

# Village of Downers Grove

## Monthly Statistical Report

January 2010



## VILLAGE MANAGER'S OFFICE

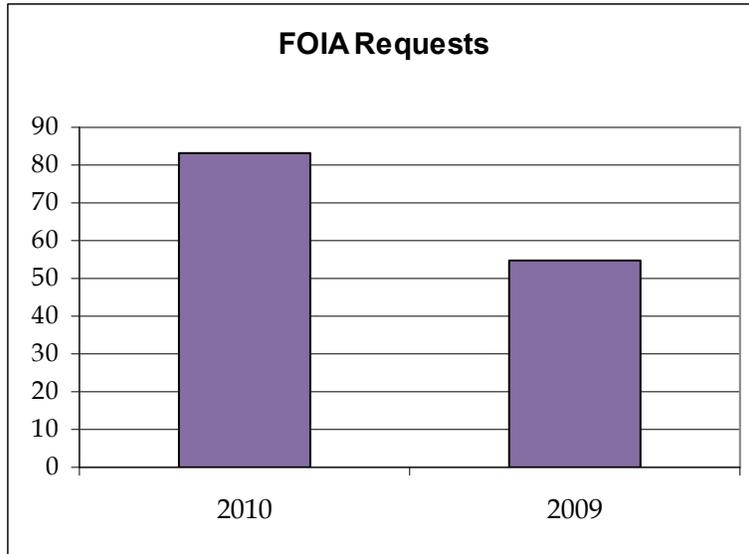
SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Agenda Items Prepared	35	32	35	32
Meetings of Council	3	4	3	4
Council Inquiries	67	53	67	53
Daily Parking Permits Sold	114	112	114	112
Taxi Coupons				
<i>Purchased</i>	7,960	17,933	7,960	17,933
<i>Redeemed</i>	14,332	16,023	14,332	16,023
Community Response Center				
<i>New Records</i>	133	165	133	165
<i>Tree Related Records</i>	12		12	
<i>Construction-Related Records</i>	0	1	0	1
<i>Stormwater-Related Records</i>	0	1	0	1
<i>Web-Generated Records</i>	3	16	3	16
<i>Own the Streets</i>	0	0	0	0

### Department Highlights

- Changes to the format of Village Council meetings were implemented on a trial basis effective with the first meeting of the new year on January 5, 2010. The measures provide consistent order in the meeting agenda, additional time for Council discussion and more opportunity for public comment.
- Village Manager Dave Fieldman has announced that Associates in Family Care (AFC), Naperville, IL has entered into a lease agreement with the Village at the location formerly occupied by the Village's Counseling and Social Services Department at 842 Curtiss Street.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
FOIA Requests	83	55	83	55
Licenses Processed	84	131	84	131
<i>Amusement Devices</i>	0	0	0	0
<i>Electrician</i>	80	117	80	117
<i>Going Out of Business</i>	0	0	0	0
<i>Psychic</i>	0	1	0	1
<i>Raffle</i>	4	1	4	1
<i>Scavenger</i>	0	12	0	12
<i>Taxi Company</i>	0	0	0	0
<i>Taxi Driver</i>	0	0	0	0
<i>Tree Removal Company</i>	0	0	0	0
Proclamations	0	0	0	0
Public Meetings Noticed	14	15	14	15



## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Live Meetings Taped	4	5	4	5
Community Events Covered	1	5	1	5
Completed Program Hours	8	10	8	10
On Air Programming Hours	96	96	96	96
Public Service Announcement	30	51	30	51
Press Contacts and Published Articles	4	9	4	9
Ad Placement	4	4	4	4
Print Publications	42	45	42	45

### Department Highlights

- Produced for playback the State of the Village address by Mayor Sandack
- Produced for playback on DGTV *The Vintage Times* for February featuring In Home Care for Seniors.
- Produced for playback on DGTV Today's Tidings on Campfire USA and Downers Grove Music Opportunities.
- Produced live broadcast of 3 Village Council Meetings and 1 Park District Board Meetings.

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Permit Applications Received	88	44	88	44
Permits Issued	62	55	62	55
<i>Accessory Structure</i>	1	0	1	0
<i>Commercial Addition/Remodel</i>	13	0	13	0
<i>Commercial Electrical</i>	4	4	4	4
<i>Commercial Occupancy</i>	8	6	8	6
<i>Deck</i>	0	1	0	1
<i>Fence</i>	1	2	1	2
<i>Hot Tub/Swimming Pool</i>	0	0	0	0
<i>House Addition/Remodel</i>	10	3	10	3
<i>New Commercial</i>	0	0	0	0
<i>New Residential</i>	0	1	0	1
<i>Permanent Sign</i>	8	7	8	7
<i>Residential Electric</i>	2	1	2	1
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	9			
<i>Temporary Sign</i>	1	2	1	2
<i>Temporary Use</i>	4		4	0
<i>Wrecking</i>	1	4	1	4
Inspections Conducted	163	196	163	196
Code Enforcement Site Visits	369	256	369	256
Stop Work Notices Issued	2	3	2	3
ZBA Case Applications	1	1	1	1
Plan Commission Case Applications	2	2	2	2
Historic Preservation Building Applications	0	0	0	0

