



## MANAGER'S MEMO ITEM

<b>ITEM:</b>	Exterior Security Cameras and Digital Recording System PD/Village Hall	
<b>WORKSHOP DATE:</b>	October 25, 2005	
<b>PREPARED BY:</b>	Lieutenant Bill Budds	
<b>BID AMOUNT:</b>	\$ 35,133	<b>ACCOUNT:</b> 001.682.0000.5682
<b>BUDGET AMOUNT:</b>	\$ 15,000	

**PURPOSE:** To recommend the acceptance of a bid to purchase new exterior security cameras and a digital recording system for the Police Department and Village Hall.

### **BACKGROUND:**

The Police Department and Village Hall currently have only two (2) security cameras that provide limited videotaped surveillance of the exterior of both buildings. These are analog cameras that record to a time-lapse video recorder in the Village Operations Center (VOC). The system is over ten years old and has become obsolete. It does not provide the required surveillance coverage that is needed by these two facilities.

The new system would include a total of ten (10) security cameras and a digital recording system which would provide excellent exterior surveillance coverage of both buildings. The system would also integrate with the existing security camera system that is located in the Village's parking deck. The system will also allow for authorized staff members to view the cameras from designated desktop computers from within the Police Department and Village Hall.

### **DISCUSSION OF ALTERNATIVES:**

There are many camera and digital recording systems available that provide video surveillance and recording capabilities. The Department met with representatives from several different vendors who specialize in outdoor surveillance cameras and digital recording systems. Some systems required a new software platform that could not be integrated into the existing software platform that operates the cameras at the Village's parking deck.

The new system will be able to integrate with the video management software platform that currently operates the 52 security cameras in the Village's parking deck. This would allow for all of the cameras from all three facilities (Parking deck, Village Hall, and Police Department) to be managed on one system. This would make viewing the cameras' images and retrieving the recorded data much easier. The system is also able to easily expand to meet any future needs for more cameras.

### **REFERENCE CHECKS:**

The Department spoke with Phil Silagi, Supervisor of Motor Vehicle Parking Systems for the City of Aurora regarding a \$507,000 surveillance system that Videotec Corporation completed in April 2005. Mr. Silagi advised that the City was extremely satisfied with the work done by Videotec and would recommend them. He was impressed by their quick and professional installation on a complex project. He also advised that they provided excellent training on the use of the new system to their staff. The Department also spoke with Mr. Robert Sherer,

Superintendent for Valparaiso, Indiana School District. He advised that Videotec completed a \$250,000 CCTV project that included 135 networked cameras. Mr. Sherer highly recommended the work done by Videotec stating that they were very flexible with the school district's needs during the project.

**BUDGET IMPLICATIONS:**

<b>BID AMOUNT:</b> \$35,133	<b>ACCOUNT:</b> 001.682.0000.5682
<b>BUDGET AMOUNT:</b> \$15,000	

The Village received an Illinois Law Enforcement Alarm System (ILEAS) grant for full reimbursement of the cost of the project. Because this grant was not anticipated in this budget year, it will exceed the budget authority of \$15,000 in 001.682.0000.5682 and require a budget amendment. The amendment will also reflect the revenue received from the grant.

**ATTACHMENTS:**

- Bid Tabulation
- Proposal Documents from Videotec

**STAFF RECOMMENDATION:**

Staff recommends the purchase of the Exterior Surveillance Cameras and Digital Video Recording System for the Village Hall and Police Department from Videotec Corporation.

**REQUESTED COURSE OF ACTION:**

Place this item on the November 1, 2005 Village Council Meeting Consent Agenda for approval.

VENDOR	Exterior Surveillance Cameras and Digital Recording System	System Installation	TOTAL
Videotec Corporation	\$29,133	\$6,000	\$35,133.00
Advent Systems, Inc.	\$28,612	\$10,633	\$39,275.00
Archer Video Systems, Inc.	\$30,000	\$9,000	\$39,000.00
<b>**Above bid totals DO NOT include extended warranty prices.</b>			

Copy

September 23, 2005

Ms. Theresa Tarka  
Purchasing Assistant  
Village of Downers Grove  
801 Burlington Ave.  
Downers Grove, IL 60515

Dear Ms. Tarka:

Videotec is pleased to submit our response to the Village of Downers Grove's RFP for an exterior IP based surveillance camera and digital recording system.

Videotec's thirty-three years of experience with the installation of projects like this one and our recent Design/ Build experience for government entities including the City of Aurora, the Village of Skokie, Cook County's Markham Courthouse, the Chicago Housing Authority and numerous multi site school districts makes us uniquely qualified to undertake this project.

Our binder contains this cover letter; Tab 1 that includes Bid Forms; Tab 2 that provides information about Videotec's personnel, experience and references; Tab 3 contains a copy of Videotec's Private Alarm Contractor's License.

Videotec believes that the Village of Downers Grove's preference for products from Vicon Industries is a good decision. Our Aurora project incorporated the products you are specifying for a three site, 100 camera installation.

Our quotation is based upon using only specified products (no alternates), with all labor and materials provided by Videotec (no sub contractors), and in accordance with the specifications as written.

Given that precise locations of cameras and head end equipment are listed in the specifications as "to be determined" our quotation is a budgetary number pending a formal walk through with Village personnel.

Videotec looks forward to the opportunity to work with the Village of Downers Grove. If you have any questions related to our proposal do not hesitate to contact Mr. Mark Henricy our Senior Account Manager.

Sincerely,

David Runnells  
CEO



## REQUEST FOR PROPOSAL

Name of Proposing Company

Project Name: Exterior Surveillance Cameras & Digital Recording System

Proposal Due: Friday, September 23, 2005 3:00 p.m.

