

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Director of Social & Health Resources **DATE:** September 18, 2001
(Name)

RECOMMENDATION FROM: N/A **FILE REF:** _____
(Board or Department)

NATURE OF ACTION:

- Ordinance
- Resolution
- Motion
- Other

STEPS NEEDED TO IMPLEMENT ACTION:

Motion to Adopt "A RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATIONS TO THE DUPAGE COMMUNITY DEVELOPMENT COMMISSION FOR 2002 BLOCK GRANT FUNDING FOR COMMUNITY ORIENTED POLICING PROGRAMS", as presented.

cf

SUMMARY OF ITEM:

Adoption of this resolution will authorize application to DuPage County for \$78,317.00 in Community Development Block Grant funds for the Arbor Park Resource Center (\$48,552.00) and the Autumn Grove Resource Center (\$29,795.00).

RECORD OF ACTION TAKEN:

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATIONS
TO THE DUPAGE COMMUNITY DEVELOPMENT COMMISSION FOR
THE 2001 BLOCK GRANT FUNDING FOR COMMUNITY ORIENTED POLICING PROGRAMS**

WHEREAS, the Village of Downers Grove is a member of the DuPage Community Development Commission; and

WHEREAS, the Village of Downers Grove, a non-profit organization and municipal corporation in the State of Illinois, has developed applications for Community Development Block Grant funding in the total amount of \$78,317.00 for the projects known as the Community Oriented Policing Arbor Park Resource Center (\$48,552.00) and the Community Oriented Policing Autumn Grove Resource Center (\$29,795.00) which the Village of Downers Grove intends to submit to the DuPage Community Development Commission for consideration; and

WHEREAS, the policies of the DuPage Community Development Commission require that such applications be sponsored by a member of the Commission; and

WHEREAS, the Village Council has reviewed said applications and desires that said applications be considered by the DuPage Community Development Commission.

NOW, THEREFORE, be it resolved by the Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the Village of Downers Grove agrees to sponsor the 2002 application of the Village of Downers Grove in the amount of \$48,552.00 for the Community Oriented Policing Arbor Park Resource Center and the Community Oriented Policing Autumn Grove Resource Center.

2. That the Village of Downers Grove agrees to sponsor the 2002 application of the Village of Downers Grove in the amount of \$29,795.00 for the Community Oriented Policing Autumn Grove Resource Center.

3. That this resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

2002 APPLICATION FORM

DU PAGE COUNTY NEIGHBORHOOD RESOURCE CENTER CLUSTER

This application form is for use by organizations submitting proposals to the Neighborhood Resource Center Need Cluster as identified by the DuPage Community Development Commission (CDC). This application must be accompanied by adequate support documentation of the statements made herein.

PART 1: INFORMATION ABOUT THE APPLICANT AND THE APPLICATION

Name of Applicant: Village of Downers Grove

Name of Project: Community Oriented Policing/Autumn Grove NRC

Contact Person: Name: Barb Leiber Title: Director

Address: Street: 842 Curtiss St.

City: Downers Grove State: IL Zip: 60515

Telephone: 630-434-5595 Fax: 630-434-5599

Total Cost of Activities Funded (in whole or in part) by this Application: 278,991

Total of CDBG and/or ESG Funding Requested to Support These Activities: 29,795

Project Abstract In the space below, briefly describe the activity for which you are requesting funds pursuant to this application.

—Autumn Grove Neighborhood Resource Center/Community Oriented Policing located at 2048 Prentiss, Apt. 112 Downers Grove, IL 60516

<u>Neighborhood Resource Center Coordinator</u>	
<u>10 hrs. per week</u>	<u>\$9,600</u>
<u>IMRF Costs</u>	<u>2,534</u>
<u>Overtime costs for 2 officers and 1 Sgt.</u>	<u>17,661</u>
	<u>\$29,795</u>

Certification: *The undersigned certifies that to the best of his or her knowledge and belief, data in this application and its attachments are true and correct, the document has been duly authorized by the governing body of the organization, and the organization will comply with all regulations and guidelines applicable to DuPage County's Community Development Block Grant and/or Emergency Shelter Grant program, as applicable.*

Authorized Signature: _____ Title: _____

Signed: _____ Date: _____

PART 1: MINIMUM REQUIREMENTS

1.1 Capacity: Briefly describe the capacity of your organization to carry out the proposed activities.

—The Village of Downers Grove initiated the Community Oriented Policing Program at Autumn Grove May 1, 1993, and at Arbor Park on May 1, 1994. The Community Oriented Policing Program is ONE program operating in the above mentioned two low income areas of the Village. The program is managed by a TEAM comprised of the Deputy Chief of Operations, Director of Social and Health Services, 2 police sergeants, 4 police officers, and 2 Resource Center coordinators.

1.2 Governing Body Authorization: A resolution that this application was authorized by your governing body is included as Attachment C on Page 26

1.3 Stakeholder and Public Input: In the space below, briefly describe methods used to solicit stakeholder input into the planning process for this application. Attach public hearing notice and minutes.

—Stakeholder input was acquired using two methods. The entire Autumn Grove complex was surveyed. Each apt. was contacted during the week of April 15, 2000, Monday through Friday. 2) A key informant group was surveyed. Key informants included NRC coordinator, 2 police officers, 2 sergeants, and 4 active residents. Parent meetings also provided input.

Documentation: The public hearing notice and minutes are in Attachment B on Page 25

1.4 Public Services: Public services grants must be for a new or substantial increase in service. It is also acceptable to fund an ongoing service if: (a) it was a new or substantial increase at the time it was originally funded with CDBG dollars; or (b) a loss of funding for which the agency has no control will result in a loss of service if not for the CDBG dollars being requested. Provide a statement regarding the status of the activity and funding.

—The Autumn Grove Resource Center Coordinator position was expanded up to 30 hours per week, as of 4/1/98. The Village funds 20 hours. Grant supplements the Village overtime budget. Overtime is critical to insuring continuity of officer involvement in CDP activities.

1.5 Letter of Intent: A copy of the letter of intent to apply (which was due on 8/24/01) is in Attachment D on Page 27.

1.6 Location Map: A map defining the neighborhood to be targeted is included in Attachment E on Page 28

1.7 Budget: In the tables below, provide budget information about the proposed activity. All applicants must complete Tables A and B. Only those applying for capital funding are required to complete Table C. Attach additional supporting information as necessary. Last Year is considered the last full year of operations.

