minutes.

#### **2. PUBLIC COMMENT - None.**

#### **3. 2007 Heritage Festival**

##### **a. Layout**

In an effort to solicit involvement and input from the downtown businesses, staff presented the 2007 Heritage Festival layout to the Downtown Management Board. Their thoughts were; because a large section of east Curtiss is being eliminated from the layout due to construction, leaving only a few vendors at the corner of Main & Curtiss and the Stage of History, they would like the bigger crowd draw. They thought moving Bingo from west Curtiss replacing the Stage of History and moving that stage near the Library would be better for the East Curtiss businesses as well as the history stage tying in with the Library. In addition to presenting the 2007 Heritage Festival layout to the Downtown Management Board, invitations were sent to the residents in the CBD and all of the business in and around the festival site to the Tourism & Events Commission Meeting on January 18, 2007 at 6:00pm to give their thoughts and suggestions. The committee briefly discussed access routes for businesses located on the north side of Main.

##### **b. National Acts**

Ms. Scalzetti reported that the musical group Chicago as well as Dennis DeYoung have rejected our offers for the Thursday Night Concert. Pat Benatar is available for about \$75,000 not including production, security and staffing costs, which would bring the cost of the single concert well over the \$100,000 budget. The committee discussed alternatives to this Thursday Night Concert which included enhancing the entertainment at the Heritage Festival stages by spending more dollars on bigger acts and using the stages and production that are already in place. Also discussed was opening the Beer Garden on Thursday evening with a cover-charged concert with a higher-end band during Ride Preview Night. This would require the large Beer Garden tent with stage underneath be replaced with a 20x40 stage with smaller tents scattered throughout the Beer Garden.

##### **c. Stage of History**

Ms. Scalzetti reported that she met with Joyce Tumea, a Downers Grove resident, history buff and actress/writer regarding living history performances to commemorate the 175<sup>th</sup> Anniversary of Downers Grove. Joyce has agreed to assist in coordinating the performances at the Stage of History as well as other events such as a living cemetery presentation on Founders Day in May. She is also interested in composing a song for the 175<sup>th</sup> Anniversary.

#### **4. RFP's Update**

##### **a. Heritage Festival Beer Garden**

Ms. Scalzetti reported that one bid was received by a not-for-profit group, the Downers Grove Rotary Club, to run the Beer Garden. Based on past performance and the bid submitted a motion was made by Ms. McGuire

and seconded by Ms. Marino, all in favor, to recommend to the full commission to award the bid to the Rotary Club to run the 2007 Beer Garden.

**b. Heritage Festival Bingo**

Ms Scalzetti reported that no RFP's were received for Bingo. This RFP was voided and sent out for re-bid, due back February 2, 2007.

**c. Heritage Festival Printing**

Ms. Scalzetti reported that one bid was received for the printing contract; however it was far over budget. The RFP was voided and sent out for re-bid, due back February 2, 2007.

**d. Extension of the Lighting and Sound Contracts**

Staff recommends extending the contracts with both MLH Lighting and RJ Recording. Both contracts originated in 2006 and have the option to renew provided the cost does not exceed a 2% increase over the life of the contract. The committee discussed that sound and to a lesser degree light is an art and recommend that these two contracts not go out for bid in the future but are selected in the same way entertainers are; by pursuing the best talent and negotiating a price. For this reason, a motion was made by Mr. Humphreys and seconded by Ms. McGuire to extend both the Lighting and Sound Contracts, all in favor.

**5. Ice Sculpture Festival Economic Impact Survey**

The same survey used previously at the Ice Sculpture Festival will be used again. Ms. McGuire suggested that staff contact the local churches to offer the opportunity to 8<sup>th</sup> grade students needing service hours for confirmation to volunteer to take the surveys. Ms. Scalzetti noted that a mix of all ages are needed to administer the surveys and would like each member of the committee to volunteer for a 2-hour time slot.

**Next meeting date February 15, 2007**

**VILLAGE OF DOWNERS GROVE**  
**Human Services Commission**  
**Minutes**  
**November 1, 2006**

**Commission Members Present:** Chairperson, Trisha Svehla, Members: Geoff Neustadt, Leksa Pravdic, Princess Dempsey and Joyce Tumea

**Members Absent:** Theresa Carlquist and Sharon Dunn (1 vacant seat)

**Staff Liaison:** Andrew J. Matejcek

Director, Counseling and Social Services

**I. Roll Call**

The meeting was called to order at 6:35pm. A quorum was obtained.

**II. Approval of Minutes** October Meeting Minutes were approved as presented. Corrections for the November Agenda were noted.

**III. Discussion:**

Commission member Joyce Tumea discussed the need to recognize the good citizenship and general acts of kindness that are demonstrated by youth. Chairperson Trisha Svehla noted, the DGPLD had in the past given out coupons for ice cream, during their patrols, to youth that were doing a good deed or engaging in constructive activity. Ms. Tumea added another way to recognize youth was to showcase the individuality of young people. This would include not only include various achievements and accomplishments that are commonly recognized but also include various interests, pursuits, contributions, etc. that are often not recognized. She suggested that the commission could look at a process for find out from various sources and showcase thee youth on various forms of media. Member Geoff Neustadt noted the need to find a way to have those kids brought forth to the commission for recognition and along with Ms. Tumea identified teachers, coaches and other professional as sources of nominations.

Member Princess Dempsey inquired who would award the youth with the question being recognized by Ms. Tumea who contributed additional questions about the logistics of implementing such an initiative. The members discussed how to recognize through possible certificates, cable TV spots. Mr. Neustadt suggested perhaps the Council members in addition to the Mayor could assist in the recognitions as representatives of the Village. Ms. Dempsey added additional qualities worthy of recognition such as a youth who demonstrates strong leadership abilities or is a great entrepreneur.

In addressing a potential nomination process, Ms Tumea suggested a form for people to fill out. Members contributed ideas where they could be made readily available either through various locations or through organizations that included the Village, Library, Schools, PTA organizations, Scouts, newspapers. Chairperson Svehla supported a spot on the cable TV network and suggested making it a “campaign” for the community

to 'catch youth doing something right'. Director Matejcak noted it would be nice to tie it in to the 175<sup>th</sup> anniversary and be able to recognize 175 youth just as the Village is considering planting 175 trees throughout the year.

Youth Member Leksa Pravdic provided examples of the types of recognition the commission was pursuing as she noted her school newspaper featured a story of a student who makes hats for people experiencing hair loss due to cancer treatments. She added another student was featured who won awards for his jewelry craftsmanship. Other members also contributed recent media examples of recognition of contributions.

Mr. Neustadt suggested that even for youth who do not receive as much attention they could still receive a letter on behalf of the Village to convey a "job well done" that would still be meaningful to them and contribute to their esteem.

Ms. Tumea raised the question of how much can be announced given the issue of rights to privacy, and the need for parental authorization to recognize in various media. Mr. Neustadt suggested Director Matejcak could check with the Village Attorney on the responsibilities associated with that aspect of the initiative. Ms. Dempsey provided the commission with an example release form that parents sign during registration to allow their children's names printed in the paper for their contributions the local Panthers football league. Chairperson Svehla, share with the commission her insights from being a Family Shelter Services board member. She underscored the importance of safeguarding the confidentiality for families that have been impacted by domestic violence, as often times a parent and children will move to escape a dangerous situation. Such a level of anonymity and safety could be compromised by a good intentioned public recognition of a family member that could be used by a violent offender to find out which community the family moved to.