Pre-Proposal Conference: None

**Required of All Proposers:**

Deposit: None

Letter of Capability of Acquiring Certificate of Insurance: **Required**

Performance Bond: None

**Required of Awarded Contractor:**

Performance Bond/Letter of Credit:

Legal Advertisement Published: September 12, 2005

Date Issued: Monday, September 12, 2005

This document consists of 22 pages.

-----Return **original and two duplicate copies** of proposal in a  
**Sealed envelope** marked with the Proposal Number as noted above to:

Theresa H. Tarka, Purchasing Assistant  
Village of Downers Grove  
801 Burlington Ave.  
Downers Grove, Illinois 60515

630/434-5530  
Monday – Friday 8 a.m. to 5 p.m.

The VILLAGE OF DOWNERS GROVE will receive proposals Monday thru Friday, 8:00 A.M. to 5:00 P.M. at the Village Hall, 801 Burlington Avenue, Downers Grove, IL 60515.

**SPECIFICATIONS MUST BE MET AT THE TIME THE PROPOSAL IS DUE.**

The Village Council reserves the right to accept or reject any and all proposals, to waive technicalities and to accept or reject any item of any proposal.

The documents constituting component parts of this contract are the following:

- I. REQUEST FOR PROPOSALS
- II. TERMS & CONDITIONS
- III. DETAILED SPECIFICATIONS
- IV. PROPOSAL/CONTRACT FORM

**DO NOT DETACH ANY PORTION OF THIS DOCUMENT. INVALIDATION COULD RESULT.** Proposers **MUST** submit an original and 2 copies of the total proposal. Upon formal award of the proposal, the successful Proposer will receive a copy of the executed contract.

## **I. REQUEST FOR PROPOSALS**

### **1. GENERAL**

- 1.1 Notice is hereby given that Village of Downers Grove will receive sealed proposals up to Friday, September 23, 2005 3:00 p.m.
- 1.2 Proposals must be received at the Village of Downers Grove by the time and date specified. Proposals received after the specified time and date will not be accepted and will be returned unopened to the Proposer.
- 1.3 Proposal forms shall be sent to the Village of Downers Grove, ATTN: Theresa Tarka, in a sealed envelope marked "SEALED PROPOSAL". The envelope shall be marked with the name of the project, date, and time set for receipt of proposals.
- 1.4 All proposals must be submitted on the forms supplied by the Village and signed by a proper official of the company submitting proposal. Telephone, email and fax proposals will not be accepted.
- 1.5 By submitting this proposal, the proposer certifies under penalty of perjury that he has not acted in collusion with any other proposer or potential Proposer.

### **2. PREPARATION OF PROPOSAL**

- 2.1 It is the responsibility of the proposer to carefully examine the specifications and proposal documents and to be familiar with all of the requirements, stipulations, provisions, and conditions surrounding the proposed services.
- 2.2 No oral or telephone interpretations of specifications shall be binding upon the Village. All requests for interpretations or clarifications shall be made in writing and received by the Village at least five (5) business days prior to the date set for receipt of proposals. All changes or interpretations of the specifications shall be made by the Village in a written addendum to our proposer's of record.
- 2.3 In case of error in the extension of prices in the proposal, the hourly rate or unit price will govern. In case of discrepancy in the price between the written and numerical amounts, the written amount will govern.
- 2.4 All costs incurred in the preparation, submission, and/or presentation of any proposal including any proposer's travel or personal expenses shall be the sole responsibility of the proposer and will not be reimbursed by the Village.
- 2.5 The proposer hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, all profits and all other work, services and conditions

necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Contract Documents considered severally and collectively.

### **3. PRE- PROPOSAL CONFERENCE**

3.1 A pre-proposal conference may be offered to provide additional information, inspection or review of current facilities or equipment, and to provide an open forum for questions from proposers. This pre-proposal conference is not mandatory (unless stated "Required" on the cover of this document), but attendance by proposers is strongly advised as this will be the last opportunity to ask questions concerning the proposal.

3.2 For those unable to attend the meeting, questions may be posed in writing to the Village (faxed and emailed questions are acceptable), but must be received by the Village prior to the scheduled time for the pre-proposal conference. Questions received will be considered at the conference. An addendum may be issued as a result of the pre-proposal conference. Such an addendum is subject to the provisions for issuance of an addendum as set forth in the section titled "Addenda".

### **4. MODIFICATION OR WITHDRAWAL OF PROPOSALS**

4.1 A Proposal that is in the possession of the Village may be altered by a letter bearing the signature or name of person authorized for submitting a proposal, provided that it is received prior to the time and date set for the bid opening. Telephone, email or verbal alterations of a proposal will not be accepted.

4.2 A Proposal that is in the possession of the Village may be withdrawn by the proposer, up to the time set for the proposal opening, by a letter bearing the signature or name of person authorized for submitting proposals. Proposals may not be withdrawn after the proposal opening and shall remain valid for a period of ninety (90) days from the date set for the proposal opening, unless otherwise specified.

### **5. DELIVERY**

5.1 All proposal prices are to be quoted, delivered F.O.B. Village of Downers Grove, 801 Burlington, Downers Grove, IL 60515.

### **6. TAX EXEMPTION**

6.1 The Village is exempt from Illinois sales or use tax for direct purchases of materials and supplies. A copy of the Illinois Sales Tax Exemption Form will be issued upon request. Our federal identification will also be provided to selected vendor.

### **7. RESERVED RIGHTS**

7.1 The Village of Downers Grove reserves the exclusive right to waive sections, technicalities, irregularities and informalities and to accept or reject any and all proposals and to disapprove of any and all subcontractors as may be in the best interest of the Village. Time and date requirements for receipt of proposal will not be waived.