### Department Highlights

- Permit applications doubled over last January's low, led by increases in both commercial and residential additions and remodels. This continues a trend towards improvement implied by October and November's numbers and solidified in December.
- Illegal political sign placement dominated code enforcement efforts towards the end of January, which led to a significant increase in those activities.
- Fire Prevention permits are being processed in Community Development in conjunction with the Fire Marshall's office relocation to CD. This category has been added to the CD measurements and Downtown Façade Applications have been removed.
- Work got underway on the Annexation Study.



## FINANCE DEPARTMENT

*The January 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Switched banking and lockbox service to Charter One to save money
- Revised financial statements to be more understandable to reader.

## COMMUNITY EVENTS DEPARTMENT

*With changes in community events, the Community Events Department is currently modifying monthly performance information.*

### **Department Highlights**

- Worked with Downtown Management Corporation to facilitate the Ice Sculpture Festival.
- All major service suppliers and vendors were notified of the suspension of Heritage Festival for 2010.

## FIRE DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Fires	3	4	3	4
<i>Structure</i>	2	1	2	1
<i>Vehicle</i>	1	0	1	0
<i>Other</i>	0	3	0	3
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	1	0	1
EMS Calls	245	301	245	301
Patients	297	319	297	319
Refusals	62	69	62	69
Average Response Time	4:38	4:39	0	4:39
Permit Inspections and Re-Inspections	45	66	45	66
Life Safety Inspections and Re-Inspections	148	144	148	144
Fire Alarm System Trouble Follow-Ups	21	36	21	36
Miscellaneous Inspections	61	57	61	57
Training Hours	1,428	1,412	1428	1412
Participants in Public Education Programs	1131	1,140	1131	1140
Fire Plan Reviews	38	31		31

### Department Highlights

- National Fire Academy - Marsh Giesler attended a class on “Demonstrating your Preventions Programs Worth” at the NFA. This class focused on prevention officers and public educators on fire prevention programs benefit the community. This class showed how to quantifying and validate the programs our department already has established and to maintain efficiency.
- Promotion – Pat Hardin was promoted to Battalion Chief of Training Safety. Battalion Chief Hardin is responsible for the coordination, implementation, and execution of daily training. Hardin is also responsible for safety of the department and keep current with all laws regarding safety.
- Promotion – Jeff Pindelski was promoted to Deputy Chief of Operations. Jeff was acting Operations Chief since August 28<sup>th</sup>, 2009
- Promotion – Jim Jackson was promoted to Fire Chief.
- Office of the State Fire Marshal - We had 3 personnel receive certifications from the State Fire Marshals Office. Each certification requires week-long practical and didactic instruction followed by a comprehensive test. The state certifications received vary from, Incident Safety Officer, and Trench Technician.

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	6	6	6	6
<i>Filled</i>	5	6	5	6
<i>Being Recruited</i>	4	0.4	4	0
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	356	381		
<i>COBRA</i>	2	1		
<i>Retirees</i>	91	87		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	8	2	8	2
<i>Opened</i>			0	0
<i>Closed</i>			0	0
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	1	7	1	7
<i>Opened</i>	1	10	1	10
<i>Closed</i>	1	3	1	3

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Visits to Village Website	17,696	17,697	17,696	17,697
Visits to DGTV Page	144	238	144	238
Visits to Podcast Page	264	263	264	263
Visits to Fire Public Education Page	438	328	438	328
Visits to Tourism Website	1,409	2,062	1,409	2,062
Visits to Parcel Navigator	221	180	221	180
Training Provided to Village Staff (hours)			0	0
<b>Average Visit Duration</b>				
<i>Village Website</i>	2:05	2:11	2:05	2:11
<i>DGTV Page</i>	1:16	1:03	1:16	1:03
<i>Podcast Page</i>	2:47	1:52	2:47	1:52
<i>Fire Public Education Page</i>	1:29	2:06	1:29	2:06
<i>Tourism Website</i>	1:15	1:49	1:15	1:49
<b>Public Parcel Navigator Users</b>				
<i>New</i>	102	137	102	137
<i>Returning</i>	119	43	119	43

**GPS Operation: # of Structures\* Collected**                      0

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	6	7	6	7
Resolutions Submitted to Council	6	14	6	14
Motions Submitted to Council	3	1	3	1
Liquor License Applications Received	4	2	4	2
DUI Cases				
<i>Closed</i>	0	12	0	12
<i>New</i>	16	17	16	17
<i>Returns</i>	13	19	13	19
Field Court Cases Prosecuted	551	348	551	348
Contracts Prepared/Reviewed/Drafted	31	43	31	43

### Department Highlights

- Attendance at Liquor Commission Meeting
- Unpaid rent negotiation and collection
- Attendance at ILGL Annual Conference