Addressing further questions related to the logistics of an initiative, members unanimously agreed that the range of eligible youth span kindergarten through high school and include youth that are Downers Grove residents, are a member of a Downers Grove organization/team or contributes their services or talents in Downers Grove. Also recognition could be to a whole group as well as an individual. Additional types of recognition were review. Ms. Tumea and Ms. Pravdic discussed a possible inclusion of a statement that the information listed on the nomination is accurate so that the commission or village doesn't get held responsible for inaccurate information. Mr. Neustadt suggested that be signed by the person making the nomination. Director Matejcak suggested noted enough contact information would need to be provided on the nomination form to allow the review body the ability to contact the youth and their family for information and release signatures. Ms. Tumea will work on a draft nomination form and provide it to members for review and suggestions.

Director Matejcak shared with the commission the status of the youth in government initiative including current applicants and the public relations schedules for February with the high schools for candidates for the 2007-2008 term. Additional notes of the upcoming Civic Summit presented at DuPage County on November 3<sup>rd</sup> and 4<sup>th</sup> were presented. The generous contributions of the upcoming Barnes & Nobel's book drive for Downers Grove youth was discussed and a request was made to the members to assist with identifying additional potential recipients beyond the several organizations named. Ms. Tumea also noted the AAUW's donated book collection on odd numbered

months at the Eagle Storage, 555 Rogers Street in Downers Grove with its subsequent book sale fundraiser at Henry Puffer School.

Mr. Neustadt updated the commission on the curriculum development for the 2007-08 academic year at District 58 which may offer the opportunity for the commission members to present civic components for the 3<sup>rd</sup> grade History and Social Studies curriculum. Mr. Neustadt also discussed the status of the Rotary Club's cooperative effort with District 58 to provide 4 after school clubs: an outdoor/science club & Rotary styled club at Herrick and a technology & Rotary styled clubs at O'Neil. The successful Park District dances for youth were also noted by Mr. Neustadt who, having had conversations with Park District staff, attributed the success to a merging of the dances with athletic activities/games.

**Adjournment** The meeting closed at 7:54pm

Submitted by: Andrew J. Matejcek, Staff Liaison

**DOWNERS GROVE LIQUOR COMMISSION  
VILLAGE HALL COUNCIL CHAMBERS  
801 BURLINGTON AVENUE**

Thursday, December 14, 2006

**I. CALL TO ORDER**

Chairman Kubes called the December 14, 2006 Liquor Commission meeting to order.

**II. ROLL CALL**

**PRESENT:** Mr. Barnett, Ms. Strelau, Ms. Dietrich, Mr. McInerney, Chairman Kubes

**ABSENT:** Ms. King

**STAFF:** Village Manager Cara Pavlicek, Village Attorney Enza Petrarca, Liaison to the Liquor Commission Carol Conforti

**OTHERS:** Benny Moy, Chun-Mi J. Choi, Councilman Stan Urban, Court Reporter

**III. APPROVAL OF MINUTES**

Chairman Kubes asked for approval of minutes and asked members if there were any corrections, changes or additions. Hearing no changes, corrections or additions, the minutes of the October 5, 2006 Liquor Commission meeting were approved.

Chairman Kubes reminded those present that this evening's meeting was being recorded on Village-owned equipment. Staff was present to keep minutes for the record and a court reporter was present to take the minutes verbatim.

**IV. COMMENTS FROM THE PUBLIC**

Chairman Kubes advised the group that they would be considering comments from the public as the first order of business. He asked if there was anyone in the audience who wished to address the Commission.

Ms. Cara Pavlicek introduced herself as the Downers Grove Village Manager. She advised the Commission that she met with the Village Council and had discussed their long term vision for the organization. She stated that the Mayor and Council wanted her to have a conversation and introduce herself to each of the Boards and Commissions. She apologized for not meeting with the Commission sooner. She stated that she hopes to establish a dialogue between the Council and Boards and Commissions in the future.

Ms. Pavlicek distributed the Village's Strategic Plan to the members. She stated that the Plan will evolve annually. She stated the Council's budget document includes funding for another TCD (Total Community Development) initiative. She stated the TCD II process brought citizens, Village political subdivisions (school districts, park district, sanitary), not-for-profit and religious organizations together. She felt it would be fitting to do as 2007 is the Village's 175<sup>th</sup> Anniversary. She welcomed the Commission to ask any questions.

Mr. Barnett welcomed Ms. Pavlicek. He stated that Ms. Pavlicek mentioned having an informal dialogue between the Council and the Commissions. He stated that they have met with the Council in the past and that it was a productive meeting. He requested that another meeting take place sooner, rather than later.

He felt it would be useful with a lot of dialogue. He was pleased to hear of it. Ms. Pavlicek was happy to hear that the joint meeting was productive.

Chairman Kubes welcomed Ms. Pavlicek. He was pleased that Councilman Urban has come to a few meetings and was pleased that she was visiting also. He was happy that the Council will be taking an active part with Boards and Commissions and that the work is not going un-noticed. He suggested that the Commissions meet with each other as well in order to share information. He asked that she notify the Liquor Commission what they can do to help and assist the Village Council. Ms. Pavlicek was interested in the joint Boards and Commissions meetings and felt it a good idea to explore. She stated that some villages have been successful in linking volunteer members both formally and informally.

Chairman Kubes noted that the Village's Plan Commission undertook changing the sign ordinance. He stated that the Liquor Code was influenced by the changes to the ordinance and the Liquor Commission had some dialogue and input forwarded. He felt that working together might help ease burdens on other boards when the Code is amended. He was pleased that the Council was interested in the workings of the Liquor Commission. Ms. Pavlicek stated that the Council appreciates all the citizens who take the time to serve on boards and commissions.

Mr. McInerney thanked Ms. Pavlicek for providing them with the Strategic Plan. He stated that it was beneficial to get an understanding and direction as to how the Village plans to move forward. He stated that boards and commissions are a resource for the Council. He stated that they provide feedback and observations about activities in the community and hoped that they take advantage of them as a resource.

Chairman Kubes stated that Carol, Enza and Ann Marie have done a wonderful job as staff liaisons. He stated that without their efforts the Commission would be lost. He thanked them for their help. Ms. Pavlicek echoed his comments about the department.

Ms. Pavlicek appreciated the chance to attend the meeting. Chairman Kubes stated that she is welcome any time.

#### **IV. APPLICATION FOR LIQUOR LICENSE**

Chairman Kubes made the following statements:

“A part of tonight's agenda is to conduct a public hearing on liquor license applications. For the benefit of all present, I would like to state that this Commission does not determine the granting or denial of the issuance of any license. We may at the end of each hearing, make a finding or recommendation with respect to the application. If necessary, the Commission may adjourn a hearing to a later date in order to have benefit of further information.”

“At the conclusion of the hearing, the Commission will summarize its findings and determine any recommendations it wishes to make to the Liquor Commissioner.”

“The Liquor Commissioner, who is the Mayor of Downers Grove, will, pursuant to Section 3-12 of the Ordinance, render decisions regarding issuance of available licenses within 60 days in order to consult the Plan Commission for its recommendations.”

“Hearings by this Commission are held according to the following format: 1) reading of information pertinent to the application, 2) comments from the applicant, 3) comments from the public, 4) discussion by the Commission, and 5) motion and finding by the Commission.”

“A court reporter is present to take the proceedings verbatim. Staff is also present for purposes of summarizing the proceedings.”

**Yum Yum Dish, Inc. d/b/a Bok Choy Café, 2117 63<sup>rd</sup> Street**

Chairman Kubes stated that the first order of business was to consider a liquor license application for Yum Yum Dish, Inc. d/b/a Bok Choy Café located at 2117 63<sup>rd</sup> Street. He added that they are seeking a Class "R-1", full alcohol, on-premise consumption liquor license.