## **II. TERMS AND CONDITIONS**

### **8. VILLAGE ORDINANCES**

8.1 The successful proposer will strictly comply with all ordinances of the Village of Downers Grove and laws of the State of Illinois.

### **9. USE OF VILLAGE'S NAME**

9.1 The proposer is specifically denied the right of using in any form or medium the name of the Village for public advertising unless express permission is granted by the Village.

### **10. SPECIAL HANDLING**

10.1 Prior to delivery of any product which is caustic, corrosive, flammable or dangerous to handle, the Proposer will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for its first aid before delivery. Proposer shall also notify the Village and provide material safety data sheets for all substances used in connection with this contract which are defined as toxic under the Illinois Toxic Substances Disclosure to Employees Act.

### **11. INDEMNITY AND HOLD HARMLESS AGREEMENT**

11.1 To the fullest extent permitted by law, the Proposer shall indemnify, keep and save harmless the Village and its agents, officers, and employees, against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which may arise directly or indirectly from any negligence or from the reckless or willful misconduct of the Proposer, its employees, or its subcontractors, and the Proposer, its employees, or its subcontractors, and the Proposer shall at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village in any such action, the Proposer shall, at its own expense, satisfy and discharge the same. This Agreement shall not be construed as requiring the Proposer to indemnify the Village for its own negligence. The Proposer shall indemnify, keep and save harmless the Village only where a loss was caused by the negligent, willful or reckless acts or omissions of the Proposer, its employees, or its Subcontractors.

### **12. NONDISCRIMINATION**

12.1 Proposer shall, as a party to a public contract:

- (a) Refrain from unlawful discrimination in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination;
- (b) By submission of this proposal, the Proposer certifies that he is an "equal opportunity employer" as defined by Section 2000(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375, which are incorporated herein by reference. The Equal Opportunity clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois, is a material part of any contract awarded on the basis of this proposal.

**13. SEXUAL HARASSMENT POLICY**

13.1 The proposer, as a party to a public contract, shall have a written sexual harassment policy that:

13.1.1 Notes the illegality of sexual harassment;

13.1.2 Sets forth the State law definition of sexual harassment;

13.1.3 Describes sexual harassment utilizing examples;

13.1.4 Describes the Proposer's or supplier's internal complaint process including penalties;

13.1.5 Describes the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and how to contact these entities; and

13.1.6 Describes the protection against retaliation afforded under the Illinois Human Rights Act.

**14. EQUAL EMPLOYMENT OPPORTUNITY**

14.1 In the event of the Proposer's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Proposer may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Proposer agrees as follows:

14.2 That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, sexual orientation, sexual identity or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

14.3 That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

14.4 That, in all solicitations or advertisements for employees placed by it or on its behalf, it

will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military services.

- 14.5 That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Proposer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Proposer in its efforts to comply with such Act and Rules and Regulations, the Proposer will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- 14.6 That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- 14.7 That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purpose of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- 14.8 That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivision or municipal corporations.
- 14.9 It is unlawful to discriminate on the basis of race, color, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service. Proposer shall comply with standards set forth in Title VII of the Civil Rights Act of 1964, 42 U.S.C. Secs. 2000 et seq., The Human Rights Act of the State of Illinois, 775 ILCS 5/1-101et. seq., and The Americans With Disabilities Act, 42 U.S.C. Secs. 12101 et. seq.

**15. DRUG FREE WORK PLACE**

Proposer, as a party to a public contract, certifies and agrees that it will provide a drug free workplace by:

- 15.1 Publishing a statement: (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, including cannabis, is prohibited in the Village's or proposer's workplace. (2) Specifying the actions that will be taken against employees for violations of such prohibition. (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will: (A) abide by the terms of the statement; and (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- 15.2 Establishing a drug free awareness program to inform employee's about: (1) the dangers of drug abuse in the workplace; (2) the Village's or proposer's policy of maintaining a drug free workplace; (3) any available drug counseling, rehabilitation and employee assistance programs; (4) the penalties that may be imposed upon employees for drug violations.
- 15.3 Providing a copy of the statement required by subparagraph 13.1 to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- 15.4 Notifying the contracting or granting agency within ten (10) days after receiving notice under part (3)(B) of paragraph 13.1 above from an employee or otherwise receiving actual notice of such conviction.
- 15.5 Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted as required by section 5 of the Drug Free Workplace Act.
- 15.6 Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- 15.7 Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

**16. PREVAILING WAGE ACT**

- 16.1 Proposer agrees to comply with the Illinois Prevailing Wage Act, 820 ILCS 130/1 *et seq.*, for all work completed under this contract. Proposer agrees to pay the prevailing wage and require that all of its subcontractors pay prevailing wage to any laborers, workers or mechanics who perform work pursuant to this contract or related subcontract.
- 16.2 Proposer and each subcontractor shall keep or cause to be kept an accurate record of names, occupations and actual wages paid to each laborer, workman and mechanic employed by the Proposer in connection with the contract. This record shall be open to inspection at all reasonable hours by any representative of the Village or the Illinois

Department of labor and must be preserved for four (4) years following completion of the contract.

- 16.3 If applicable: Since this is a contract for a fixed public works project, as defined in 820 ILCS 130/2, Proposer agrees to post at the job site in an easily accessible place, the prevailing wages for each craft or type of worker or mechanic needed to execute the contract or work to be performed.

**17. INSURANCE REQUIREMENTS**

- 17.1 Prior to starting the work, Contractor and any Subcontractors shall procure, maintain and pay for such insurance as will protect against claims for bodily injury of death, or for damage to property, including loss of use, which may arise out of operations by the Contractor or Subcontractor or any Sub-Sub Contractor or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall not be less than the greater of coverages and limits of liability specified below or any coverages and limits of liability specified in the Contract Documents or coverages and limits required by law unless otherwise agreed to by the Village.