Table A: PROJECT EXPENSES				
Line Item	Last Year's Budgeted Expenses	Last Year's Actual Expenses	This Year's Total Expenses	This Year's CDBG/ESG Request
1. Capital Costs:				
a. Rehabilitation of Existing Facility	—0	—0	—0	—0
b. Construction of Facility (CDBG only)	—0	—0	—0	—0
c. Acquisition of Land (CDBG only)	—0	—0	—0	—0
d. Acquisition of Buildings	—0	—0	—0	—0
Total Capital Costs:	—0	—0	—0	—0
2. Activity/Program Costs:				
a. COD 3 Classes ESL 4 Quarters	—17700	—17700	—17700	—0
b. Volunteers For Tax Preparation	—	—120	—120	—0
c. Homework Happening	—13680	—13680	—13680	—0
d. Summer Camp	—500	—1000	—1000	—0
e. Girl Scout Camp	—1000	—1000	—1000	—0
f. Summer Camp Lunch Breakfast	—2495	—2495	—2500	—0
g. Community Flower Planting/Mid Amer.	—1500	—1500	—1500	—0
h. Special Outings	—2000	—2000	—2000	—0
i. Midwestern Sports Day	—1700	—1700	—1700	—0
j. DuPage JTPA Mentoring	—5148	—5544	—5500	—0
Total Activity/Program Costs:	—45723	—46739	—46700	—0
3a. Annual Administrative Costs:				
a. Advertising/Public Relations	—2500	—2400	—2500	—0
b. Agency Salaries and Benefits	—147794	—162892	—174798	—9600
c. Activity Materials	—1500	—1500	—1500	—0
d. Legal/Accounting	—0	—0	—0	—0
e. Other—Village IMRF	—2197	—1900	—2534	—2534
f. Other—COP Overtime	—16938	—19165	—17661	—17661
Total Administrative:	—170929	—187857	—198993	—29795
3b. Essential Services Activities:				
a. Clothing	—3200	—3200	—3200	—0
b. Salaries/Benefits	—0	—0	—0	—0
c. Mileage & Transportation	—6248	—6248	—6248	—0
d. Health	—0	—0	—0	—0
e. Child Care	—0	—0	—0	—0
f. Mentor Training	—0	—0	—0	—0
Total Essential Services Activities:	—9448	—9448	—9448	—0

Table A: PROJECT EXPENSES (Continued)

Line Item	Last Year's Budgeted Expenses	Last Year's Actual Expenses	This Year's Total Expenses	This Year's CDBG/ESG Request
4a. Annual Operating Costs:				
a. Rent	—	—9600	—9600	—0
b. Gas & Other Fuel	—0	—0	—0	—0
c. Electricity	—600	—600	—600	—0
d. Water/Sewer	—0	—0	—0	—0
e. Telephone	—2400	—2971	—2400	—0
f. Supplies	—6700	—4425	—6700	—0
g. Equipment Rental	—200	—151	—200	—0
h. Trash Removal	—0	—0	—0	—0
i. Janitorial	—0	—0	—0	—0
j. Exterminating	—0	—0	—0	—0
k. Other — Transportation	—1000	—1000	—1000	—0
l. Other	—0	—0	—0	—0
Total Operating Costs:	—10900	—18747	—20500	—0
4b. Annual Maintenance Costs:				
a. Repairs	—0	—0	—0	—0
b. Security	—300	—300	—300	—0
c. Ground Maintenance	—0	—0	—0	—0
d. Other	—0	—0	—0	—0
Total Maintenance Cost:	—300	—300	—300	—0
5. Annual Taxes and Insurance:				
a. Real Estate Taxes	—0	—0	—0	—0
b. Insurance	—1250	—1250	—1250	—0
Total Taxes & Insurance:	—1250	—1250	—1250	—0
6. Annual Replacement Reserves:	—0	—0	—0	—0
7. Other:				
a. — Computer Equipment	—1000	—1318	—1800	—0
b.	—0	—0	—0	—0
Total Other Cost:	—1000	—1318	—1800	—0
TOTAL PROJECT COST:	—239550	—265659	—278991	
TOTAL CDBG/ESG AMOUNT REQUESTED:				
TOTAL FOR ESG APPLICANTS ONLY				
Essential Services:				
Maintenance and Operations:				
Homeless Prevention:				

Documentation: The source of the above information is in Attachment F on Page 29

Table B: OPERATING REVENUES*

Type of Funds	Last Year's Revenue	Source of funds and description of terms	This Year's Projected Revenue	Source of funds and description of terms
<i>(examples)</i> *Private Donations *State Funds *Federal Funds	<i>(example)</i> 250,000	<i>(examples)</i> *Doe Fndtn. (grant) *AFDC (grant) *CDBG (grant)	<i>(example)</i> 300,000	<i>(examples)</i> *McDonalds Fndtn (loan, 0%, due in 15 yrs (2012)) *AFDC (grant) *CDBG (grant)
—Private Donation	—3685	—Market Day Funds, Village Employee Contributions	—4000	—Market Day Funds, Village Employee Contributions
—Private Donation	—3000	—Churches, Service Clubs	—3000	—Churches, Service Clubs
—Donated Svcs, Rent, Tickets, Vol., Outings, Community	—55593	—In Kind Donations	—56300	—Donated Svcs, Community Partners, Volunteers, Outings, Tickets, Rent
—Federal Funds	—15874	—CDBG Grant	—29795	—CDBG Grant
—Village of Downers Grove Corporate Fund	—187507		—185896	—Village of Downers Grove Corporate Fund
TOTAL	—265659		—278991	

***NOTES:**

- For all sources other than CDBG/ESG, attach information regarding the status of commitments.
- Do not include Capital revenues.
- ESG applicants must indicate above what funds will be used for match.
- Be sure to include the funds requested in this application.

Table C: SOURCES OF CAPITAL FUNDING*

Name of Source, Contact Person, and Phone Number	Amount Funded	Annual Debt Service	Rate	Amort Period in Yrs	Term in Yrs	Commitment Date
1. — N/A						
2.						
3.						
4.						
5. CDBG/HDF funds						
6. HOME Funds						
7. Owner's Equity						
8. Tax Credit Proceeds						
TOTAL						

***NOTES:**

- For all sources other than CDBG/HDF and HOME, attach information regarding the status of commitments.
- Be sure to include the funds requested in this application.

Documentation: The source of the above information is in Attachment _____ on Page _____

PART 2: BENEFIT TO LOW INCOME AND MINORITY PERSONS

2.1 Benefit to Low Income Persons: Indicate the number of low income persons benefited, by income category, in the table below. See Part 2 of the Selection System for more information.

Income Range	Number of Persons Benefited
0-30% of MFI*	—184
31-50% of MFI*	—301
51-80% of MFI*	—216
81% + of MFI*	—800
TOTAL	—1501

* MFI means Median Family Income. See Part 2 of the Selection System for specific definitions.

Documentation: The source of the above information is in Attachment G on Page 33

2.2 Benefit to Minorities: Indicate number of minority populations benefited in the table below.

Race/National Origin	Number of Persons Benefited
White, Not Hispanic	—150 (10%)
Black, Not Hispanic	—600 (40%)
American Indian/Alaskan Native	—0
Asian/Pacific Islander	—151 (10%)
Hispanic	—600 (40%)
TOTAL	—1501 (100%)

Documentation: The source of the above information is in Attachment H on Page 34

PART 3: PROJECT IMPACT (See Part 3 of the Selection System.)

3.1 Measurement of Neighborhood Crime (12 Points):

1. Is there at least one permanently assigned officer providing community policing to the targeted neighborhood? (4 points) yes -X or no If yes, describe his/her schedule below.

