

**PUBLIC SAFETY MEETING  
JUNE 3, 2003**

PRESENT: Commissioner Sue McConnell, Commissioner Stan Urban, Rick Ginex, Village Manager; Enza Petrarca, Village Attorney; Chief Robert Porter, Deputy Chief Kurt Bluder, Deputy Chief Pam Church, Chief Phil Ruscetti, and Deputy Chief Jim Jackson

Commissioner McConnell welcomed everyone to the meeting and stated that she and Mr. Urban were new to the committee. Ms. McConnell said that she and Mr. Urban will be a voice for the Village Council and will, in turn, take the committee's concerns back to the Council. Ms. McConnell said she was interested in whatever issues the Police and Fire Departments are facing now and long term.

A short discussion was held on the HIPAA law and how it has been working with both departments. Both the Police and Fire Departments have had minimal confusion with this new law. Enza Petrarca stated that all employees have been trained and Greg Zimmerman has been named as Privacy Manager of the plan for the Village. The Fire Department has been handing out flyers to patients regarding the law.

Chief Porter gave a brief overview of the new CAD system. Laptops have all been assigned to each officer and training has been completed. This has been a very time consuming job but all seems to be going very well. There is a lot of positive feedback from all the officers. The next component will be the field reporting. This will be a huge undertaking and will involve more training. Live scan is not quite ready yet in the booking room. Chief Porter stated that he would set up a demonstration of the laptops sometime in the near future. Deputy Chief Jackson stated that laptops would be installed with one unit per apparatus. Training will begin next week for all personnel.

Ms. McConnell asked both departments if there was anything they needed from the Council to please let her know.

Chief Porter stated that the Police Department received full accreditation status in March. This is an ongoing process with re-accreditation every three years. Chief Porter said that the accreditation team and all personnel worked very hard for this recognition.

Chief Phil Ruscetti (Fire) and Chief Bob Porter (Police) each briefly discussed their respective department's short and long-term goals. (Please see attached goals)

The committee agreed to meet again on Tuesday, July 1, at 7:30 a.m. Sue McConnell asked if there were any agenda items to please email them to her prior to the meeting.

Meeting adjourned at 9:00 a.m.

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