Workers Compensation	\$500,000	Statutory
Employers Liability	\$1,000,000	Each Accident
	\$1,000,000	Disease Policy Limit
	\$1,000,000	Disease Each Employee
Comprehensive General Liability	\$2,000,000	Each Occurrence
	\$2,000,000	Aggregate
		<i>(Applicable on a Per Project Basis)</i>
Commercial Automobile Liability	\$1,000,000	Each Accident
Professional Errors & Omissions	\$2,000,000	Each Claim
(pursuant to 17.9 below)	\$2,000,000	Annual Aggregate
Umbrella Liability	\$ 5,000,000	

- 17.2 Commercial General Liability Insurance required under this paragraph shall be written on an occurrence form and shall include coverage for Products/Completed Operations, Personal Injury with Employment Exclusion (if any) deleted, Blanket XCU and Blanket Contractual Liability insurance applicable to defense and indemnity obligations and other contractual indemnity assumed under the Contract Documents. The limit must be on a "Per Project Basis"

- 17.3 Comprehensive Automobile Liability Insurance required under this paragraph shall include coverage for all owned, hired and non-owned automobiles.
- 17.4 Workers Compensation coverage shall include a waiver of subrogation against the Village of Downers Grove.
- 17.5 Comprehensive General Liability, Employers Liability and Commercial Automobile Liability Insurance may be arranged under single policies for full minimum limits required, or by a combination of underlying policies with the balance provided by Umbrella and/or Excess Liability policies.
- 17.6 Contractor and all Subcontractors shall have their respective Comprehensive General Liability (including products/completed operations coverage), Employers Liability, Commercial Automobile Liability, and Umbrella/Excess Liability policies endorsed to add the "Village of Downers, its officers, officials, employees and volunteers" as "additional insureds" with respect to liability arising out of operations performed; claims for bodily injury or death brought against Village of Downers Grove by any Contractor or Subcontractor employees, or the employees of Subcontractor's subcontractors of any tier, however caused, related to the performance of operations under the Contract Documents. Such insurance afforded to the Village of Downers Grove shall be endorsed to provide that the insurance provided under each policy shall be *Primary and Non-Contributory*.
- 17.7 Contractor and all Subcontractors shall maintain in effect all insurance coverages required by the Contract Documents at their sole expense and with insurance carriers licensed to do business in the State of Illinois and having a current A. M. Best rating of no less than A- VIII. In the event that the Contractor or any Subcontractor fails to procure or maintain any insured required by the Contract Documents, the Village of Downers Grove may, at its option, purchase such coverage and deduct the cost thereof from any monies due to the Contractor or Subcontractor, or withhold funds in an amount sufficient to protect the Village of Downers Grove, or terminate this Agreement pursuant to its terms.
- 17.8 All insurance policies shall contain a provision that coverages and limits afforded hereunder shall not be canceled, materially changed, non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the Village of Downers Grove. Renewal certificates shall be provided to the Village of Downers Grove not less than five (5) prior to the expiration date of any of the required policies. All Certificates of Insurance shall be in a form acceptable to Village of Downers Grove and shall provide satisfactory evidence of compliance with all insurance requirements. The Village of Downers Grove shall not be obligated to review such certificates or other evidence of insurance, or to advise Contractor or Subcontractor of any deficiencies in such documents, and receipt thereof shall not relieve the Contractor or Subcontractor from, nor be deemed a waiver the right to enforce the terms of the obligations hereunder. The Village of Downers Grove shall have the right to examine any policy required and evidenced on the Certificate of Insurance.

17.9 If the Work under the Contract Documents includes design, consultation, or any other professional services, Contractor or the Subcontractor shall procure, maintain, and pay for Professional Errors and Omissions insurance with limits of not less than \$2,000,000 per claim and \$2,000,000 annual aggregate. If such insurance is written on a claim made basis, the retrospective date shall be prior to the start of the Work under the Contract Documents. Contractor and all Subcontractors agree to maintain such coverage for three (3) years after final acceptance of the Project by the Owner or such longer period as the Contract Documents may require. Renewal policies during this period shall maintain the same retroactive date.

17.10 Any deductibles or self-insured retentions shall be the sole responsibility of the Insured. At the option of the Municipality, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Municipality, its officers, officials, employees and volunteers; or the Proposer shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

#### **18. COPYRIGHT/PATENT INFRINGEMENT**

18.1 The Proposer agrees to indemnify, defend, and hold harmless the Village against any suit, claim, or proceeding brought against the Village for alleged use of any equipment, systems, or services provided by the Proposer that constitutes a misuse of any proprietary or trade secret information or an infringement of any patent or copyright.

#### **19. COMPLIANCE WITH OSHA STANDARDS**

19.1 Equipment supplied to the Village must comply with all requirements and standards as specified by the Occupational Safety and Health Act. All guards and protectors as well as appropriate markings will be in place before delivery. Items not meeting any OSHA specifications will be refused.

#### **20. CERCLA INDEMNIFICATION**

20.1 The Awarded Proposer shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, *et seq.*, as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the Awarded Proposer, both before and after its disposal.

#### **21. SUBLETTING OF CONTRACT**

21.1 No contract awarded by the Village of Downers Grove shall be assigned or any part sub-contracted without the written consent of the Village Manager. In no case shall such consent relieve the Awarded Proposer from his obligation or change the terms of the contract.