—One officer is assigned the day shift, one officer is assigned the afternoon shift. Sergeant oversees schedule and makes themselves available on as needed basis.

2. Have you researched crime trends for at least three years? (4 points) yes -X or no

Crime trend data is provided in Attachment I on Page 35

3. Describe the trends and identify the response of the NRC to the trends. (4 points)

—Crime trends at 6 mos. For 2001 show Category 4 (sex offense, offenses involving children, sexual assault) and Category 5 (cannabis, controlled substance, liquor minor) almost double stats for 2000. All other categories are lower for 2001. Category 4 and 5 reports indicate strong relationship between NRC/officers and community based on reports made to police. Total of all offenses between 1995 and 2000 decreased by 36%. COP program focus is violence, child safety and substance abuse prevention, as indicated by stats. See app I p.35 for stats.

3.2 Needs Assessment (8 Points):

(1) Check the assessment methods you completed for this application:

- Survey entire neighborhood (if this method was used, fill in the table below.)
- Survey the clients that enter the NRC
- Survey a focus group
- Discuss issues with key informants

Number of households in neighborhood	<u>—700</u>
Sample size	<u>—700</u>
Number of households contacted	<u>—700</u>
Number of households responding	<u>—99</u>

(2) Explain why you feel this combination of assessment methods provided you with information that is representative of the views of the neighborhood as a whole.—. The door to door canvas of the entire complex allowed input from both residents who participate in COP/NRC programs and those who do not. They key informant component included residents active on the Advisory Board and active in NRC programming. This dual approach captured survey perspectives of both residents and experienced professionals. Surveys found in Appendix J page 38.

(3) Explain why you feel your assessment is comprehensive in exploring all areas of neighborhood concern? — A door to door canvas of the entire complex gave the best chance for all residents to voice opinions/concerns. I Also as an excellent opportunity to educate newcomers to complex the NRC as a resource. The key informant views offer objectivity and their relationship with residents provides inside information and an understanding of community problems.

(4a) Summarize the results of your assessment.—. 29% of respondents favor on site counseling services as a real need. 28% of respondents favor more organized recreational activities. 27% favored health service: exercise classes, and crime watch programs. 25% cited accessible ESL classes as a priority. 22% identified tutoring, job training, increased playground facilities and more neighborhood special events as important. NRC client/key informants cited job training, ESL classes, and counseling, at the 100% level. Domestic violence received 88% importance. Recreational and tutoring programs came in at 83%. General issues of apartment maintenance, special events, and volunteerism came in at 62%. Mentoring and effective communication with children was also at 62%.

(4b) What are priority neighborhood needs, and why are they a priority?—According to crime trends analysis and community needs survey areas of prevention, child safety, domestic abuse and substance abuse need to be addressed. Two major vehicles for targeting these areas are Homework Happening after school program and ESL classes thru College of DuPage. These two offerings are the gateway programs which allow the prevention opportunities from YWCA and Family Shelter to be accessed.

3.3 Service Plan (24 Points):

(a) Please state the mission statement of your organization.—Our vision is to embrace the philosophy of Community Oriented Policing (C.O.P.) through community engagement, a unified effort to solve problems, improving the quality of life, building trust through community partnerships and empowering of citizens and employees to take an active role. A full and detailed statement of this vision is found in Appendix K on page 39.

(b) Please state up to two goals of your organization that are consistent with the analysis of needs described in 3.2 above.—1. Build a safe, stable atmosphere in which Autumn Grove children can learn and play, providing prevention education to empower children and families in maintaining their safety. 2. Provide ESL instruction, individual counseling, vocational counseling, group counseling and crisis counseling for Autumn Grove's adult residents, with goal to stabilize the family unit.

(c) Fully describe your intervention activities that are consistent with the analysis of needs described in 3.2 above. Homework Happening after school tutoring/mentoring program serves children 8 thru 12 yrs. of age. Junior High students served in drop in after school program. Parent participation in Homework Happening mandatory i.e. parent meeting Sept. and Jan. and bus stop monitoring. YWCA provides CAP (Child Assault Prevention) program as augment to Homework Happening. Family Shelter provides domestic violence/immigration programming thru parent network of Homework Happening, summer camp and special outings – Shriner circus, Cougar game, Great America trip, M.U. Sports day link community with larger world and resource pool. ESL classes provided thru C.O.D. serve diverse levels of students. These classes also provide a vehicle to do prevention/education on domestic violence, immigration, child safety. ESL provides a point of access for counseling and crisis intervention. See App. L P, 38 for Activity chart of all programming and participants since 1993.

(d) Are all of your priority needs being addressed by intervention activities? yes -X or no
If not, explain why:— Within the reality of budget and part time hours, 100% of the needs are being addressed at AGNRC. An ongoing goal is to capture those residents not participating in current programming and to secure their future involvement.

(e) Choose up to three activities described in (c) above. Each activity must fall within one or more of the following areas of emphasis: (a) crime, (b) education/training/counseling, and (c) family support. Please state at least one measurable objective for each chosen activity.

Education: ESL classes, objective: to provide language skills for employment opportunities, increased understanding of resources in community. Intake measures: Attendees administered pre-test Outcome measure: attendees post test to measure English comprehension and written skill level. ESL classes provided thru partnership with C.O.D.

Family support: Homework Happening after school mentoring/tutoring. Objective: to provide individual study skills and support for appropriate behavior. Intake measure: Last quarter report card. Outcome measure: quarterly report (See app. N p. 40) filled in by parents.

Counseling: domestic violence follow up for counseling. Objective: to link more effectively domestic violence victims and their children with counseling and supportive services. Intake measure: DV report to police. Outcome measure: All DV incidents in Autumn Grove are visited by COP officer within 2 days of incident report. Recidivism rate will be tracked and base line will be set for measuring effectiveness of follow up intervention.

3.4 Building a Sense of Community (14 Points):

(a) What are you doing to promote neighborhood leadership?—Quarterly resident meetings held at Resource Center to discuss problems, solutions and issues of concern in neighborhood to foster connection with police officers and connection with center. Volunteers from D.G. community, local schools and churches recruited on going. Midwestern University and Benet Academy consistent source of volunteers. Parent involvement in monitoring bus stops, providing Homework Happening snacks and chaperoning promotes ownership of activities.

(b) What are your efforts to link with the larger community?—Strong linkage to children's school. Goodrich elementary continues. All NRC activities promoted through school. School activities promoted through NRC. Special events: Kiwanis circus trip and Cougar game, Midwestern University Sports Day links community to larger world. Flower planting day is essentially a community block party picnic. Meadowbrook shopping center is site of trick or treating businesses support NRC activities. Press releases advise the community of NRC events.

3.5 Building a NRC Identity (10 Points):

(a) What are you doing to foster a positive relationship between the NRC and the neighborhood? ———
Permanent programs (see brochure and newsletter App. L p. 42) utilized to maximum capacity. 2) Quarterly newsletter and special activity flyers are delivered to every unit by agreement with management company. 3) Resident provides constant feedback through Advisory Board meetings, parent meetings, NRC program participation and "walk-ins". Program evals. Are conducted regularly. Off site outings, basketball and Cougar games, Great America, Heritage Festival encourage affiliation with broader community. Onsite celebrations include picnics, holidays, and flower planting.

