

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
July 24, 2002
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:49 p.m. Trustees present: DiCola, Humphreys, Vlcek, Daniels. Trustees absent: Sapyta, Upshaw. Also present: Director Bowen, Assistant Director Bukovac.

Visitors present: Art Consultant Monica Hork, Sandy Zeles of the Downers Grove Reporter.

APPROVAL OF MINUTES

It was moved by Humphreys and seconded by DiCola **THAT THE MINUTES OF THE REGULAR MEETING OF JULY 10, 2002 BE APPROVED.** Ayes: DiCola, Humphreys, Vlcek, Daniels. Nays: None. Motion carried.

WARRANTS

It was moved by DiCola and seconded by Vlcek **TO APPROVE INVOICES OF JULY 24, 2002 TOTALING \$35,884.64.** Ayes: DiCola, Humphreys, Vlcek, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

OLD BUSINESS

None.

NEW BUSINESS

Hork presented several suggestions for art work for the building. The trustees agreed that they would like to purchase a piece by Dale Chihuly. Hork will bring two pieces for them to consider at the next meeting. The trustees were interested in a sculpture by Gary Price for the Junior Room. They were concerned about security for the piece. Hork will discuss this with the artist. The trustees decided to purchase a piece by Jonas Gerard to be placed on the north entrance soffit. Hork will meet with the trustees at the next meeting to further discuss these art pieces.

Traditionally the trustees have cancelled the first August meeting because of vacations. It was moved by Humphreys and seconded by DiCola **TO CANCEL THE AUGUST 14, 2002 MEETING.** Ayes: Ayes: DiCola, Humphreys, Vlcek, Daniels. Nays: None. Motion carried.

REPORT OF THE ADMINISTRATION

At the trustees' request, Bowen talked with Diane Wilhelm, the director of SWAN, the library cooperative computer system, about patron information that is kept in their backup of the system. SWAN keeps four weeks of backup of the database which includes patron circulation records. They keep the most current four weeks and recycle tapes. One of the four weeks is stored off site with a data security firm. There are no other archival records of the database. If the FBI had a court order to view a patron's records they would see whatever the patron had checked out in the last four weeks and any items for which they owed fines. Humphreys wondered how the off site data security works and how much control there is.

Bowen had been elected to the Illinois Library Association Executive Board. He will be attending a day-long orientation to ILA and his first Executive Board meeting.

Ted Waltmire, the library's LAN Administrator, has been working non-stop with Lighthouse Technology on the server upgrade. The new operating system has been installed and they are currently installing the applications and setting up staff members' files.

The new sculpture was installed. The lights have been installed and new plants will be installed when the weather is cooler.

Bukovac reported that there had been some vandalism in the alley book drop in the form of things being dropped down it like a gallon of ice cream, lemonade, and a smoke bomb. The police offered help with surveillance if needed.

Bukovac reported that Hork had purchased a brick for the Garden Walk on behalf of the Billy Hork Gallery.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

None.

ANNOUNCEMENTS

DiCola reported that she had seen a boy skateboarding on the ledge of the stairway near the north book drops. It was very dangerous and he could have been injured or he could have injured someone else. The trustees requested that the library staff investigate some way to discourage the skateboarders.

Humphreys stated that he liked what the staff had done on the web site to publicize the new statue.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 10:10 p.m.