**22. TERM OF CONTRACT**

22.1 This contract may be extended no more than twice for subsequent annual periods (two annual extensions) by mutual agreement of both parties, providing such agreement complies with Village purchasing policies and the availability of funds.

**23. TERMINATION OF CONTRACT**

23.1 The Village reserves the right to terminate the whole or any part of this contract, upon written notice to the Awarded Proposer, for any reason and/or in the event that sufficient funds to complete the contract are not appropriated by the Village of Downers Grove.

23.2 The Village further reserves the right to terminate the whole or any part of this contract, upon ten (10) days` written notice to the Awarded Proposer, in the event of default by the Awarded Proposer. Default is defined as failure of the Awarded Proposer to perform any of the provisions of this contract or failure to make sufficient progress so as to endanger performance of this contract in accordance with its terms. In the event that the Awarded Proposer fails to cure the default upon notice, and the Village declares default and termination, the Village may procure, upon such terms and in such manner as the Purchasing Manager may deem appropriate, supplies or services similar to those so terminated. The Awarded Proposer shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the Purchasing Manager that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Awarded Proposer. Any such excess costs incurred by the Village may be set-off against any monies due and owing by the Village to the Awarded Proposer.

**24. BILLING & PAYMENT PROCEDURES**

24.1 Payment will be made upon receipt of an invoice referencing Village of Downers Grove purchase order number. Once an invoice and receipt of materials or service have been verified, the invoice will be processed for payment in accordance with the Village of Downers Grove payment schedule. The Village of Downers Grove will comply with the Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., in that any bill approved for payment must be paid or the payment issued to the Proposer within 60 days of receipt of a proper bill or invoice. If payment is not issued to the Proposer within this 60 day period, an interest penalty of 1.0% of any amount approved and unpaid shall be added for each month or fraction thereof after the end of this 60 day period, until final payment is made.

24.2 The Village of Downers Grove shall review in a timely manner each bill or invoice after its receipt. If the Village of Downers Grove determines that the bill or invoice contains a defect making it unable to process the payment request, the Village shall notify the Proposer requesting payment as soon as possible after discovering the defect pursuant to rules promulgated under 50 ILCS 505/1 et seq. The notice shall identify the defect and any additional information necessary to correct the defect.

24.3 Please send all invoices to the attention of Village of Downers Grove, Accounts Payable, 801 Burlington, Downers Grove, IL 60515.

**25. RELATIONSHIP BETWEEN THE PROPOSER AND THE VILLAGE**

25.1 The relationship between the Village and the Proposer is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other.

**26. STANDARD OF CARE**

26.1. Services performed by Proposer under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representations express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinions, and documents or otherwise.

26.2 If the Proposer fails to meet the foregoing standard, Proposer will perform at its own cost, and without reimbursement from the Village, the professional services necessary to correct errors and omissions caused by Proposer's failure to comply with the above standard and reported to Proposer within one (1) year from the completion of Proposer's services for the Project.

26.3 For Professional Service Agreements (i.e. Engineer, Consultant): Project site visits by Proposer during construction or equipment installation or the furnishing of Project representatives shall not make Proposer responsible for: (i) constructions means, methods, techniques, sequences or procedures; (ii) for construction safety precautions or programs; (iii) or for any construction contactor(s') failure to perform its work in accordance with contract documents.

**27. GOVERNING LAW**

27.1 This Agreement will be governed by and construed in accordance with the laws of the State of Illinois without regard for the conflict of laws provisions. Venue is proper only in the County of DuPage and the Northern District of Illinois.

**28. SUCCESSORS AND ASSIGNS**

28.1 The terms of this Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided, however, that neither party will assign this Agreement in whole or in part without the prior written approval of the other. The Proposer will provide a list of key staff, titles, responsibilities, and contact information to include all expected sub Proposers.

**29. WAIVER OF CONTRACT BREACH**

29.1 The waiver by one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof will be limited to the particular instance and will not operate or be deemed to waive any future breaches of this Agreement and will not be construed to be a waiver of any provision except for the particular instance.

**30. AMENDMENT**

30.1 This Agreement will not be subject to amendment unless made in writing and signed by all parties.

**31. CHANGE ORDERS**

31.1 The contract price is a "not-to-exceed" cost. At any time additional work is necessary or requested, and the not-to-exceed price is increased thereby, any change, addition or price increase must be agreed to in writing by all parties. The appropriate authorizing signature for the Village is the Village Manager.

**32. SEVERABILITY OF INVALID PROVISIONS**

32.1 If any provisions of this Agreement are held to contravene or be invalid under the laws of any state, country or jurisdiction, contravention will not invalidate the entire Agreement, but it will be construed as if not containing the invalid provision and the rights or obligations of the parties will be construed and enforced accordingly.

**33. NOTICE**

33.1 Any notice will be in writing and will be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party at the party's place of business. Notices shall be addressed to the Village as follows:

**Village Manager  
Village of Downers Grove  
801 Burlington Ave.  
Downers Grove, IL 60515**

And to the Proposer as designated in the Contract Form.

Proposer agrees to have all work completed on the project by Monday, December 5, 2005.

### III. Detailed Specifications

## **EXTERIOR SURVEILLANCE CAMERAS AND DIGITAL RECORDING SYSTEM**

### **A. Introduction**

The Village of Downers Grove is hereby soliciting proposals from qualified independent security systems firms interested in providing the procurement, installation, warranty maintenance and extended maintenance of an exterior surveillance camera and digital recording system for the Village of Downers Grove's Police Department (825 Burlington Ave.) and Village Hall (801 Burlington Ave.). This work includes furnishing all labor, materials, tools, equipment, and documentation required for a complete and properly working security system. The scope of work shall include the supply and installation of a digital video recording system (hardware and software) with the capability to record to the village's network allowing remote utilization, and ten IP dome cameras. The village plans to contract with one company for the project.

