

COUNCIL WORKSHOP ITEM

ITEM: Tree & Stump Removal Contract
DATE: February 28, 2001
PREPARED BY: Kerstin G. von der Heide, Village Forester
PURPOSE: Review recommendation and place on agenda for Council approval

DISCUSSION:

Five bids for Tree and Stump Removal services were received on Thursday, February 22, 2001, from tree service contractors who had attended the required pre-bid conference. All submitted a letter of capability of obtaining a performance bond or letter of credit, and all supplied insurance information and the required signatures. In that tree removal is so important for safety reasons, the contract requires a performance bond or letter of credit in the amount of the contract, and includes provisions for liquidated damages for failure to complete the work on time. The term of the contract is for one year with the ability to renew for a second year provided work progresses during the first year as specified in the contract and prices bid are within budget limits.

The following table summarizes the bids. The estimated quantities I have listed are based on the average number of trees and stumps removed over the past eleven fiscal years. Because of this, the numbers for trees and stumps are not equal and may differ as a result of in-house removals, storm damage losses, and tree removals in unimproved right-of-ways where stumps are not removed.

Homer Tree Care has the current contract and the lowest bid for this next fiscal year. Homer has had this contract for several fiscal years between 1990 and 1997, and then again for the last two years, all of which have been successfully completed.

Homer Tree Care

Item	Estimated Quantity	Year 1 May 1, 2001- April 30, 2002		Year 2 May 1, 2002- April 30, 2003	
		Unit Price	Extended Cost	Unit Price	Extended Cost
Tree removal 4"-19" diameter	2,550 inches (230trees)	10.25	26,137.50	10.50	26,775.00
Tree removal over 19" diam.	3,050 inches (115 trees)	14.15	43,157.50	14.75	44,987.50
Stump removal	290 (each)	64.50	18,705.00	68.00	19,720.00
TOTAL Both Tree and Stump Removal			88,000.00		91,482.50

Bergquist

Item	Estimated Quantity	Year 1 May 1, 2001- April 30, 2002		Year 2 May 1, 2002- April 30, 2003	
		Unit Price	Extended Cost	Unit Price	Extended Cost
Tree removal 4"-19" diameter	2,550 inches (230trees)	10.00	25,500.00	11.00	28,050.00
Tree removal over 19" diam.	3,050 inches (115 trees)	17.00	51,850.00	18.50	56,425.00
Stump removal	290 (each)	79.00	22,910.00	81.00	23,490.00
TOTAL Both Tree and Stump Removal			100,260.00		107,965.00

Kramer Tree Specialists

Item	Estimated Quantity	Year 1 May 1, 2001- April 30, 2002		Year 2 May 1, 2002- April 30, 2003	
		Unit Price	Extended Cost	Unit Price	Extended Cost
Tree removal 4"-19" diameter	2,550 inches (230trees)	11.90	30,345.00	12.90	32,895.00
Tree removal over 19" diam.	3,050 inches (115 trees)	18.75	57,187.50	19.95	60,847.50
Stump removal	290 (each)	95.00	27,550.00	105.00	30,450.00
TOTAL Both Tree and Stump Removal			106,177.50		113,072.50

Davey Tree Expert Company**Year 1**
May 1, 2001-
April 30, 2002**Year 2**
May 1, 2002-
April 30, 2003

<u>Item</u>	<u>Estimated</u> <u>Quantity</u>	<u>Unit</u> <u>Price</u>	<u>Extended</u> <u>Cost</u>	<u>Unit</u> <u>Price</u>	<u>Extended</u> <u>Cost</u>
Tree removal 4"-19" diameter	2,550 inches (230trees)	18.00	45,900.00	19.00	48,450.00
Tree removal over 19" diam.	3,050 inches (115 trees)	30.00	91,500.00	32.00	97,600.00
Stump removal	290 (each)	225.00	65,250.00	235.00	68,150.00
TOTAL Both Tree and Stump Removal			202,650.00		214,200.00

B.Haney & Sons**Year 1**
May 1, 2001-
April 30, 2002**Year 2**
May 1, 2002-
April 30, 2003

<u>Item</u>	<u>Estimated</u> <u>Quantity</u>	<u>Unit</u> <u>Price</u>	<u>Extended</u> <u>Cost</u>	<u>Unit</u> <u>Price</u>	<u>Extended</u> <u>Cost</u>
Tree removal 4"-19" diameter	2,550 inches (230trees)	17.50	42,075.00	18.00	45,900.00
Tree removal over 19" diam.	3,050 inches (115 trees)	23.50	68,625.00	24.00	73,200.00
Stump removal	290 (each)	275.00	79,750.00	280.00	81,200.00
TOTAL Both Tree and Stump Removal			190,450.00		200,300.00

RECOMMENDATION:

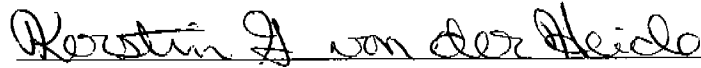
I am recommending to the Village Council that the award for the 2001-2002 Tree and Stump Removal contract go to Homer Tree Care in the amount of \$88,000.00. The Tree Services account (001.335.0000.5443) funds this contract and below is a table from the 2001/02 proposed budget that lists all the line items in this account. The requested budget amount for these services is \$82,190.00 (the sum of the 2 tree removal sizes plus stump removals), an amount that is slightly lower than the recommended contract amount of \$88,000.00. I have considered both this difference and the Manager's recommended reduction to the Tree Services account and I will reduce other line items, such as tree planting, in order to fully execute the tree and stump removal contract and remain within the proposed budget limits.

Tree Services Account 001.335.0000.5443

Supply of 280 trees at the average Suburban Tree Consortium contract price of \$150 each	42,000
Planting of 280 trees at the average Suburban Tree Consortium contract price of \$80 each	22,400
Tree Pruning contract for 3600 trees >4" diameter each \$32; a five year pruning rotation = 1/5 18000 trees >4"; this area cost \$31.33 per tree FY96/97	115,200
Tree Removal contract for 220 trees (2500 inch total) sized 4" - 19" diameter at \$9/inch	22,500
Tree Removal contract for 105 trees (2800 inch total) sized >19" diameter at \$15/inch	42,000
Stump Removal contract of 290 stumps at \$61 each	17,690
Demand Tree Service contract	15,000
Pest Management or disease eradication	2,000
Cost to remove private obstructing or hazardous trees per ordinance 24-5	3,000
Cost to remove private diseased trees per ordinance 24-16	3,000
Other: Village Holiday Tree, cut and installation	800
Total 2001/02 Dept. Request	285,590
MANAGER'S RECOMMENDATION	265,590

I have discussed my recommendation for the award of the 2001-2002 Tree and Stump Removal contract to Homer Tree Care in the amount of \$88,000.00 with Terri Tarka, Steve Ruffolo, and Jack Bajor, and they are all in agreement. In one year from now, I will make a recommendation as to whether or not to renew this contract for a second year at the prices bid for that year.

Please let me know if any additional data is needed.

A handwritten signature in cursive script, reading "Kerstin G. von der Heide", written over a horizontal line.

Kerstin G. von der Heide