

COUNCIL WORKSHOP ITEM

ITEM: Fee Waivers
DATE: June 4, 2002
PREPARED BY: David Van Vooren, Deputy Village Manager-Administration
PURPOSE: Request – Fee Waivers

DISCUSSION:

Attached to this memorandum are four separate fee waiver requests for your consideration. Each request contains the necessary supportive information along with the applicants formal request to waive fees.

As always, should you have any questions, please do not hesitate to contact Manager Ginex or myself.

ATTACHMENTS:

- a) Park District – Recreation Center
- b) St. Mary's of Gostyn Catholic Church – Church Renovation
- c) Park District – Gilbert Park Shelter
- d) DuPage County – 40th & Glendenning

RECOMMENDATION:

That Council reviews and makes a recommendation on the request to be placed on the active agenda.

COUNCIL WORKSHOP ITEM

ITEM: Downers Grove Park District Fee Waiver Request
DATE: May 16, 2002
PREPARED BY: Riccardo F. Ginex, Village Manager
PURPOSE: Fee Waiver Request: Recreation Center

DISCUSSION:

The Downers Grove Park District has submitted a request to waive the fees associated with the construction of the Recreation Center at 4500 Belmont. The fee breakdown includes the following:

Permit and Plan inspection fees:	\$67,599.60
Water Service Inspection fee:	\$ 60.00
Basic Stormwater Management Permit fee:	<u>\$15,012.50</u>
Total Fees	\$82,672.10

It should be noted that of the fee amount listed, \$143.00 was the amount charged by our consultant for plan review. Therefore, it is my recommendation that of the fees listed, Council should consider the total fees available for waiver to equal \$82,529.10.

Per Chapter 1-29, Fee waivers and Council Resolution 96-44 establishing a policy related to fee waivers, it states the following:

1. That it is the policy of the Village Council that fees related to the filing of a petition for a public hearing before any board or commission of the Village or before the Village Council for the benefit of governmental entities or not-for-profit, charitable, religious, educational or public service organizations may be waived by the Village Council (or the Village Manager for requests under \$1,000.00) in its/his discretion. This policy excludes out of pocket expenses incurred by the Village. Such out of pocket expenses include but are not limited to: public hearing notices, publication fees, postage, court reporter fees and contractual secretarial services.

2. That it is the policy of the Village Council that fees related to licenses, permits or plan reviews for the benefit of governmental entities or not-for-profit, charitable, religious, educational or public service organizations may be waived by the Village Council (or the Village Manger for requests under \$1,000.00) in its/his discretion. ***All or any portion of the following fees may be waived.*** Under no circumstances may the fees for outside consultants or experts be waived.

- a. Building Permit fees as required by Section 7-11 of the Municipal Code
- b. Plan Examination fees as required by Section 7-11.2 of the Municipal Code

- c. Plumbing permit fees as required by Section 16-7 of the Municipal Code
- d. Electrical permit fees as required by Section 10-21 of the Municipal Code
- e. Occupancy permit fees as required by Section 7-11.2.1
- f. Water Service Inspection fees as required by Section 25-40(a)(2)
- g. Basic Storm Water Management permit fees as required by Section 26-76(1-7) of the Municipal Code
- h. Storm Water Plan Review fees as required by Section 26-76(8) of the Municipal Code
- i. Public Right of Way Improvement permits as required by Section 19-28 of the Municipal Code

3. That it is the policy of the Village Council that the following fees/expenses *shall not be waived*. These fees/expenses include, but are not necessarily limited to, the following:

- a. Building Bonds as required by Section 7.11.1 of the Municipal Code
- b. Public Right of Way Improvement bonds as required by Section 19-28 of the Municipal Code
- c. Water System Capacity Charge as required by Section 25-40(c)(1) of the Municipal Code
- d. Water Connection Fee as required by Section 25-40(e) of the Municipal Code
- e. Water Meter charge as required by Section 25-40(b) of the Municipal Code
- f. Any fee related to outside consultants or experts retained by or on behalf of the Village to review any plans or projects
- g. Out of pocket expenses associated with public hearing notices

ATTACHMENT:

Park District Request and Fee waiver Request Forms

RECOMMENDATION:

That Council reviews and makes a recommendation on the request to be placed on the active agenda.



October 19, 2001

Mr. Ricardo Ginex
Village Manager
Village of Downers Grove
Civic Center
Downers Grove, Illinois 60515

Dear Rick:

The Downers Grove Park District has awarded contracts for the construction of the recreation center located on Park District property at 4500 Belmont Ave. Plans have been submitted for approval which includes fees for permit, plan review, inspections and a stormwater bond.

We respectfully request that the fees for permit, inspections and plan review, be waived.

Thank you for your consideration.