## POLICE DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Calls for Service	1,659	1,755	1,659	1,755
Accidents	116	180	116	180
Traffic Citations	1,081	873	1,081	873
Vacation House Checks	46	54	46	54
Neighborhood Patrol Time (hours)	1,049.9	903.6	1,050	904
Time-On-Service Demand (hours)	1,362.1	1,667.1	1,362	1,667
Participants in Public Education Program	356	649	356	649
Average Response Time				
<i>Emergency</i>	2:24	3:42	2:24	3:42
<i>Non-Emergency</i>	5:12	5:18	5:12	5:18
Incoming Calls				
<i>911 Calls</i>	1,283	1,420	1,283	1,420
<i>Non-Emergency Calls</i>	9,574	10,795	9,574	10,795
FOIAs	37	12	37	12

### Department Highlights

- The police department went live with its new automated scheduling system. The system now uploads all payroll data directly into EDEN.
- Staff initiated a comprehensive review of each policy within the police department. Staff has been asked to review each policy to determine if it meets accreditation standards and reflects our agency's practice.
- Police department staff completed its list of goals & objectives for 2010, with each goal having a direct correlation with the Village's Strategic Plan.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	0	0	0	0
Flooding Calls	0	0	0	0
Feet of Storm Sewers				
<i>Cleaned</i>	0	0	0	0
<i>Televised</i>	0	0	0	0
Roadside Ditches Under Construction (feet)	0	0	0	0
Drainage Structures				
<i>Repaired</i>	0	0	0	0
<i>Installed</i>	0	0	0	0
JULIE Locate Requests	167	179	167	179
Salt Used (tons)	955	1,169	955	1,169
Asphalt Paving (tons)	0		0	
Concrete Repairs (yards)	0	0	0	0
Snow Removal Call Outs	6	10	6	10
Parkway Trees				
<i>Planted</i>	0	0	0	0
<i>Pruned</i>	485	240	485	240
<i>Removed</i>	1	0	1	0
Mosquito Abatement Tablets	0	0	0	0
Special Events Assistance (hours)	0	0	0	0
Calls to Public Service Response Team	180	233	180	233
Domestic Animals Handled	31	35	31	35
Wildlife Inquiries Handled	26	20	26	20
Parking Meters Repaired	9	79	9	79
Traffic Signs Fabricated and Installed	106	117	106	117
Traffic Posts Installed	27	17	27	17
Traffic Calming Petitions	0	0	0	0
Grove Commuter Shuttle				
<i>Total Trips</i>	6,620	8,630	6,620	8,630
<i>Passengers*</i>	165	180	165	180
Water Service Calls	11	15	11	15
Water Shut-Offs	29	17	29	17
Water Turn-Ons	24	10	24	10
Water Main Breaks	8	14	8	14
Total Water Pumpage (gallons)	149,455,000	159,490,000	149,455,000	159,490,000

### Department Highlights

- The replacement of the traffic signal shrouds was completed in the downtown.
- The Village received awards for Technical Innovation for the Prentiss Creek Hybrid Street Lights from the Suburban Branch and the Chicago Chapter of the American Public Works Association.
- The Village received a grant from DuPage County for implementation of best management practices for stormwater management at Fire Station 3.
- An agreement was executed with BSI, Inc. to manage the water cross-connection program. This agreement will allow the Village to increase compliance with the State mandated program without expending additional resources.
- The Public Works department completed construction of a display showing the use of rain barrels.



## **APPENDIX**

**January 2010 Monthly Financial Report**

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

January 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Negative	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Negative	 Negative	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Negative	 Negative	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green): Revenues have exceeded expectations or expenditures are lower than anticipated.

Neutral (Yellow): Revenues and expenditures are within a reasonable range of budget projections

Negative (Red): Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 CONSUMER CONFIDENCE - Consumer confidence continued upward for the third straight month increasing 4.3% in January. This is a result of consumers positive assessment of present day conditions.

 EMPLOYMENT - The national unemployment rate for January 2010 decreased from 10.0% to 9.7%.

 HOUSING - National housing starts in January were 2.8% above December and 21.1% above January 2009. Building permits issued nationally in January were 4.9% below December but 16.9% above January 2009.

 INTEREST RATES - Interest rates are near all-time lows as the Federal Reserve attempts to stimulate the economy. As of January 2010, 12 month certificates of deposits interest rates were averaging 0.85%.

