



MANAGER'S MEMO ITEM

ITEM: DuPage Mayors and Managers Vehicle Auction

WORKSHOP DATE: May 10, 2005

PREPARED BY: Sam Webb, Fleet Services Manager

BID AMOUNT: N/A **ACCOUNT:** N/A

BUDGET AMOUNT: N/A

PURPOSE: Authorize the Sale of Vehicles

BACKGROUND:

The Fleet Services Division of Public Works has a surplus of retired Village vehicles and vehicles seized as a result of Police Department activities. These vehicles have been removed from service and are in the process of being decommissioned. The attached ordinance contains information on each vehicle.

The DuPage Mayors and Managers Conference (DMMC) auction is the semi-annual auction widely advertised and used by municipalities and other units of government in DuPage. Staff has established minimum bids for vehicles based upon conservative Kelley Blue Book values. The Village Manager or his designee may accept a bid below the minimum stated if needed. The Conference charges a \$50 fee for unsold vehicles as well as an administrative fee of 15% of any sales for conducting the auction.

DISCUSSION OF ALTERNATIVES :

The Village can advertise the sale of this equipment through an invitation to bid in municipal and trade publications, though staff believes that overall greater returns can be realized if this equipment is taken to the semi-annual auction coordinated by the DMMC. Utilization of the auction will also save staff time that can be devoted to other tasks.

ATTACHMENTS:

An ordinance authorizing the sale by public auction of personal property owned by the Village of Downers Grove.

STAFF RECOMMENDATION:

Staff recommends that the Village Council approve an ordinance authorizing the sale of surplus equipment at auction as noted.

REQUESTED COURSE OF ACTION:

Staff recommends that this item be placed on the Village Council's Active Agenda for approval on May 17, 2005

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF DOWNERS GROVE

WHEREAS, the Village Council of the Village of Downers Grove has determined that it is no longer necessary or useful to, or in the best interests of, the Village of Downers Grove to retain ownership of the personal property hereinafter described; and

WHEREAS, the Village of Downers Grove is a home-rule unit pursuant to the laws and constitution of the State of Illinois; and

WHEREAS, the Mayor and Village Council have determined to sell the personal property at the DuPage Mayors and Managers Conference Public Auction to be held on Saturday, June 11, 2005.

NOW, THEREFORE BE IT ORDAINED by the Village Council of the Village of Downers Grove as follows:

Section 1. The provisions set forth in the preamble are hereby incorporated into this ordinance.

Section 2. Pursuant to the home-rule powers of the Village, and the Illinois Municipal Code (65 ILCS 5/11-76-4) the Village Council finds that the following described personal property now owned by the Village of Downers Grove is no longer is necessary or useful to the Village, and the best interests of the Village will be served by its sale:

| YEAR | MAKE | MODEL | MINIMUM BID |
|-------------|-------------|--------------|--------------------|
| 1997 | CHEVROLET | LUMINA | \$1,100.00 |
| 1997 | CHEVROLET | LUMINA | \$1,100.00 |
| 1997 | CHEVROLET | LUMINA | \$1,400.00 |
| 1998 | FORD | CROWN VIC | \$1,300.00 |
| 2000 | FORD | CROWN VIC | \$2,000.00 |
| 2000 | FORD | CROWN VIC | \$2,000.00 |
| 2000 | FORD | CROWN VIC | \$2,000.00 |
| 2000 | FORD | CROWN VIC | \$2,000.00 |
| 2000 | FORD | CROWN VIC | \$2,000.00 |
| 2000 | FORD | CROWN VIC | \$2,000.00 |
| 2000 | FORD | CROWN VIC | \$500.00 |
| 2002 | FORD | CROWN VIC | \$500.00 |
| 2002 | FORD | CROWN VIC | \$3,200.00 |
| 2002 | FORD | CROWN VIC | \$2,800.00 |
| 1991 | CHEVROLET | CAPRICE | \$750.00 |
| 1996 | FORD | CROWN VIC | \$1,200.00 |
| 1998 | FORD | CROWN VIC | \$1,500.00 |
| 1987 | CHEVROLET | SUBURBAN | \$200.00 |
| 1993 | GMC | C1500 | \$800.00 |
| 1988 | CHEVROLET | S-10 | \$200.00 |

Section 3. The Village Manager is authorized and directed to sell the aforementioned personal property now owned by the Village of Downers Grove at the DuPage Mayors and Managers Public Auction on Saturday, June 11, 2005 at the College of DuPage, Glen Ellyn, Illinois, to the highest bidder on said property.

Section 4. That the Village Manager is hereby authorized and may direct the DuPage Mayors and

Managers Conference to advertise the sale of the aforementioned personal property in a newspaper published within the community before the date of said public auction.

Section 5. No bid which is less than the minimum price set forth in the list of property to be sold shall be accepted except as authorized by the Village Manager or his agent.

Section 6. The Village Manager is authorized and may direct the DuPage Mayors and Managers Conference to enter into agreement for the sale of said personal property. The Conference will charge an administrative fee which will come out of the proceeds of the sale of surplus vehicles and equipment.

Section 7. Upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property to the successful bidder.

Section 8. This ordinance shall be in full force and effect from and after its passage and approval in a manner provided by law.

Mayor

Passed:

Published:

Attest: _____
Village Clerk

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