Sincerely,

Dan A. Cermak
Administrator



Building Name	Building Address	Soft Fee	Hard Fee	Fees
Downers Grove Park District Recreation Center	4500 Belmont Ave.			
		Building Permit Fees		\$ 54,365.00
		Plan Examination Fee		\$ 6,138.60
		Electrical Permit Fees		\$ 5,696.00
		Plumbing Fees		\$ 1,325.00
		Occupancy		\$ 75.00
		Water Service Inspection Fees		\$ 60.00
		Storm-Water Review Fees in House		\$ 15,012.50
		TOTAL SOFT FEES		\$ 82,597.10
			Refundable Storm-Water Bond	\$495,000.00
			Refundable Building Bonds	\$ 500.00
			Water Capacity Charge	\$ 600.00
			Water Connection Charge	\$ 2,900.00
			Water Meter Charge	\$ 2091.00
			Any Outside Fees Required By the Village	
			TOTAL HARD FEES MINES REFUNDABLE BONDS	\$ 5,591.00
			TOTAL HARD FEES WITH REFUNDABLE BONDS	\$501,091.00

In talking to other Communities that use the term Hard Fee they mean any fee the Village puts out for outside consultants, or for something the Village must pay for like a water-meter. Soft Fees are normally those fees that the Village collects for reviews and inspections things that are done in house.

FEE WAIVER REQUEST FORM

Owner/Applicant: DOWNERS GROVE PARK DISTRICT Date: 12/5/01

Address: 2455 WARRENVILLE RD

Location Address: 4500 BELMONT RD.
 Brief Description Of Project: NEW RECREATION CENTER, PARKING LOT AND DETENTION AREAS.

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

Fees To Be Waived:

	<u>Section</u>		<u>Section</u>		
1. Building Permit	7-11	<u>\$54,365.00</u>	6. Water Service Inspection	25-40(a)(2)	<u>\$60.00</u>
2. Plan Examination	7-11.2	<u>6,138.60</u>	7. Basic Stormwater Mgmt. Permit	26-77(1-7)	<u>\$15,012.50</u>
3. Plumbing Permit	16-7	<u>1,325.00</u>	8. Stormwater Plan Review	26-77(8)	
4. Electrical Permit	10-21	<u>5,696.00</u>	9. Public Right of Way Imp.	19-28	
5. Occupancy Permit	7-11.2A	<u>75.00</u>	10. Public Hearing Petition Applic.		
			(Note type of Hearing: _____)		
			TOTAL:		<u>\$82,672.10</u>

Fees Not Waived:

	<u>Section</u>		<u>Section</u>		
1. Building Bonds	7-11.1	<u>\$500.00</u>	4. Water System Connection Charge	25-40(c)	<u>\$2,900.00</u>
2. Public Right of Way Imp. Bond	19-28		5. Water Meter Charge	25-40(b)	<u>\$2,091.00</u>
3. Water System Capacity Charge	25-40(a)(1)	<u>\$600.00</u>	6. Consultant/Expert Review		
			7. Expenses for Public Hearing Notices		
			TOTAL:		<u>\$6091.00</u>

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager (less than \$1,000) _____

Approval of Village Council (over \$1,000) _____

Comments:

By: CHRIS MANDIC



Village of
Downers Grove, Illinois

#08000
#467

BOND TO
Paid: 14

APPLICATION FOR CONSTRUCTION

NEW 01-1144

Date 12 SEPT 2001 Permit No. NEW 01

Owner DOWNERS GROVE PARK DISTRICT Site Address 4500 BELMONT ROAD

Lot No. _____ Block _____ Subdivision _____

Addition or Remodel	New	No. of Units		Bond Deposit	OFFICE USE ONLY	Permit Fee
<u>New building:</u>			Family Res.			
<u>recreation center</u>			Commercial	0126	500.00	54365.00 0100
<u>w/ parking lot +</u>			Manufacture			5696.00 0101
<u>detention areas</u>			Sign			1325.00 0102
			Elevators			5681.00
			Access Bld.	0127	<u>Ac Road</u> 495,000.00	15012.50 <u>Per 11/16/01</u>
			Pool			0 0110
			Electrical	0125	0	0 0111
			Wrecking			6138.60 0116
						75.00 0117
				Total \$	<u>583,793.10</u>	<u>73,780.16</u>

12/4/01 Monies due \$73,780.60

CONSTRUCTION MANAGER General Contractor WILLIAMS DEVELOPMENT LTD. NOTE: TRADE CONTRACTORS TO BE DETERMINED, PROJECT IS BEING BIDD

FAX 630-221-0671 Phone 630-221-0671

Street 213 West Wesley Suite 105 City Wheaton State IL Zip 60187

Electrician ANCHOR ELEC CORP Phone 630-682-0145

Street 291 E. ST. CHARLES RD City CAROL STREAM State IL Zip 60188

(Use separate schedule for multiple, commercial or industrial.)