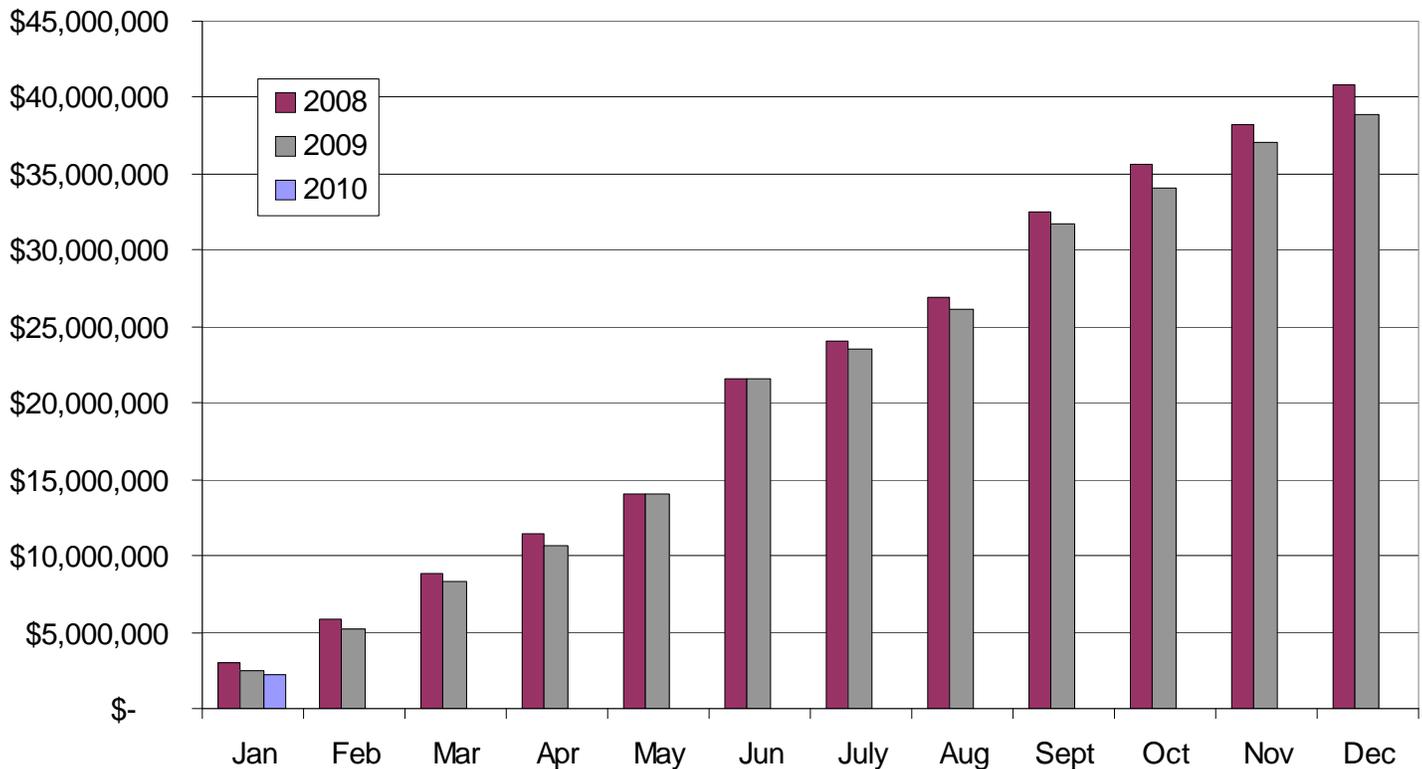
### VILLAGE HIGHLIGHTS:

 RETAIL SALES - The largest source of revenues for the Village are sales taxes. Retail sales increased .5% nationally in January from December 2009, and were 4.7% above January 2009. In the Village, sales taxes are 5.7% lower compared to one year ago.

 EXPENSES - The Village's general fund expenditures are 1.7% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