(b) Do you have a permanent director to provide a community contact person? yes -X or no
If yes, what are his/her hours?——Resource Center Coordinator works up to 30 hrs. per week and schedule is flexible to meet center programming.

(c) What are the weekly hours when the NRC will be staffed and open to the public?— Monday thru Thursday 8-noon, Monday thru Thurs. 3-5:30 Tuesdays 6:30-8pm. ESL staff available Tues. & Thurs. 9-11:30am Monday thru Thursday 6-9pm. NRC is staffed on an as needed basis. ———

PART 4: OUTCOME MEASURES (See Part 4 of the Selection System.)

4.1 Impact of Activities that Measure Improvements in the Neighborhood (12 Points):

(a) What activities did you choose to measure in 3.3(e) above? Please state the intake measures (entry assessment) and outcome measures (exit assessment) that are being (or will be) used to evaluate your success in achieving your objective(s) for each of these activities: ESL classes: Objective: to provide English language skills intake assessment: pretest of skill at start of class. Outcome measurement: Post test for comprehension and written skill level administered by College of DuPage who provides the classes. Homework Happening: Objective: to provide individual study skills and support for appropriate behavior. Intake measure: Last quarter report card – parent fills out AGHH report see App N p. 40 Outcome Measure: participants will maintain C average and satisfactory in all behavior categories. Domestic violence follow up – Objective: to link more effectively with counseling and supportive services. Intake assessment: referral from police dept. after domestic violence incident. Outcome measure: All DV incidents in Autumn Grove are visited by COP officer within 2 days of incident report. Recidivism rate will be tracked and base line set for measuring effectiveness of follow up intervention

(b) What are the results of analysis of your past performance based on these outcomes? (For new measures, describe expected results and why you expect these results.) . Program evaluations from parents, children and mentors have indicated high level of satisfaction with Homework Happening. Participation at about 45 children and parental support also reflects satisfaction in Homework Happening. ESL participation is at full class level for C.O.D. requirements (over 20 per class). For next grant year 2002 specific outcome measures have been put into place which measures beyond participant report. Grades and behavior will be tracked. See App. N P. 40 for eval. form and number of participants to determine program success. —

(c) Give examples of program modifications you have made in the past based on your analysis of your performance. The domestic violence follow up initiative is a modification of programming based on community needs survey and crime stats showing rising levels in category 1 crimes. Impact of Homework Happening in academic achievement and social appropriateness will be tracked through child's school report cards for school year 2002. All other programming continues to be relevant as evidenced by number of participants and their report. —

4.2 Participation Measures (3 Points):

(a) How many people participate in the NRC's activities? See activity chart App. p. This shows a history of programming and participants from 1993. Currently numbers include: Homework Happening – 45, ESL (3 classes) - 60, Midwestern Sports Saturday – 29, computer classes – 20, Open House at Resource Center – 55.

—

(b) How do you know the participants are satisfied with the activities they are involved in? Participant evaluation (Appendix N, Page 49) are completed at the conclusion of each program (at least annually). Performance report for children attending Homework Happening found in same Appendix. One time workshops/events evaluated at the conclusion of each program. Parents, volunteers, and participants are fully aware of the "open door" policy of the NRC coordinator and all C.O.P. team members.

PART 5: EFFICIENCY (See Part 5 of the Selection System.)

5.1 Partnerships (8 Points): Describe any coordination or collaboration efforts that will use resources other than from your agency to deliver services. Each partnership must be evidenced by a letter, agreement, memorandum of understanding, or other such commitment to involvement by the outside agency.

App M p. 48 documents letters of support from community partners which are: Midwestern University, Goodrich School, Community High School District 99, Good Samaritan Hospital, DuPage County Health Dept., Family Shelter Service, YWCA, College of DuPage, Mid America Management, Downers Grove Park District.

Documentation: Evidence of coordination/collaboration is in Attachment M on Page 48

5.2 Advisory Board (2 Points):

(a) Does the NRC have an Advisory Board? yes -X or no

(b) Does the Advisory Board have 20% of the membership made up of neighborhood residents?
Yes X-or no

(c) What is the role of the Advisory Board? The Activity Board operates as a resource to deliver goods, services, volunteers, money to support COP programs. The members also provide information from the community as to relevant priorities of programming both within and outside the community.

5.3 Readiness

Activity	Date
Site control, acquisition or rent of property	In Place
Completion of program design and/or preliminary engineering	In Place
Completion of final program design and/or final engineering	In Place
Advertise for bids or appropriate staff positions	In Place
Award of construction contract or hire staff	In Place
Start of construction or start of program	In Place
50% of Funds Expended	Oct. 2002
100% of Funds Expended	March 2003

Describe how much planning work has been completed at the time of application, what work will be completed by the time agreements are executed, and what obstacles could remain in the way of completing each activity within one year.

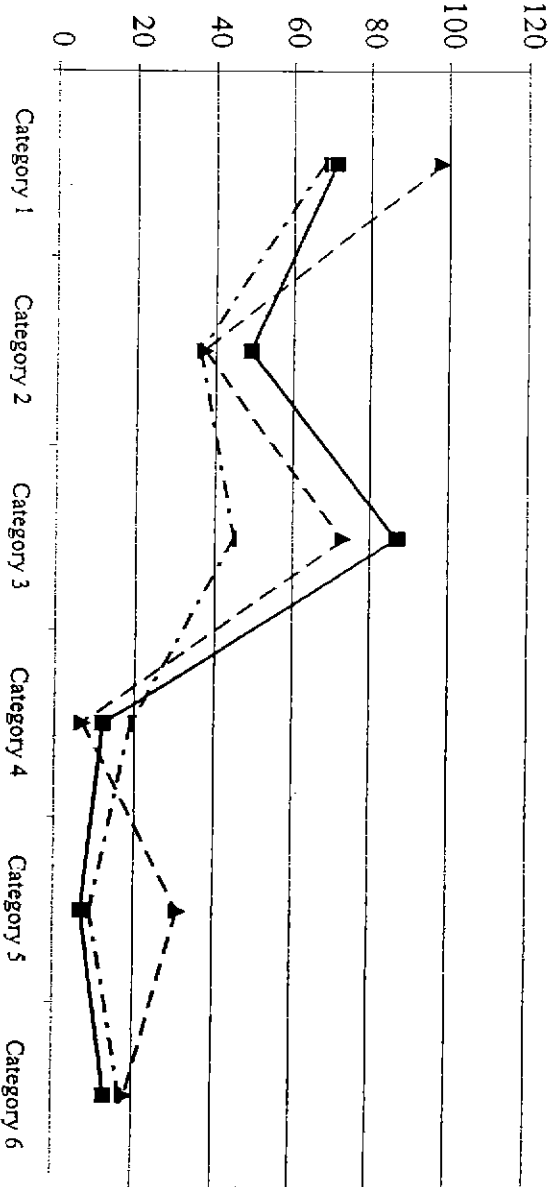
The program has been in operation since May, 1993. At least two Community Oriented Policing officers and one sergeant have been assigned to Autumn Grove complex since May, 1993. The NRC opened in February, 1995. The CDBG funding for police officer overtime insures that police officer involvement will remain consistent in NRC activities. This is crucial to the successful attainment of COP program goals. The proven growth and depth of NRC programs necessitates a minimum of 30 hours per week from the NRC Coordinator. The goals of this NRC are never permanently met due to extreme transience of population involved in NRC activities (i.e. 30 new families per month) which is a 50% turnover annually. This mandates constant staffing of NRC and requires constant police presence.