Chairman Kubes asked that any individual(s) representing the applicant step forward and be seated. He asked that any individual(s) giving testimony state and spell their name for the record, indicate their affiliation with the establishment and be sworn in by the court reporter.

Mr. Chun-Mi Choi and Mr. Benny Moy were sworn in by the court reporter. Mr. Choi introduced himself as a owner/officer/stockholder of the corporation. Mr. Moy introduced himself as the manager of the establishment.

Mr. Choi stated that they are seeking a license for their Downers Grove location. He stated that they serve Chinese/Asian food and would like to offer adult customers alcohol with their meals.

Chairman Kubes asked if the restaurant was in operation. Mr. Choi replied yes. Chairman Kubes asked if they purchased the establishment. Mr. Choi replied that they have a lease for the location.

Mr. Barnett asked how long they have been operating at the Downers Grove location. Mr. Choi replied since August, 2006.

Mr. Barnett asked if August, 2006 was the start of Yum Yum Dish, Inc. Mr. Choi stated that they operated a Bok Choy Café in Bolingbrook for a few years. Mr. Barnett asked if the Bolingbrook location serves alcohol. Mr. Choi replied no, it is takeout food service only.

Mr. Barnett asked if they intend to offer the full menu all day. Mr. Choi replied yes.

Mr. Barnett stated that Mr. Moy's liquor handling experience was 32 years. Mr. Moy replied that his liquor handling experience listed was mainly in the State of Massachusetts.

Mr. Barnett stated that the liquor handling manual was excellent. Mr. Choi replied that he had a lot of help from Ms. Conforti. Mr. Barnett asked about the general guidelines. He stated that employees are subject to fines if they are involved in violations. He asked Mr. Choi if they would consider terminating an employee in lieu of fining them for a violation. Mr. Choi replied that termination could be appropriate depending on the circumstances of the violation. He felt that a fine is a big thing to employees and felt in some instances a fine would be appropriate.

Mr. Barnett wished the applicant luck. He stated that Ms. Conforti is a good resource and advised him to use her knowledge and help. He stated that most often the Commission hears disciplinary actions. He stated that owners should emphasize the importance and be consistent with regard to liquor related rules. He was pleased they are expanding their business to Downers Grove.

Ms. Strelau stated that the liquor manual was very well done. She asked Mr. Moy if Massachusetts liquor laws differ from those of Illinois. Mr. Moy stated that the laws are very similar. Ms. Strelau wished the applicant luck.

Mr. McInerney welcomed the applicant. He stated that the manual was well done and clear. He suggested that page 8 of the General Guidelines - Alcohol Awareness - Quick Overview, should also contain a breakdown of the fines. He stated that these provisions were well written in the Alcohol Service Handbook. He felt that the fines should be included in both spots. He stated that page 13 had a typo. He advised that "Mantory" should be "Mandatory".

Mr. McInerney asked Mr. Moy to expand on his liquor handling experience. Mr. Moy replied that he had service bar liquor handling experience at a restaurant.

Ms. Dietrich had no questions. She wished the applicant luck.

Chairman Kubes stated that Mr. Moy indicated that he had 32 years of experience on the Liquor Manager application but his date of birth as 1963. Mr. Moy stated that his date of birth should read 1953. Ms. Conforti stated that the application would be revised to reflect that correction.

Chairman Kubes stated he was familiar with the Massachusetts area and asked if there were still serving restrictions there on Sundays. Mr. Moy stated that alcohol may be served after 12:00 noon.

Chairman Kubes asked Mr. Choi how many employees he has. Mr. Choi replied on a daily basis there are 3 in the kitchen, Benny as manager, and 1-2 servers - depending on the time of day.

Chairman Kubes asked if they have any under 21 employees. Mr. Choi replied no. He asked if the under 21 serving guidelines were included just in case they get busy and need to hire more servers. Mr. Choi stated that they may hire some under twenty one year olds during the summer and/or over the holiday season. He said hopefully they will be busy enough to need extra servers. He stated that they will be sure they under 21 employees are at least 19 and are instructed on the rule that they must have another employee over 21 to do the initial carding.

Chairman Kubes asked who will be in charge of the alcohol. Mr. Moy replied the he would be.

Chairman Kubes asked if the alcohol will be brought to the tables. Mr. Choi replied that there is a bar area, however there are no seats. He added that it will be a service-bar only.

Chairman Kubes noticed the liquor log. Mr. Moy replied it will be posted in the employee area.

Chairman Kubes asked Mr. Choi if he has had any restaurant experience. Mr. Choi stated that he does not have the experience like Mr. Moy, but is a behind-the-scene investor, which is why he hired Mr. Moy to run the establishment on a day-to-day basis.

Chairman Kubes asked what percentage of alcohol sales they are projecting. Mr. Choi replied five percent (5%).

Chairman Kubes wished the applicant luck. He suggested that being a new business, minors may target the establishment. He requested that with such minimal alcohol sales they be extra cautious when serving alcohol.

Chairman Kubes asked Mr. Choi if he has received BASSETT training. Mr. Choi replied no. Mr. Moy replied not in Illinois, but he plans on attending the training class. Mr. Choi added that once approved, all employees will be sent to through the certified training.

Mr. Choi thanked the Commission for their time.

Chairman Kubes asked for a recommendation from the Commission concerning its finding of “qualified” or “not qualified” with respect to the applicant with regard to their Class R-1" liquor license application.

**MR. McINERNEY MOVED TO FIND YUM YUM DISH, INC. D/B/A BOK CHOY CAFÉ LOCATED AT 2117 63<sup>rd</sup> STREET, QUALIFIED FOR A CLASS “R-1” LIQUOR LICENSE. MS. STRELAU SECONDED.**

**VOTE:**

**Aye:** Mr. McInerney, Ms. Strelau, Ms. Dietrich, Mr. Barnett, Chairman Kubes

**Nay:** None

**Abstain:** None

**MOTION CARRIED:** 5:0:0

The Motion carried.

Chairman Kubes concluded the application hearings for this evening’s meeting.

**VI. OLD BUSINESS**

Chairman Kubes asked for discussion, update from staff or comments from the Commission regarding old business.

Ms. Conforti stated that she provided the members with Comida Bebida/Trucchi and Ballydoyle disciplinary hearing minutes that were requested at the last meeting.

Ms. Conforti stated that she included information on the DUI Notification Program. She advised that North Beach had zero DUI Notifications in November. She stated that things seemed to have improved. Ms. Petrarca noted that the Village has been continuing to monitor the establishment. Ms. Conforti added that Police Department representatives have met with North Beach representatives. Ms. Conforti noted that of the two prior month’s DUI Notifications, one was called in by their staff and another a cab was called, but the driver got in the cab then got out and refused to take it. She noted that with there may be a spike in DUI Notifications over the holiday season, as minors are back in town from college.

Ms. Dietrich noticed the DUI Notification of Ballydoyle which indicated a BAC of .263. She felt that blood alcohol level was high. Ms. Conforti replied that she did not pull the police report for that incident, but she will continue to monitor the BAC levels, especially when high, as they are red flags of over service. Ms. Dietrich added that she was concerned that Ballydoyle and Shanahan’s seem to have DUI Notifications regularly.

