

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
July 9, 2003
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:39 p.m. Trustees present: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Trustees absent: Upshaw. Also present: Director Bowen, Assistant Director Bukovac.

Visitors: Reference Services Coordinator Bonnie Reid, Reporter Sandy Zeles.

APPROVAL OF MINUTES

It was moved by Vlcek and seconded by Humphreys **THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 25, 2003 BE APPROVED.** Ayes: DiCola, Humphreys, Sapyta, Daniels. Nays: None. Abstain: Vlcek. Motion carried.

WARRANTS

It was moved by Vlcek and seconded by Humphreys **TO APPROVE INVOICES OF JULY 9, 2003 TOTALING \$38,657.89 AND TO ACKNOWLEDGE PAYROLLS FOR JUNE 2003 TOTALING \$134,505.36.** Ayes: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

NEW BUSINESS

Reid and reference librarian Lisa Bobis demonstrated live chat reference which is a new service being offered by the library. The library has joined a cooperative which will provide virtual reference service 24/7. Reference librarians from each library in the cooperative are responsible for covering four hour shifts. The library staff is currently covering two shifts. The trustees were impressed with the demonstration and think it is a wonderful service.

The board discussed the library's continuing participation in the Illinois non-resident library card program. The trustees agreed that they want to continue to provide the opportunity for residents in unincorporated Downers Grove to purchase a library card. The cost of the card would remain at \$195.00 which is the average paid by a Downers Grove household. It was moved by Humphreys and seconded by DiCola **THAT THE DOWNERS GROVE PUBLIC LIBRARY CONTINUE PARTICIPATION IN THE ILLINOIS NON-RESIDENT FEE CARD PROGRAM.** Ayes: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Nays: None. Motion carried.

The Illinois state per capita grant requires that the library board review two chapters from *Serving Our Public: Standards for Illinois Public Libraries*. The trustees reviewed Chapter IV *Collection Management* and chapter VII *Access*. Bowen reported that the library meets or exceeds all the standards and supplemental standards.

The trustees reviewed the state per capita grant application. It was moved by Vlcek and seconded by DiCola **TO APPROVE THE 2004 PER CAPITA GRANT APPLICATION AND SUBMIT IT TO THE STATE LIBRARY.** Ayes: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Nays: None. Motion carried.

OLD BUSINESS

Bowen presented a new draft of the Internet Policy based on the trustees' comments at the last meeting. It was moved by DiCola and seconded by Sapyta **TO APPROVE THE PROPOSED CHANGES TO THE POLICY ON PUBLIC INTERNET ACCESS.** Ayes: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Nays: None. Motion carried.

Bukovac reported on the status of the ticket sales and donations for the foundation benefit. One hundred nineteen tickets have been sold and \$1,910.00 received in donations and ads for the program book.

Upshaw arrived at 8:30 p.m.

REPORT OF THE ADMINISTRATION

Bowen reported that the library experienced a power failure that morning because of a problem with ComEd equipment. The library was not able to open until noon.

The move toward a merger of the Suburban Library System and the Chicago Library System was approved by the joint committee studying the merger. The two boards will be voting on the merger later this month. If the boards vote to merge there will be a year of study and another vote to determine if the merger should actually occur. The SLS board will also vote on whether or not the director of CLS should become the director of SLS since the SLS director is resigning at the end of August. Bowen attended a question and answer meeting with the CLS director and came away from that meeting feeling comfortable about the merger and the CLS director.

The Friends of the Library are offering grants that will pay half the cost of the non-resident fee card for a household located in unincorporated Downers Grove that has a financial need. They have committed to making a maximum of 20 grants this year.

Bukovac noted that the library received a \$500.00 donation from Barnes and Noble as part of a library partnership event held at Barnes and Noble stores throughout the Chicago area.

Bukovac reviewed the statistics for May noting that circulation and reference questions are both up compared to last year.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

None.

ANNOUNCEMENT

Sapyta acknowledged Upshaw's years of service and thanked him. All the trustees said they thoroughly enjoyed working with Upshaw and wished him all the best.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 9:00 p.m.