Heating, Air Cond. & Refrigeration Abbott & Assoc. Phone 698-7575

Street 7 N. Olive City Bloomington State IL Zip 60108

Plumber Adler Plumbing Phone 469-42007170

Street P.O. Box 1327 City Wheaton State IL Zip 60189

Roofer Elgin Roofing Phone _____

Street 460 N. Grove City Elgin State IL Zip 60120

Value of Construction \$ \$8,250,000 CONSTRUCTION COST Signature of Applicant Steven Mihelich WILLIAMS ASSOCIATES ARCHITECTS, LTD. Phone 630-221-1212

Approved By [Signature] Date 1-2-02
Issued By [Signature] Date 1/2/02

New Water Service

Village of Downers Grove

Code Services Department

Form: 01-13-PWS-10

Page 1 of 1



Permit Application

Customer Number:

Part 1.1: Property Information

Name of Property Owner: Last Downers Grove Park, First District / Dan Cermak

Property Address: 4500 Belmont Rd. Downers Grove, IL 60515

Property Owner Phone Numbers: Daytime 630-963-1304 Evening _____

PIN# _____ Lot: _____ Block: _____ Subdivision: _____

TAP #: 16023

Part 2: Water Service Connection

Please indicate if tap is for: Domestic Water: Fire line:

Type of Sanitary: Downers Grove Sanitary: DuPage/Septic: _____

Property is: Village Pre-annexed Outside Limits

Type of Property: Institutional / Park Dist. Single Family Multiple Family _____ No. of Units Commercial Industrial

Type of Structure: Existing Building New Construction Tear Down G.A.R.

Part 3: FEES

Water System Capacity Charge [0118]: 600⁰⁰ Water Service Inspection Fee [0119]: waived. 8" fire

Tap Fee & Meter Charge [0121]: 2,091⁰⁰ Meter Size: 4" Tap Size: 4" Domestic

Water System Connection Charges [0134]: 2900⁰⁰ Recapture Charges [0122]: _____ Rebate to: _____

Temporary Water Usage Charge [0123]: 90⁰⁰ Other Charges: —

Total for Water Service Connection: \$5,681⁰⁰

WELL DISCONNECTION [] Well must be capped and inspected within 30 days by a Illinois certified well driller, along with the well drillers report that that must be sent to the Public Works Licensed Water Operator Manager.

MAINTAINING WELL [] An inspection must take place by a Illinois Licensed RPZ Plumber. The RPZ valve MUST be inspected annually along with a report that must be sent to the Public Works Licensed Water Operator Manager.

Approved Backflow Preventer Required:

Dual Check _____ Double Detector Check Reduced Pressure Zone _____

Approved By (Staff Signature): R. [Signature] Date: 11-27-01

Payment Received by: A. [Signature] Date: 1/2/02

All water services must be inspected by the Village of Downers Grove Water Department. Any service covered before inspection will have to be uncovered.
All permits are valid for (12) twelve months from date of issue.
12-hour notice is required for inspections and 24-hour notice is required for taps.
** Balance of connection charge shall be billed on water billings until paid. Applicants understands that debt, if any, will be filed with the DuPage County Recorder, and agrees to pay related filing and release fees. See Village Code 25-40 for further details.

COUNCIL WORKSHOP ITEM

ITEM: St. Mary's of Gostyn Catholic Church Fee Waiver Request
DATE: May 17, 2002
PREPARED BY: Riccardo F. Ginex, Village Manager
PURPOSE: Fee Waiver Request: Church Renovation

DISCUSSION:

St. Mary's submitted a request to waive the fees associated with the renovation of the church. The fee breakdown includes the following:

Permit and Plan inspection fees:	\$8,487.60
Stormwater Plan review fees:	<u>\$ 125.00</u>
Total Fees	\$8,612.60

It should be noted that of the fee amount listed, \$125.00 was the amount charged by our consultant for plan review. Therefore, it is my recommendation that of the fees listed, Council should consider the total fees available for waiver to equal \$8,487.60.

Per Chapter 1-29, Fee waivers and Council Resolution 96-44 establishing a policy related to fee waivers, it states the following:

1. That it is the policy of the Village Council that fees related to the filing of a petition for a public hearing before any board or commission of the Village or before the Village Council for the benefit of governmental entities or not-for-profit, charitable, religious, educational or public service organizations may be waived by the Village Council (or the Village Manager for requests under \$1,000.00) in its/his discretion. This policy excludes out of pocket expenses incurred by the Village. Such out of pocket expenses include but are not limited to: public hearing notices, publication fees, postage, court reporter fees and contractual secretarial services.

2. That it is the policy of the Village Council that fees related to licenses, permits or plan reviews for the benefit of governmental entities or not-for-profit, charitable, religious, educational or public service organizations may be waived by the Village Council (or the Village Manger for requests under \$1,000.00) in its/his discretion. ***All or any portion of the following fees may be waived.*** Under no circumstances may the fees for outside consultants or experts be waived.

