

COUNCIL WORKSHOP ITEM

ITEM: Grant application: FY2002 Local Law Enforcement Block Grants Program
DATE: 06/13/2002
PREPARED BY: Susan Brassfield, Grants Coordinator and Kurt Bluder, Deputy Chief
PURPOSE: Place on the agenda for resolution authorizing submittal of grant application to the Bureau of Justice Assistance.

DISCUSSION:

The Bureau of Justice Assistance makes these funds available to local governments for the purpose of reducing crime and improving public safety. These funds may be used to support one or more of the following purpose areas:

- Hiring, training, and employing on a continuing basis new, additional law enforcement officers and necessary support personnel.
- Paying overtime to currently employed law enforcement officers, and necessary support personnel to increase the number of hours worked by such personnel.
- Procuring equipment, technology, and other material directly related to basic law enforcement functions.

A stipulation of the Local Law Enforcement grant requires that the local government recipient contribute (in the form of a cash match) 10% of the total program cost. The total program cost consists of the Federal award amount and the cash match. Additionally, federal funds cannot be used to supplant State or local funds. They must increase the amount of funds that would be available otherwise from State and local sources.

Staff is recommending the submission of the application FY 2002 Local Law Enforcement Block Grants Program to the Bureau of Justice Assistance. This year in order to obtain funding through this program the Village will need to engage in a Disparate Process. By statute, a potential disparate situation exists when one municipality's eligible funding amount is greater than 200 percent or multiple municipalities' eligible funding amounts are greater than 400 percent of the funding amount for the County to which they reside. The eligible award amount for DuPage County is \$17,338. The Village of Downers Grove has been certified as a 400% disparate jurisdiction by the State Attorney General with an eligible award amount of \$13,253. The other jurisdictions within DuPage County listed as disparate are: Addison (\$12,890), Bensenville (\$12,164), Carol Stream (\$14,251), Lombard (\$10,983), Woodridge (\$10,893) and Naperville (\$18,427). In order for the Village to complete the application we must reach an agreement as to whether we will share funds and in what proportion with County. If it is determined that our eligible award of \$13,253 must be shared with County, the jurisdictions listed as disparate must concur with County's decision. If a jurisdiction contests County's decision and an agreement cannot be reached, none of the jurisdictions involved in this particular disparate situation may

apply for funding. Staff has e-mailed Robert Schillerstrom of the County Board to initiate negotiation and this was followed by conversations with Nancy Hoffman, Office of State's Attorney, DuPage County. The Village needs to complete all negotiations and have County approval by July 17, 2002.

If the submitted grant application is approved by the Bureau of Justice Assistance, the Police Department desires to purchase a bar coding system with grant funds. A recent quote from *HTE, Inc.* that included application software, hardware and training totaled \$13,781.00. The annual maintenance cost is estimated at \$1,669.46 and will be reflective as part of the department's annual operating expenses. As part of the grant program requirements, the Police Department will need to form an advisory board. The board will be designated to make nonbinding recommendations for the proposed use of funds received under this program. The Village match will be funded from 001.636.0000.5735. If grant funded dollars are significantly less as a result of County negotiations, the Police Department will re-evaluate the purchase of a bar coding system to an item more reflective to the level of federal grant support.

We are exploring other areas where possibly other governmental and non-governmental agencies can support the Police Department.

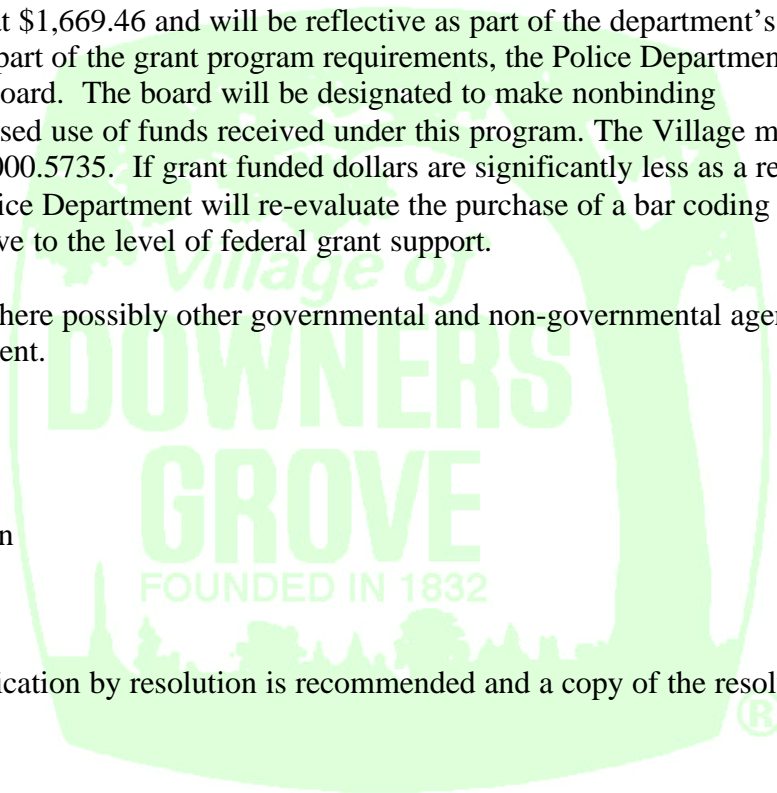
ATTACHMENT:

Attachment 1: Resolution

Attachment 2: Grant application

RECOMMENDATION:

The approval of this grant application by resolution is recommended and a copy of the resolution is attached for your review.



RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATION TO THE
BUREAU OF JUSTICE ASSISTANCE FOR FY 2002 LOCAL LAW ENFORCEMENT
BLOCK GRANTS PROGRAM**

WHEREAS, the Village of Downers Grove, an Illinois municipal corporation, has developed grant application FY 2002 Local Law Enforcement Block Grants Program for financial assistance in funding a project to reduce crime and improve public safety; and

WHEREAS, the Village Council has reviewed said grant application and agreement conditions, and has authorized the filing of said application with the Bureau of Justice Assistance.

NOW, THEREFORE, be it resolved by the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the Village of Downers Grove submit the FY 2002 Local Law Enforcement Block Grants Program application of the Village of Downers Grove for a project to reduce crime and improve public safety to the Bureau of Justice Assistance.
2. That the Village of Downers Grove agrees to the conditions and requirements listed in the grant agreement.
3. That this resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk



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Please provide or update information about the Chief Executive Officer (CEO) of your jurisdiction (i.e., Mayor, City Manager, County Commissioner, etc.). Use appropriate uppercase and lowercase letters throughout this application.

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Downers Grove Village, Illinois has at least one accepted award for a different fiscal year. Changing the CEO information will cause a Grant Adjustment Notice (GAN) to be generated for the other grant(s). This GAN will be created upon approval by BJA.

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*Title	Village Manager
*Prefix	Mr.
*First Name	Riccardo
*Last Name	Ginex
*Address Line 1	801 Burlington Avenue
Address Line 2	
*City	Downers Grove
State	Illinois
*Zip Code	60515 - 4776 Need help for ZIP+4?
*Phone	(630) 434-5525 <small>Format: 999-999-9999</small>
Extension	
Fax	(630) 434-5571 <small>Format: 999-999-9999</small>
*E-mail	rginex@vil.downers-gr
*Is the person currently completing this application the CEO?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Save and Continue



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The Program Contact person is the individual officially designated by the CEO to serve as the day-to-day contact on all program related matters, including completing this application, and can answer all program related questions from BJA. As the officially designated Program Contact, this individual has the ability to bind the jurisdiction to all terms and conditions related to this grant.

Only public officials have the ability to bind the jurisdiction legally to the terms of the LLEBG Program. A CEO may not delegate this responsibility to a non-public official or a public official outside his/her jurisdiction. A jurisdiction may use whatever assistance it deems appropriate to gather needed information for the completion of the LLEBG on-line application and payment acceptance processes; however, it may delegate only to a public official within the applicant jurisdiction the responsibility for actually completing the on-line processes. Any applying jurisdiction violating these requirements will be subject to formal action, including nullification of the FY 2002 LLEBG application as well as eligibility for the future LLEBG funding cycles.

Downers Grove Village, IL has at least one accepted award for a different fiscal year. Changing the Program Contact information will automatically update this information for all of your active LLEBG grants. No GAN will be issued to document this change.

*Title	Deputy Chief
*Prefix	Mr. <input type="text"/>
*First Name	Kurt
*Last Name	Bluder
*Address Line 1	801 Burlington Avenue
Address Line 2	825 Burlington Avenue
*City	Downers Grove
State	Illinois
*Zip Code	60515 - 4776 <small>Need help for ZIP+4?</small>
*Phone	630-434-5611 <small>Format: 999-999-9999</small>
Extension	<input type="text"/>
Fax	630-434-5690 <small>Format: 999-999-9999</small>
*E-mail	kbluder@vil.downers-g



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The LLEBG Trust Fund Requirement

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All direct LLEBG recipients and State subrecipients must establish a **trust fund** in which to deposit LLEBG Program funding. The trust fund may or may not be an interest bearing account. Regardless of the type of account selected, the trust fund must protect the principal. The trust fund must be established by the the recipient jurisdiction, not by the implementing agency/ies. For example, in the case of a city award, the city manager or mayor's office must establish the trust fund, not the police department. In some jurisdictions, the term "Special Revenue Fund" may denote the same attributes as the definition for trust fund under the LLEBG Program.

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An LLEBG recipient's trust fund must include the following four features:

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1. The fund may earn interest, but any earned interest must be used for program purposes. The trust fund does not have to be an interest bearing fund.
2. The recipient must be able to account for the Federal award amount.
3. The recipient must be able to account for the local match amount.
4. The recipient must be able to account for any interest earned.

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I have read the above requirement.

