

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
June 25, 2003
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:32 p.m. Trustees present: DiCola, Humphreys, Sapyta, Upshaw, Daniels. Trustees absent: Vlcek. Also present: Director Bowen, Assistant Director Bukovac.

Visitors: Reference Services Coordinator Bonnie Reid, Reporter Sandy Zeles.

APPROVAL OF MINUTES

It was moved by Humphreys and seconded by DiCola **THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 11, 2003 BE APPROVED.** Ayes: DiCola, Humphreys, Sapyta, Upshaw, Daniels. Nays: None. Motion carried.

WARRANTS

It was moved by Sapyta and seconded by Upshaw **TO APPROVE INVOICES OF JUNE 25, 2003 TOTALING \$59,869.10.** Ayes: DiCola, Humphreys, Sapyta, Upshaw, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

NEW BUSINESS

The board reviewed a revised policy for public internet access. The policy was first written in 1996 and last reviewed in 2000. The internet has become a major resource for answering questions and the staff made changes to the policy to better reflect usage of the internet and the library's goals in providing this service. The policy continues the practice of parents signing a permission slip to allow their children use of the public internet workstations, but if staff determine that the internet is the best way to answer a reference question, they will give patrons access to the internet on the computer resources workstations regardless of whether or not a permission slip has been signed. The trustees made some suggestions about wording and organization of the policy. Bowen will bring the policy back to the board with the revisions. As part of the discussions, the trustees requested that a records retention policy be developed to address the length of time the library retains patron information.

OLD BUSINESS

Bukovac reported on planning for the foundation auction. The *Reporter* is donating three free advertisements. Staff have been contacting businesses to solicit donations for the gift baskets that will be raffled and several donations have been received. Some of the library trustees have donated money to help purchase items for the baskets. Bukovac thanked them for their donation.

REPORT OF THE ADMINISTRATION

Bowen attended the American Library Association conference last weekend.

The Supreme Court ruled that the Children's Internet Protection Act is constitutional. Libraries who receive federal funding for internet access must install computer filters. This doesn't affect the Downers Grove Library because the library does not receive federal funding for internet access.

The July/August issue of *Discoveries* includes an article about the Patriot Act. Bowen received some phone calls from residents concerned about how this affects library confidentiality.

Bowen noted there will be reduced hours for Heritage Fest. The library will close at 7:00 on Friday, at 1:00 on Saturday, and will be closed on Sunday.

The reference department will be providing a new service to patrons. Starting July 8 patrons will be able to chat online with a reference librarian. Staff will present a demonstration at the next board meeting.

Bukovac reported on the continuing discussion between the library and the village regarding ticketing of skateboarders. The village attorney feels that a special intergovernmental contract is not needed. Nor is the private property contract needed because, from the attorney's reading of statutes, the library property would be considered public property and thus covered under the statute related to public property. The attorney also stated that the library is indemnified through the village's municipal code. The trustees asked Bowen to verify this with the library attorney.

Bukovac noted that the information brochures for the foundation are now available.

Bukovac reported that staff members from the Literature and Reference Departments will be offering a new program called "Tea and Books". This will be held in the Literature Department and patrons are invited to enjoy tea and cookies and listen to book talks by staff members.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

Upshaw announced his resignation from the board as he and his family is moving to San Francisco because of a job transfer. The other trustees thanked Upshaw for his seven years of service to the library.

ANNOUNCEMENT

None.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 8:38 p.m.