

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
April 23, 2003
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:35 p.m. Trustees present: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Trustees absent: Upshaw. Also present: Director Bowen, Assistant Director Bukovac.

APPROVAL OF MINUTES

It was moved by Vlcek and seconded by DiCola **THAT THE MINUTES OF THE REGULAR MEETING OF APRIL 9, 2003 BE APPROVED.** Ayes: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Nays: None. Motion carried.

WARRANTS

It was moved by Humphreys and seconded by Sapyta **TO APPROVE INVOICES OF APRIL 23, 2003 TOTALING \$87,548.91.** Ayes: DiCola, Humphreys, Sapyta, Vlcek, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

NEW BUSINESS

Staff requested the library purchase a CD/DVD inspection and repair machine. After looking at several models, staff recommend the RTI DiscChek model DC500 at a cost of \$5,300 which is the most efficient in terms of staff operation. It scans a disc in one minute and is very successful in repairing discs. Currently staff check ten to twelve discs a week and they have to listen to or view each disc to determine the level of damage. Often new discs have to be purchased as replacements. Purchasing the machine will save staff time as well as save the cost of replacing discs. While the machine was not included in the current budget, there is money available due to other equipment being purchased with construction interest money. It was moved by Humphreys and seconded by Sapyta **TO APPROVE PURCHASE OF THE RTI DISCCHEK MODEL DC500.** Ayes: DiCola, Humphreys, Sapyta, Vlcek. Nays: None. Motion carried.

Employee Bevin Brouillet requested a three month unpaid leave of absence to travel in Europe. Her supervisor stated that she is able to cover Brouillet's schedule. It was moved by Sapyta and seconded by Vlcek **TO APPROVE A THREE MONTH UNPAID LEAVE OF ABSENCE FOR BROUILLET.** Ayes: DiCola, Humphreys, Sapyta, Vlcek. Nays: None. Motion carried.

At the last board meeting, Bowen reported that the library intends to do a survey this summer. Bowen had given the trustees a copy of the survey done in 1988. Bowen met with department coordinators to discuss which questions they thought should be on the survey. Bowen reported on this discussion and asked the trustees for comments about what they would like to see on the survey. There will be further discussion at the next meeting.

OLD BUSINESS

None.

REPORT OF THE ADMINISTRATION

The SWAN Services Director position has been offered to an applicant and the applicant has accepted the offer. The applicant is Bowen's first choice for the position.

State legislation was passed that allows Chicago Public Library to break off from the Chicago Library System (CLS). The libraries remaining in the Chicago Library System consist of school, academic, and business libraries. Also, the director of the Suburban Library System (SLS) is retiring in August. A proposal has been made to join SLS and CLS into one system with the director of CLS becoming the director of the resulting system. Committees from both systems are currently meeting to discuss the pros and cons of such a venture.

The Illinois Library Association has adopted a resolution opposing the sections of the Patriot Act that give federal authorities secret access to records of individual patron's use of the library without having to show cause and denying the individual proper due process in the courts. The library has printed informational signs and flyers and put information on the web site alerting patrons to what the Patriot Act entails in relation to library records.

The new fiction and new non-fiction bookshelves have been moved to the center area of the second floor. The card catalog has been placed where the new fiction shelving used to be located.

Bukovac asked the trustees to supply names of people who would likely attend the foundation fundraising auction. Invitations will be sent out.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

None.

ANNOUNCEMENT

None.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 9:10 p.m.