

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
July 28, 2004**

MINUTES

ROLL CALL

President Daniels called the meeting to order in the Library Meeting Room at 7:38 p.m. Trustees present: DiCola, Read, Vlcek, Daniels. Trustees absent: Humphreys, Sapyta. Also present Director Bowen, Assistant Director Carlson. Visitors: Resident John Mochel,

APPROVAL OF MINUTES

The Board reviewed the minutes. It was moved by Read and seconded by DiCola **THAT THE MINUTES OF THE REGULAR MEETING OF July 14, 2004 BE APPROVED AS WRITTEN**. Ayes: DiCola, Read, Vlcek, Daniels. Abstain: none. Nays: none. Motion carried.

INVOICES

The Board reviewed the list of invoices submitted for payment. It was moved by DiCola and seconded by Vlcek **TO APPROVE PAYMENT OF OPERATING INVOICES FOR JULY 28, 2004 TOTALING \$39,096.57**. Ayes: DiCola, Read, Vlcek, Daniels. Abstain: none. Nays: none. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

NEW BUSINESS

- Board action to cancel the regular Board Meeting of August 11, 2004

Bowen reminded the Board that they normally cancel the first August meeting each year due to vacations.

It was moved by Vlcek and seconded by Read **THAT THE REGULAR BOARD MEETING OF AUGUST 11, 2004 BE CANCELLED**. Ayes: DiCola, Read, Vlcek, Daniels. Abstain: none. Nays: none. Motion carried.

OLD BUSINESS

None.

REPORT FROM THE ADMINISTRATION

For the staff In-Service Day each year a library department is asked to give a presentation about the work of the department. This year the Technical Services Department created a wonderful Power Point presentation and put it on a DVD. Bowen decided to take the opportunity of a short agenda to show the presentation to the Board for two reasons. First, no one really understands what it takes behind the scenes to order and process library materials. Second, for Trustees in particular every invoice list has bills from Demco, Brodart, and other vendors of “library stuff,” e.g., book jackets, labels, and albums for CDs, CD-ROMs, video, and other media—and the presentation gives a very real idea of what all that stuff is about. And finally, Bowen said the staff did a great job of presenting a potentially boring topic and he is really proud of them.

On July 22 and 23 Bowen attended the annual orientation for Illinois Library Association officers and the first meeting of the ILA Board. One of the highlights of that event was a presentation by the ILA legislative consultant on the State budget battle. He commented that some of the behind-the-scenes maneuvering that goes on is amazing, as is the fact that the vote on the budget occurs after the deal making and before anyone actually sees the written budget. However, for libraries it looks as good as possible. The Secretary of State and other constitutional officers with their own budgets appear to be held harmless, i.e., exempt from most of the cuts, although there is still a possibility that they will be subject to holdbacks of up to 4%. That means the funds will be budgeted, but not spent. Right now, library grant funding and library system funding seem to be pretty much untouched. Of course the funding cuts that systems experienced last year have not been restored, but it looks like they won't be cut deeper.

Carlson and Bowen have been meeting with each department head to walk through their departments and talk about maintenance needs, and also requests for new furniture and equipment. They plan to do a similar walk-through of the whole building with the Board, probably at the August 25 meeting. This will give the Board a chance to see first-hand what will need to be budgeted for in the next budget and five-year plan.

Bowen was very pleased to report that after all the expenses were accounted for, “A Chair Affair” raised over \$13,800 for the Downers Grove Public Library Foundation. He will make a more detailed report to the Foundation Advisory Committee.

Bowen was also pleased to announce that the Downers Grove Public Library Teen Advisory Board (TAB) was selected by the Young Adult Library Services Association (YALSA), a division of the American Library Association, to be one of 15 public and school library teen groups to participate in the Young Adult Galley/Teen's Top Ten Project. This is an ongoing project in which teen library groups evaluate new young adult titles for publishers. TAB will be one of just five teen groups to also serve as nominators for the Teens' Top Ten list of the best new books. Bowen handed out copies of the YALSA press release and said the library would send out a press release as well.

Bowen asked the Trustees to let him know about any meetings they know they will miss for the next few months, so he can plan for the meetings.

TRUSTEE'S REQUEST FOR INFORMATION

Read asked about the continuing difficulties with CybraryN. Bowen confirmed that it is still being tweaked, but that the staff does want to continue using CybraryN as it is helping them by saving them a lot of time in allowing patrons to reserve time on the public Internet computers.

Read also asked how patrons find out about the homebound service, and who uses the service. Bowen said that patrons ask about it in the library or see it on our website, and that there are both long- and short-term users of the service.

ANNOUNCEMENTS

Read recently attended the organizational meeting of the Metropolitan Library System (MLS), formed by the merger of the Suburban and Chicago library systems, and was sworn in as a Trustee. He asked the Board to let him know at any time how he might be of service to them as a member of the MLS Board.

The entire Board expressed their appreciation for all the work that staff, volunteers, TAB teens, Friends of the Library, and especially Melody Danley, Kathy DiCola, Kathy's son Joe DiCola, Barb Powell, and Jill Yott did for the library fundraiser, "A Chair Affair." DiCola said Jill Yott did an outstanding job and was unfailingly enthusiastic and thorough. And, Melody Danley did a wonderful job of decorating the library for the event. Resident John Mochel said his wife had commented on how nice the decorations were too. The Board also thanked the honorary chair people, Nick and Julie Balsamo, Bill and Liz Chalberg, and John and Doris Mochel for their support of the event -- the Chalbergs and Mochels for serving as greeters for the event, John Mochel for providing many names of people to invite and for writing personal notes on many invitations, Bill Chalberg for announcing at the auction, and the Balsamos for outdoing themselves managing the bar. The Board also expressed their appreciation for the Downers Grove Downtown Management Corp., especially Linda Kunze, for making the auction possible and for assisting with promotion and other details. President Daniels specifically acknowledged all the work Trustee DiCola did months in advance to make the event so successful.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:17 p.m.