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Autumn Grove of Downers Grove Arrest Rates Comparisons for 1994, 1997, 2000

	Category 1	Category 2	Category 3	Category 4	Category 5	Category 6
1992	100	57	74	16	9	6
1993	124	78	90	18	6	16
1994	71	49	87	12	7	13
1995	106	55	59	18	7	8
1996	74	62	64	11	9	7
1997	98	37	73	7	31	18
1998	43	22	53	13	20	28
1999	66	40	54	20	9	36
2000	68	36	45	19	9	17
2001*	28	11	20	12	11	4
Average	83.33	48.44	66.56	14.89	11.89	16.56

Arrest Rates Comparisons - 1994, 1997, 2000



* First Six Months

AUTUMN GROVE POLICE ACTIVITY							
	1995	1996	1997	1998	1999	2000	2001
							Jan-June
1. Homicide	0	0	0	0	0	0	1
2. Criminal Sex Assault	1	0	0	4	1	2	2
3. Robbery	0	0	0	0	0	1	0
4. Battery	90	66	91	42	53	58	26
5. Assault	14	7	7	1	12	6	1
6. Burglary	14	22	13	21	7	9	0
7. Burg. Theft from MV	15	15	7	7	19	11	5
8. Theft	17	16	18	12	12	12	3
9. Motor Veh. Theft	7	8	6	4	0	4	3
10. Arson	0	0	1	2	3	1	0
11. Deception	2	1	0	1	2	2	2
12. Crim. Dam./Trespas	41	43	45	38	36	25	10
13. Deadly Weapon	2	0	0	0	1	3	0
14. Sex Offenses	0	3	1	4	4	4	0
15. Gambling	0	0	0	0	0	0	0
16. Offenses Involv. Child	17	9	7	4	15	13	10
17. Cannabis	2	3	5	7	2	4	3
18. Controlled Substance	2	1	1	0	0	0	0
19. Hypo. Needle/Syringe	0	0	1	0	0	0	0
20. Drug Paraphernalia	2	3	10	5	2	2	3
21. Liquor Control	1	2	14	8	5	3	5
22. Motor Veh. Offenses	4	2	5	5	2	2	0
23. Disorderly Conduct	30	20	26	13	15	19	10
24. Interference w/Officers	2	3	7	19	23	6	2
25. Intimidatin	0	1	0	0	0	0	0
26. Kidnapping	0	0	0	1	0	0	0
27. Other	2	2	6	4	11	7	0
Total All Offenses	264	227	271	202	225	194	86

2002 APPLICATION FORM DU PAGE COUNTY NEIGHBORHOOD RESOURCE CENTER CLUSTER

This application form is for use by organizations submitting proposals to the Neighborhood Resource Center Need Cluster as identified by the DuPage Community Development Commission (CDC). This application must be accompanied by adequate support documentation of the statements made herein.

PART 1: INFORMATION ABOUT THE APPLICANT AND THE APPLICATION

Name of Applicant: Village of Downers Grove

Name of Project: Community Oriented Policing/Arbor Park NRC

Contact Person: Name: Barbara A. Leiber Title: Director

Address: Street: 842 Curtiss St.

City: Downers Grove

State: IL

Zip: 60515

Telephone: 630-434-5595

Fax: 630-434-5599

Total Cost of Activities Funded (in whole or in part) by this Application: 174,205

Total of CDBG and/or ESG Funding Requested to Support These Activities: 48,552

Project Abstract In the space below, briefly describe the activity for which you are requesting funds pursuant to this application.

—Arbor Park Neighborhood Resource Center/Community Oriented Policing located at 4424 Arbor Circle, Downers Grove, IL 60515

<u>Resource Center Coordinator Salary</u>	---	<u>\$34,560</u>
<u>IMRF Costs</u>	---	<u>3,042</u>
<u>Overtime Costs for one sergeant and two</u>		
<u>Police officers over time</u>	---	<u>10,950</u>
		<u>\$48,552</u>

Certification: *The undersigned certifies that to the best of his or her knowledge and belief, data in this application and its attachments are true and correct, the document has been duly authorized by the governing body of the organization, and the organization will comply with all regulations and guidelines applicable to DuPage County's Community Development Block Grant and/or Emergency Shelter Grant program, as applicable.*

Authorized Signature: _____ **Title:** _____

Signed: _____ **Date:** _____

PART 1: MINIMUM REQUIREMENTS

1.1 Capacity: Briefly describe the capacity of your organization to carry out the proposed activities.

—The Village of Downers Grove initiated The Community Oriented Policing Program at Arbor Park May 1, 1994. The Community Oriented Policing Program is ONE program operating in two low income areas of Downers Grove (Autumn Grove is the first site begun May 1, 1993). The program is managed by a TEAM comprised of the Deputy Chief of Operations, Director of Social and Health Services, two sergeants, four police officers and two Resource Center Coordinators.

1.2 Governing Body Authorization: A resolution that this application was authorized by your governing body is Included as Attachment C on Page 26

1.3 Stakeholder and Public Input: In the space below, briefly describe methods used to solicit stakeholder input into the planning process for this application. Attach public hearing notice and minutes.

—Stakeholder input was acquired at Arbor Park complex in two forms. 1)All attempts were made to survey the entire complex door to door by the Resource Center Coordinator and police personnel assigned to Arbor Park. 2)Key informants which included: Resource Center Coordinator, COP Team members, and key advisory participants from NRC programs.

Documentation: The public hearing notice and minutes are in Attachment B on Page 25

1.4 Public Services: Public services grants must be for a new or substantial increase in service. It is also acceptable to fund an ongoing service if: (a) it was a new or substantial increase at the time it was originally funded with CDBG dollars; or (b) a loss of funding for which the agency has no control will result in a loss of service if not for the CDBG dollars being requested. Provide a statement regarding the status of the activity and funding.

—Since 98/99 CDBG has funded the Arbor Park Resource Center Coordinator position up to 30 hours per week and IMRF costs to the Village for this position. Police officer overtime costs supplement the Village overtime budget which insures continuity of officer involvement.

1.5 Letter of Intent: A copy of the letter of intent to apply (which was due on 8/24/01) is in Attachment D on Page 27

1.6 Location Map: A map defining the neighborhood to be targeted is included in Attachment E on Page 28

1.7 Budget: In the tables below, provide budget information about the proposed activity. All applicants must complete Tables A and B. Only those applying for capital funding are required to complete Table C. Attach additional supporting information as necessary. Last Year is considered the last full year of operations.