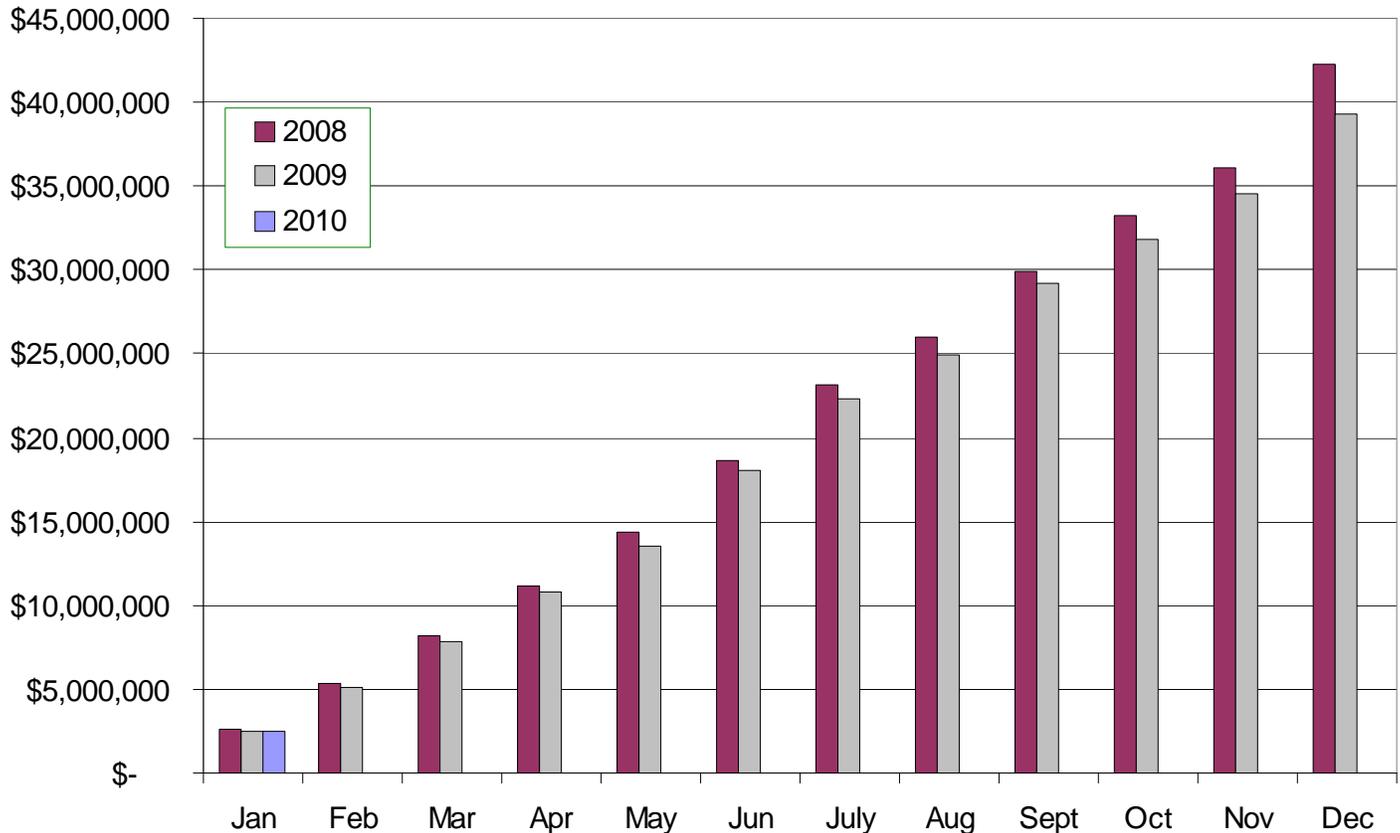


**NEGATIVE** January 2010 Revenues are 9% below January 2009 primarily due to a decrease in Telecommunications Tax, Sales Tax, and Grant Revenue.

Description	2010 Budget	January 2010 YTD Actual	January 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Property Taxes	\$ 10,435,416	\$ 106,083	\$ 111,146	\$ (5,063)	-4.6%
Sales Tax	11,500,000	833,572	884,282	(50,710)	-5.7%
Hotel Use Tax	700,000	39,770	39,319	451	1.1%
Natural Gas Use Tax	500,000	58,491	71,436	(12,945)	-18.1%
Electricity Tax	1,900,000	165,019	175,961	(10,942)	-6.2%
Telecommunications Tax	3,800,000	252,247	439,311	(187,064)	-42.6%
Licenses and Permits	1,078,020	45,833	35,448	10,385	29.3%
State Shared Revenue	4,804,141	444,359	326,230	118,129	36.2%
Fees, Charges, & Fines	4,415,109	281,547	253,187	28,360	11.2%
Interest Income	227,000	9,320	18,043	(8,723)	-48.3%
Other	96,242	3,917	107,033	(103,116)	-96.3%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 2,240,158</b>	<b>\$ 2,461,396</b>	<b>\$ (221,238)</b>	<b>-9.0%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