### **B. System Components**

#### **1. Digital Video Recorder System (1)**

- a. The digital video recording system shall integrate fully with the existing ViconNet video management system that operates the Village's parking deck security camera system.
- b. The digital video recorder type should be a Vicon Kollector Elite model or equal. It shall operate with the full ViconNet software suite that allows for recording of up to 16 video sources, local and remote video recording, and local and remote video playback.
- c. The system shall have one 19" LCD flat panel SVGA monitor for live view, system configuration, and video playback.

#### **2. Exterior Cameras (10)**

- a. Ten (10) IP Dome cameras that is fully compatible with the ViconNet management platform.
- b. Two (2) cameras shall have pan/tilt/zoom capabilities. They shall be impact and vandalism resistant, water tight, and weatherproof. ViconNet Surveyor VFT model or equal.
- c. Eight (8) cameras shall be fixed dome cameras. They shall be impact and vandalism resistant, water tight, and weatherproof. ViconNet Roughneck V910 model or equal.

### **3. References**

Each bidder shall provide written detailed references of previously performed comparable surveillance camera and digital recording system installations preferably those specifically related to municipal facilities.

### **4. Warranty**

All equipment/systems furnished under this contract shall be warranted by the contractor for a minimum period of twelve (12) months form the date of final acceptance of the system. The warranty shall include material, labor, and travel expenses to:

- a. Respond to emergency service requests on-site within twenty four (24) hours.
- b. Replace or repair defective components as required.
- c. Manufacturer's recommended preventive maintenance schedule.
- d. All software upgrades as required by the manufacturer.

### **5. System Training**

- a. The installation contractor shall conduct a training session to fully explain the proper use of the system to the Village, within thirty (30) days of acceptance.
- b. The manufacturer shall conduct periodic technical training as software or hardware changes to the system occur.

**IV-A. BID CONTRACT FORM.**

**Total Cost of Equipment** 29133

**Total Cost of Labor** 5250

**Extended Warranty** \_\_\_\_\_  
**(Optional)**



October 5, 2005

VIA FAX 1-630-434-5571

Ms. Theresa Tarka  
Purchasing Assistant  
Village of Downers Grove  
801 Burlington Ave.  
Downers Grove, IL 60515

Dear Ms. Tarka:

Yesterday Mark Henricy our Senior Account Executive toured the site for the exterior IP based surveillance camera and digital recording system project with Lt. Bill Budds.

I am pleased to report that only a slight modification to our proposal submitted on 9/23/05 is needed. Our original quote was equipment \$29,133 and labor \$5,250 for a total of \$34,383. After the walk through we request that the labor number be increased to \$6,000 and the total revised to \$35,133.

Videotec looks forward to the opportunity to work with the Village of Downers Grove. If you or Lt. Budds have any questions related to our proposal do not hesitate to contact Mr. Henricy.

Sincerely,

David Runnells  
CEO

Cc: Lt. Bill Budds

**IV-B. BID/CONTRACT FORM**

**\*\*\*THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

**Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award**

**BIDDER:**

VIDEOTEC CORPORATION

Company Name

Date: 09/22/05

9801 SPRING STREET

Street Address of Company

drunnells@videotecsecurity.com

Email Address

HIGHLAND, IN 46322

City, State, Zip

DAVID L. RUNNELLS

Contact Name (Print)

(219) 922-4500

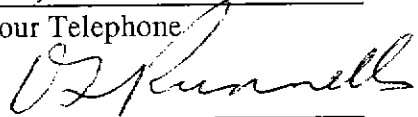
Business Phone

(219) 922-4500

24-Hour Telephone

(708) 862-2001

Fax

  
Signature of Officer, Partner or  
Sole Proprietor

DAVID L. RUNNELLS, CEO

Print Name & Title

ATTEST: If a Corporation

  
Signature of Corporation Secretary

MICHELLE KNIGHT

**VILLAGE OF DOWNERS GROVE:**

\_\_\_\_\_  
Authorized Signature

ATTEST:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Village Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within **90** calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

**MUNICIPAL REFERENCE LIST**

\*\*\* PLEASE SEE ATTACHED \*\*\*

Municipality: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone # \_\_\_\_\_  
Contact Name \_\_\_\_\_

Municipality \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone # \_\_\_\_\_  
Contact Name \_\_\_\_\_

Municipality: \_\_\_\_\_  
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Telephone # \_\_\_\_\_  
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Municipality \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone # \_\_\_\_\_  
Contact Name \_\_\_\_\_

1. In compliance with Sections 720 ILCS 5/33E-3 and 720 ILCS 5/33E-4 of the Illinois Criminal Code, every bid submitted to the Village of Downers Grove shall have a Bidder's Certificate signed by the contractor submitting the bid stating that the contractor is not barred from bidding this contract as a result of violations of Section 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4; and is not delinquent in payment of any tax administered by the Department of Revenue.

Bidder, VIDEOTECH CORPORATION, hereby certifies that it is  
(Name of Bidder)

not barred from bidding on the contract for: EXTERIOR SURVEILLANCE CAMERAS AND DIGITAL RECORDING SYSTEMS.  
(Description of Contract)

as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

2. Bidder certifies that it has a written sexual harassment policy in place and is in full compliance with 775 ILCS §12-105(A)(4).

3. Bidder certifies that it is in full compliance with the Federal Highway Administrative Rules on Controlled Substances and Alcohol Use and Testing, 49 C.F.R. Parts 40 and 382 and that all employee drivers are currently participating in a drug and alcohol testing program pursuant to the Rules.

