

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Grants Coordinator **DATE:** November 4, 2003
(Name)

RECOMMENDATION FROM: N/A **FILE REF:** _____
(Board or Department)

NATURE OF ACTION:

- Ordinance
- Resolution
- Motion
- Other

STEPS NEEDED TO IMPLEMENT ACTION:

Motion to Adopt "A RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATION TO THE HINSDALE CENTER FOR THE ARTS FOR FY 2004 COMMUNITY ARTS ACCESS REGRANTING PROGRAM", as presented.

WJ

SUMMARY OF ITEM:

Adoption of this resolution shall authorize submittal of Grant Application by the Village to the Hinsdale Center for the Arts in the amount of \$800.00 for the support of three performances by the Midwest Ballet Theatre in conjunction with the Downers Grove Heritage Festival

RECORD OF ACTION TAKEN:

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATION TO THE
HINSDALE CENTER FOR THE ARTS
FOR FY 2004 COMMUNITY ARTS ACCESS REGRANTING PROGRAM**

WHEREAS, the Village of Downers Grove, an Illinois municipal corporation, has developed grant application FY 2004 Community Arts Access Regranting Program for funding in the total amount of \$800.00 for the support of three performances by the Midwest Ballet Theatre in conjunction with the Downers Grove Heritage Festival; and

WHEREAS, the Village Council has reviewed said grant application and agreement conditions, and has authorized the filing of said application with the Hinsdale Center for the Arts.

NOW, THEREFORE, be it resolved by the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the Village of Downers Grove submit the FY 2004 Community Arts Access Regranting Program application of the Village of Downers Grove in the amount of \$800.00 for three performances by the Midwest Ballet Theatre as part of the Downers Grove Heritage Festival to the Hinsdale Center for the Arts.
2. That the Village of Downers Grove agrees to the conditions and requirements listed in the grant agreement.
3. That this resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:
Published:
Attest: _____
Village Clerk

STATEMENT OF ASSURANCES

The Applicant HEREBY AGREES THAT:

1. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
2. Any funds received under this grant shall not be used to supplement funds normally budgeted for services of the same type.
3. It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 200D); and FURTHER AGREES THAT it will comply with Title VII of the Civil Rights Act of 1964 (42 U.S.C. 200c) as amended by the Equal Employment Opportunities Act of 1972 (Public Law 92-26) and the Americans with Disabilities Act of 1990 (Public Law 101-336) and the Constitution of the State of Illinois (article 1 section 17 – 19) and FURTHER AGREES THAT it will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 706) and FURTHER AGREES THAT it will comply with Title IX of the Education Amendment of 1972 (20 U.S.C. 1981) and FURTHER AGREES THAT it will comply with the Age Discrimination Act of 1975 (Public Law 94-135, Title III, article 303).
4. The figures, facts and representation in this application, including all exhibits and attachments, are true and correct to the best of its knowledge and belief.
5. The governing board of directors has authorized the filing of this application.
6. The governing board will expend funds received as a result of this application based solely on the described projects and programs and will provide separate funds for the maintenance of the organization.

THIS ASSURANCE is binding on the Applicant, its successors, transferees and assignees. The person (or persons) whose signature appears below is authorized to sign the Assurance on behalf of the Applicant.

Applicant:

 Signature of Authorizing Official Date
 Riccardo Ginex, Village Manager

 Type name and title

Susan Brassfield 10/13/2003

 Signature of person completing this application Date
 Susan Brassfield, Grants Coordinator

 Type name and title

-PROJECT BUDGET DETAIL

(Project budget should indicate only expenses and income related to the project for which funds are requested)

<u>ANTICIPATED EXPENSES</u>	Grant Request	+ Cash	+ In-Kind	= Total
1. Personnel				
A. Administration	_____	_____	_____	_____
B. Artistic	_____	_____	_____	_____
C. Technical/Production	_____	_____	_____	_____
2. Outside fees and services – artistic	\$800	\$800	0	\$1,600
3. Outside fees and services – other	_____	_____	_____	_____
4. Space Rental	_____	_____	_____	_____
5. Travel/Lodging Transportation	_____	_____	_____	_____
6. Marketing	_____	_____	_____	_____
7. Remaining Operating Expenses				
A. Materials/supplies	_____	_____	_____	_____
B. Insurance/Royalties	_____	_____	_____	_____
C. Equipment Rental	_____	_____	_____	_____
D. Other	_____	_____	_____	_____
8. Total Operating Expenses	\$800	\$800	0	\$1,600

Anticipated Income

Amount (cash only)

9. Admissions/Earned Income

A. Subscriptions	_____
B. Single Ticket Sales	_____
C. Membership	_____
D. Other	\$800

10. Contract Services	_____
11. Other	_____
12. Corporate Support	_____
13. Foundation Support	_____
14. Other Private Support	_____
15. Government Support – Federal	_____
16. Government Support – State, Regional	_____
17. Government Support – Local	_____
18. Total Anticipated Income	\$800
19. Applicant Cash (organization’s cash resources from operating funds or endowment that will be applied to this project - this should not include any “anticipated income” as reported on line 18 or any of the requested grant amount)	0
20. Total Operating Cash Income (Should equal line 8 column B. Should also equal the total of lines 18 plus 19.)	\$800
21. Total In-Kind Contributions (Should equal line 8 column C)	0
22. Total Grant Request (Should equal line 8 column A)	\$800
23. Total Project Resources (Should equal line 8 column D)	\$1,600

Applicant Name: VILLAGE OF DOWNERS GROVE

Project Title: Midwest Ballet Theatre at Heritage Festival

Project Dates: Starting: 6/25/04 Ending: 6/27/04
(no earlier than 2/1/04) (no later than 12/31/04)

Please Provide a One-Sentence Description of Your Proposed Program:

The Village of Downers Grove requests funding support for three performances
conducted by Midwest Ballet Theatre in conjunction with the Downers Grove
Heritage Festival.