Chairman Kubes asked about the granting of liquor hour extensions. He asked if the monthly report packet contained the complete list of those who asked for extensions. Ms. Conforti replied yes. She stated that she left the request/granting information for Red Lobster on their desk, as it came in after the packet went out. She stated that as Christmas and New Years Eve fell on Sundays, many packaged alcohol stores requested the additional selling hours to accommodate holiday shoppers. She noted that 5-6 years ago, the same holidays fell on Sunday, where there were also a number of extension requests. Chairman Kubes thought there would be a lot more than were requested. Ms. Conforti replied the list contained a majority of the full packaged licensees. She noted the only restaurant that requested early service was Red Lobster. She had not yet receive any requests for extension of serving hours for New

Year's Eve, however, there was still time for licensees to submit. She noted that licensees need to submit a request a minimum of two weeks prior to the extension.

Mr. Barnett referenced the minutes and had some follow up questions. He asked if there were any further comments by the Commissioner and/or the Council concerning the request for an additional beer and wine recreational facility license. Ms. Conforti replied that she forwarded a memo and the recommendation of the Liquor Commission asking the Mayor if he would forward the recommendation to to create an additional license to the Council or to place the applicant on a waiting list. She stated that Mayor opted to put the applicant on a waiting list. Ms. Petrarca stated that there has not been much editorial from the Mayor but there was discussion on the issue. She explained there was some concern that the Village has been spending a lot of time and resources on the recreational licensees (specifically, North Beach) and the Village wants to make sure that those in this license classification are under control before the Village decides to expand the number of recreational facility licenses.

Ms. Pavlicek noted that at this time there is no desire for the Mayor or Village Council to take on expansion issues that may create a greater burden on services. Mr. McInerney noted that the group has discussed that liquor enforcement issues and liquor related activities are essentially self-funded by liquor license fees. Ms. Pavlicek suggested that administrative enforcement may be funded moreso than the actual law enforcement aspect. She did not perceive that license fees fully subsidized the total costs of law enforcement. Ms. Petrarca believed that Mr. McInerney indicated that the control buy enforcement activity is funded by license fees. Mr. McInerney agreed. He did note that the Village is not fully certain that licensees are in compliance with all provisions of the Liquor Control Ordinance. He wondered how they would be monitored in other areas of compliance. Ms. Pavlicek asked Mr. McInerney if he meant monitoring by the Liquor Commission or the Village/Police Department. Ms. Petrarca noted that the Village does not send in officers to make sure every licensee is complying with every ordinance all of the time. Ms. Pavlicek stated that is common for municipalities to enforce on a reactive mode, whether liquor, zoning, or code enforcement related. Ms. Petrarca noted that the Village's general response to ordinance violations is more reactive as opposed to proactive. Ms. Pavlicek noted that there is a partnership with the community and most residents are generally aware of local regulations and will call if there is an issue of concern or to issue a complaint if they feel something is not right. She added that sometimes there are areas of concern about public safety at certain establishments and there are times a diversion of resources is necessary to investigate patterns of conduct that are inconsistent with the law.

Mr. McInerney noted the hazards of over service. He added that DUI arrests and notifications are reactive. He wondered if there were ideas or even more ways to further influence licensee's behavior.

Ms. Dietrich questioned if the Green Room operator will be advised that he will be placed on a waiting list and will have to wait until a license is forfeited. Ms. Conforti noted that there are zero (0) beer and wine recreational facility licenses available. She reminded the Commission that when the ordinance was changed, they opted to keep all the recreation facility licenses at the level they were. Ms. Petrarca noted that there are levels of recreational facility licenses. Mr. Barnett noted that there is no "waiting list", per say, for him to fall off of, as the license does not exist. Ms. Petrarca stated that he could technically apply for North Beach's license if it became available. Ms. Conforti noted that he would, however, have to meet more restrictive requirements. Ms. Dietrich did not want the operator to sit in limbo thinking that a license will be available as it is not being presented to the Council any time in the near future. Ms. Conforti replied that he may submit letters to the Council to reconsider creating the additional license. She noted that if there was more discussion about the issue, he will be notified. She noted if the Village or other communities do not have problems with these types of establishments, it may consider increasing the license at that point. She noted that there was only one other community that she found which had a pool hall license. She stated that "Q" in Darien is licensed, which is a bit different from Downers Grove restrictions in that they do not require food service. Mr. Barnett felt that the Green

Room should be advised that the Commissioner has determined that the Village is not ready to stretch public safety resources any further based on the experience we have to date with other types of recreational facility licensees. The group agreed.

Ms. Conforti noted that she sent a letter to a convenience store that was placed on a waiting list because there are no beer and wine packaged licenses available. Mr. Barnett noted that there are multiple licenses issued and a license could be surrendered which would create an opening. Mr. Barnett noted that there has been a policy decision made, based on resources available, not to create any licenses in the recreational facility class. He wanted staff to be certain that the Green Room operator is clear on that fact. Mr. Barnett felt that the applicant was limited as certain aspects of the business would not allow him to qualify for any other type of license. Ms. Petrarca asked if he could apply for full alcohol. Ms. Conforti replied that he could fit the definition for the recreational facility classification, however was unsure if he would meet the minimum size requirements of the full license. Mr. McNerney wanted to make sure that staff fairly describe the status of the availability and disclose public safety matters. Ms. Conforti noted that the operation was fully aware that there were zero licenses in the class he sought and that Council may or may not consider making a license available for this type of recreational facility.

Chairman Kubes asked Ms. Conforti about the TIPS course offered at Good Samaritan Hospital. Ms. Conforti replied that she sent licensees information in the Liquor Newsletter reminding them of the approaching deadline/training requirement. She stated that she contacted TIPS directly which sent her a list of trainers in the area. She noted that Dee Mayfield, Certified TIPS Trainer, decided to organize the seminars on her own at Good Samaritan. She stated that she forwarded another letter to licensees listing the trainers and included Ms. Mayfield's brochure. Ms. Conforti noted that the licensees were responsible for getting their employees to complete the training. She stated that there is a course online (\$19) which she has also directed many licensees to. She noted that individuals have also been advised of an upcoming seminar hosted by Bohemian Garden on Monday, December 19<sup>th</sup>. Ms. Conforti indicated that she was going to attend that training seminar personally.

Ms. Conforti stated that she had received calls from employees who indicated that their employers just informed them about this requirement. She did note that licensees were notified in May of the training requirement which was included with their renewal application materials. She stated all licensees renewed their licenses, so she was certain that they all received the correspondence. She noted that licensees were notified again in a newsletter article as well as being notified by separate correspondence.

Ms. Strelau stated that there were two items the Council was to reconsider that were contained in the original draft omnibus ordinance changes. She stated that staff was to make a recommendation by the end of the year as to whether there should be a change to the policy. She asked for an update. Ms. Petrarca asked if the Commission received her memo which covered the Sunday morning liquor sales and probationary licenses. Ms. Strelau replied no. Ms. Petrarca stated that she forwarded a memo to the Village Council and copied the Liquor Commission of her recommendation to not change Sunday hour sales, nor add a provision for probationary licenses. Ms. Petrarca stated that the memo went out not long after the last meeting. Chairman Kubes recalled something being in the packet. Ms. Dietrich also recalled the memo too. Ms. Strelau asked for the memo to be forwarded again. Ms. Petrarca replied she would do so.

Ms. Strelau asked about the letters for those applications placed on file dated December 7<sup>th</sup> (left for the members tonight). She asked if Ms. Gallery represented both Monkey Dish 123, LLC d/b/a Comida Bebida/Trucchi and Tavistock Restaurants d/b/a Sal & Carvao. Ms. Conforti replied yes. She noted that Ms. Gallery has represented other licensees for both applications and disciplinaries. Ms. Petrarca noted that there are only a few attorneys that deal with liquor related matters.