Table A: PROJECT EXPENSES				
Line Item	Last Year's Budgeted Expenses	Last Year's Actual Expenses	This Year's Total Expenses	This Year's CDBG/ESG Request
1. Capital Costs:				
a. Rehabilitation of Existing Facility	—0	—0	—0	—0
b. Construction of Facility (CDBG only)	—0	—0	—0	—0
c. Acquisition of Land (CDBG only)	—0	—0	—0	—0
d. Acquisition of Buildings	—0	—0	—0	—0
Total Capital Costs:	—0	—0	—0	—0
2. Activity/Program Costs:				
a. <u>Summer Camp Girl Scouts</u>	—1000	—750	—1000	—0
b. <u>Summer Camp Special Events</u>	—1200	—1200	—1200	—0
c. <u>Summer Camp Mentors & Snacks</u>	—1220	—3740	—3740	—0
d. <u>Beginning Conversational ESL</u>	—2400	—3600	—3600	—0
e. <u>COP Officer Spanish</u>	—600	—600	—600	—0
f. <u>Midwestern University Sports Day</u>	—1700	—1700	—1700	—0
g. <u>SEASPAR Activity Day</u>	—3150	—3150	—3150	—0
h. <u>Homework Happening</u>	—5265	—7020	—7000	—0
i. <u>Holiday Outreach to Residents</u>	—	—1275	—1300	—0
j. <u>POSADA Community Christmas Party</u>	—200	—600	—600	—0
Total Activity/Program Costs:	—16735	—23635	—23890	—0
3a. Annual Administrative Costs:				
a. Advertising/Public Relations	—2500	—2400	—2400	—0
b. Agency Salaries and Benefits	—115059	—113475	—118098	—34560
c. Activity Materials	—500	—500	—500	—0
d. Legal/Accounting	—0	—0	—0	—0
e. Other <u>Village Contribution to IMRF</u>	—2494	—2691	—3042	—3042
f. Other <u>Police Officer Overtime</u>	—11200	—11153	—10950	—10950
Total Administrative:	—131753	—130219	—134990	—48552
3b. Essential Services Activities:				
a. Clothing	—1600	—1600	—1600	—0
b. Salaries/Benefits	—0	—0	—0	—0
c. Mileage & Transportation	—3124	—3124	—3125	—0
d. Health	—0	—0	—0	—0
e. Child Care	—0	—0	—0	—0
f. Mentor Training	—0	—0	—0	—0
Total Essential Services Activities:	—4724	—4724	—4725	—0

Table A: PROJECT EXPENSES (Continued)				
Line Item	Last Year's Budgeted Expenses	Last Year's Actual Expenses	This Year's Total Expenses	This Year's CDBG/ESG Request
4a. Annual Operating Costs:				
a. Rent	—0	—2400	—2400	—0
b. Gas & Other Fuel	—0	—0	—0	—0
c. Electricity	—0	—0	—0	—0
d. Water/Sewer	—0	—0	—0	—0
e. Telephone	—2400	—1200	—1200	—0
f. Supplies	—3650	—3300	—3000	—0
g. Equipment Rental	—200	—200	—250	—0
h. Trash Removal	—0	—0	—0	—0
i. Janitorial	—0	—0	—0	—0
j. Exterminating	—0	—0	—0	—0
k. Other—Transportation	—1000	—1000	—1000	—0
l. Other	—0	—0	—0	—0
Total Operating Costs:	—7250	—8100	—7850	—0
4b. Annual Maintenance Costs:				
a. Repairs	—0	—600	—0	—0
b. Security	—300	—300	—300	—0
c. Ground Maintenance	—0	—0	—0	—0
d. Other	—0	—0	—0	—0
Total Maintenance Cost:	—300	—900	—300	—0
5. Annual Taxes and Insurance:				
a. Real Estate Taxes	—0	—0	—0	—0
b. Insurance	—1250	—1250	—1250	—0
Total Taxes & Insurance:	—1250	—1250	—1250	—0
6. Annual Replacement Reserves:	—0	—0	—0	—0
7. Other:				
a.—Computer Equipment	—1000	—1000	—1200	—0
b.	—0	—0	—0	—0
Total Other Cost:	—1000	—1000	—1200	—0
TOTAL PROJECT COST:	—163012	—169828	—174205	
TOTAL CDBG/ESG AMOUNT REQUESTED:				—48552
TOTAL FOR ESG APPLICANTS ONLY				
Essential Services:				
Maintenance and Operations:				
Homeless Prevention:				

Documentation: The source of the above information is in Attachment F on Page 29

Table B: OPERATING REVENUES*

Type of Funds	Last Year's Revenue	Source of funds and description of terms	This Year's Projected Revenue	Source of funds and description of terms
<i>(examples)</i> *Private Donations *State Funds *Federal Funds	<i>(example)</i> 250,000	<i>(examples)</i> *Doe Fndtn. (grant) *AFDC (grant) *CDBG (grant)	<i>(example)</i> 300,000	<i>(examples)</i> *McDonalds Fndtn (loan, 0%, due in 15 yrs (2012)) *AFDC (grant) *CDBG (grant)
—Private Donations	—3685	—Market Day Funds, Employee Donations	—4000	—Market Day Funds, Employee donations
—Private Donations	—2000	—Village Churches, Service Clubs	—2000	—Village Churches, Service Clubs
—Donated Services, Volunteers, Community	—26035	—In Kind Donations	—27000	—Donated Services, Community Partners, Volunteers, Tickets, Rent
—Federal Funds	—15972	—CDBG Funds	—48552	—CDBG Funds
—Village of Downers Grove Corporate Fund	—122126		—92653	—Village of Downers Grove Corporate Fund
TOTAL	—169828		—174205	

***NOTES:**

- For all sources other than CDBG/ESG, attach information regarding the status of commitments.
- Do not include Capital revenues.
- ESG applicants must indicate above what funds will be used for match.
- Be sure to include the funds requested in this application.

Table C: SOURCES OF CAPITAL FUNDING*

Name of Source, Contact Person, and Phone Number	Amount Funded	Annual Debt Service	Rate	Amort Period in Yrs	Term in Yrs	Commitment Date
1. --- N/A						
2.						
3.						
4.						
5. CDBG/HDF funds						
6. HOME Funds						
7. Owner's Equity						
8. Tax Credit Proceeds						
TOTAL						

***NOTES:**

- For all sources other than CDBG/HDF and HOME, attach information regarding the status of commitments.
- Be sure to include the funds requested in this application.

Documentation: The source of the above information is in Attachment _____ on Page _____

PART 2: BENEFIT TO LOW INCOME AND MINORITY PERSONS

2.1 Benefit to Low Income Persons: Indicate the number of low income persons benefited, by income category, in the table below. See Part 2 of the Selection System for more information.

Income Range	Number of Persons Benefited
0-30% of MFI*	—16
31-50% of MFI*	—33
51-80% of MFI*	—208
81% + of MFI*	—429
TOTAL	—686

* MFI means Median Family Income. See Part 2 of the Selection System for specific definitions.