APPLICATION NARRATIVE

*Please type your answers to the following 7 questions and limit them to the space provided.
If recreating on computer, you must include the questions, and not exceed 3 pages.*

1. Description of project including purposes and measurable objectives. Include why this project is important and what goals your organization wants to achieve with the project.

The Village of Downers Grove requests funding support of artistic fees for three ballet performances conducted by the Midwest Ballet Theatre in conjunction with the Downers Grove Heritage Festival. Midwest Ballet Theatre is a not-for-profit corporation. It is a ballet company dedicated to excellence in the performance of classical ballet. This performance is intended for audiences of all ages.

These three performances will be in conjunction with the Downers Grove Heritage Festival. Heritage Festival was created in 1982 as a one-day Street Fair to celebrate Downers Grove's Sesquicentennial. Its phenomenal success demanded a repeat performance and over the years the one-day event evolved into an annual three-day event. Each year the Community Events Commission plans the Festival, with two distinct principles in mind. First, the Festival is designed around the many nonprofit organizations in the Village. The Festival provides the sole fundraising event for many of these groups. Local nonprofit groups receive high priority in the planning and free booth space on the street. The second principle of the Festival is that the event provides something for everyone. The entertainment is geared to please just about everyone from country to rock, from square dancing to ballet. Entertainment is located on five outdoor stages, and the Tivoli stage as part of the Tivoli Theatre which will hold indoor performances, including those performed by Midwest Ballet Theatre.

Funding of three performances conducted by Midwest Ballet Theatre will help the Village of Downers Grove succeed in achieving a well-rounded public arts program as part of the Downers Grove Heritage Festival. To many this may be the only opportunity to attend a ballet performance. The goal of this project is to offer a free venue that helps to heighten the awareness of the arts for those not able to afford a ticketed performance. The objective of this project is to utilize professionals to promote an awareness of and an appreciation for the art of classical ballet.

Applicant Name: VILLAGE OF DOWNERS GROVE

(Narrative Continued...)

2. **Which general audience and/or underserved population(s) will the project serve?**

Examples of underserved include elderly, minority/tribal, low income, people with disabilities, children with limited access to the arts - refer to Guidelines section.

This performance is intended for audiences of all ages that live within the Village of Downers Grove and the neighboring communities.

3. **How will the project impact your community? How will it be made accessible to the public and underserved audiences?** Please attach letters of support or other indications of community support for this project to the end of your application packet.

Funding of this project will assist the Village of Downers Grove to succeed in achieving a well-rounded public arts program as part of the Downers Grove Heritage Festival. The festival at large is easily accessible to the general public. The Burlington Northern Metra Service brings patrons of the festival directly to the festival's entranceway. The Village also offers shuttle bus service from four locations within Downers Grove.

4. **List specifically the purposes for which the Community Arts Access Regrant Funds will be used.**

The goal of this project is to offer a free venue that helps to heighten the awareness and facilitate appreciation of the arts for those not able to afford a ticketed performance. Funds will directly support artistic contracting fees of Midwest Ballet. Tiyoli theatre donates the use of their theatre for Heritage Festival.

5. **Provide a time line of project tasks and activities, including a follow-up and evaluation of this project.**

Heritage Festival is a three-day event that takes approximately 10 months to plan. From September through November, the budget is approved, event layout and major vendors are contracted. From January through March performers are booked for our six stages, contracts negotiated and paperwork processed. From March through May, food vendors are selected and the layout of electrical, as well as the tents, tables, and chair needs are calculated for the festival. All of June is used to finalize details. Evaluations are conducted by stage managers who assist the performers.

Applicant Name: VILLAGE OF DOWNERS GROVE

(Narrative continued...)

6. Briefly Describe the Nature/Purpose of your organization.

The mission statement for the Village of Downers Grove is to promote and provide for the safety, health and welfare of our citizens. It is the mission of the Village of Downers Grove through its employees, officials and volunteers to:

Provide customer service in a professional, creative, innovative, cost-efficient manner, consistent with the values that have been adopted by the employees: integrity, teamwork, stewardship, competence, enthusiasm, and respect.

Provide planning direction, which preserves our heritage while promoting progress and economic development.

Regularly evaluate Village programs and services, and revise them where appropriate.

Commit appropriate revenues to fund creative, high quality, cost efficient programs and services while maintaining adequate financial reserves for unforeseen events or occurrences.

Respond to individual and business concerns while balancing the needs of the entire community.

Involve citizens and develop civic leadership.

7. Brief History of your organization

The Village of Downers Grove was settled in 1832 by Pierce Downer. The proceedings incorporating the Village of Downers Grove in the County of DuPage, was filed in the Office of Secretary of State on July 11, 1873. The Village of Downers Grove serves a population of 48,724 and is home to more than 2,000 businesses that employ 58,000 individuals.