

COUNCIL WORKSHOP ITEM

ITEM: Traffic Control SignMaterials
DATE: April 16, 2004
PREPARED BY: David H. Barber, P.E., Director of Public Works
Dorin Fera, AICP, Traffic Engineering Manager
PURPOSE: 2004-05 Traffic Control Sign Materials Contract
BID AMOUNT: \$ - **ACCOUNT:** 001.344.0000.5255
BUDGET AMOUNT: \$16,000

DISCUSSION:

A Call for Bids was issued on March 5, 2004 for FY 2004-05. The mailing was made to five (5) qualified vendors that have provided service to the Village in the past. The Bid Opening date was on March 22, 2004. At that time, only one (1) vendor had submitted a bid for this contract. That vendor was 3M Company - Traffic Control Materials Division.

Traditionally, 3M Company has serviced this contract. Other vendors typically use 3M materials in their production, and this year chose not to bid.

The Traffic Division is in agreement with the attached unit prices and recommends the FY 2004/05 traffic sign materials contract be awarded to 3M Company, Inc. and recommends approval by the Village Council.

3M Company currently holds the 2003-04 sign materials contract. 3M company has consistently provided quality material services to the Village in the past. Staff recommends that the Council approve 3M Company as the 2004-05 contractor for Traffic Control Sign Materials.

ATTACHMENT:

See Attachments.

RECOMMENDATION:

Place this item on the Workshop Agenda of April 27, 2004 for Council review and approval.



I. 3M Company
Name of Proposing Company



CALL FOR BIDS

Instructions and Specifications

Proposal No.: 05-27-551-60

For **TRAFFIC CONTROL SIGN MATERIALS**

Proposal Due: 11:00 a.m., Monday, March 22, 2004

Pre-Proposal Conference: None

Required of All Proposers:

Deposit of **\$0**

Required of Awarded Contractor(s):

Letter of Capability of Acquiring Performance Bond None

Certificate of Insurance: REQUIRED AS SPECIFIED WITH RETURN PROPOSAL

Legal Advertisement Published:

Date Issued: Friday, March 5, 2004

This document comprises 27 pages

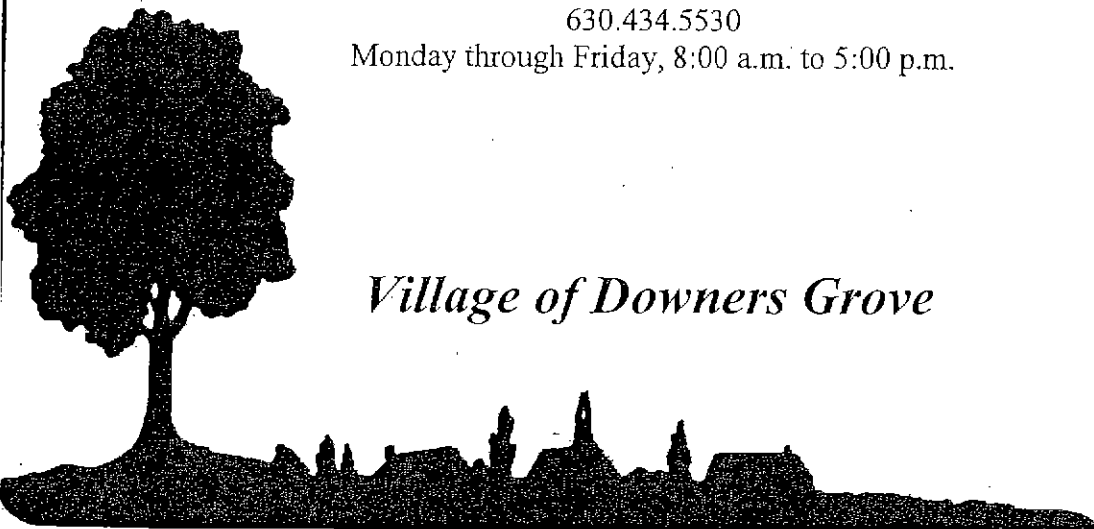
Return Original and Duplicate copy of proposal in
Sealed Envelope marked with the Proposal Number as noted above
To

Theresa H. Tarka
Purchasing Assistant

Village of Downers Grove
801 Burlington Avenue
Downers Grove, Illinois 60515
630.434.5530

Monday through Friday, 8:00 a.m. to 5:00 p.m.

