

## COUNCIL WORKSHOP ITEM

**ITEM:** Contract Extension for Police Uniforms FY2001/02

**DATE:** January 16, 2001

**PREPARED BY:** Riccardo F. Ginex, Chief of Police

**PURPOSE:** The contract for Police uniforms was bid on June 15, 2000. The contract may be extended by mutual agreement of both parties if price does not exceed two percent (2%).

**DISCUSSION:** The total clothing budget for the Police Department is \$95,125.00 as broken out below.

<b>Division</b>	<b>Account</b>	<b>Uniform Budget</b>
Administration	611-5205	\$2,025
Patrol	624-5205	\$77,150
Investigations	625-5205	\$7,100
SWAT	628-5205	\$5,850
Support	633-5205	\$950
Auxiliaries	635-5205	\$2,100
Records	636-5205	\$1,875
DARE/School Counseling	638-5205	\$3,000
	<b>Total</b>	<b>\$95,125</b>

**(Total Police Uniform Budget = \$95,125.)**

Terms of the Bargaining Unit contract provide that our officers, as noted in Article XXIII, A2 of the uniform contract, may purchase clothing at the awarded price with billing direct to the officer. Police Department uniforms may be purchased five ways; direct contract purchase, indirect contract purchase (as provided in the uniform contract), individual purchase of civilian clothing (investigators and school counselors), other (specialty and safety items, etc.) and state tag-along contracts purchase (soft body armor).

This year, the Police Department bid out uniforms and equipment items separately. Ray O'Herron and Kale Uniforms submitted bids on our uniforms and Ray O'Herron, Kale Uniforms and Constable Equipment submitted bids on equipment items. (Constable Equipment is not a

uniform vendor.) The following table depicts an estimated total price breakdown. Estimated quantities are used for each specific item.

<b>Vendor</b>	<b>Uniforms</b>	<b>Equipment</b>
<b>Ray O'Herron</b>	<b>\$31,265.45</b>	<b>\$9,153.75</b>
<b>Kale Uniforms</b>	<b>\$34,671.50</b>	<b>\$10,833.00</b>
<b>Constable</b>	<b>Did Not Bid</b>	<b>\$9,253.50</b>

Ray O'Herron underbid the other vendors by \$3,406.05 on uniforms and \$99.75 on equipment. Per our Purchasing policy in **Item VI) Bids, number 5. Review and Recommendations**, it states other issues should be considered before making a recommendation and awarding the contract to a specific vendor.

Some of those issues include, *"The ability, capacity and skill of the bidder to perform the contract or provide the service required; Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference; and The quality, availability of the supplies, or contractual services to the particular use required."*

Presently, the Department is utilizing Ray O'Herron to supply their uniforms and leather equipment to the officers. Over this past year, we have experienced some problems with their service. Some of those problems include, orders which were placed and never received, having to re-order items numerous times, orders being received three to six months from placement, and over-charging bargaining unit members on in-store purchases. The employee who was our sales contact was terminated during this time. While they have made some adjustments, I have concerns about their ability to meet our specific needs as outlined under the bid agreement.

Ray O'Herron was an equipment vendor who expanded into the uniform market. To do this, they have reduced their equipment inventory. This has caused delays in obtaining items that are not in stock and have to be back-ordered. Kale Uniforms has always been a uniform vendor with a small portion of its inventory being equipment. Constable Equipment has always been an equipment vendor, has stock on hand and can deliver items within 48 hours if needed.

**RECOMMENDATION:** While Ray O'Herron has under bid Kale Uniforms and Constable Equipment on both uniforms and equipment, I feel the issues raised above and their ability over the previous year to meet our needs is a concern that cannot be overlooked. I recommend the uniform contract be awarded to Kale Uniforms and the equipment contract be awarded to Constable Equipment, respectively.

Attachment

## IV.

**BID/CONTRACT FORM**  
**2001/02 EXTENSION**  
**POLICE UNIFORMS AND PROTECTIVE CLOTHING**

<u>ITEM DESCRIPTION</u>	<u>MANUF. PRODUCT #</u>	<u>UNIT PRICE</u>
1. Trooper-Style Fur Cap	1. 195	1. 12.50
2. 5-Star Cap	2. 5SWNV	2. 32.95
3. Watch Cap	3. 42MIL-BLK	3. 4.95
4. Flying Cross Shirts	4. 47W6676 45W6600-45W6625-45W6603	4. 37.50 NAVY 36.50 ALL OTHER COLORS
5. Elbeco Tex-Trop	5. 314-3 313-3/310-3/312-3	5. 32.50 NAVY 31.50 ALL OTHER COLORS
6. Elbeco Paragon Plus	6. P878-3	6. 27.95
7. Elbeco Regul. T-Neck	7. 7700	7. 20.50
8. Blauer Stretch T-Neck	8. 8100	8. 31.95
9. Made in the USA Mock	9. 8119	9. 12.95
10. Mock T-Neck	10. 8110	10. 31.95
11. 80/20 Pants	11a. 32222 11b. NONE	11a. 44.50 11b. —
12. 75/25 Pants	12a. 42280 12b. 42290W FEMALE ONLY	12a. 52.50 12b. 53.50
13. 100% Poly Pants	13a. 38200 13b. 38201	13a. 30.50 13b. 31.50
14. Flying Cross Pants	14. 38200	14. 30.50
15. Blauer Streetgear Pants	15a. 8810NV 15b. 8820NV	15a. 55.50 15b. 55.50
16. Blauer Streetgear Shorts	16. 8804NV	16. 46.50
17. Clip-on Tie	17. 455B0-61	17. 4.00