

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
DOWNERS GROVE PUBLIC LIBRARY
January 24, 2001
MINUTES

ROLL CALL

President Daniels called the meeting to order in the Meeting Room at 7:35 p.m. Trustees present: DiCola, Humphreys, Vlcek, Daniels. Trustees absent: Sapyta, Upshaw (arrived at 8:00 p.m.) Also present: Director Bowen, Assistant Director Bukovac, Artist Pamela Hart.

APPROVAL OF MINUTES

It was moved by DiCola and seconded by Vlcek **THAT THE MINUTES OF THE REGULAR MEETING OF JANUARY 10, 2001 BE APPROVED.** Ayes: DiCola, Vlcek, Daniels. Nays: None. Abstention: Humphreys. Motion carried.

WARRANTS

It was moved by Vlcek and seconded by Humphreys **TO APPROVE INVOICES FOR JANUARY 24, 2001 TOTALING \$41,718.90.** Ayes: DiCola, Humphreys, Vlcek, Daniels. Nays: None. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

None.

OLD BUSINESS

The trustees met with artist Pamela Hart. Hart had an exhibit in the gallery in December which was very popular with the public. Hart brought two paintings with her and she and the trustees walked around the building looking at potential places to hang a painting. The trustees decided on a location near the circulation desk. It was moved by Upshaw and seconded by DiCola **TO PURCHASE THE PAINTING TITLED "F.G.'S BRIDGE" BY PAMELA HART FOR THE AMOUNT OF \$4,300.00 TO BE PAID OUT OF THE ART FUNDS.** Ayes: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Nays: None. Motion carried.

Daniels had brought some information about the Zhou Brothers who are brothers who paint together. There was a recent article in the *Chicago Tribune* about them and Daniels had a book on their work. The artists create textured prints called terragraphs by working with applied sand. The trustees are interested in considering works by the Zhou Brothers for the stairwell, either a terragraph or a piece of sculpture. Bukovac will contact the art consultant about this.

Bukovac reviewed the landscaping plan. The plan contains a wide variety of flowering perennials which would be planted around the building. The trustees told Bukovac to proceed with getting quotes on the plan.

NEW BUSINESS

Bukovac brought a proposal to put green plants in the interior of the library. Bukovac had gotten quotes from two companies, Philips and Vaughan Plantscapes. Vaughan's was the most reasonable in price. The company would provide and maintain thirteen plants for a monthly fee of \$97.50. The trustees liked the idea of putting plants in the building and decided to start with this plan and evaluate in the fall if more plants should be added. It was moved by Humphreys and seconded by Upshaw **TO APPROVE THE PROPOSAL FROM VAUGHAN PLANTSCAPES TO PROVIDE THIRTEEN PLANTS AT A COST OF \$97.50 PER MONTH.** Ayes: DiCola, Humphreys, Upshaw, Vleck, Daniels. Nays: None. Motion carried.

REPORT OF THE ADMINISTRATION

Bowen gave an update on connection to the Illinois Century Network. The library's T1 line has been installed by Ameritech but the actual connection has not yet been made. Suburban Library System has received the official approval they need to receive a T3 line.

Bowen attended the American Library Association Mid-Winter Meetings. ALA provided updates on current issues including the filtering mandates covered in the Children's Internet Protection Act (CIPA) and the Neighborhood Children's Internet Protection Act (NCIPA) and information about The Uniform Computer Information Transactions Act (UCITA).

The filtering mandates apply to libraries who use federal money to provide access to the Internet. This most likely will not affect the Downers Grove Public Library because we don't use federal money in this way and we will still be able to apply for federal money for other uses. But smaller libraries do rely on the federal money to assist them in providing access to the Internet. The ACLU is challenging the act with four states supporting their suit. The American Library Association is also challenging the act.

UCITA is a model contract law which states are encouraged to adopt. The intent is to standardize the law regarding licensing of software and other forms of digital information. The effect would be to make the statements on software binding contracts at the point that a consumer tears off the shrink wrap around the package and before the consumer has had the opportunity to read the fine print on the package. The same would be true of click-on licenses for products accessed by computer. Consumers would need to be very careful that they read all the fine print. The law mandates that all users of a product (individuals, libraries, businesses) be treated in the same way even though they may all use the product very differently. Libraries currently operate under the Federal Copyright Law which allows libraries to purchase one item for many patrons to use over and over. But a contract supercedes federal law and it is likely that libraries would have to abide by contracts which are much more restrictive than the Copyright Law, thus hindering our ability to serve patrons. Some states have adopted the law and it may be considered in Illinois.

Bowen stated that he will be submitting to the County the list of trustees and employees who are required to file a Statement of Economic Interest. As Board Secretary, DiCola certified the list.

Bowen gave a report on the reserve fund and the monies which have been received from donations. The library began the current fiscal year with a total fund reserve of \$517,710.00. The fund reserve is composed of two funds. One is the general reserve fund which any excess revenue goes into. At the beginning of the fiscal year this fund totaled \$337,169.00. The other fund is from private contributions which had been received over the years but had not been designated for anything in particular. Bowen anticipates that this fund will have \$170,000.00 in it at the end of the fiscal year. If the trustees would like to use some of this money for art work, that could be designated in the next budget year. The trustees would need to decide this by the time Bowen prepares the 2002/2003 budget. Bowen anticipates that \$20,000.00 - \$40,000.00 could allocated for artwork.

Trustees had authorized Bowen to apply for credit cards for staff use. After investigating several credit card companies used by other libraries he recommends opening an account with MBNA America. MBNA provides excellent reports on the use of each card, including quarterly and annual summaries. MBNA requested copies of minutes from a Board Meeting authorizing him to open a credit account. Bowen is in the process of preparing guidelines for staff use of the credit card. It was moved by DiCola and seconded by Vlcek **TO AUTHORIZE LIBRARY DIRECTOR BOWEN TO ESTABLISH A LIBRARY CREDIT ACCOUNT WITH MBNA AMERICA FOR VISA CARDS FOR EMPLOYEES TO BE DESIGNATED BY THE DIRECTOR.** Ayes: DiCola, Humphreys, Upshaw, Vlcek, Daniels. Nay: None. Motion carried.

TRUSTEES REQUEST FOR INFORMATION

None.

COMMUNICATIONS

None.

ANNOUNCEMENTS

Humphreys noted that the library has been featuring on the web site works of art by individual artists from the library's art collection. He would like to see the entire collection displayed on the web site. He noted that the Evanston Public Library has a collection displayed on their web site.

OPPORTUNITY FOR PUBLIC COMMENT

None.

The board adjourned at 9:32 p.m.