- a. Building Permit fees as required by Section 7-11 of the Municipal Code
- b. Plan Examination fees as required by Section 7-11.2 of the Municipal Code
- c. Plumbing permit fees as required by Section 16-7 of the Municipal Code
- d. Electrical permit fees as required by Section 10-21 of the Municipal Code
- e. Occupancy permit fees as required by Section 7-11.2.1

- f. Water Service Inspection fees as required by Section 25-40(a)(2)
- g. Basic Storm Water Management permit fees as required by Section 26-76(1-7) of the Municipal Code
- h. Storm Water Plan Review fees as required by Section 26-76(8) of the Municipal Code
- i. Public Right of Way Improvement permits as required by Section 19-28 of the Municipal Code

3. That it is the policy of the Village Council that the following fees/expenses ***shall not be waived***. These fees/expenses include, but are not necessarily limited to, the following:

- a. Building Bonds as required by Section 7.11.1 of the Municipal Code
- b. Public Right of Way Improvement bonds as required by Section 19-28 of the Municipal Code
- c. Water System Capacity Charge as required by Section 25-40(c)(1) of the Municipal Code
- d. Water Connection Fee as required by Section 25-40(e) of the Municipal Code
- e. Water Meter charge as required by Section 25-40(b) of the Municipal Code
- f. Any fee related to outside consultants or experts retained by or on behalf of the Village to review any plans or projects
- g. Out of pocket expenses associated with public hearing notices

ATTACHMENT:

St. Mary's Request and Fee waiver Request Forms

RECOMMENDATION:

That Council reviews and makes a recommendation on the request to be placed on the active agenda.



December, 2001

Rick Ginex, Village Manager
and Village Council Members

Dear Rick:

We are at the point of requesting a Building Permit for the renovation of our church.

Since we are a not-for-profit organization, we are requesting a waive of the Building permit fees and any other fees connected with this work.

The project is to begin April 15th and be completed by the end of November.

Please inform us of your decision on this request. We appreciate all the assistance we can obtain.

Sincerely,

A handwritten signature in cursive script that reads 'Sister Mary Ann Clark'. The signature is written in black ink and is positioned above the typed name.

Sister Mary Ann Clark
Business Manager

FEE WAIVER REQUEST FORM

Owner/Applicant: ST. MARY'S OF GOSTYN Date: 4/15/02

Address: 444 WILSON STREET

Location Address: SAME AS ABOVE

Brief Description Of Project: RENOVATION OF INTERIOR OF CHURCH AND ADDITION OF NARTHEX TO THE NORTH.

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

Fees To Be Waived:

	<u>Section</u>			<u>Section</u>	
1. Building Permit	7-11	6,630.00	6. Water Service Inspection	25-40(a)(2)	_____
2. Plan Examination	7-11.2	771.60	7. Basic Stormwater Mgmt. Permit	26-77(1-7)	_____
3. Plumbing Permit	16-7	225.00	8. Stormwater Plan Review	26-77(8)	\$125.00
4. Electrical Permit	10-21	786.00	9. Public Right of Way Imp.	19-28	_____
5. Occupancy Permit	7-11.2A	75.00	10. Public Hearing Petition Applic.		_____
			(Note type of Hearing: _____)		
			TOTAL:		\$ 8,612.60

Fees Not Waived:


	<u>Section</u>			<u>Section</u>	
1. Building Bonds	7-11.1	250.00	4. Water System Connection Charge	25-40(c)	_____
2. Public Right of Way			5. Water Meter Charge	25-40(b)	_____
Imp. Bond	19-28	150.00	6. Consultant/Expert Review		_____
3. Water System Capacity Charge	25-40(a)(1)		7. Expenses for Public Hearing Notices		_____
STORMWATER FEES		\$ 201.67	8. STORMWATER BOND		500.00
			TOTAL:		\$ 1,101.67

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager (less than \$1,000) _____

Approval of Village Council (over \$1,000) _____

Comments:

BY: 

PERMIT

Village of Downers Grove

801 Burlington Ave 5101 Walnut Ave.
(630) 434-5500 (630) 434-5460
Downers Grove, IL 60515



GAR 1163

General Information

Permit Type: Comm. ^{DETACHED GARAGE} ADD'TN TO CHURCH Date: 01.18.02

Permit No.: 02-13-GAR-0032 PIN: 09 08 222 022 *Calay*
09 08 222 001 *Church*

Owner/Business Name: ST. MARY OF GOSTYN Phone: 630-969-1063

Property Address: 444 WILSON ST DG IL 60515

Lot No.: 28-37 ³⁹⁻⁴⁰ Block: 5 Subdivision: GOSTYN

Project Value: \$ 1,858,545.00 Customer #: 020118123710

BOND TO

Contractor Information

Business Name: HENRY BROS. CO. Phone No. 708-430-5400

Address: 9821 S 78th Ave City Hickory Hills State IL Zip 60457

Payment & Fee components (Office Use Only)

	Bond	Permit Fee
Building	\$ <u>250.00</u> [0126]	\$ <u>6,630.00</u> [0100]
Electrical	\$ _____	\$ <u>786.00</u> [0101]
Plumbing	\$ _____	\$ <u>225.00</u> [0102]
Water Services	\$ _____	\$ _____
Stormwater	\$ <u>500.00</u> [0126]	\$ <u>326.67</u> []
Sign	\$ _____	\$ _____ [0117]
Right-of-Way	\$ <u>150.00</u> [0126]	\$ _____ [0111]
Plan Review	\$ _____	\$ <u>771.60</u> [0116]
Certificate of Occupancy	\$ _____	\$ <u>75.00</u> [0117]
Fence	\$ _____	\$ _____ [0128]
Bond Total:	\$ <u>900.00</u>	Total Permit Fee: \$ <u>8814.27</u>
		Grand Total: \$ <u>9714.27</u>

Received by: (Applicant signature) X Date: _____

Approval

Received By: (Staff signature required): Peter Mary Ann Clark Date: 4/10/02

Approved By: (Staff Signature required): John Mander Date: 4-10-02

Supplement Information Sheet: For following permits, a supplement sheet applies: Sidewalk, Curb & Gutter, Driveway, Street Excavation, Parkway, Stormsewer, Parkway Trees, Stormwater Management, please make sure you obtain a copy of it along with your permit.