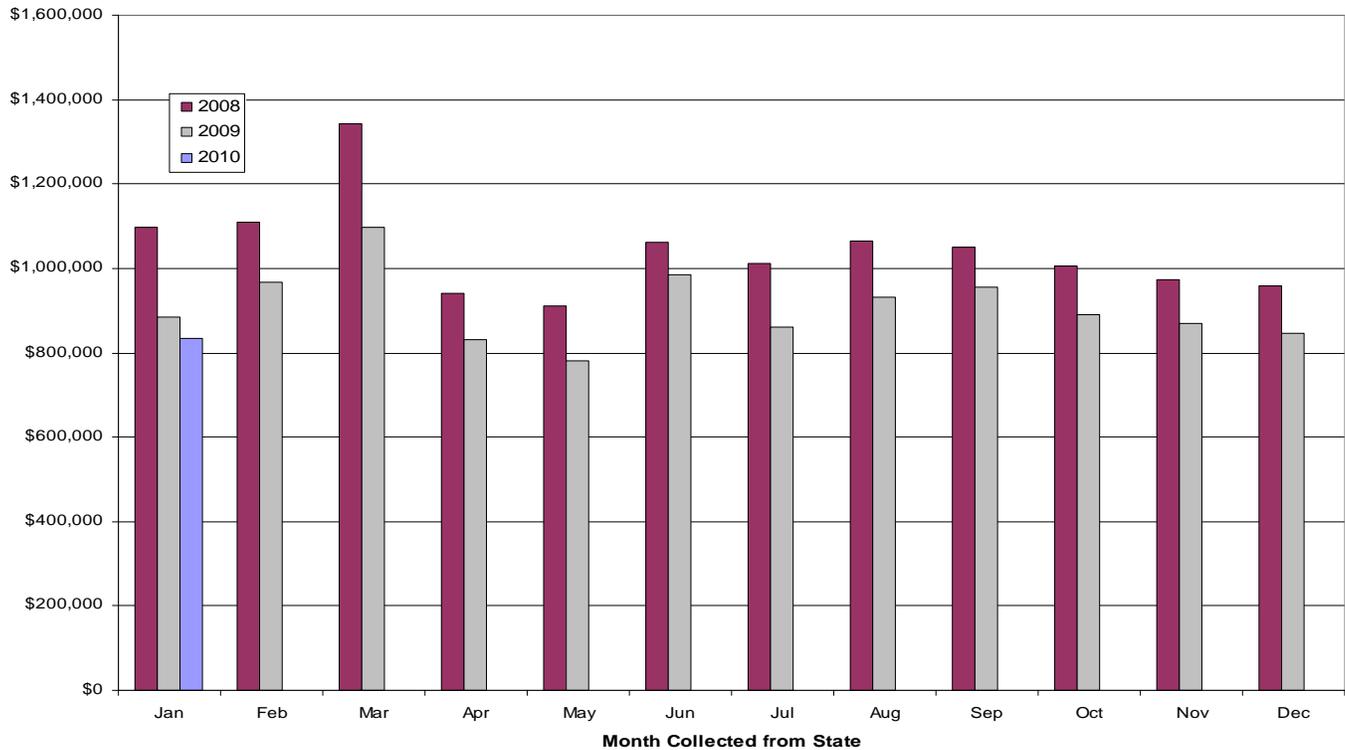


**POSITIVE** January expenditures are 1.7% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	January 2010 YTD Actual	January 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Legislative Support	\$ 316,420	\$ 18,506	\$ 24,244	\$ (5,738)	-23.7%
General Management	345,009	25,728	29,808	(4,080)	-13.7%
Legal	554,831	27,619	25,636	1,983	7.7%
Building Services	607,011	32,897	32,406	491	1.5%
Human Resources	158,822	6,492	10,858	(4,366)	-40.2%
Information Services	887,485	53,967	56,378	(2,411)	-4.3%
Productivity Investment Program	120,000	-	3,000	(3,000)	-100.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>165,209</b>	<b>182,330</b>	<b>(17,121)</b>	<b>-9.4%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>102,498</b>	<b>87,812</b>	<b>14,686</b>	<b>16.7%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>336,706</b>	<b>368,879</b>	<b>(32,173)</b>	<b>-8.7%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>102,317</b>	<b>112,444</b>	<b>(10,127)</b>	<b>-9.0%</b>
Police	14,019,689	904,746	877,702	27,044	3.1%
Fire	13,131,672	796,223	772,820	23,403	3.0%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>1,700,969</b>	<b>1,650,522</b>	<b>50,447</b>	<b>3.1%</b>
Counseling & Social Services	201,719	9,653	23,204	(13,551)	-58.4%
Communications Office	485,194	30,823	29,622	1,201	4.1%
Community Events	142,044	10,820	47,265	(36,445)	-77.1%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>51,296</b>	<b>100,091</b>	<b>(48,795)</b>	<b>-48.8%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 2,458,995</b>	<b>\$ 2,502,078</b>	<b>\$ (43,083)</b>	<b>-1.7%</b>

