

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
August 28, 2002
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:39 p.m. Trustees present: DiCola, Sapyta, Vlcek, Daniels. Trustees absent: Humphreys, Upshaw. Also present: Director Bowen, Assistant Director Bukovac, Publicity Coordinator Yott.

Visitors present: Art Consultant Monica Hork, Sandy Zeles of the Downers Grove Reporter.

APPROVAL OF MINUTES

It was moved by Vlcek and seconded by DiCola **THAT THE MINUTES OF THE REGULAR MEETING OF JULY 24, 2002 BE APPROVED.** Ayes: DiCola, Vlcek, Daniels. Nays: None. Abstain: Sapyta. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

Upshaw arrived at 7:41.

OLD BUSINESS

Hork brought two bowls by Dale Chihuly for the trustees to see. The trustees liked the bowl titled *Ruby Macchia* the best. Hork discussed how the bowl would be displayed and how security of the piece would be handled. The trustees decided that the bowl would be displayed on the second floor near the stairway. The trustees also decided to purchase a sculpture titled *Puffed Up Prince* by Gary Price for the Children's Department. Hork reported that she has discussed the creation of a base for the sculpture with some stone masons. It was agreed that a simple limestone base would be created for the sculpture. The trustees also reaffirmed they would purchase a piece of sculpture for the soffit at the north entrance by Jonas Girard. It was moved by Sapyta and seconded by Vlcek **TO PURCHASE RUBY MACCHIA BY DALE CHIHULY, PUFFED UP PRINCE BY GARY PRICE, AND EARTH DANCE BY JONAS GERARD.** Ayes: DiCola, Sapyta, Upshaw, Vlcek, Daniels. Nays: None. Motion carried

NEW BUSINESS

Bowen had previously emailed the trustees requesting permission to open the library at 1:00 on September instead of at 9:00. This is to allow upgrades to the computer network to be completed. The work would shut down the entire computer system including access to reference databases, the catalog, circulation system and internet access. A majority of the trustees responded by email that they agreed with the late opening on September 12 so the library staff started publicizing that the library would be closed. Bowen requested formal action to approve the closing. It was moved by DiCola and seconded by Upshaw **TO OPEN THE LIBRARY AT 1:00 P.M. ON SEPTEMBER 12.** Ayes: DiCola, Sapyta, Upshaw, Vlcek, Daniels. Nays: None. Motion carried

Bukovac and Yott presented a proposed publicity plan to promote donations to the library. The plan included a list of targeted audiences, brochures to be developed and a timeline. The trustees thought the plan was well done. A logo concept for the Foundation, a donation recognition plan and donation premiums will be discussed at the next meeting.

Daniels reported that the Library Community Foundation is working on some ideas to raise money for libraries and for the LCF.

Yott reported that the library is participating in the Character Counts Calendar that will be put out by the Chamber of Commerce by purchasing some advertising space. Library events will also be listed in the calendar.

WARRANTS

It was moved by Sapyta and seconded by Upshaw **TO APPROVE INVOICES OF AUGUST 28, 2002 TOTALING \$106,182.97 AND TO ACKNOWLEDGE PAYROLLS FOR JULY 2002 TOTALING \$130,597.84.** Ayes: DiCola, Sapyta, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

REPORT OF THE ADMINISTRATION

July was a record-setting month for the library. 94,130 items were checked out.

The library's computer system, SWAN, moved to a new server on August 25. There were a few problems when the system came up but most things have been resolved.

The library experienced some problems with the fire alarm system in that a sensor went into trouble. It's an inconvenience but it doesn't affect the alarm system as a whole.

The diffuse glass in the Curtiss Street entrance was replaced with clear glass to give a full view of the Gordinier sculpture from the street. The money for this project came from the building construction interest money.

Bukovac purchased two boulders for the Garden Walk. One will display a plaque for the *Children of Peace* sculpture; the other will display a plaque identifying the Garden Walk.

Bukovac talked with the landscaper about plants around *Children of Peace* who suggested Karl Foster grasses, vinca, and low-growing roses. The trustees weren't sure about the vinca and the roses and made other suggestions. The trustees will discuss this further at the next meeting.

The library has found something that can be placed on curbs to discourage skateboarders.

Bukovac reported that in remembrance of September 11, 2001 there will be a special concert on September 8 and a special display.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

The library received legal notice of a proposed first amendment to the Downtown TIF District. There will several meetings to discuss this, including a Joint Review Board meeting for taxing bodies that are affected by the TIF and a public hearing. The document shows the boundaries of the existing TIF district and the proposed changes.

ANNOUNCEMENTS

None.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 9:37 p.m.