Building Name	Building Address	Soft Fee	Hard Fee	Fees
St. Mary of Gostyn	444 Wilson Street	Building Permit Fees Plan Examination Fee Electrical Permit Fees Plumbing Fees Occupancy Water Service Inspection Fees Stormwater Review Fees In-House TOTAL SOFT FEES	Refundable Stormwater Bond Refundable Building Bonds Refundable R.O.W. Bond Water Capacity Charge Water Connection Charge Water Meter Charge Any Outside Fees Required by the Village TOTAL HARD FEES WITH REFUNDABLE BONDS TOTAL HARD FEES MINUS REFUNDABLE BONDS	\$ 6,630.00 771.60 846.00 225.00 75.00 326.67 8,874.27
In talking to other Communities that use the term Hard Fee, they mean any fee the Village puts out for outside consultants, or for something the Village must pay for, i.e. water meter.				
Soft fees are normally those fees that the Village collects for reviews and inspections - things that are done in-house.				

COUNCIL WORKSHOP ITEM

ITEM: Downers Grove Park District Fee Waiver Request
DATE: May 17, 2002
PREPARED BY: Riccardo F. Ginex, Village Manager
PURPOSE: Fee Waiver Request: Gilbert Park Shelter

DISCUSSION:

The Downers Grove Park District has submitted a request to waive the fees associated with the renovation of the park shelter roof at Gilbert Park. The fee breakdown includes the following:

Permit and Plan inspection fees: \$1,290.00 Total

Per Chapter 1-29, Fee waivers and Council Resolution 96-44 establishing a policy related to fee waivers, it states the following:

1. That it is the policy of the Village Council that fees related to the filing of a petition for a public hearing before any board or commission of the Village or before the Village Council for the benefit of governmental entities or not-for-profit, charitable, religious, educational or public service organizations may be waived by the Village Council (or the Village Manager for requests under \$1,000.00) in its/his discretion. This policy excludes out of pocket expenses incurred by the Village. Such out of pocket expenses include but are not limited to: public hearing notices, publication fees, postage, court reporter fees and contractual secretarial services.

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- a. Building Permit fees as required by Section 7-11 of the Municipal Code
- b. Plan Examination fees as required by Section 7-11.2 of the Municipal Code
- c. Plumbing permit fees as required by Section 16-7 of the Municipal Code
- d. Electrical permit fees as required by Section 10-21 of the Municipal Code
- e. Occupancy permit fees as required by Section 7-11.2.1
- f. Water Service Inspection fees as required by Section 25-40(a)(2)
- g. Basic Storm Water Management permit fees as required by Section 26-76(1-7) of the Municipal Code
- h. Storm Water Plan Review fees as required by Section 26-76(8) of the Municipal Code
- i. Public Right of Way Improvement permits as required by Section 19-28 of the Municipal Code

3. That it is the policy of the Village Council that the following fees/expenses *shall not be waived*. These fees/expenses include, but are not necessarily limited to, the following:

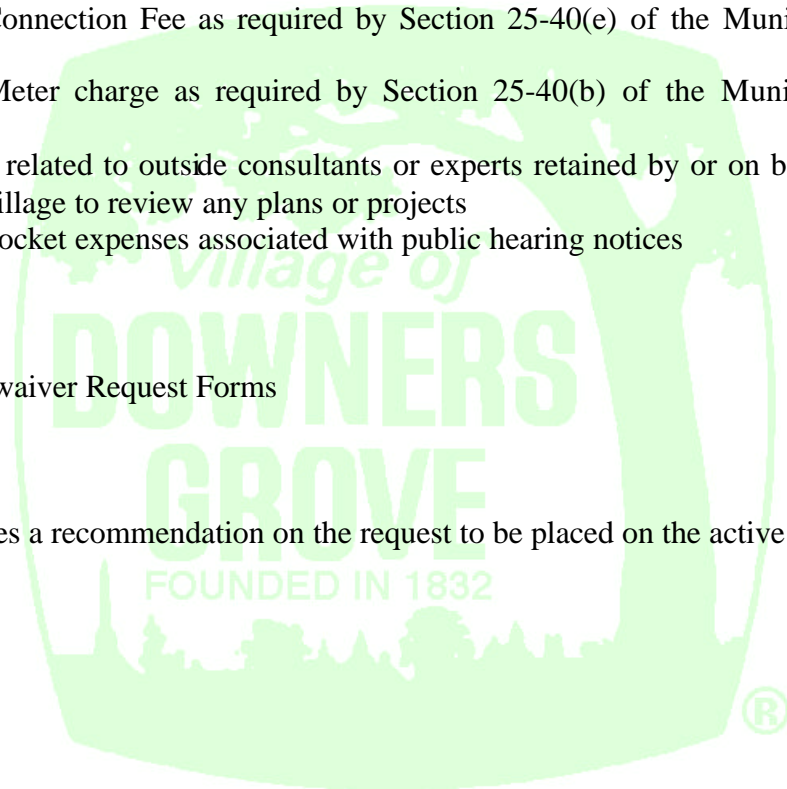
- a. Building Bonds as required by Section 7.11.1 of the Municipal Code
- b. Public Right of Way Improvement bonds as required by Section 19-28 of the Municipal Code
- c. Water System Capacity Charge as required by Section 25-40(c)(1) of the Municipal Code
- d. Water Connection Fee as required by Section 25-40(e) of the Municipal Code
- e. Water Meter charge as required by Section 25-40(b) of the Municipal Code
- f. Any fee related to outside consultants or experts retained by or on behalf of the Village to review any plans or projects
- g. Out of pocket expenses associated with public hearing notices