Ms. Strelau asked about the pending applications. Ms. Conforti advised that there was a corporate change for Sal & Carvao. She noted that all operations will remain the same and advised it was a parent company change. She noted that since corporate applicant/licensee changed a new license will be required. Ms. Strelau confirmed that it was a change in ownership that has caused the application to be placed on file. Ms. Conforti replied yes.

Ms. Conforti stated that in the case of Monkey Dish, 123, LLC d/b/a Comida Bebida/Trucchi, the corporation did not change at all, however, there was a transfer of stock ownership. She advised there were three owners previously. She stated that there was a 100% transfer of shares to another individual. She noted that the corporation, menu, floor plan, layout, and the liquor manager (up until recently) was the same. She stated that the ordinance indicates that if there is a transfer of stock or change in ownership it may or may not require the issuance of a new liquor license. She stated that background checks are being conducted and all of the materials are being reviewed and compared to the original applications. She stated that the applicants have submitted updated liquor handling manuals and they were informed of the new mandatory training requirements. She stated that both applications were placed on file at the direction of the Mayor. She stated that after two weeks of being placed on file, barring any objection, the new license will be re-issued. She noted a trend in corporations shifting, doing spin-offs and an increase in the grouping/merging of corporate entities. Ms. Petrarca noted that many larger corporations are creating subsidiaries. Ms. Conforti noted that there are a number of them changing. She added that she may contact other communities in order to see how they have been dealing with these and they are becoming more frequent in nature.

Ms. Conforti stated that the corporation for Monkey Dish is the same. Chairman Kubes asked if the change to the corporation goes by new ownership. Ms. Conforti replied that the corporation is the same and the license is issued to the corporation, not to the owners. She noted the previous violation. She stated that the control buy history must stay with the corporation, whether or not the new owners agreed with it. Ms. Petrarca stated that the license is issued to the correct corporation and staff just needs to correct the ownership information. Chairman Kubes asked how someone buys a corporation. Ms. Conforti replied that there was a stock transfer/sale of assets. She stated that there was documentation provided with regard to the transfer of assets, particularly, what and how much was transferred and the cost of such. She added that one of the previous owners had agreed to stay on with the corporation and work in a management capacity. She stated that the members are welcome to look at the application materials in the Clerk's Office, which is also available to the public.

Ms. Dietrich stated that she heard the new owner is the same as The Club House. Ms. Conforti replied yes. She stated the owner has other licenses and liquor handling experience. She believed there were a number of licenses held by this individual. Ms. Pavlicek added that they operate Nick's Fish Market. Ms. Conforti noted that when the background checks are conducted other communities in which licenses are held will be contacted. Chairman Kubes stated that Ms. Conforti indicated they have a new liquor manager. Ms. Conforti stated yes and added that she arranged for the new manager to be fingerprinted. She noted that, along with missing information, delayed the placing of the application on file. She stated that she met with the new liquor manager personally and covered local ordinance and informed her of Downers Grove requirements. Chairman Kubes asked if the owners are well aware that they have one strike against them with the violation, even though there was a change in stock. Ms. Conforti replied yes. Ms. Conforti believed that the new owners were not advised of the violation by the previous owner, as they seemed quite surprised of the violation.

Ms. Strelau asked if the licensee is TIPS trained and if staff would make sure of that before the license is re-issued. Ms. Conforti replied that staff will have until the end of the year to be certified. Ms. Strelau asked the Village knows if they are already certified. Ms. Conforti replied no.

Ms. Strelau asked how the Village is going to ensure that anyone is certified. Ms. Conforti stated that after the first of the year, licensees will be asked for a list of employees and what program they have been certified in. She stated that in the event the Village goes in for a control buy, officers are aware that they may ask to see the employee's certification. Ms. Petrarca stated that Ms. Conforti has been advising licensees to keep a file of their employees and their training. Ms. Conforti stated that employees typically obtain a certification card that can be kept on them at all times. She stated that the card may or may not be on the employee, however, the establishment is required to keep a copy in their personnel file. Ms. Strelau asked if they are numbered or if they can be checked in a data base. Ms. Conforti stated that there may be a database held by the IL Liquor Control Commission. She stated that she can contact them to see if they have a master database in order to confirm training. She stated one licensee actually has a database on their servers with all of their information, employment record, certifications, etc. accessible from the internet. Ms. Petrarca asked if everyone has access to it. Ms. Conforti replied no, she was given a pass code by a manger in order to check out the system and make sure the training was appropriate.

Ms. Strelau wondered if the certificates were numbered so they can be verified. Mr. Barnett stated that checking on the training was like a "seat belt law" in terms of allocation the of resources. He did not believe that the Commission talked about the idea of doing checks targeting whether or not employees are certified and trained. He hoped that they would comply, because if they do have a violation, it would be logical for the officer to also ask for the certificate. He stated that in practice, it is likely to be requested, but it was not assumed that staff would have to verify all the employees certifications via database records. Ms. Conforti stated that if a licensee does fail, a requirement could be for licensees to bring along all their certification documentation to the disciplinary hearing as proof that employees are trained.

Chairman Kubes asked if an additional suspension or penalty would be added if employees are not trained when involved in the violation. Ms. Petrarca replied that could be considered a separate violation as another section of the Liquor Control Ordinance would be violated. Ms. Conforti stated that violation could be in addition to violation of Section 3-25(a) - Sale of Alcohol to a Minor. Mr. McInerney referred to the liquor suspension guidelines. He suggested that a guideline be added as an aggravating circumstance. Ms. Petrarca agreed. Ms. Conforti noted those new guidelines can be added to the policy once the ordinance has gone into effect.

Mr. Barnett referred to page 10/11 of the previous meeting minutes. He welcomed Councilman Urban to the meeting. Mr. Barnett stated that at that meeting there was some conversation noted in the minutes that the Commissioner will no longer being sending disciplinary hearings before the Liquor Commission. He stated that at that meeting he for Councilman Urban to verify that fact and get further direction from the Commissioner and asked Councilman Urban if he spoke with the Commissioner about the issue. Councilman Urban replied not as of yet. Mr. Barnett asked if that policy has been made clear to staff. Ms. Petrarca replied no and that they have not discussed it further since the last disciplinaries.

Ms. Petrarca stated that she spoke to the officers yesterday, as she was concerned it has been quite some time we have not heard anything from them. She noted that there are new counselors at the high schools. She stated that they have not gone out since May. She stated that they typically start at the beginning of the school year (September), but they have not gone out yet and noted it was their intention to go out on an undisclosed date. She stated that she may tell them to hold off until the new year so that they can check the training records. Chairman Kubes noted for the public record that the businesses should be aware that buys can be conducted before the training requirement goes into effect.

Mr. McInerney suggested that the control buys be done around the holiday season and enforce what we have on the books. He felt that doing it at the beginning of the year might be perceived that the Village is

out after them immediately after the requirement went into effect. Ms. Petrarca stated that staff will call the officers and advise them of the new requirements. She indicated that the previous officer counselors met with them and explained the program, but they may not be aware of this new requirement.

Mr. Barnett felt that the value of the Liquor Commission is well documented. He stated that there has been requests from the group for communication and about the group having input of the disciplinary guidelines. He felt there was a gap in consistent and appropriate penalties. He stated that it would seem logical for the group to publically review, debate and discuss logical disciplinary guidelines given the new policies and training requirements enacted. He stated that if the Liquor Commission does get into conducting disciplinary hearings, the group does not have any new direction and he would like to avoid problems of the past. He asked staff to get clarification from the Mayor on the issue as to whether or not the Commission will be involved in disciplinary hearings. If they are, he would request that the group discuss suspension guidelines on a future agenda.