Documentation: The source of the above information is in Attachment G on Page 33

2.2 Benefit to Minorities: Indicate number of minority populations benefited in the table below.

Race/National Origin	Number of Persons Benefited
White, Not Hispanic	—34 (5%)
Black, Not Hispanic	—34 (5%)
American Indian/Alaskan Native	—0
Asian/Pacific Islander	—0
Hispanic	—618 (90%)
TOTAL	—686 (100%)

Documentation: The source of the above information is in Attachment H on Page 34

PART 3: PROJECT IMPACT (See Part 3 of the Selection System.)

3.1 Measurement of Neighborhood Crime (12 Points):

1. Is there at least one permanently assigned officer providing community policing to the targeted neighborhood? (4 points) yes -X or no If yes, describe his/her schedule below.

—One officer on days, one officer on afternoons backed up by a sergeant, these officers are typically at Arbor Park complex 12-2pm and 3:30-5pm with flexible availability to meet the needs of the program.

2. Have you researched crime trends for at least three years? (4 points) yes -X or no

Crime trend data is provided in Attachment I on Page 35

3. Describe the trends and identify the response of the NRC to the trends. (4 points)

—Trends continue to show decline in all categories of crimes. Year 2000 compared to year 1997 showed an increase in category 1 (Battery, Assault, Deadly Weapon, Intimidation). Six months actual for 2001 shows a decrease in this category which is consistent with decrease in all category of crimes. Statistics reflect strong alliance between community and C.O.P. Team. NRC programming will continue to focus on category 1 issues in partnership with YWCA and Family Shelter for assault prevention and domestic violence prevention/assistance as this is a vulnerable area in the community.

3.2 Needs Assessment (8 Points):

(1) Check the assessment methods you completed for this application:

- Survey entire neighborhood (if this method was used, fill in the table below.)
- Survey the clients that enter the NRC
- Survey a focus group
- Discuss issues with key informants

Number of households in neighborhood	—84 (survey conducted June, 2000)
Sample size	—81 (3 empty units)
Number of households contacted	—81
Number of households responding	—41

(2) Explain why you feel this combination of assessment methods provided you with information that is representative of the views of the neighborhood as a whole.— Attempts were made to contact each unit in the complex over a one week period at various hours to capture maximum resident input. Appendix J documents the surveys collected. Residents of all ages provided input. Bilingual (Spanish) surveys were provided. An expected rate of 56% returned surveys was achieved. Key informants input offers objective view and names the priority issues.

(3) Explain why you feel your assessment is comprehensive in exploring all areas of neighborhood concern? — Every resident of each household was invited to voice their views/opinions of relevant issues. The message from the COP/NRC staff was that everyone's input was important and even those who didn't respond got this message. Awareness of NRC programming was enhanced. All input was incorporated into planning future training and activities.

(4a) Summarize the results of your assessment.— Top concerns of residents in order of importance 1) Counseling resources on site (68%). 2) ESL and programs on how to deal with children (54%). 3) Exercise classes (51%). 4) Children and safety issues and physical improvements of buildings (46%). 5) Unsupervised youth (44%). Indicates consistent concern for self improvement, safety of children, and family interventions. Key informants identify ESL, recreation programs, tutoring, mentoring, and volunteerism at the 100% level. Overall, ESL, improved care/supervision and understanding of youth, and pride in living environment are the important issues for the community.

(4b) What are priority neighborhood needs, and why are they a priority? — After school program, Homework Happening remains a priority based on concerns for children well being, parenting issues and safety issues in the complex. Supporting parents in assisting their children be successful in school and maintaining a clean orderly environment promotes safety and crime free neighborhood. ESL classes will continue to be available to residents.

3.3 Service Plan (24 Points):

(a) Please state the mission statement of your organization. — The Vision Statement of the Downers Grove C.O.P. is to embrace the philosophy of C.O.P. through: community engagement, a unified effort to solve problems, improving the quality of life, building trust with community through partnerships and empowerment of citizens and employees to take an active role in problem solving. A comprehensive outline of this vision statement is found in Appendix K page 37.

(b) Please state up to two goals of your organization that are consistent with the analysis of needs described in 3.2 above. — 1) Promoting community pride thru weekly clean up program and community celebrations to be measured by stable level in category 3 crimes. 2) Provide after school tutoring/mentoring program (Homework Happening) to include parenting involvement and parenting issues groups in conjunction with Homework Happening. Both goals directly related to information community provided in Needs Assessment.

(c) Fully describe your intervention activities that are consistent with the analysis of needs described in 3.2 above. ESL classes, beginning and conversational are offered at varied times, days to maximize accessibility. After school tutoring mentoring (Homework Happening) meets at Puffer School – the children's school. Improved environment and increased involvement of children's teachers as tutors. School site for Homework Happening promotes interaction between parents and teachers. Women's support group focuses on parenting issues, children's safety issues, problem solving as a community. Community celebrations: Halloween Party, Posada (Mexican Christmas) COP Christmas Party, Family outings to Cantigny Park and Great America promote community cohesiveness and sense of mutual support. Summer camp at NRC engages children and parents in positive activities promoting safety and pride in community - Girl Scout day camp and field trips to D.G. parks link community with greater Downers Grove community. Clean-up days promote children's investment and pride in their community. Kindergarten Readiness Program prepares pre-school children for school and supports parents of young children. Midwestern University Sports Day promotes education/activity and is major link to large D.G. community. NRC Coordinator is critical to implementing these programs. See App. L p.38 for Activity Chart of programming from 1994 thru 2001 for program, number of participants and community partner.

(d) Are all of your priority needs being addressed by intervention activities? yes -X or no

If not, explain why. All needs are being addressed to maximum degree allowed by staffing and budgetary realities. See App. L p.38 to history of programming, number of participants and community partners.

(e) Choose up to three activities described in (c) above. Each activity must fall within one or more of the following areas of emphasis: (a) crime, (b) education/training/counseling, and (c) family support. Please state at least one measurable objective for each chosen activity.

Education/Training/Counseling Homework Happening – After school tutoring mentoring. Objective: To provide individual study skills assistance to maintain grades of C or above and support for appropriate behavior in school setting. Intake Measures: All Arbor Park children grades 1 thru 8 – Last report card. Outcome Measures: Teachers and parents survey to assess each child's grades and conduct grade for each quarter of school year. See App. N, p.41 for parent/teacher report form. Kindergarten Readiness – Objective: to provide families with the orientation and support to prepare their children for starting school. Intake measures: Arbor Park children 4-6 yrs. Age, pretest. Outcome measure: children are able to count to 20 in English, say ABC's in English, say colors in English. Parents fill out above report form in Dec. and June.

Crime Arbor Kid's Clean-up Days Objective: To provide a sense of pride and investment in community. Intake Measure: Number of children participating last year 10-15. Outcome measures: Number of children involved consistently 15-20 and number of crimes in category 3 remains at 2001 level. See App. I P.35 Crime Trends stats.