ATTACHMENT:

Park District Request and Fee waiver Request Forms

RECOMMENDATION:

That Council reviews and makes a recommendation on the request to be placed on the active agenda.





April 1, 2002

Mr. Rick Ginex
Village Manager
Village of Downers Grove
Civic Center
Downers Grove, Illinois 60515

Dear Mr. Ginex:

We are in the process of renovating the park shelter roof at Gilbert Park which had fire damage. Plans for permit were approved and the fee of \$1,390.00 paid.

We respectfully request that the fee totaling \$1,390.00 be waived and that we be reimbursed.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Mitch Fox".

Mitch Fox
Landscape Architect

MF:bhr



FEE WAIVER REQUEST FORM

Owner/Applicant: Downers Grove Park District **Date:** 5/13/02

Address: 1500 Gilbert, New Roof on gazebo.

Location Address: 1500 Gilbert

Brief Description Of Project: Replace roof on gazebo after fire

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

Fees To Be Waived:

	<u>Section</u>			<u>Section</u>	
1. Building Permit	7-11	<u>\$1165.00</u>	6. Water Service Inspection	25-40(a)(2)	_____
2. Plan Examination	7-11.2	<u>\$75.00</u>	7. Basic Stormwater Mgmt. Permit	26-77(1-7)	_____
3. Plumbing Permit	16-7	_____	8. Stormwater Plan Review	26-77(8)	_____
4. Electrical Permit	10-21	_____	9. Public Right of Way Imp.	19-28	_____
5. Occupancy Permit	7-11.2A	<u>\$50.00</u>	10. Public Hearing Petition Applic.		_____
			(Note type of Hearing: _____)		
			TOTAL: <u>\$1,290.00</u>		

Fees Not Waived:

	<u>Section</u>			<u>Section</u>	
1. Building Bonds	7-11.1	<u>\$100.00</u>	4. Water System Connection Charge	25-40(c)	_____
2. Public Right of Way Imp. Bond	19-28	_____	5. Water Meter Charge	25-40(b)	_____
3. Water System Capacity Charge	25-40(a)(1)	_____	6. Consultant/Expert Review		_____
			7. Expenses for Public Hearing Notices		_____
			TOTAL: <u>\$100.00</u>		

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager (less than \$1,000) _____

Approval of Village Council (over \$1,000) _____

Comments:

By: Don Scheidler

PERMIT

#08000
1951

02-0242

Village of Downers Grove

801 Burlington Ave 5101 Walnut Ave.
(630) 434-5500 (630) 434-5460
Downers Grove, IL 60515



GAR 151

General Information

Permit Type: Comm ROOF REPLACE, PAVILION Date: 3.1.02
 Permit No.: 02-13-GAR-0094 PIN: 0907113010
 Owner/Business Name: DOWNERS GROVE PARK DISTRICT Phone: 630-963-1304
 Property Address: 1500 GILBERT DG IL 60515
 Lot No.: _____ Block: _____ Subdivision: _____
 Project Value: \$ 75,000.00 Customer #: 020228113033

Contractor Information

BOND TO

WARD CONTRACTING & BUILDING Phone No. 708-447-3434
 Business Name: WARD CONTRACTING & BUILDING Phone No. 630-963-1304
 Address: 8415 W. 45th ST. City: Downers Grove State: IL Zip: 60515
AVONS IL 60534

Payment & Fee components (Office Use Only)

	Bond	Permit Fee
Building	\$ <u>100.00</u> [0126]	\$ <u>1165.00</u> [0100]
Electrical	\$ <u>P.O 500755</u>	\$ _____ [0101]
Plumbing	\$ _____	\$ _____ [0102]
Water Services	\$ _____	\$ _____
Stormwater	\$ _____ [0126]	\$ _____ []
Sign	\$ _____	\$ _____ [0117]
Right-of-Way	\$ _____ [0126]	\$ _____ [0111]
Plan Review	\$ _____	\$ <u>75.00</u> [0116]
Certificate of Occupancy	\$ _____	\$ <u>50.00</u> [0117]
Fence	\$ _____	\$ _____ [0128]