Mr. Barnett noted that since the ordinance was changed and training added, there is a fair list of things guidelines that need to be considered along with guidelines for sentencing.

## **VII. NEW BUSINESS**

Chairman Kubes asked for discussion, update from staff or comments from the Commission regarding any new business.

Ms. Conforti advised the group about a recent purchase of training materials. She stated that the Police Department and her have taken these items to on-site training classes. She stated that she purchased goggles that simulate different levels of intoxication. She stated that each of the four goggles are rated from .06 to .25 Blood Alcohol Levels. She noted that have been used in DARE classes in addition to being used at the on-site training seminars. She stated that the materials were paid for by liquor license fees. She distributed the goggles to the group so they may try them. She also advised that she ordered BAC cards which compares a person's weight with the number of drinks they consume per hour and thereby calculates blood alcohol levels. She indicated the goggles were most recently used at a Ballydoyle training seminar. She stated it was quite interesting to see how much one's perception changes with the simulation goggles on.

Mr. Barnett asked if the Liquor Newsletter was available in electronic form. Ms. Conforti replied yes. She advised the group that in the near future, the Village will be updating the website. She met with someone from Information Services and would like to set up an area on the web where such licensee information can be posted. Mr. Barnett stated that the newsletter was fantastic and looked great.

Ms. Conforti wanted to touch on procedures and protocols. She realized that this month was difficult to obtain a quorum for the meeting. She and Enza had talked and decided that if a quorum was not available for the meetings regularly scheduled on the 1<sup>st</sup> Thursday of every month, the meeting will automatically be cancelled. She stated that would alleviate going back and forth with members, having members rearrange schedules and avoid interfering with other meetings. Ms. Dietrich stated this was the first time done outside the normal schedule. Ms. Petrarca noted that it has been changed near the 4<sup>th</sup> of July. Ms. Conforti noted that due to the holidays, it historically has been difficult to obtain a quorum in July, December and January.

Ms. Conforti noted that the group was down members for a birth, vacation and vacancy which was why it was difficult to get a quorum. She congratulated Ms. Dietrich on the birth of her baby boy and thanked her for attending the meeting.

Mr. McInerney asked if there has been any movement on the replacement for Sean Durkin. Ms. Conforti was unsure. Councilman Urban replied he is being forwarded the profiles of applicants that have come in over the past few months.

Ms. Strelau asked if they should plan to meet on the first Thursday of January. Ms. Conforti replied yes. Ms. Petrarca replied that staff does not have for the agenda at this moment and felt that they would not be able to turn over any disciplinaries in time for the meeting if there are any violations. Ms. Conforti would send notification if the meeting will be held or cancelled.

Mr. Barnett asked if staff could confirm whether or not the Liquor Commission would be included in future disciplinaries. Ms. Petrarca asked Councilmember Urban to look into that for her. Councilmember Urban replied yes.

Mr. Barnett thanked Councilman Urban and Village Manager Pavlicek for coming to the meeting. Chairman Kubes appreciated their attendance as well.

## **IX. ADJOURNMENT**

Concluding business for the evening, Chairman Kubes called for a motion to adjourn.

Ms. Strelau moved to adjourn the December 14, 2006 meeting. The meeting was adjourned by acclamation at 7:50 p.m.

I:\wp\2006-Liq-Com\Minutes-06\12-14-06

## **PARKING & TRAFFIC COMMISSION**

Minutes of Public Hearing

December 13, 2006

Downers Grove Public Works Facility  
5101 Walnut Avenue, Downers Grove

Chairman Johnson called the December 13, 2006 meeting of the Parking and Traffic Commission to order at 7:00 p.m. Roll call followed and a quorum was established.

### **ROLL CALL:**

Present: Commissioners Carlquist, Kren, Stapleton, Thurston, Wendt, Yeksigian, Chairman Johnson

Staff Present: Mr. Mike Millette, Asst. Director of Public Works; Mr. Louis Dominguez; Police Sgt. Harrison and Officer Sembach; Recording Secretary Megan Dugard

Visitors: Mr. Kevin Luke, 5702 Kartine; Ms. Susan Schoch, Mr. David Schoch, 5805 Chase; Mr. Gary Mori, 1901 Butterfield; Ms. Laura Ruscetti, 4042 Forest; Ms. Jayne Agner and Mr. Jeff Agner, 5714 Chase Avenue; Mr. Phil Ruscetti and Ms. Laura Ruscetti, 4042 Forest Avenue; Mr. Brian Frankie and Ms. Martha Pyke-Frankie, 4224 Forest; and Mr. Greg Bedalov, 2001 Butterfield.

**Chairman Johnson** informed the commissioners that the meeting was being recorded on Village owned equipment to aid in the preparation of the meeting minutes.

### **APPROVAL OF NOVEMBER 8, 2006 MINUTES**

**COMMISSIONER WENDT MOVED TO APPROVE THE NOVEMBER 8, 2006 MINUTES AS CORRECTED. COMMISSIONER YEKSIGIAN SECONDED THE MOTION. MOTION PASSED BY VOICE VOTE OF 7-0.** Referring to page 4 of the minutes, Mr. Yeksigian stated he objected to the motion because the reduction from 30 MPH to 25 MPH did not appear to be supported by the data that was provided.

### **PUBLIC COMMENTS - None**

### **NEW BUSINESS**

**File #18-06 Lacey Road at Esplanade Drive - Congestion Issues.** Chairman Johnson discussed the background of this matter, concluding from staff's report that the congestion issue was a concern basically in the late afternoons when vehicles were exiting the office parking lot to get to Butterfield Road. He stated that resident input would be received tonight before any recommendation was made.

Asst. Public Works Director, **Mr. Millette**, stated staff's report was straight-forward. He reviewed the traffic data in more detail, noting that a 15 to 20 minute congestion time existed because vehicles were exiting to Butterfield Road. He also indicated that the request for a four-way stop did not meet the warrants. However, operationally, while it could solve the issue in the afternoon, there was an equally flow of traffic in the morning that would continue to create the congestion. Therefore, staff did not recommend a four-way stop sign. As to whether there were restrictions from the parking garage on the direction that vehicles could exit, **Mr. Millette** did not

notice any restrictions. Discussion followed that there were alternative routes that vehicles could use to travel around some of the traffic.

Chairman Johnson opened up the meeting to public comment.

**Mr. Gray Mori**, 1901 Butterfield, was concerned about near-miss accidents and speeding on westbound Lacey Road. He recommended installing a stop sign there for a six-month trial period.

**Mr. Greg Bedalov**, Downers Grove Economic Corporation, 2001 Butterfield, reiterated Mr. Mori's statements. He stated Lacey Road was a shortcut from using southbound I-355. Mr. Bedalov confirmed that he only saw the traffic issues as indicated in the traffic report.

Discussion followed by the two above gentleman that other roads could be used to avoid the traffic congestion.

**Mr. Gary Mori**, 1901 Butterfield, indicated that while other roads could be used, most drivers used the shorter roads but had to wait longer. The road was dangerous because no enforcement took place.

**Mr. Wendt** inquired whether **Mr. Mori** met with tenants to discuss different departure times, wherein **Mr. Mori** stated the businesses do have different start and ending times which spread out the traffic disbursement but not all of the businesses want to start at six in the morning.

**Mr. Carlquist** suggested adding a stop sign but also adding a No Right Turn sign on Lacey turning north to balance out the traffic flow.

