

COUNCIL WORKSHOP ITEM

ITEM: Elevator Inspection Service Bid for Fiscal Year 2004/05
DATE: April 22, 2004
PREPARED BY: Don Rosenthal, Director of Code Services
PURPOSE: Award of Bid Contract
BID AMOUNT: \$ **ACCOUNT:** 001.880-0000-5315
BUDGET AMOUNT: **\$20,000.00**

DISCUSSION:

We received two proposals at our elevator bid opening on March 19, 2004. Thompson Elevator and our current contractor, Elevator Inspection Services both submitted bids with Elevator Inspection Services providing the lowest costs for the services required. Thompson Elevator proposed charging \$100.00 per unit/ per inspection for our estimated 16-new elevators, \$50.00 per unit for the re-inspection of our approximately 274-existing passenger elevators that are inspected twice yearly, and \$30.00 per unit for freight elevators. Elevator Inspection Services proposed charging \$75.00 per unit/per inspection for new elevators, \$30.00 per unit for our 274-existing passenger elevators and \$30.00 per unit for freight elevators.

We anticipate a total cost of approximately \$18,540.00, which is \$1456.00 more than we paid last year. Our projected elevator inspection fees generate approximately \$30,900.00 annually and will cover the anticipated cost entirely. Funds are available in account 001-880-0000-5315.

ATTACHMENT:

1. Bid/Contract form for fiscal year 2004/05

RECOMMENDATION:

We recommend that Elevator Inspection Services be awarded this bid at the rates shown above. This company has a long history of successfully performing elevator inspections for the Village of Downers Grove.



http://www.vil.downers-grove.il.us

**ADDENDUM
05-09-001**

Governor's Hometown Award

2003 WINNER

Date: March 8, 2004

**COMMUNITY RESPONSE
CENTER**

630.434.CALL (2255)

Detailed specifications on page 16 and 20 should read the following estimated quantity for:

Unit Re-Inspection 290 Elevator

CIVIC CENTER

801 Burlington Avenue

Downers Grove

Illinois 60515-4776

630.434.5500

TDD 630.434.5511

FAX 630.434.5571

Updated proposal form enclosed: pages 16 and 20

Village of Downers Grove

Theresa H. Tarka

Theresa H. Tarka
Purchasing Assistant

**FIRE DEPARTMENT
ADMINISTRATION**

6701 Main Street

Downers Grove

Illinois 60516-3426

630.434.5980

630.434.5980

FAX 630.434.5998

Leslie Thompson Thompson Elevator Inspection Service, Inc.
Name Company

POLICE DEPARTMENT

825 Burlington Avenue

Downers Grove

Illinois 60515-4783

630.434.5600

FAX 630.434.5690

3-10-04
Date

**PUBLIC WORKS
DEPARTMENT**

5101 Walnut Avenue

Downers Grove

Illinois 60515-4074

630.434.5460

FAX 630.434.5495

Name Company

Date

**DEPARTMENT OF
SOCIAL AND HEALTH SERVICES**

842 Curtiss Street

Downers Grove

Illinois 60515-4761

630.434.5595

FAX 630.434.5599

Theresa Tarka
Purchasing Assistant

ADDENDUM 001

IV.

PROPOSAL/CONTRACT FORM

The undersigned proposes to furnish at the prices indicated and conforming to the attached Village of Downers Grove specifications, the following: **ELEVATOR AND ESCALATOR INSPECTION SERVICES**, F.O.B. Downers Grove, IL 60515

Prices quoted herein shall remain in effect from May 1, 2004 through April 30, 2005.

| <u>Description</u> | <u>Quantity</u> |
|--|---|
| Plan Review-New Installation First Inspection | Approx. 12 Elevators & 4 Frieght \$ 400.00 per unit, per inspection |
| Unit Re-Inspection | \$50.00 Plan Review/\$50.00 New In Approx. 290 Elevators \$ 30.00 per unit, per inspection |
| Annual | 30 Freight \$ 30.00 per unit |



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6701 Main Street

Downers Grove

Illinois 60516-3426

630.434.5980

FAX 630.434.5998

FRANK CERVONE

ELEVATOR Insp SER, Co

Name

Company

POLICE DEPARTMENT

825 Burlington Avenue

Downers Grove

Illinois 60515-4783

630.434.5600

FAX 630.434.5690

3/17/04

Date

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Name

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| <u>Description</u> | <u>Quantity</u> |
|--|---|
| Plan Review-New Installation First Inspection | Approx. 12 Elevators & 4 Frieght \$75.00per unit, per inspection |
| Unit Re-Inspection | Approx. 274 Elevators \$30.00per unit, per inspection |
| Annual | 30 Frieght \$30.00 per unit |