Bond Total: \$ 100.00 Total Permit Fee: \$ 1290.00 Grand Total: \$ 1390.00

Received by: (Applicant signature): [Signature] Date: 4-2-02

Approval

Received By: (Staff signature required): [Signature] Date: 4.2.02
 Approved By: (Staff Signature required): [Signature] Date: 4/2/02

Supplement Information Sheet: For following permits, a supplement sheet applies: Sidewalk, Curb & Gutter, Driveway, Street Excavation, Parkway, Stormsewer, Parkway Trees, Stormwater Management, please make sure you obtain a copy of it along with your permit.

Building Name	Building Address	Soft Fee	Hard Fee	Fees
Downers Grove Park District	1500 Gilbert	Building Permit Fees Plan Examination Fee Electrical Permit Fees Plumbing Fees Occupancy Water Service Inspection Fees Stormwater Review Fees In-House	Refundable Stormwater Bond Refundable Building Bonds Refundable R.O.W. Bond Water Capacity Charge Water Connection Charge Water Meter Charge Any Outside Fees Required by the Village	\$ 1,165.00 75.00 50.00 1,290.00
		TOTAL SOFT FEES	TOTAL HARD FEES WITH REFUNDABLE BONDS	100.00
			TOTAL HARD FEES MINUS REFUNDABLE BONDS	0.00
<p>In talking to other Communities that use the term Hard Fee, they mean any fee the Village puts out for outside consultants, or for something the Village must pay for, i.e. water meter.</p> <p>Soft fees are normally those fees that the Village collects for reviews and inspections - things that are done in-house.</p>				

COUNCIL WORKSHOP ITEM

ITEM: DuPage County DEC Fee Waiver Request
DATE: May 20, 2002
PREPARED BY: Riccardo F. Ginex, Village Manager
PURPOSE: Fee Waiver Request: 40th and Glendenning

DISCUSSION:

The DuPage County Department of Environmental Concerns has submitted a request to waive the fees associated with the construction of the wetland bank at 40th & Glendenning. The fee breakdown includes the following:

Stormwater Plan Review fees: \$18,618.63 Total

It should be noted that of the fee amount listed, \$2,587.75 was the amount charged by our consultant for plan review. Therefore, it is my recommendation that of the fees listed, Council should consider the total fees available for waiver to equal \$16,030.88.

Per Chapter 1-29, Fee waivers and Council Resolution 96-44 establishing a policy related to fee waivers, it states the following:

1. That it is the policy of the Village Council that fees related to the filing of a petition for a public hearing before any board or commission of the Village or before the Village Council for the benefit of governmental entities or not-for-profit, charitable, religious, educational or public service organizations may be waived by the Village Council (or the Village Manager for requests under \$1,000.00) in its/his discretion. This policy excludes out of pocket expenses incurred by the Village. Such out of pocket expenses include but are not limited to: public hearing notices, publication fees, postage, court reporter fees and contractual secretarial services.

2. That it is the policy of the Village Council that fees related to licenses, permits or plan reviews for the benefit of governmental entities or not-for-profit, charitable, religious, educational or public service organizations may be waived by the Village Council (or the Village Manager for requests under \$1,000.00) in its/his discretion. ***All or any portion of the following fees may be waived.*** Under no circumstances may the fees for outside consultants or experts be waived.

- a. Building Permit fees as required by Section 7-11 of the Municipal Code
- b. Plan Examination fees as required by Section 7-11.2 of the Municipal Code
- c. Plumbing permit fees as required by Section 16-7 of the Municipal Code
- d. Electrical permit fees as required by Section 10-21 of the Municipal Code
- e. Occupancy permit fees as required by Section 7-11.2.1
- f. Water Service Inspection fees as required by Section 25-40(a)(2)

- g. Basic Storm Water Management permit fees as required by Section 26-76(1-7) of the Municipal Code
- h. Storm Water Plan Review fees as required by Section 26-76(8) of the Municipal Code
- i. Public Right of Way Improvement permits as required by Section 19-28 of the Municipal Code

3. That it is the policy of the Village Council that the following fees/expenses *shall not be waived*. These fees/expenses include, but are not necessarily limited to, the following:

- a. Building Bonds as required by Section 7.11.1 of the Municipal Code
- b. Public Right of Way Improvement bonds as required by Section 19-28 of the Municipal Code
- c. Water System Capacity Charge as required by Section 25-40(c)(1) of the Municipal Code
- d. Water Connection Fee as required by Section 25-40(e) of the Municipal Code
- e. Water Meter charge as required by Section 25-40(b) of the Municipal Code
- f. Any fee related to outside consultants or experts retained by or on behalf of the Village to review any plans or projects
- g. Out of pocket expenses associated with public hearing notices

ATTACHMENT:

DuPage County Request and Fee waiver Request Forms

RECOMMENDATION:

That Council reviews and makes a recommendation on the request to be placed on the active agenda.



