

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
February 26, 2003
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:39 p.m. Trustees present: Humphreys, Sapyta, Upshaw, Vlcek, Daniels. Trustees absent: DiCola. Also present: Director Bowen, Assistant Director Bukovac.

Visitors present: Sandy Zeles of the Downers Grove Reporter.

APPROVAL OF MINUTES

It was moved by Vlcek and seconded by Humphreys **THAT THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 12, 2003 BE APPROVED.** Ayes: Humphreys, Sapyta, Vlcek, Daniels. Nays: None. Abstain: Upshaw. Motion carried.

WARRANTS

It was moved by Upshaw and seconded by Vlcek **TO APPROVE INVOICES OF FEBRUARY 26, 2003 TOTALING \$37,704.48.** Ayes: Humphreys, Sapyta, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

NEW BUSINESS

The election of new board members to the Suburban Library System board will occur in March. Each library must select a voting representative. It was moved by Humphreys and seconded by Sapyta **TO DESIGNATE THE LIBRARY DIRECTOR AS THE VOTING REPRESENTATIVE.** Ayes: Humphreys, Sapyta, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

OLD BUSINESS

Bowen attended a video conference on the Open Meetings Act presented by two attorneys from the law firm used by the library. The discussion included their opinion that it is permissible to allow trustees to attend board meetings electronically. The comments of the trustee have to be as accessible to the public as they are to the other trustees. The trustees agreed that this type of accommodation should be made for trustees. It was decided that a majority of a quorum be physically present at the meeting before allowing a trustee to participate electronically. Up to two trustees could participate electronically. At this time there would be no limit as to the number of times a trustee could participate electronically. The electronic method used would be the telephone and the library would pay for the cost of the phone call. The trustees would want to review the policy after twelve months to determine how well it worked and if there were any problems. The trustees asked Bowen to check with the village and the schools to see if they have a similar policy.

REPORT OF THE ADMINISTRATION

Bowen is on the committee to interview and select a new director for the SWAN computer system. Five interviews are scheduled in the next two weeks.

Bowen attended a training session on grant administration in Springfield. Attendance was required by any organization that received a grant of \$5,000 or more. Bowen is the grant manager for a grant received by the member libraries of the Library Community Foundation.

Bowen will be attending an Illinois Library Association Executive Board meeting on Friday. In preparation for the meeting, board members received a packet with descriptions of 55 House and Senate bills introduced for this session in Springfield that ILA will look at more closely.

Last month patrons were able to start renewing their own items on line. In January over 1500 items were renewed by library patrons themselves.

Bukovac noted the flyer from Downers Grove downtown Management Corporation promoting *Wheelbarrows Around Town*. The flyer states the wheelbarrows will be auctioned off to benefit the Downers Grove Public Library Foundation. Bukovac and Public Coordinator Jill Yott will be meeting with downtown business representatives to discuss publicity for the wheelbarrows and the auction event.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

Humphreys noted that the Mayor complimented the library, the library staff and the trustees in his State of the Village address.

ANNOUNCEMENT

Vlcek noted that the Naperville Woman's Club had donated a Dodge Caravan to the Naperville Public Library.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 8:15 p.m.