

MANAGER'S MEMO ITEM

ITEM: Lacey Creek Contract Approvals
DATE: September 27, 2002
PREPARED BY: Michael Baker, Assistant to the Village Manager
PURPOSE: Approve contracts for Landscape Management Activities and Restoration Work for the Lacey Creek Improvement Project
BID AMOUNT: **\$11,741.10 (Contract 1)** **ACCOUNT:** 220.343.0000.5811
\$11,382.32 (Contract 2)
BUDGET AVAILABLE: **\$40,745.16**

DISCUSSION:

The Village Council is being asked to approve the following two contracts with Conservation Land Stewardship (CLS) for work needed to complete the Lacey Creek Improvement Project.

Contract 1

The first contract is in the amount of \$11,741.10 for landscape management of the restored areas along Lacey Creek. The work includes invasive weed control and a controlled burn in order to ensure that the construction work completed in 2001 matures in accordance with the goals of the project. Earlier this year, CLS presented the Village with a contract totaling \$20,546.94 to cover landscape management work for the entire calendar year. The Village has already expended \$8,805.84 to date in the current fiscal year for landscape management activities for the months of May, June and July. These expenses were paid under an existing approved contract with CLS that had \$9,117.37 remaining in available funding. Approval of this contract would allow CLS to complete the landscape management activities for the remainder of the year. The contract work described above will be completed in November 2002.

2002 marks the first of a mandated five-year landscape management program. The Village has submitted grant applications to fund landscape management activities in 2003-2006 and is working with the Orchard Brook Homeowners Association to identify alternative funding sources.

Contract 2

The second contract is in the amount of \$11,382.32 for Phase Two Restoration Implementation in certain areas of Lacey Creek. This would allow for the clearing of selective vegetation and planting/installation of materials to provide streambank stabilization in a manner similar to the work completed in other areas of the stream corridor. The contract work for Phase Two Restoration Implementation will be completed before the end of the current fiscal year. All necessary permits for the activities planned as part of this contract have already been obtained.

CLS, and the design arm of the firm, Conservation Design Forum (CDF), were selected by the Orchard Brook Homeowners Association at the commencement of the Lacey Creek Improvement Project. Throughout the Village's involvement in this project, staff has had no objections to the performance of CLS. Furthermore, since the contracts described above are extensions of a unified project, staff recommends the continued use of CLS as the contractor.

ATTACHMENTS:

Proposal for Professional Services: 2002 Landscape Management/Stewardship

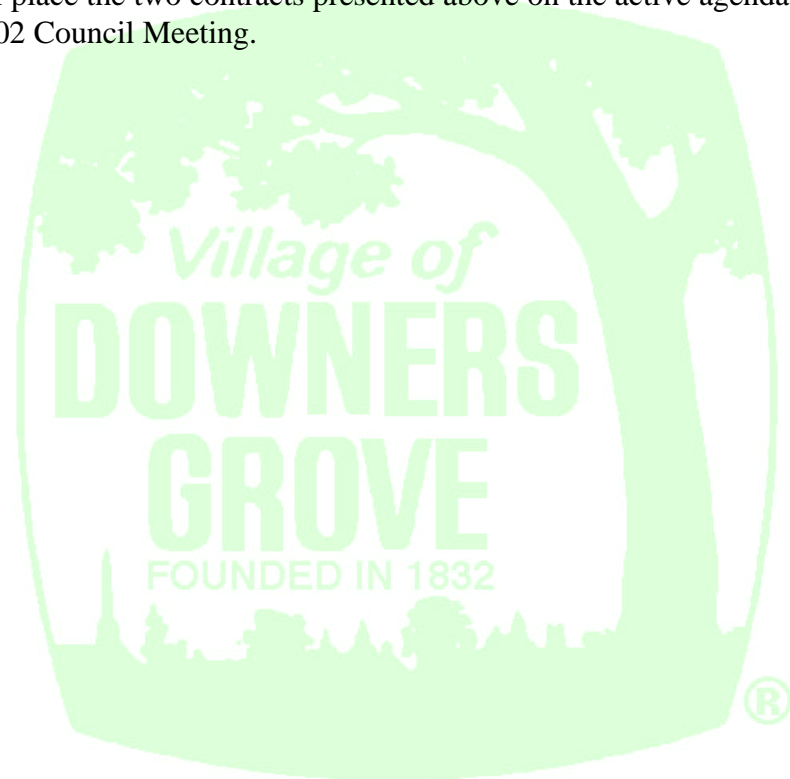
Letter from Ken Willis of CLS

Proposal for Professional Services: Phase Two Restoration Implementation

Map of Lacey Creek Phase 1 and Phase 2 Project Areas

RECOMMENDATION:

Staff recommends that Council place the two contracts presented above on the active agenda for approval at the October 15, 2002 Council Meeting.



RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT
BETWEEN THE VILLAGE OF DOWNERS GROVE
AND CONSERVATION LAND STEWARDSHIP**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois,
as follows:

1. That the form and substance of a certain Agreement (the “Agreement”), between the Village of Downers Grove (the “Village”) and Conservation Land Stewardship (“CLS”), for stewardship/management of the restored areas along Lacey Creek, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

CONSERVATION LAND STEWARDSHIP

Ecological Restoration

Native Landscape
Implementation

Landscape Management
& Stewardship

May 15, 2002

Downers Grove, Village of
801 Burlington Ave.
Downers Grove, IL 60515-4776
Mr. Mike Baker



375 W. First Street
Elmhurst, IL 60126
630.559.2035 phone
630.559.2040 fax

Re: Proposal for Professional Services

2002 Landscape Mgmt/Stewardship
Lacey Creek Restoration
Downers Grove, IL

Scope of Services:

Management of Phase One & Two Areas of Lacey Creek. Price Includes Invasive Weed Control Via Mowing, Removal and/or Herbicide Application. Price Also Includes An Annual Controlled Burn and DEC Mandated Monitoring. Reports Will Be Forwarded To HOA and Village of Downers Grove.

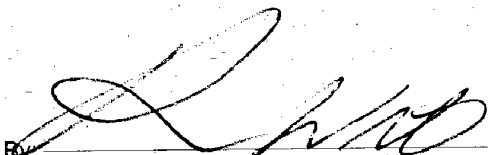
Description	Qty	Unit	Price/Unit	Price
Stewardship/Mgmt of Native Veg.	12.00	Ac	1,712.25	20,546.94
				20,546.94

Terms & Conditions

Contract Will Be Billed On A Monthly Basis Beginning May and Ending November. Monthly Contract Amount Is \$ 2,935.28.

Less expenses to date \$ 8,805.84
(Paid under an existing contract with CLS)

Proposal net amount \$11,741.10

By:  5/15/02
Conservation Land Stewardship Inc. Date

Accepted: _____ Date
Downers Grove, Village of

CONSERVATION LAND STEWARDSHIP

Ecological Restoration

Native Landscape
Implementation

Landscape Management
& Stewardship

May 15, 2002

Village of Downers Grove
Mr. Mike Baker
801 Burlington Avenue
Downers Grove, IL 60515-4776



375 W. First Street

Elmhurst, IL 60126

630.559.2035 phone

630.559.2040 fax

**Re: Lacey Creek Restoration – Revised 2002 Management Agreement
Orchard Brook Subdivision, Downers Grove, Illinois**

Dear Mr. Baker,

Attached is the revised management proposal for your approval as requested. I have also attached the original five year proposal for your records. In reference to our conference call this week, we still have \$ 9,117.37 remaining from the Phase One Contract which has not been billed to the Village to date.

Please note that the 2002 Landscape Mgmt/Stewardship Agreement does include required monitoring activities for this year.

Please call with any questions you may have.

Sincerely,
CONSERVATION LAND STEWARDSHIP, INC.

A handwritten signature in black ink, appearing to read 'Ken Willis', written over a horizontal line.

Ken Willis
Principal/Director of Operations

Cc: Perry Earhart, Orchard Brook-HOA
Becca Cerf, CDF, Inc.

RESOLUTION NO. _____

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BETWEEN THE VILLAGE OF DOWNERS GROVE
AND CONSERVATION LAND STEWARDSHIP**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois,
as follows:

1. That the form and substance of a certain Agreement (the “Agreement”), between the Village of Downers Grove (the “Village”) and Conservation Land Stewardship (“CLS”), for the Phase Two Restoration Implementation project for Lacey Creek, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

Ecological Restoration
Native Landscape
Implementation
Landscape Management
& Stewardship

CONSERVATION LAND STEWARDSHIP

Landscape Restoration Proposal

January 4, 2002

Submitted To: Downers Grove, Village of
801 Burlington Ave.
Downers Grove, IL 60515-4776
Mr. Mike Baker

Project: Lacey Creek Restoration
Downers Grove, IL



375 W. First Street
Elmhurst, IL 60126
630.559.2035 phone
630.559.2040 fax

Scope: Phase Two Restoration Implementation. See Attached Map For Delineated Areas.

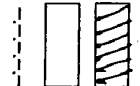
Description	Quantity	Unit	Price
Clearing - Selective Removal/Habitat Restoration	2.00	Ac	3,828.00
Herbicide Application of Existing Vegetation	0.60	Ac	370.80
Prairie Seed Installation - Delineated Areas	0.60	Ac	1,236.00
Erosion Blanket - BioNet C-125	2,904.00	Sy	5,459.52
Bio-Stakes - 6"	2.00	Bx	488.00
			<u>11,382.32</u>

Terms & Conditions

By: [Signature] 1/4/02 Accepted: _____ Date _____
 Conservation Land Stewardship Inc. Date Downers Grove, Village of Date

This contract shall not exceed \$11,382.32. Any additional work which would increase the contract amount must be preapproved in writing by the Village prior to commencement.
Client # 114

Flood Plain Boundaries (Work in Common Areas only)



Phase 1 (Areas 1,2,4,6,9)

Phase 2 (Areas 3,5,7,8)

