

COUNCIL WORKSHOP ITEM

ITEM: Roadside Ditching
DATE: February 7, 2003
PREPARED BY: Jack Bajor, Director of Public Works
Kevin Dunne, Drainage Division Manager
PURPOSE: Award Contract – FY 2003/2004
BID AMOUNT: \$107.00/hour **ACCOUNT:** 001.343.0000.5471
BUDGET AMOUNT: \$20,000.00

DISCUSSION:

The Village of Downers Grove Public Works is requesting an extension for the current Roadside Ditching contract holder, Western Gradall Corp. We are extending the bid from Western Gradall Corp. for \$107.00 per hour for approximately 200 hours. In negotiations with staff, Western Gradall Corp. has agreed to extend the contract for the second year with price increases less than 2% per Village of Downers Grove policy.

The Drainage Division realizes the 2003/2004 budget numbers are not firm at this time. We will make necessary adjustments and all purchases will be contingent upon budget approval.

ATTACHMENT:

Western Gradall Corp. Bid 2002/2003
Western Gradall Corp. Bid 2003/2004

RECOMMENDATION:

Public Works recommendation to the Village Council is to award the Roadside Ditching contract to Western Gradall Corp. based on bids received, specifications and years of service to the Village of Downers Grove. If approved, please forward to Arlene Balicki for placement on the March 25, 2003 Council Workshop.

CC: David Van Vooren, Deputy Manager in charge of Finance and Administration
Trisha Steele, Assistant Director of Finance
Terri Tarka, Purchasing

IV. BID/CONTRACT FORM

**Contract 2002/2003
Side Road Ditch Reconstruction and Shaping**

The undersigned ("Contractor") offers to contract with the Village of Downers Grove, an Illinois Municipal Corporation, for **One Excavator Machine and Operator** complete, conforming to the specifications and price schedule contained herein, with such exceptions or modifications as are herewith set forth, in accordance with the terms and conditions stated herein.

Make/Model of Equipment: Warner Swasey G-660 Gradall G3WD Gradall

Rate per Hour \$ 105.00 Rate per week \$ 4200.00 (40 hours)

Note: Prices shall remain firm from May 1, 2002 through April 20, 2003

Note: Prices shall remain firm from May 1, 2002 through April 30, 2003

Please state cash discount terms: _____

Date of Proposal: 01-24-02 Contractor/Company Name: Western Gradall Corp.

John Peters

Contact Name

(630) 759-4050

Contractor Fax # (if available)

9160 So. Route 53

Street

Naperville, IL. 60565

City State Zip

(630) 420-2444

Phone Number

Authorized Signature of Officer, Partner or Sole Proprietor

ATTEST: (If a Corporation)

Phyllis J Peters

Signature

Secretary

Title

01-24-02

Date

John Peters

Print Name

President

Title

IV. BID/CONTRACT FORM

**Contract 2003/04 Extension
Side Road Ditch Reconstruction and Shaping**

The undersigned ("Contractor") offers to contract with the Village of Downers Grove, an Illinois Municipal Corporation, for **One Excavator Machine and Operator complete**, conforming to the specifications and price schedule contained herein, with such exceptions or modifications as are herewith set forth, in accordance with the terms and conditions stated herein.

Make/Model of Equipment: WARNER SWASEY G-660- G3WD GRADALL

Rate per Hour \$ 107.00

Rate per week \$ 4,280.00 (40 hours)

Note: Prices shall remain firm from May 1, 2003 through April 30, 2004.