Village of Downers Grove



**III. DETAILED SPECIFICATIONS
PRICE QUOTATION / BID FORM**

Traffic Control Sign Materials

3M Company

The undersigned proposes to furnish at the prices indicated and conforming to the attached Village of Downers Grove specifications the following: **TRAFFIC CONTROL SIGN MATERIALS** F.O.B. 5101 Walnut Avenue, Downers Grove, IL 60515.

Prices shall remain in effect from May 1, 2004, through April 30, 2005.

Materials to be Furnished:

All traffic Sign Materials unless otherwise specified are to be *Pressure Sensitive*.

**DESCRIPTION: 3M Scotchlite Brand Series 1170
ELECTROCUT FILM WITH CLEAR LINER**

UNIT PRICE

| | |
|---------------------|--------------|
| 36" X 10 YARD ROLLS | 137.70 * ea. |
| 36" X 50 YARD ROLLS | 688.50 ea. |
| 30" X 10 YARD ROLLS | 114.75 * ea. |
| 30" X 50 YARD ROLLS | 573.75 ea. |
| 9" X 50 YARD ROLLS | 172.12 ea. |
| 12" X 50 YARD ROLLS | 229.50 ea. |
| 24" X 50 YARD ROLLS | 459.00 ea. |
| 48" X 10 YARD ROLLS | 183.60 * ea. |
| 48" X 50 YARD ROLLS | 918.00 ea. |

*10 yard long rolls have been discontinued from our 3M 1170 Series Product Line. Call us **CLEAR TRANSFER TAPE** 3M #TPM5 for possible availability.

| | |
|----------------------|------------|
| 36" X 100 YARD ROLLS | 198.00 ea. |
| 24" X 100 YARD ROLLS | 132.00 ea. |
| 18" X 100 YARD ROLLS | 99.00 ea. |
| 12" X 100 YARD ROLLS | 66.00 ea. |

REFLECTIVE SHEETINGS (V.I.P. Diamond Grade) 3M Scotchlite Series 3990 VIP and 3970 LDP

| | <u>UNIT PRICE</u> |
|---|---|
| 9" X 50 YARD ROLLS VIP/LDP SHEETING ^{3990 VIP} @ | <u>478.13</u> ea. 3970 LDP @ \$489.37 ea. |
| 18" X 50 YARD ROLLS VIP SHEETING | <u>956.25</u> ea. |
| 30" X 50 YARD ROLLS VIP SHEETING | <u>1593.75</u> ea. |
| 36" X 50 YARD ROLLS VIP SHEETING | <u>1912.50</u> ea. |

REFLECTIVE SHEETINGS (HIGH INTENSITY) 3M Scotchlite Series 3870 and 3820

| | <u>UNIT PRICE</u> |
|---|-------------------|
| 12" X 50 YARD ROLLS HIGH INTENSITY SHEETING | <u>224.25</u> ea. |
| 24" X 50 YARD ROLLS HIGH INTENSITY SHEETING | <u>448.50</u> ea. |
| 30" X 50 YARD ROLLS HIGH INTENSITY SHEETING | <u>560.63</u> ea. |
| 36" X 50 YARD ROLLS HIGH INTENSITY SHEETING | <u>672.75</u> ea. |

A color Chart Must be supplied with Bid.

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

3M Company

Date: 3-16-04

Company Name

tbidgroup@mmm.com

3M Center, Bldg. 225-5S-08, Box 33225
Street Address of Company

Email Address

Dennis J. Johnson

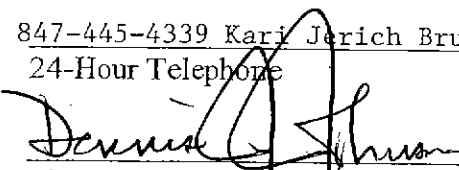
St. Paul, MN 55133-3225
City, State, Zip

Contact Name (Print)
800-553-1380 or

1-800-553-1380

847-445-4339 Karl Jerich Brunn-Sales Rep
24-Hour Telephone

Business Phone



Signature of Officer, Partner or
Sole Proprietor

888-246-9793

Fax

Dennis J. Johnson/Contract Specialist
Print Name & Title

ATTEST: If a Corporation

See enclosed Corporate Resolution

Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the undersigned offers and agrees, if this Bid is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

