

## COUNCIL WORKSHOP ITEM

**ITEM:** Ordinance to conduct an interim census in newly annexed areas  
**DATE:** February 18, 2002  
**PREPARED BY:** John J. Bajor, Jr., Director of Public Works  
Jane Gerdes, Asst. Dir. of Public Works, Engineering  
**PURPOSE:** To increase the Village's allotment of Motor Fuel Tax (MFT) monies

### DISCUSSION:

Motor Fuel Tax (MFT) monies are collected by the State of Illinois and distributed to municipalities based on population. The monies must be used for labor or materials associated with the maintenance of streets. As the Village has recently annexed a sizeable area near Main and 63<sup>rd</sup> (Downers Grove Estates), we are able to document the population of the annexed area and request additional MFT funds. Currently, the Village receives \$27.80 per resident per year in MFT funds. With approximately 250 single family homes in the newly annexed area, this translates into approximately \$25,000 per year in increased funds.

Engineering Division has contacted the Village's MFT engineer at the Illinois Department of Transportation to determine requirements of the census. The requirements are very simple. The Village Council must pass an Ordinance to perform the interim census. The Council authorizes the Village Manager to assign staff to conduct the census. Staff then knocks on the doors of the newly annexed residences and asks how many persons live at the home. (Staff must inquire in person at each home—a mailed/written survey/response is not acceptable.) The number is recorded for each home, and the total number for the area is certified by the Village Clerk. The information is forwarded to the State of Illinois for increased funding.

The only costs associated with this interim census are modest overtime for staff to knock on doors on a weekend and postage for letters to the new residents informing them of the timeframe and purpose of the interim census.

Public Works wishes to credit Deputy Village Manager Dave Van Vooren with the idea to perform this interim census.

### ATTACHMENT:

Ordinance for Municipal Census and Exhibit A

### RECOMMENDATION:

Place on Workshop Agenda of March 12, 2002 for adoption on March 19, 2002 in order to authorize staff to conduct a census of the area noted on the exhibit for the purpose of increasing the Village's allotment of Motor Fuel Tax monies.



BE IT ORDAINED BY THE Village Council  
(Mayor & City Council or Pres. & Board of Trustees)

OF THE Village of Downers Grove OF DuPage County, ILLINOIS:  
(City, Town, Village)

**Section 1.** That a census be taken for the purposes of ascertaining the population in the  annexed territory  new municipality described as follows:

See Attached Exhibit A

(summarize legal description or otherwise reference the area)

and as established by ordinance on 5/15/01 & 7/3/01.

**Section 2.** That a census taker(s) shall be named by the Mayor & Village Council  
(Mayor & City Council or Pres. & Board of Trustees)

for the purpose of ascertaining the number of inhabitants in the annexed territory.

**Section 3.** After the census is taken, a report shall be subscribed and sworn to by the census taker(s) as being true and correct, and shall be filed with the Village Clerk.  
(City, Town, Village)

**Section 4.** The compensation of said census taker(s) shall be as set forth in the Downers Grove Compensation plan  
(\$ 0.00 ) Dollars.

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
(City, Town, Village) (Mayor, President)

## EXHIBIT A

### DOWNERS GROVE ESTATES / MEADOWLAWN ANNEXED PROPERTIES

All of Block 1; All of Block 2 except Lots 8 and 10; All of Block 3; All of Block 4; All of Block 5 except Lots 1, 2, and 3; All of Block 6 except Lot 11; All of Block 7; All of Block 8 except Lots 1, 4, 5, and 23; All of Block 9 except Lots 1, 2, and 4; All of Block 10 except Lots 12 and 13; All of Block 11; All of Block 12; All of Block 13 except Lots 4, 22, and 23; All of Block 14, all in Downers Grove Estates being a subdivision of the West Half of the Northwest Quarter of Section 20, Township 38 North, Range 11 East of the Third Principal Meridian, in DuPage County, Illinois.

All of Downers Grove Meadowlawn Subdivision, being a subdivision of the East Half of the Northwest Quarter of Section 20, Township 38 North, Range 11 East of the Third Principal Meridian, in DuPage County, Illinois, excepting therefrom Lots 1, 5, and 6.

Lot 1 in Buzek's First Plat of Survey of that part of the Northeast Quarter of the Northwest Quarter of Section 20, Township 38 North, Range 11, East of the Third Principal Meridian described by commencing at the Northwest Corner of said Northeast Quarter of the Northwest Quarter and running thence east along the North Line of said Section 20, 1167.0 feet to the Northeast Corner of Downers Grove Meadow Lawn, a subdivision recorded as Document 628245; thence south along the East Line of said Downers Grove Meadow Lawn and along said East Line extended (being also along the west line of a tract of land heretofore conveyed to Clarence Black) 496.0 feet to the South Line of Meadow Lawn Avenue extended east for a Place of Beginning; thence continuing south along the West Line of said Clarence Black tract 100.0 feet; thence west at right angles with said West Line 185.5 feet to a line that is parallel with and 66.0 feet east of the East Line of Lot 22 in said Downers Grove Meadow Lawn; thence north along said line 100.0 feet to said South Line of Meadow Lawn Avenue extended east; thence east along said extended line 185.5 feet to the Place of Beginning in DuPage County, Illinois; and also a strip of land lying north of and adjoining Lot 1 in Buzek's survey lying southerly of Lot 2 in Downers Grove Meadow Lawn, lying westerly of the easterly line of Lot 1 aforesaid, extended northerly and easterly of the east line of Washington Street, as dedicated in the Plat of Downers Grove Meadow Lawn, by Document 628245, all in the Northeast Quarter of the Northwest Quarter of Section 20, Township 38 North, Range 11, East of the Third Principal Meridian, in DuPage County, Illinois.

Lot 1 in Buzek's Second Survey being a subdivision of the West Half of the Northwest Quarter of Section 20, Township 38 North, Range 11, East of the Third Principal Meridian in DuPage County, Illinois.

The North 10 acres of the West Half of the Southwest Quarter of Section 20, Township 38 North, Range 11, East of the Third Principal Meridian, in DuPage County, Illinois.



# DOWNERS GROVE TOWNSHIP NW 1/4 SECTION 20

Revised for the 1999 Assessment

THIS MAP WAS CREATED FOR ASSIGNMENT PURPOSES ONLY. PLEASE REFER TO THE OFFICIAL RECORDS PAGE OR RETURN FOR THE ACTUAL PARCEL DESCRIPTIONS AND PROPERTY DIMENSIONS. THIS QUARTER SECTION MAP WAS ISSUED AS A SERVICE TO THE PUBLIC AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION SHOWN THEREON. THE COUNTY OF DUPAGE DOES NOT WARRANT THE ACCURACY OF THE INFORMATION SHOWN THEREON. THE COUNTY OF DUPAGE DOES NOT WARRANT THE ACCURACY OF THE INFORMATION SHOWN THEREON. THE COUNTY OF DUPAGE DOES NOT WARRANT THE ACCURACY OF THE INFORMATION SHOWN THEREON.



DuPage County Data Processing Department

0 100 200 Scale In Feet 400 600



North

1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40

Townships Sections