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NOTE: You must select "Yes" below and click on the "Save and Continue" button at the bottom of the page before closing this window.

PUBLIC SAFETY OFFICERS' HEALTH BENEFITS (PSOHB) PROVISION

The provision states that a unit of local government (NOT the implementing agency) must provide the same or better level of health insurance benefits to a public safety officer who retires or is separated from service, as a direct or proximate result of a personal injury sustained in the line of duty while responding to a hot pursuit or emergency situation, as the officer was receiving while on active duty.

A public safety officer is an individual serving a public agency in an official capacity (with or without compensation) as a:

- ☒ Law Enforcement officer⁽¹⁾
- ☒ Firefighter
- ☒ Rescue squad or ambulance crew member

If a unit of local government is not in compliance with this provision, it is still eligible for funding from BJA, but will forfeit 10 percent of the eligible amount.

Criteria for Compliance

To be in compliance, a unit of local government must:

1. Use the definitions provided for public safety officer, law enforcement officer, firefighter and public agency as defined by section 1204 of title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended.
2. Use State statutory law, or, in the absence of State law, use State case law, local law, or have established written policy for defining " injury suffered as a direct result of a personal injury sustained in the line of duty while responding to an emergency situation or hot pursuit. " State law definitions of the terms " emergency situation " and " hot pursuit " must be used.
3. Have an established written procedure or process for reviewing cases of injuries suffered in the line of duty.
4. Be able, upon request, to document that the same or better level of health insurance benefits as received while on duty is paid at the time of retirement or separation due to an injury suffered as the direct and proximate result of a personal injury sustained in the line of duty while responding to an emergency situation or hot pursuit.

⁽¹⁾ Section 1204(5) of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, defines a **law enforcement officer** as "an individual involved in crime and juvenile delinquency control or reduction, or enforcement of the laws, but not limited, to police, corrections, probation, parole and judicial officers.

If you do not understand this provision, call the GMS Hotline at 1-888-549-9901, option 4. If you do understand, please click "Yes" below.

Yes, I have read and understand the above PSOHB Compliance requirements.

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Please follow these steps to complete this screen:

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1. Open and review the [Compliance](#) requirements of the Public Safety Officers' Health Benefits (PSOHB) Provision.
2. Is your jurisdiction in compliance with the PSHOB Provision?

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Yes No

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By answering "YES" you certify that your jurisdiction, NOT the implementing agency, provides the same or better level of health insurance benefits to a public safety who retires or is separated from service, as a direct or proximate result of personal injury sustained in the line of duty while responding to a hot pursuit or emergency situation, as the officer was receiving while on active duty.

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Single Point of Contact Review

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If a Block Grants Program has been selected for review under Executive Order 12372, "Intergovernmental Review of Federal Programs," then the applicant is required to submit a copy of its application to the State Point of Contact (SPOC).

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Click here for a list of all State SPOCs. If your State is not listed, then you are not required to send a copy of your application to a SPOC.

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Each applicant must check the box below:

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If my jurisdiction has a SPOC, then I will send or fax a copy of our application to our SPOC. Documentation supporting this action will be maintained on-site and will be available for review upon request.

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At the end of the application process you will be given an opportunity to print a formal copy of your application.

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State Administrative Agency Review

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Eligible units of local government must submit a copy of their application to the designated State Administrative Agency (SAA).

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[Click here](#) for a list of State Administrative Agencies.

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My jurisdiction will send a copy of our application to our State Administrative Agency. Documentation supporting this action will be maintained on-site and will be available for review upon request.

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At the end of the application process you will be given an opportunity to print a formal copy of your application.

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This is a view-only page that summarizes the disparate information. To make changes to your final award amount based on the disparate agreement(s), please click on the Continue button at the bottom of this page.

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Downers Grove Village has been certified as a 400% disparate jurisdiction by your State Attorney General. In order to complete your application, you must reach an agreement with all associated disparate jurisdictions on how funds will be shared. More information on the disparate certification process is available on the [BJA web site](#)

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All disparate relationships below must be settled for you to receive funding. The status of all certified disparate relationships are recorded here for your information in order to facilitate negotiated agreements. Click on the jurisdiction's name to view its contact information and to send an email message to the point of contact.

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To make changes to your final award amount based on the disparate agreements, please click on the Continue button at the bottom of this page. Once you save the information on the next screen, this table will be updated accordingly.

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Type of Disparate	Jurisdiction Name	Eligible Award Amount	Final Award Amount per disparate agreements*	Transfer Amount	Disparate Agreement Status
County	Du Page County	\$17,338			Application not completed
400%	Addison Village	\$12,890			Application not completed
400%	Bensenville Village	\$12,164			Application not started
400%	Carol Stream Village	\$14,251			Application not started
400%	Downers Grove Village	\$13,253			Application not completed
400%	Lombard Village	\$10,983			Application not started
400%	Naperville City	\$18,427			Application not started
400%	Woodridge Village	\$10,893			Application not started
TOTAL **		\$110,199		\$0	

* This does not reflect PSOHB status.