# GENERAL FUND

# SALES TAXES

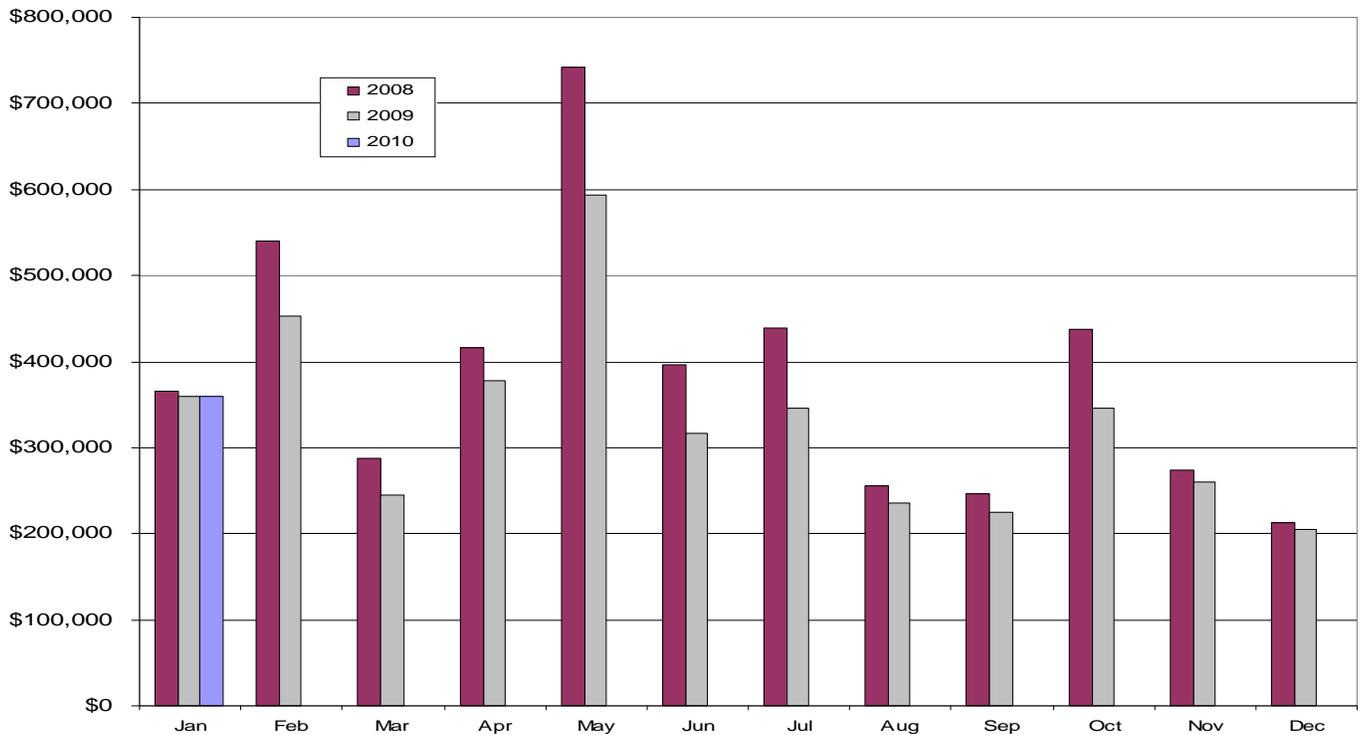


**NEGATIVE** Monthly sales taxes have been below the previous year's amount for the past 22 months.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	
DEC	MAR	1,342,829	1,096,025	
JAN	APR	940,420	830,903	
FEB	MAY	911,121	779,533	
MAR	JUN	1,063,030	984,377	
APR	JUL	1,011,771	859,784	
MAY	AUG	1,065,209	930,210	
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 833,572</b>
Rebates		(678,162)	(456,321)	-
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,437,866</b>	<b>\$ 833,572</b>