DuPage County
ROBERT J. SCHILLERSTROM
COUNTY BOARD CHAIRMAN

DEVELOPMENT & ENVIRONMENTAL CONCERNS

BUILDING
(630) 682-7220
FAX (630) 682-7224

PLANNING
(630) 682-7230
FAX (630) 784-3773

STORMWATER
(630) 682-7230
FAX (630) 784-3773

ZONING/SUBDIVISION
(630) 682-7220
FAX (630) 682-7224

December 20, 2001

Rick Ginex
Village Manager
Village of Downers Grove
801 Burlington
Downers Grove, IL 60515

Re: Request For Waiver of Permit Fees
Downers Grove Wetland Mitigation Bank
Between 39th and 41st Streets and between Elm Street and Sterling Street
Downers Grove, DuPage County, Illinois

Dear Mr. Ginex:

On behalf of the three partners involved with the Downers Grove Wetland Mitigation Bank, the DuPage County Department of Development and Environmental Concerns (DEC) respectfully requests that permit fees associated with the construction of the wetland bank be waived. The wetland bank is a joint project between the Village of Downers Grove, the Downers Grove Park District, and DuPage County. Because the Village is an active, participating partner in this project and will benefit greatly from the construction of this project, DEC is hopeful that you would honor this request and waive the permit fees. If you have any questions, or need any additional information, please contact me at (630) 681-2237, or Clayton Heffter at (630) 682-6724.

Sincerely,

Anthony J. Charlton, P.E.
Director

cc: Jack Bajor, Village of Downers Grove
Chrys Rymas, Village of Downers Grove
Bruce Maki, DEC
Clayton Heffter, DEC
Jen Boyer, DEC

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DU PAGE CENTER

421 N. COUNTY FARM ROAD

E-mail: develop@dupageco.org

WHEATON, IL 60187

FEE WAIVER REQUEST FORM

Owner/Applicant: DuPage County DEC **Date:** December 19,2001

Address: 421 N. County Farm Rd
Wheaton, IL

Location Address: 40th & Glendenning
Brief Description : Wetland Bank

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

Fees To Be Waived:

<u>Section</u>		<u>Section</u>	
1. Building Permit	7-11 _____	6. Water Service Inspection	25-40(a)(2) _____
2. Plan Examination	7-11.2 _____	7. Basic Stormwater Mgmt. Permit	26-77(1-7) _____
3. Plumbing Permit	16-7 _____	8. Stormwater Plan Review	26-77(8) <u>\$18,618.63</u>
4. Electrical Permit	10-21 _____	9. Public Right of Way Imp.	19-28 _____
5. Occupancy Permit	7-11.2A _____	10. Public Hearing Petition Applic.	_____
		(Note type of Hearing: _____)	
		TOTAL:	<u>\$18,618.63</u>

Fees Not Waived:

<u>Section</u>		<u>Section</u>	
1. Building Bonds	7-11.1 _____	4. Water System Connection Charge	25-40(c) _____
2. Public Right of Way Imp. Bond	19-28 _____	5. Water Meter Charge	25-40(b) _____
3. Water System Capacity Charge	25-40(a)(1) _____	6. Consultant/Expert Review	_____
		7. Expenses for Public Hearing Notices	_____
		TOTAL:	_____

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager (less than \$1,000) _____

Approval of Village Council (over \$1,000) _____

Comments:

By: Chris Reynolds

Memorandum

To: Don Rosenthal
CC:
From: Chris Mandic
Date: 06/04/02
Re: Fee Waivers for 2000, 2001 & 2002

The addresses listed below have had fee waivers. I have also attached copies of those waivers.

NAME	ADDRESS	FEES WAIVED
St. Paul's United Church 6/24/00	5739 Dunham	\$ 1,531.47
Alexander Bradley Burns Post #80 5/24/00	4000 Saratoga	704.60
D.G. Park District 2/2/01	2420 Haddow	836.50
Village of D.G. 3/19/01 Wrecking	1002 Warren	886.75
Downers Grove Township 3/27/01 Wrecking	4347, 4335 Saratoga	2,307.20
Ray Graham & Assoc. 3/19/01	2801 Finley, 1 st flr	450.00
D.G. Pk District 3/22/01	831 Maple	400.00
District #99 6/22/01 Wrecking	4532 Main St.	590.00
D.G. Township 7/16/01 Wrecking	4339 Saratoga	380.00

June 4, 2002

NAME	ADDRESS	FEE WAIVED
D.G. Pk District 10/31/01 Wrecking	4819 Washington	\$ 700.00
Village of D.G. 4/4/02 Wrecking	5618 Brookbank	440.00
Village of D.G. 4/19/02 Wrecking	5212 Washington	680.00
Village of D.G. 4/19/02 Wrecking	5214 Washington	950.00
Village of D.G. 4/19/02 Wrecking	1201 Gilbert	750.00
	TOTAL	\$11,606.52

None of the fees for Good Samaritan Hospital and Midwestern University have been waived.