

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
May 22, 2002
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:37 p.m. Trustees present: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Trustees absent: Sapyta. Also present: Assistant Director Bukovac.

Visitors present: Sandy Zeles of the Downers Grove Reporter; Laurel Bowen of the Friends of the Library.

APPROVAL OF MINUTES

It was moved by Vlcek and seconded by Upshaw **THAT THE MINUTES OF THE REGULAR MEETING OF APRIL 24, 2002 BE APPROVED.** Ayes: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

WARRANTS

It was moved by Upshaw and seconded by Vlcek **TO APPROVE INVOICES OF MAY 22, 2002 TOTALING \$54,718.88.** Ayes: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

Laurel Bowen inquired if the trustees would be discussing a proposal from the Friends of the Library to provide a scholarship for library cards for students who live in unincorporated areas. Bukovac said that the topic was not on the agenda but that it really was not necessary for the library trustees to discuss it as the decision to offer the scholarships should be made by the Friends of the Library Board. Bukovac said that there is a summer library card available for the price of \$24.00 to allow children who live in unincorporated areas to participate in the summer reading club. The Friends would like to offer scholarships to pay for the cards to children from families with financial need. Bowen said the Friends would be meeting the next evening to discuss and vote on the card scholarship program. The library trustees thought this was a wonderful service to offer.

OLD BUSINESS

DiCola, Vlcek and Bukovac had met as a committee with the art consultant to review suggestions for sculpture for the library. The committee has several suggestions and the art consultant will attend a June board meeting to review those suggestions. However, the committee had a particular piece in mind for the Garden Walk that is currently available. The piece is by Gary Price and is titled *Children of Peace*. The figures are life-size and the height of the piece is seven feet. The cost is \$25,000.00 plus \$1,100.00 for shipping. There would be additional charges for installation. The trustees liked the piece very much, felt that the theme was perfect and the cost fit into the money budgeted from donations.

There was concern expressed regarding the durability of the children's arms – whether or not the arms could be broken off. The trustees asked that this be discussed with the artist. It was moved by DiCola and seconded by Humphreys **TO PURCHASE CHILDREN OF PEACE CONTINGENT UPON INFORMATION ABOUT THE DURABILITY OF THE PIECE**. Ayes: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

NEW BUSINESS

The trustees reviewed the annual statistical report to the State Library. It was moved by Humphreys and seconded by Upshaw **TO APPROVE THE ANNUAL STATISTICAL REPORT TO THE STATE LIBRARY**. Ayes: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

The trustees received a proposed change to the policy governing the conference room and study rooms. The addition to the policy clarifies that the rooms may not be used for classes or seminars advertised to the public or for business promotion. It was moved by Humphreys and seconded by Upshaw **TO APPROVE THE REVISED CONFERENCE ROOM AND STUDY ROOMS POLICY**. Ayes: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

REPORT OF THE ADMINISTRATION

On one piece of the atrium sculpture dark lines have appeared in the glass. The art consultant has been in touch with the artist about the problem. He is baffled by the problem and asked that we send pictures to him.

The library's insurance premium is up in July. Bukovac reported that the library had received word that the library's umbrella insurance coverage would go up 42%. There has been no word yet on increases in the rest of the insurance. Any increase would be less than 30% and there is enough money in the budget to cover an increase. The library is a member of the System Libraries Insurance Cooperative. Arthur Gallagher Risk Management Services is the broker for the cooperative and the company is reviewing the insurance program, which is from Hartford, and the rates and is also testing the market to see what other insurance carriers would offer.

The week of June 10 new shelving will be installed. The shelving for the magazine back issues will be replaced, new shelving will be added in the Children's and Literature audio-visual areas. The shelving in Teen Central will be replaced and the Reference Department will receive some additional shelving. Old shelving in staff workrooms will be replaced.

Bukovac and Jill Yott, the Public Relations Coordinator, have been working with Concept One to edit the CD-ROM. The trustees will see the finished product at the next meeting.

District 58 is celebrating its 100-year anniversary. The PTA made a commemorative quilt that will be displayed in the library over the summer.

The coffee and pop vending machines had been installed in the Curtiss St. lobby.

Bukovac asked for the trustees' schedules for the next month. The trustees need to elect officers and the Downers Grove Public Library Foundation Board needs to meet soon.

Upshaw and Vlcek said they would both miss the June 12 meeting. The other trustees said they would be at both June meetings.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

None.

ANNOUNCEMENTS

None.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 8:35 p.m.