

## COUNCIL WORKSHOP ITEM

**ITEM:** 2002 Sports Grand Prix International Cycling and In-Line Skating Championships scheduled for Saturday and Sunday August 17-18, 2002  
**DATE:** April 16, 2002  
**PREPARED BY:** Mary Scalzetti, Director of Tourism and Events  
**PURPOSE:** To secure Chicago Special Events Management Company, by way of sponsorship, in accordance with the attached agreement to assist them in producing the event in Downers Grove.

**BID AMOUNT:** \$21,000

**ACCOUNT:** 106.164.0000.5407

### DISCUSSION:

This is the 12th year Downers Grove will play host to over 800 competitors and 30,000 spectators for this prestigious event. The original goal, when we first attracted the event in 1990 with a sponsorship amount of \$30,000, was that as the event became more established our sponsorship level would decrease. In 1999 our sponsorship was \$24,000. At that time we came to an agreement with Chicago Special Events Management that beginning with 1999, the amount of sponsorship will decrease by \$1000 each consecutive year the event is held in Downers Grove.

### ATTACHMENT:

Agreement

### RECOMMENDATION:

Council approval of the expenditure in the amount of \$21,000, as outlined by the attached agreement with Chicago Special Events Management for sponsorship of the 2002 Sports Grand Prix.

RESOLUTION NO. \_\_\_\_

**A RESOLUTION APPROVING A GRANT OF NOT MORE THAN \$21,000 AND AUTHORIZING EXECUTION OF AN AGREEMENT WITH CHICAGO SPECIAL EVENTS MANAGEMENT FOR HOSTING THE 2002 USPRO AND INLINE CHAMPIONSHIP RACES**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. A grant of Hotel Use Tax receipts to Chicago Special Events Management is approved in an amount not to exceed \$21,000 for the 2002 USPRO and Inline Championship Races, which will include the 2002 Bicycle Race and Inline Skating Race, to be conducted in Downers Grove, Illinois, as recommended by the Tourism & Events Commission. These funds are to be used in accordance with the Agreement described in Section 2 of this Resolution.

2. That the form and substance of a certain Agreement (the "Agreement"), between the Village of Downers Grove (the "Village") and Chicago Special Events Management, titled "Agreement for Hosting the USPRO and Inline Championship Races in Downers Grove, Illinois," as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

3. That the Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

4. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

5. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

6. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_  
Village Clerk

AGREEMENT FOR HOSTING THE USPRO AND INLINE CHAMPIONSHIP RACES  
IN DOWNERS GROVE, ILLINOIS

In consideration of the covenants and agreements herein set forth, the VILLAGE OF DOWNERS GROVE, an Illinois municipal corporation, through the TOURISM AND EVENTS COMMISSION, (hereinafter referred to as "TEC") and CHICAGO SPECIAL EVENTS MANAGEMENT, (hereinafter referred to as "CSEM") hereby agree as follows:

1. The TEC shall be responsible for all telephone calls and correspondence related to visitor inquiries. CSEM shall be responsible for all inquiries from race participants.
2. The TEC and VILLAGE will work with CSEM to research and determine a racecourse for the 2002 event. The TEC and VILLAGE shall provide street closure barricades, street closing notifications, complimentary use of the Main Street Station, paramedic assistance and police officers stationed at eight intersections of the course. CSEM shall be responsible for all marshals needed for race purposes.
3. CSEM shall be responsible for all aspects of the cycling and in-line skating championship races. The TEC and VILLAGE will assist in finding locations for the hospitality and exhibit areas. CSEM will be responsible for securing vendors, all set-up associated with those areas and any fees associated with use of private property for those areas.
4. CSEM shall be solely responsible for securing sponsorship for the races.
5. CSEM shall provide regional and national publicity for the event.
6. CSEM shall secure any and all hotel rooms needed in conjunction with the races.
7. CSEM shall secure necessary medical assistance for drug testing or any other medical assistance unrelated to paramedic services.

8. CSEM shall be responsible for any overnight security deemed necessary by CSEM.
9. CSEM and the TEC and VILLAGE will jointly provide necessary dumpsters, electricity, portable toilets and street sweepers as agreed upon by both parties as relates to respective responsibilities.
10. CSEM shall, 30 days prior to the event, provide the Village with a certificate of insurance demonstrating the following coverage for the event.
  - a) a comprehensive general liability insurance policy providing bodily injury, personal injury and property damage coverage in the amount of \$4,000,000.00 per occurrence. Such policy shall be obtained from a insurer acceptable to the Village, shall name the Village as an additional insured, shall be effect during the entire term of the agreement, and shall not be canceled or altered without giving the Village thirty (30) day prior written notice thereof.
  - b) Workmen's compensation insurance in the statutory amount and employer's liability coverage in the amount of \$500,000 per occurrence. Such policy shall be obtained from an insurer acceptable to the Village, shall name the Village as an additional insured, shall be effect during the entire term of the agreement, and shall not be canceled or altered without giving the Village thirty (30) day prior written notice thereof.
11. If, by June 1, 2002, CSEM provides the TEC a list of sponsors, public relations and advertisement schedules, hotel accommodation contracts, exhibit and hospitality area locations and a report on procured medical personnel assistance, all of which are approved by the TEC, the TEC will recommend a payment of \$5,250 to be paid to CSEM by June 30, 2002. (If private property is to be used for exhibit or hospitality areas, CSEM is required to provide written permission from the owner).

12. If, by July 1, 2002, CSEM provides the TEC with a time line for set-up; a tentative race schedule and registration numbers; a public relations and advertisement update; sponsor update and prize list; Certificate of Insurance as required by Risk Management (see above); and has coordinated setup details with Village staff, all of which are approved by the TEC, the TEC will recommend a payment of \$5,250 to be paid to CSEM by July 30, 2002.
13. If, by August 1, 2002, CSEM has met with the TEC and provided finalized plans and the TEC is assured that all last minute details have been handled, the TEC will recommend a payment of \$5,250 to be paid to CSEM by August 30, 2002.
14. If, by September 1, 2002, CSEM has met with the TEC to critique the event and has accomplished all requirements of this Agreement to the satisfaction of the TEC, the TEC will recommend a payment of \$5,250 to be paid to CSEM by September 30, 2002.
15. That CSEM shall indemnify and hold harmless the Village and its agents, officers and employees, against all injuries, deaths, losses, damages, claims, suits, liability, judgements, costs and expenses which may arise directly or indirectly from any negligence or from reckless or willful conduct of CSEM or its employees or agents. CSEM shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith. If any judgement shall be rendered against the Village in any such action, CSEM shall, at its own expense, satisfy and discharge the same.
16. CSEM shall not discriminate against any employee or applicant for employment because of race, religion, disability, color, sex or national origin.
17. This Agreement shall not be assigned or delegated, and CSEM agrees to full and

personal performance of the services requested. Such personal performance shall be deemed material to this agreement.

18. The Village reserves the right to control all aspects of the event, including but limited to, its termination. The Village may terminate the event if it determines that a threat to the public's health, safety or welfare exists.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year written below.

Date: \_\_\_\_\_  
CHICAGO SPECIAL EVENTS MANAGEMENT  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_  
VILLAGE OF DOWNERS GROVE  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

Subscribed and sworn to  
\_\_\_\_\_  
before me this \_\_\_\_ day of \_\_\_\_\_, 2002

Attest: \_\_\_\_\_  
Village Clerk

\_\_\_\_\_  
Notary Public