4. Bidder further certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue, or that Bidder is contesting its liability for the tax delinquency or the amount of a tax delinquency in accordance with the procedures established by the appropriate Revenue Act. Bidder further certifies that if it owes any tax payment(s) to the Department of Revenue, Bidder has entered into an agreement with the Department of Revenue for the payment of all such taxes that are due, and Bidder is in compliance with the agreement.

BY: *D. L. Runnells*  
Bidder's Authorized Agent

DAVID L. RUNNELLS, CEO

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FEDERAL TAXPAYER IDENTIFICATION NUMBER

or \_\_\_\_\_  
Social Security Number

Subscribed and sworn to before me  
this 22nd day of September,  
2005.

*Marian Kritsch*  
Notary Public 02/23/08

Marian Kritsch  
State of Indiana  
County of Lake

NOTARY PUBLIC STATE OF INDIANA  
LAKE COUNTY

**CERTIFICATE OF INCUMBENCY**

The undersigned, being the duly qualified and acting Secretary of Videotec Corporation, an Illinois Corporation ("Company") does hereby certify as follows:

1. **Walter J. Lee** is the duly elected and incumbent President of the Company and that the true and correct signature of such officer is as follows:



2. **David L. Runnells III** is the duly elected and incumbent Secretary/Treasurer of the Company and that the true and correct signature of such officer is as follows:



3. The members of the Board of Directors of the Company are as follows:

**Walter J. Lee**

**David L. Runnells III**

4. Each of the foregoing officers has full power and authority to execute any and all documents for and on behalf of the Company and to legally bind the Company.

**IN WITNESS WHEREOF**, I have hereunto subscribed by name and affixed the seal of the Company by order of the Board of Directors on December 19, 2003.

State of Indiana  
County of Lake

Subscribed and sworn before me this 19th day of December, 2003

  
\_\_\_\_\_  
Marian Kritsch                      Notary Public

**BIDDER'S CERTIFICATION** (page 2 of 3)

(Fill Out Applicable Paragraph Below)

(a) **Corporation**

The Supplier is a corporation organized and existing under the laws of the State of ILLINOIS, which operates under the Legal name of VIDEOTEC CORPORATION, and the full names of its Officers are as follows:

President: WALTER J. "BUDDY" LEE

Secretary: / CEO DAVID L. RUNNELLS

Treasurer: \_\_\_\_\_

and it does have a corporate seal. (In the event that this bid is executed by other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) **Partnership**

Signatures and Addresses of All Members of Partnership:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The partnership does business under the legal name of:

\_\_\_\_\_ which name is registered with the office of \_\_\_\_\_ in the state of \_\_\_\_\_.

(c) **Sole Proprietor**

The Supplier is a Sole Proprietor whose full name is \_\_\_\_\_

and if operating under a trade name, said trade name is \_\_\_\_\_

\_\_\_\_\_ which name is

registered with the office of \_\_\_\_\_

in the state of \_\_\_\_\_.

**BIDDER'S CERTIFICATION** (page 3 of 3)

5. Are you willing to comply with the Village's preceding insurance requirements within 13 days of the award of the contract? YES

INSURER'S NAME HIA HAMMOND INSURANCE AGENCY

AGENT LAWRENCE D. MEYERS

Street Address 222 INDIANAPOLIS BLVD.

City, State, Zip Code SCHERERVILLE, IN 46375

Telephone Number (219 ) 865-1777

**I/We hereby affirm that the above certifications are true and accurate and that I/we have read and understand them.**

Print Name of Company: VIDEOTEC CORPORATION

Print Name and Title of Authorizing Signature: DAVID L. RUNNELLS, CEO

Signature: 

Date: 09/22/05



[www.videotecsecurity.com](http://www.videotecsecurity.com)

## VIDEOTEC KEY PERSONNEL

Mr. David Runnells, CEO & Project Manager

BA in Economics, Michigan State University 1967.

MBA, Wharton School of the University of Pennsylvania 1971.

Officer, United States Navy 1967-1969

Thirty-four years of management experience in a variety of industries, including thirteen years as President and CEO of Econ-O-Cloth, Inc. Lansing, Illinois. General Manager of Videotec Corporation from 1998 until purchase of business with Mr. Lee in 2001.

Certified in CCTV from PSA (Professional Security Alliance.) Certified project manager from Integrated Security Network.

Mr. Walter "Buddy" Lee, President & Project Manager

Former IBEW 134 journeyman electrician.

Twenty plus years experience in electrical trades installations and sales.

Fourteen years experience in the security industry as project manager, consultant, central station operations manager, and sales and system design manager. Last eight years with Videotec.

Co-owner of Videotec since 2001.

Certified in CCTV and Access Control from PSA, from IDenticard and Group 4 AMAG in Access Control, from Fiber Options in fiber optics equipment and installation. Certified project manager from Integrated Security Network.

Mr. Joe Frazier, Project Manager

Extensive experience in electrical contracting through family owned electrical company in Michigan.

Fourteen years varied construction management and construction superintendent experience.

Eight years experience as a construction project manager.

Certified project manager from Integrated Security Network.

Mr. Frazier joined Videotec in 2000.

Mr. Mark Henricy, Account Manager

IBEW 134 journeyman electrician with seven years field installation experience prior to his current assignment.

Mr. Tom Davis, General Foreman & Installation and Service Manager

Holder of Illinois Private Alarm Contractor License # 124-001472 since 2000.

IBEW 134 journeyman electrician and instructor at union school in CCTV and Access Control.

Twelve years experience with Videotec in all aspects of low voltage security systems. Factory certified by IBEW, Northern Computers, NexWatch, Radionics and PSA among others in a variety of product lines.

Mr. David Dunn, Field Foreman.