3.4 Building a Sense of Community (14 Points):

(a) What are you doing to promote neighborhood leadership? Quarterly Advisory Board meetings include community partners, Arbor Park residents and complex management, monthly resident Board meetings attended by NRC staff and residents for purpose of identifying problems, problem solving and building sense of partnership. Parent meetings for Homework Happening mandatory Sept./January to kick off each semester with maximum parent involvement partnerships with Midwestern University, District 99, Puffer School, First Congregational Church link with larger world and provide source of volunteers for all programming.

(b) What are your efforts to link with the larger community? Strong links with all schools serving Arbor Park neighborhood. Puffer school houses Homework Happening since Fall, 2000. Downers Grove North High School provides tutors/mentors for Homework Happening. Community celebrations Posada, Halloween party are open for whole community. VFW Hall was donated for Posada. Links with schools, colleges, community events such as Heritage Festival and 4th of July parade and family outing to Great America and Cantigny Park promote affiliation to larger community. Press releases to local papers, monthly newsletters to residents, see App. L page 38.

3.5 Building a NRC Identity (10 Points):

(a) What are you doing to foster a positive relationship between the NRC and the neighborhood?—1) NRC services/programs (both current and those being developed) reflect needs of community as defined by Quarterly Advisory Board meetings, monthly resident meetings, parent meetings. 2) Residents encouraged to give input via "walk-ins", participation at NRC, evaluations and periodic surveys. 3) Bi-monthly newsletter, program specific flyers are mailed to 100% of households per agreement with management company. 4) Cultivated relationship with local press keeps entire D.G. community informed of all activities and available opportunities for involvement.

(b) Do you have a permanent director to provide a community contact person? yes -X or no
If yes, what are his/her hours?—Resource Center Coordinator – part time 30 hours per week. Hours served fully reflect community and programming needs.

(c) What are the weekly hours when the NRC will be staffed and open to the public?—NRC is typically staffed Monday – Thursday 8:30am – noon and 3 – 5:30pm. Evenings and weekends as required by programming.

PART 4: OUTCOME MEASURES (See Part 4 of the Selection System.)

4.1 Impact of Activities that Measure Improvements in the Neighborhood (12 Points):

(a) What activities did you choose to measure in 3.3(e) above? Please state the intake measures (entry assessment) and outcome measures (exit assessment) that are being (or will be) used to evaluate your success in achieving your objective(s) for each of these activities.—1) Homework Happening – Intake Assessments – Homework Happening quarter grade report for 4th quarter 2001 – grades and conduct marks for all Homework Happening participants. Grades C and above for academic classes and satisfactory in behavioral categories for conduct at school. 4th quarter 2002 will serve as base line. Measure each quarter of school year 2002-2003. 2) Kindergarten Readiness Program – Intake Assessment pretest of each participant – children 4-6 years old a)ability to count to 20, say ABC's and colors in English. Outcome measure at Dec. 2002 same criteria. Intake Assessment, same criteria in Jan. 2003 outcome measure same criteria in Sept, 2002. 3)Arbor clean up days – Intake Assessment – number of children involved, Spring 2002. Outcome measure – number of children involved 15-20 by April, 2003. Category 3 crimes no higher than June, 2001.

(b) What are the results of analysis of your past performance based on these outcomes? (For new measures, describe expected results and why you expect these results.) —Homework Happening after school program has been a program at Arbor Park since 1994. Past performance has been measured by attendance and parent/student program evaluation survey which has reported 100% satisfaction. For school year 2001-2002 measures as outlined in 4.1a will be implemented. Expect results to meet targets based on historical input. Kindergarten Readiness Program was instituted Jan. 2001 at request of residents at Arbor Park. Measures as described in 4.1a will be implemented in Sept. 2002 for school year 2002-2003. Expect satisfactory results due to residents initiation program. Clean Up Days measured by crime stats in category 3 of crime trends which reflects positive property appearance and resident pride in where they live.

(c) Give examples of program modifications you have made in the past based on your analysis of your performance. —Impact of Homework Happening in academic achievement and social appropriateness will be tracked through child's school report cards for school year 2002. Adding Kindergarten Readiness Program to programs offered is an extension of Homework Happening based on direct input of residents of Arbor Park. Programs consistently reflect resident input and are modified based on community interest, participation.

4.2 Participation Measures (3 Points):

(a) How many people participate in the NRC's activities?—Activity Chart found in Appendix L page 38 tracks each activity in number of participants and community partner. Numbers in Homework Happening, Kindergarten Readiness and clean up day fluctuate according to youth population in complex. Numbers in activity chart show that consistently approximately 18-20 children participate in core activities.

(b) How do you know the participants are satisfied with the activities they are involved in?—Participant evaluations (all ages) and volunteer evaluations annually at the conclusion of all ongoing programs, i.e. Homework Happening, Gym/Park Day, summer camp, women's group, ESL classes and informational groups. Most surveys are annual with special program evaluations occurring at the conclusion of the program. Personal interviews with parents, children, volunteers are held whenever needed. Evaluation tools are found in: Appendix N, Page 40.

PART 5: EFFICIENCY (See Part 5 of the Selection System.)

5.1 Partnerships (8 Points): Describe any coordination or collaboration efforts that will use resources other than from your agency to deliver services. Each partnership must be evidenced by a letter, agreement, memorandum of understanding, or other such commitment to involvement by the outside agency.

—All community Partnerships are documented by letters of support found in App. M p. 39. These include letters from Arbor Park II Condominium Association, Midwestern University, Community School District 99, Good Samaritan Hospital, SEASPAR, DuPage County Health Dept, YWCA, First Congregational Church, Downers Grove Park District, Family Shelter Service.

Documentation: Evidence of coordination/collaboration is in Attachment M on Page 39

5.2 Advisory Board (2 Points):

(a) Does the NRC have an Advisory Board? yes -X or no

(b) Does the Advisory Board have 20% of the membership made up of neighborhood residents?
yes--X or no

(c) What is the role of the Advisory Board?—Advisory Board identifies problems, trends and issues in the community, provides and coordinates the delivery of goods, services, volunteers, and money to implement programs. The members guide programming based on input from the community as to immediate relevant needs.

5.3 Readiness

Activity	Date
Site control, acquisition or rent of property	In Place
Completion of program design and/or preliminary engineering	In Place
Completion of final program design and/or final engineering	In Place
Advertise for bids or appropriate staff positions	In Place
Award of construction contract or hire staff	In Place
Start of construction or start of program	In Place
50% of Funds Expended	Oct. 2002
100% of Funds Expended	March 2003

Describe how much planning work has been completed at the time of application, what work will be completed by the time agreements are executed, and what obstacles could remain in the way of completing each activity within one year.

—The Village of Downers Grove has demonstrated a strong commitment to the Community Oriented Policing initiative at Arbor Park complex. The Program has been growing since May, 1994. The Resource Center Coordinator, a sergeant and two police officers have been committed to the Arbor Park site. The Resource Center Coordinator is key to program maintenance and growth, police involvement is key to effectively meeting the goal of a consistent, stable, and accepted police presence in the complex. Anticipated obstacles, if any, would be reflected in programming. The Village remains committed to staffing the initiative as indicated by the corporate fund contribution.

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