

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
March 27, 2002
MINUTES**

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:43 p.m. Trustees present: DiCola, Humphreys, Vlcek, Daniels. Trustees absent: Sapyta, Upshaw. Also present Assistant Director Bukovac.

Visitors present: Sandy Zeles of the Downers Grove Reporter.

APPROVAL OF MINUTES

It was moved by Vlcek and seconded by DiCola **THAT THE MINUTES OF THE REGULAR MEETING OF MARCH 13, 2002 BE APPROVED.** Ayes: DiCola, Humphreys, Vlcek, Daniels. Nays: None. Motion carried.

WARRANTS

It was moved by Humphreys and seconded by Vlcek **TO APPROVE INVOICES OF MARCH 27, 2002 TOTALING \$55,354.06.** Ayes: DiCola, Humphreys, Vlcek, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

OLD BUSINESS

None.

NEW BUSINESS

The trustees previewed the commercial made for the library as part of the cooperative project with the downtown businesses. The trustees offered a few suggestions but were generally pleased with the commercial. Bukovac reported that the ten second lead-in about Downtown Downers Grove should be finished next week and the library's commercial will be airing in April. Bukovac will provide the trustees with a schedule of the airtime. Additional video shooting will occur April 18 and the week of April 22 to get more footage for the informational CD-ROM. DiCola suggested that the CD-ROM be run on the local cable station.

REPORT OF THE ADMINISTRATION

Bukovac gave the trustees statistics on the usage of the library's website for the past four months. The new site came up the end of October and usage has grown steadily since then. In November there were just over 7000 hits, in January there were over 9400 hits. This is in comparison to an average of 1700 hits per month on the old website.

There are currently 264 pages on the website and over half the pages are regularly accessed. Recent features on the website include a teachers' page, attaching direct links to titles on bibliographies that will take the user directly to the title entry in the computer catalog, and access to additional databases that are on CD-ROM. The website committee will be meeting to discuss further enhancements.

The library received two grants from the state. One grant provides matching funds for a new server that will allow the library to upgrade to Windows 2000 and Office 2000. The other grant will provide money to purchase a wireless system for eight laptops that will be used for patron and staff training.

Bukovac reminded the trustees that the Downers Grove Favorite Author contest is running and asked them to be sure to fill out the form.

The trustees will be meeting with the art consultant soon as there is money in the new budget year for artwork. In addition, \$4500.00 was recently donated as part of the Garden Walk brick program.

Bukovac reported that on Downtown Downers Day the library will feature a girls' chorus from Downers Grove South High. The group will perform at 2:00 in the lobby.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

None.

ANNOUNCEMENTS

Humphreys compared the website usage of 9424 in January to the gate count of 60,430 in January, noting that the website usage is just over 15% of the gate count and that both statistics continue to rise.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 8:40 p.m.