IBEW 134 journeyman electrician. Twelve years experience at Videotec. Certified by PSA and Northern Computers among others in CCTV, Card Access, and CAT-5 installations.

Mr. Bill Hebert, Field Foreman

IBEW 134 journeyman electrician. Seven years experience at Videotec. Certified by Group 4 AMAG and PSA among others in CCTV, Card Access, and CAT-5 installations.



[www.videotecsecurity.com](http://www.videotecsecurity.com)

## VIDEOTEC RECENT SIGNIFICANT PROJECTS

September 2005

The City of Aurora- a \$507,000 Design/Build, multiple site, CCTV project for protection of transportation infrastructure sites. Our City contact is Mr. Phil Silagi, Superintendent of Motor Vehicle Parking Systems. His telephone number is 630-844-4740. The project completed in April 2005.

ConAgra Foods. Inc. - a \$135,000 CCTV and access control project for their Rochelle, IL Processing plant. Our primary contact is Mr. Dean Williams of Black and Veatch, ConAgra's security consulting firm. His telephone number is 913-458-6489. The project completed in early 2005.

The Village of Skokie- a \$240,000 Design/Build, multiple building, CCTV and access control project. Our Village contact is Ms. Debra Prottzman, Director of Risk Management. Her telephone number is 847-933-8213. The project was completed in July 2004.

The 6<sup>th</sup> District Courthouse- Markham, IL- a \$1,060,000 Design/Build security system upgrade. The owner is Cook County, IL. The County Project Manager is Ms. Jamee Carlin. Her telephone number is 312-603-0315. The project was completed in November 2003.

USS (U.S. Steel) Gary Works- Videotec is the electronic security products vendor of choice for the last five years (and a vendor to USS for a much longer period of time). Our primary contact is Mr. Mike Pace, Security Director, at 219-888-4375. Annual volume is in the \$200,000 to \$400,000 range depending on activity.

Lucent Technologies Lisle/Naperville, IL- installation of over \$2,000,000 of CCTV and access control equipment. Videotec acted both as a sub contractor to our national co-op, PSA, and as contractor to Lucent. The Lucent Project Manager was Rich Flies. He is no longer with the organization; but Steven Woods, telephone 1-630-713-4133, is familiar with our scope of work. The project was completed in stages during 1999, 2000, and 2001. We continue to add to the system and we have a maintenance contract on the system.

Methodist Hospitals of Gary, Indiana- Videotec is the vendor for access control, CCTV, and an infant protection system. Annual volume has been between \$100,000 and \$250,000 depending on the projects. We also have a maintenance contract for all systems. Our primary contact is Security Director, Ms. Edna Eastland. Her telephone number is 219-886-4452.

Valparaiso, IN schools- an over \$250,000 CCTV, Digital Servers and access to the Police Department project for every school in the district. Approximately 135 cameras are networked. Our contact is Mr. Robert Sherer. His telephone number is 219-531-3000. The project was completed in 2004.

East Porter County IN schools- an approximately \$210,000 project for networked access control and CCTV for four schools and the administration building with Police Department connectivity if desired. Superintendent, Dr. Roger Luekens, can provide references for our work. His number is 219-766-2214. The project was completed in 2004.

Michigan City, IN schools- a \$400,000+ project to provide access control and partial CCTV for every school in the district. 17 buildings are networked together. Our primary point of contact for the project, Mr. Ed Mullins, has moved on; but Mr. Dave Williamson at 219-898-8749 can speak to the benefits of the project and Videotec's workmanship. The project was completed in 2004.

The new Statesville Prison in Joliet, IL. This was a \$380,000 subcontract for security system wiring and terminations. Owner is the State of Illinois. Our project manager was Mr. Chris McCormack of Block Electric, telephone 1-815-744-2000. Completion was in late 2002.

Old Cook County Hospital, Chicago, IL. Project was a \$1,700,000 CCTV, Access Control, and Infant Protection System installation. Videotec acted as Design Builder. Owner is Cook County, IL. County Project Manager was Ms. Jamee Carlin, telephone 1-312-603-0315. Project completion was early 2001.



[www.videotecsecurity.com](http://www.videotecsecurity.com)

## VIDEOTEC REFERENCES

September 2005

Ms. Jamee Carlin  
Project Manager  
Cook County Office of Capital Planning & Policy  
69 W. Washington St., 30<sup>th</sup> Floor  
Chicago, IL 60602  
1-312-603-0315

Mr. Mike Pace  
Director of Security  
USS  
1 N. Buchanan St.  
Gary, IN 46400  
1-219-888-4375

Ms. Edna Eastland  
Security Director  
Gary Methodist Hospital  
600 Grant St.  
Gary, IN 46402  
1-219-886-4452

Ms. Debra Prottzman  
Director of Risk Management  
Village of Skokie  
5127 Oakton St.  
Skokie, IL  
847-933-8213

Mr. Phil Silagi  
Superintendent of Motor Vehicle Parking  
City of Aurora  
44 East Downer Place  
Aurora, IL 60507  
630-844-4740

12276051

Department of Financial and Professional Regulation  
Division of Professional Regulation

This person, firm or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below.

LICENSE NO.  
127-000621  
(124-000259)(124-001029)

EXPIRES:  
08/31/2008

PRIVATE ALARM CONTRACTOR  
AGENCY

VIDEOTEC CORPORATION  
9801 SPRING DR  
HIGHLAND, IN 46322



*F. Grillo*

FERNANDO E. GRILLO  
SECRETARY

*Daniel E. Bluthardt*

DANIEL E. BLUTHARDT  
ACTING DIRECTOR

The official status of this license can be verified at [www.idfpr.com](http://www.idfpr.com)