MUNICIPAL REFERENCE LIST

Municipality: County of Dupage
Address: 421 North County Farm Rd, Wheaton, IL 60187-3978
Telephone # 630-682-7527
Contact Name Darcie Garza(630-682-7529) or Kevin Adhern (630-510-3425)

Municipality City of Elgin
Address: 150 Dexter Court, Elgin, IL 60120-5555
Telephone # 847-931-6100
Contact Name Gail Cohen

Municipality: Village of Hoffman estates
Address: 2305 Pembroke Ave, Hoffman Estates, IL 60195
Telephone # 847-490-6800
Contact Name Joe Volpe or Ray Klaus

Municipality: Kane County
Address: 41W011 Burlington Rd., St. Charles, IL 60175
Telephone # 630-584-1170
Contact Name Carl Schoedel, P.E.

Municipality: Lake County
Address: 600 W. Windchester Rd., Libertyville, IL 60048
Telephone # 847-362-3950
Contact Name Martin G. Buehler

Municipality: McHenry County
Address: 16111 Nelson Rd. Woodstock, IL 60098
Telephone # 815-334-4960
Contact Name Bradley J. Cousin, PE

Municipality Village of Oak Lawn
Address: 9446 S. Raymond Ave., Oak Lawn, IL 60453
Telephone # 708-636-4400
Contact Name Gail Paul

Municipality Village of Schaumburg
Address: Municipal Center, 101 Schaumburg Court, Schaumburg, IL 60193-1899
Telephone # 847-895-4500
Contact Name Jan Williams, CPPB Buyer

BIDDER'S CERTIFICATION (page 1 of 2)

In compliance with Sections 720 ILCS 5/33E-3 and 720 ILCS 5/33E-4 of the Illinois Criminal Code, every bid submitted to the Village of Downers Grove shall have a Bidder's Certificate signed by the contractor submitting the bid stating that the contractor is not barred from bidding this contract as a result of violations of Section 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4; and is not delinquent in payment of any tax administered by the Department of Revenue.

BIDDER'S CERTIFICATION

Bidder, 3M Company, hereby certifies that
(Name of Bidder)
it is not barred from bidding on the contract for:

Traffic Control Sign Materials
(Description of Contract)
as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

Bidder further certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue, or that Bidder is contesting its liability for the tax delinquency or the amount of a tax delinquency in accordance with the procedures established by the appropriate Revenue Act. Bidder further certifies that if it owes any tax payment(s) to the Department of Revenue, Bidder has entered into an agreement with the Department of Revenue for the payment of all such taxes that are due, and Bidder is in compliance with the agreement.

BY: *Dennis J. Johnson*
Bidder's Authorized Agent
Dennis J. Johnson/Contract Specialist

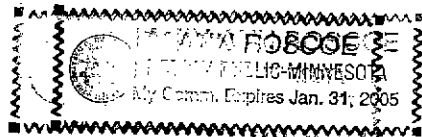
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|---|---|---|---|---|---|---|---|---|---|
| 4 | 1 | - | 0 | 4 | 1 | 7 | 7 | 7 | 5 |
|---|---|---|---|---|---|---|---|---|---|

FEDERAL TAXPAYER IDENTIFICATION NUMBER

or _____
Social Security Number

Subscribed and sworn to before me
this 16th day of March,
2004.

Mary Ann Roscoe
Notary Public



(a) Corporation

The Supplier is a corporation organized and existing under the laws of the State of Delaware, which operates under the Legal name of 3M Company, and the full names of its Officers are as follows:

President: W. J. McNerney

Secretary: Gregg M. Larson

Treasurer: J. Mark Borseth

and it does have a corporate seal. (In the event that this bid is executed by other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Signatures and Addresses of All Members of Partnership:

The partnership does business under the legal name of:

_____ which name is registered with the office of _____ in the state of _____

(c) Sole Proprietor

The Supplier is a Sole Proprietor whose full name is _____

and if operating under a trade name, said trade name is _____

_____ which name is

registered with the office of _____

in the state of _____