**Mr. Millette** acknowledged the three accidents that occurred in the area. He offered another option where in the afternoon hours the vehicles could only Right Turn to encourage drivers to swing around the site. He stated he would have to contact Carlucci's to see if the backup traffic interfered with their driveway. **Chairman Johnson** appeared to favor the suggestion. Besides the four-way stop sign, which would add to the morning traffic issues, **Mr. Millette** said a three-way stop would have to be researched.

**Mr. Mori** voiced that he would like a temporary stop sign installed.

**Chairman Johnson** indicated that staff will look over the information and input and return back to this commission.

**Mr. Bedalov** asked for clarification of the Right Turn Only concept of directing traffic from the north exit and around the complex, i.e., either signage or a physical barrier. **Chairman Johnson** envisioned it would be signage from a certain time period. **Mr. Millette** indicated a traffic signal would solve the problem but was a costly expense.

**File #19-06 College Road, Walnut Avenue to Katrine Avenue - Safety Investigations.** **Chairman Johnson** summarized that this matter was discussed back in October 2005. After a number of studies, it was determined that traffic did increase on College Road and staff did have some recommendations.

**Mr. Millette** agreed that the changes made by the township did impact the area. He touched upon the issues of traffic calming in the area, noting that staff did not believe speed posters

would work in the area. However, he recommended the reinforcement of the green guide to draw attention to it. He believed the volume of traffic was more apparent versus the speed issue. Making the area less attractive to vehicles to cut through the area was the goal. By putting a turn restriction in place, **Mr. Millette** believed it would make a difference at Maple.

**Chairman Johnson** reviewed the three recommendations in staff's report for the residents.

**Mr. Wendt** stated that any restriction placed at Walnut will force traffic onto Katrine. Furthermore, he believed that if restrictions were put in place, if any, they had to be done to both streets.

**Chairman Johnson** opened up the meeting to public comment.

**Mr. Kevin Luke**, 5702 Katrine Avenue, Downers Grove, stated the No Left Turn change by the township did not increase traffic. Instead, he said the study conveyed that traffic increased at all hours of the day except the morning hours which was due to the township reducing traffic coming from Woodridge over to Eleanor, then to College, then to Walnut. From Hobson north and also from Woodridge on the west side of I-355, he stated the traffic cuts through Woodridge and travels to 59<sup>th</sup>, to Eleanor, to College, and to Walnut. He resides at College and Katrine and stated that he and his wife were almost hit. Speed was a significant concern.

**Ms. Susan Schoch**, 5805 Chase, Lisle Township, stated that south of College the morning traffic northbound from Hobson to College has been reduced since the No Left Turn sign was installed. She asked for staff's reason on how the two No Left Turn signs have increased issues for the residents.

**Ms. Jane Agner**, 5714 Chase, also questioned the rationale but stated the overall picture needed to be addressed. She preferred that Chase be a dead-end street.

**Mr. Jeff Agner**, 5714 Chase, agreed cut-through traffic was the issue for the area. Since the installation of the No Left Turn signs, he stated it has helped in the morning. He recommended a No Left turn at Chase in the morning and at Eleanor before College. He noted he has been in contact with Commissioner Dow and has discussed other options with him such as speed bumps, etc. to slow traffic or to deter vehicles from traveling in the area.

**Mr. Kevin Luke**, 5702 Katrine Avenue, believed that if signs were installed, police enforcement was key. He recommended a forced no entry onto College off of Walnut so that cars could only turn right or left but no cars would be allowed in.

**Mr. David Schoch**, 5805 Chase, stated that when the No Left Turns were installed initially, the traffic dropped off but eventually increased. When Belmont Avenue is backed up, he has seen the Downers Grove fire department use Chase as an alternate route.

Regarding the staff recommendations, **Mr. Millette** believed Recommendations 2 and 3 were fine but Recommendation 1 would have to be tried and reviewed. If there were turn restrictions off of Maple, he would have to investigate it with the county for the afternoon hours. The morning hours would have to be reviewed for Hobson and Chase and confirmation of whether the intersection was within the city limits. The number of counted vehicles were discussed. **Mr. Millette** would double-check the 725 vehicle figure.

**Mr. Yeksigian** pointed out if the Left Turn was installed, vehicles would continue down Katrine and make a right turn off of Maple. He said it may be necessary to work with the township on the matter.

**Mr. Kevin Luke** said if there was a No Left Turn installed at Walnut and College it would force vehicles further east. He believed vehicles would continue down Maple to Eleanor and into Woodridge.

**Ms. Susan Schoch** emphasized that any bus signs near the intersection of Eleanor and College will have to be well signed as a bus stop.

**Mr. Kevin Luke** inquired about speed bumps in the road, wherein **Chairman Johnson** indicated that speed bumps were illegal on public roadways but speed humps were part of the traffic calming program. They would have to be researched thoroughly.

**Mr. Jeff Agner**, 5714 Chase, commented that if the village was restricting turns onto Walnut, could the village sign all roads and force vehicles onto Belmont. **Chairman Johnson** said it was possible but if enough restrictions were installed, it became restrictive to the residents.

**Chairman Johnson** asked **Mr. Millette's** thoughts on the county's perspective on the Maple Avenue discussion. **Mr. Millette** believed the county would listen to the village and he could speak to the township and coordinate the matter with the township before speaking to the county. As to staff speaking with Woodridge or Lisle Township on this matter, **Mr. Millette** indicated the last contact was approximately two years ago.

**Chairman Johnson** recommended that staff speak to both the county and Lisle Township on this matter and stated that if the commissioners wanted to try the turn restriction as an experiment, he was open to the suggestion. He agreed enforcement was also an issue.

**Mr. Carlquist** voiced his opposition for the No left Turn because it would only move the traffic further down the street. However, he did not oppose staff Recommendations 2 and 3.

**Mr. Wendt** believed this matter offered an opportunity for a significant traffic calming measure, such as a speed hump, to address the speed issue, and also to have two governmental bodies resolve the matter.

Regarding the Traffic Calming policy, **Mr. Millette** raised discussion that if the commissioners and staff agreed that the Year 1 choices in the policy did not work, the Year 2 measures would take place; but he would need direction. **Chairman Johnson** agreed that staff should follow up on the matter and that staff continue to gather information about the Hobson and Chase intersection.

**COMMISSIONER CARLQUIST MADE A MOTION THAT THE PLAN COMMISSION RECOMMEND TO THE VILLAGE MANAGER THAT STAFF BE DIRECTED TO INSTALL THE TRAFFIC CONTROL SIGNS AS INDICATED IN RECOMMENDATIONS 2 AND 3 IN STAFF'S REPORT, SPECIFICALLY, 1) TO INSTALL "SPEED LIMIT 25" SIGNS ON WALNUT AVENUE AND ALONG COLLEGE ROAD; 2) INSTALL "IT IS UNLAWFUL TO PASS A STOPPED SCHOOL BUS WITH FLASHING LIGHTS" SIGNS ON COLLEGE ROAD AT BOTH THE WALNUT AVENUE AND KATRINE AVENUE INTERSECTIONS; AND 3) THAT STAFF WORK WITH LISLE TOWNSHIP IN REVIEWING THE INTERSECTION OF CHASE AND HOBSON.**

**SECONDED BY COMMISSIONER YEKSIGIAN.**

**AYE: MR. CARLQUIST, MR. YEKSIGIAN, MR. STAPLETON, MR. THURSTON,  
MR. WENDT, CHAIRMAN JOHNSON**

**NAY: MR. KREN**

**MOTION PASSED: VOTE: 6-1.**

**Commissioner Kren** stated he voted nay because he believed the bus sign was already the law and questioned the reason why it was necessary to install it. He further asked staff if College Avenue was in or not in the sidewalk matrix. **Mr. Millette** stated the one block of College would have to be confirmed.

**Mr. Jeff Agner**, 5714 Chase, stated that if the intersection of Chase and Hobson was found to be within the village limits, he believed it would be a significant improvement to the area in the morning and evening.

**Mr. Kevin Luke** stated that sidewalks existed on College Avenue on the north side from Walnut to halfway down to Katrine. The last 200 feet did not have a sidewalk. The south side of College included a couple of incorporated lots and unincorporated lots.

**File #20-06 Forest Avenue, 41<sup>st</sup> to 39<sup>th</sup> Streets - Speeding and Safety Issues.** **Chairman Johnson** mentioned this matter has been discussed with the neighbors. He noted the volume of traffic has decreased since the installation of the street being one-way. The 85% percentile speed has remained, however, but has increased at the north end. He expressed concern about staff's Recommendation 1.

**Mr. Millette** recognized that the recommendations would be a severe change for the neighborhood and it was the last option available.

**Mr. Carlquist** agreed with Chairman Johnson's comments, but also added that staff was combining two problems within one problem.

**Mr. Brian Frankie**, 4224 Forest Avenue, resides just south of 41<sup>st</sup>. He expressed concern about Recommendation 2 and how residents on the upper portion of Forest Avenue and those residing in the condo complexes would return home, stating there would be increased traffic. He understood that the restrictions at Main Street were stopping cut-through traffic to the south and west and believed the drivers would not be traveling the upper part of Forest Avenue anyway. He believed traffic would be forced to Havens Court and the lower part of Forest Avenue.

**Ms. Laura Ruscetti**, 4042 Forest, did not believe the turning restrictions would be safe nor be a solution to the problems.

Dialog followed on the neighbors' perception of cut-through traffic on westbound 41<sup>st</sup> to northbound Forest. **Mr. Millette** offered to review what was proposed for Forest and 41<sup>st</sup> to see if the perception will go away and then to document the information. If the feedback is that cut-through is continuing, the intersection could be reviewed for a Stage 2 option. Clarification followed on staff's Recommendation 1.

**Chairman Johnson** inquired whether staff's Recommendation 1 was understood at the neighborhood meeting, wherein **Mr. Millette** directed his attention to the bullet points as discussed in staff's memo. It was his understanding that the residents were asking staff to reduce the cut-through traffic and the joyriding over the hill. **Chairman Johnson** questioned whether this issue was a concern given the lack of residents in attendance.

**Mr. Carlquist** believed the three turn signs were appropriate. The one turn from eastbound 41<sup>st</sup> to northbound Forest, while it would reduce cut-through traffic, it was a safer route on Forest because it came to a timed signal. **Mr. Stapleton** did not see the rationale for no turns onto Main Street nor for the one heading northbound on Forest off of Main Street.

Dialog followed from **Mr. Wendt** regarding weekend traffic figures which he found very subjective. The speed issue was not unusual in the village and he believed that if the village did as much as it could, he did not believe limiting access to the street would help.

**Mr. Phil Ruscetti**, 4042 Forest, also agreed that the speeding problems were no different than other parts of the village. He did not prefer the left-hand turn.

**Ms. Martha Frankie**, 4224 Forest Avenue, commented that when she walks her dog, she noticed that the weekend traffic appears better. She agreed the traffic and speed was a village-wide issue. She was glad the cul-de-sac matter died.

**Chairman Johnson** was not in favor of reducing the posted speed limit from 25 to 20 mph for Forest because it was too low for the street. He felt the improvements of Main and Ogden eliminated the need for turning restrictions during rush hours. **Mr. Millette** discussed that there was no scientific validation for them and it was, again, perception.

**Mr. Thurston** did not support staff's three recommendations because he did not believe they were workable and the matter should not be pursued further.

**Chairman Johnson** thanked the residents for their input.

## **COMMUNICATIONS**

Chairman Johnson reminded the commissioners that last month staff would begin providing communications to residents regarding certain issues. **Mr. Wendt** commended **Mr. Dorin Fera** for his nice letter to resident William Wrobel.

## **OLD BUSINESS**

Dialog followed on whether anyone attended the City Council meeting last night regarding the 71<sup>st</sup> Avenue matter. **Mr. Millette** stated he was in attendance and understood that council's direction would be to move forward at next week's meeting to reduce the speed limit and to designate the street as a through-street but not include any pavement markings, including the "25 MPH" on the roadway. As to some of the concerns that were raised at that meeting, **Mr. Millette** said the council received some emails and the mayor alluded to the fact that some people thought that the striping was a waste of money. However, **Mr. Millette** did mention that Commissioner Waldack, on the other hand, received some e-mails that were positive. Commissioner Durkin did not appear supportive either. **Mr. Millette** briefly recalled that the neighbor who did not want the medallion in front of her driveway did correspond that concern in an e-mail. **Mr. Millette** was of the impression that the council was in agreement with Mr. Nunzio, who had indicated that there was no proof that the markings would work.

**Mr. Millette** recalled that a video tape would be forthcoming to the village regarding 71<sup>st</sup> Avenue. However, he stated the installation of the plastic barricades was proposed for this weekend.

**Mr. Wendt** mentioned that he attended a public meeting for the Prairie Avenue project and found it interesting that an attending engineer indicated there would be no changes to the width of the road. However, it was one of the issues that was raised as this commission. He voice concern because significant funding was going into the project with no improvement to the roadway, as discussed by this commission. **Mr. Millette** explained that the widening that would be required under IDOT's design guidelines would require nine additional feet of pavement which would require the removal of trees and cause issues with some steep driveways. Additionally, residents had concerns about the parking and their lots being small to begin with. Therefore, staff would be asking IDOT for a design variance to allow fixing the street in-kind and keeping the existing parking as is. Also, **Mr. Millette** explained that several comments were received from the residents discussing the traffic calming benefits of the on-street parking. Those comments will be compiled and will be forwarded to IDOT in support of the requested variance.

On another matter, **Chairman Johnson** asked how a street, such as Prairie, should be properly striped, wherein **Mr. Millette** explained in detail how the street would be striped with the designated parking and the considerations that would be taken with regard to the approach of the hill.

**Mr. Millette** proceeded to discuss that if the commissioners were comfortable with the process of the neighborhood meetings and staff recommendations, they would continue. If they were not, he asked that the commissioners let him know. **Chairman Johnson** agreed with the process. However, he explained that unfortunately, the village cannot always please the residents, citing Forest Avenue as an example. He believed on certain issues, some of the neighborhood meetings may take a significant amount of staff's time. **Mr. Millette** reviewed the format of future staff reports and explained the process of how residents are informed of the neighborhood meetings and the Parking and Traffic Commission meetings.

Discussion followed on the striping of 71<sup>st</sup> Street and whether the village council really understood the concept of narrowing the street "psychologically" to slow down traffic. **Mr. Millette** indicated that he did convey to the village council how the street would be psychologically narrowed and he did answer questions from the village manager's office.

## **ADJOURN**

**COMMISSIONER KREN MOVED TO ADJOURN THE MEETING. COMMISSIONER CARLQUIST SECONDED THE MOTION. MOTION CARRIED BY VOICE VOTE OF 7-0.**

The meeting was adjourned at 9:12 p.m.

Respectfully submitted,  
(as transcribed by tape)

/s/ Celeste K. Weilandt  
Celeste K. Weilandt, Recording Secretary