# GENERAL FUND

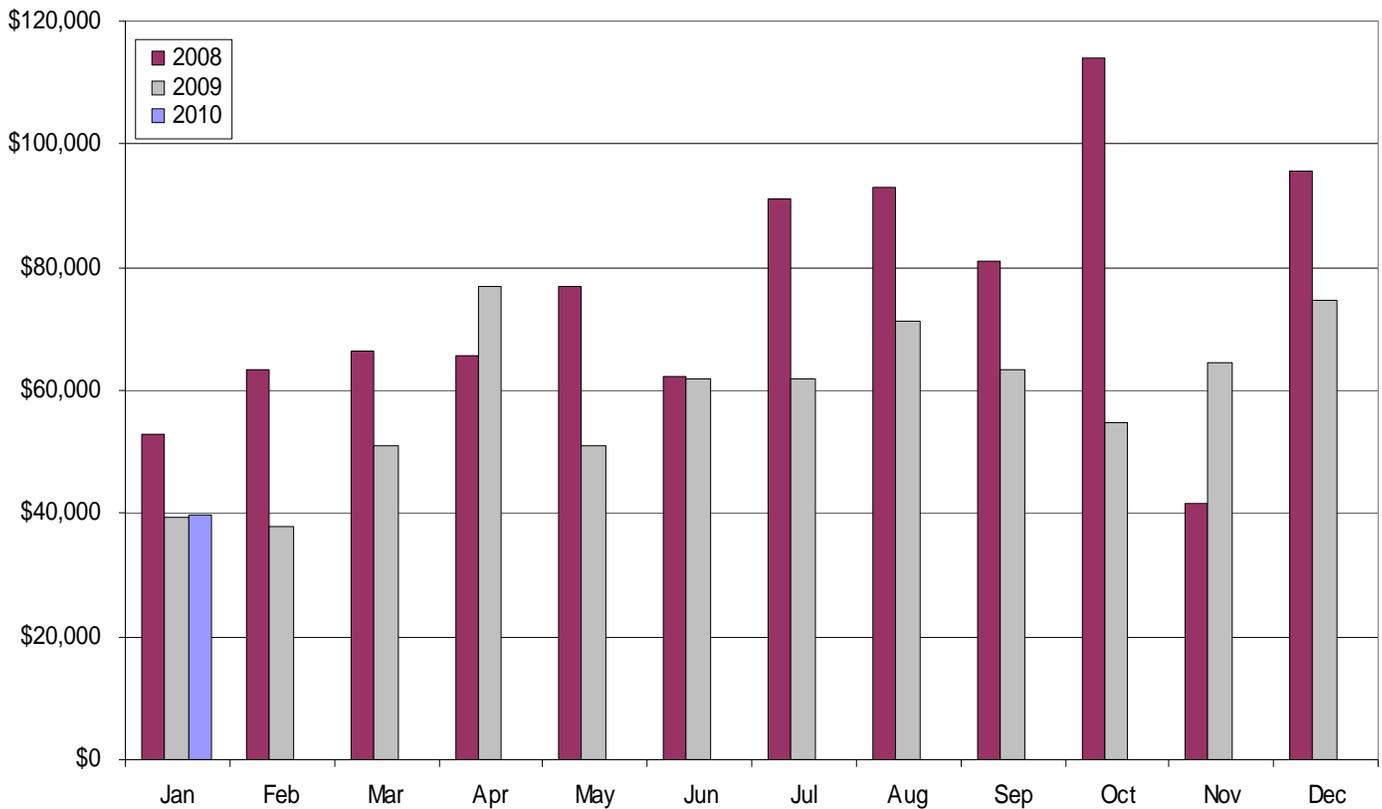
# INCOME TAX



**POSITIVE** January's income tax is slightly above January 2009.

# GENERAL FUND

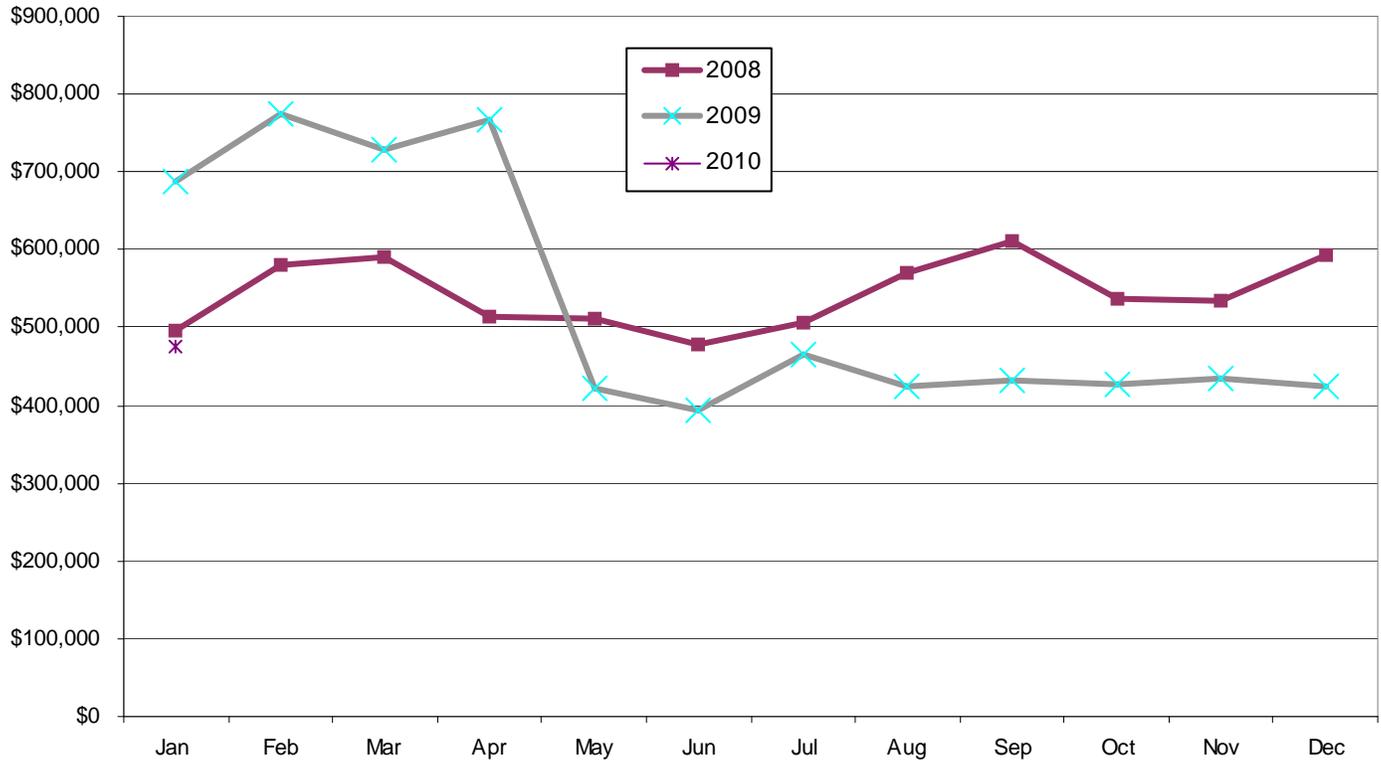
# HOTEL TAX



**POSITIVE** January hotel taxes are 1.1% higher than January 2009.

## GENERAL FUND

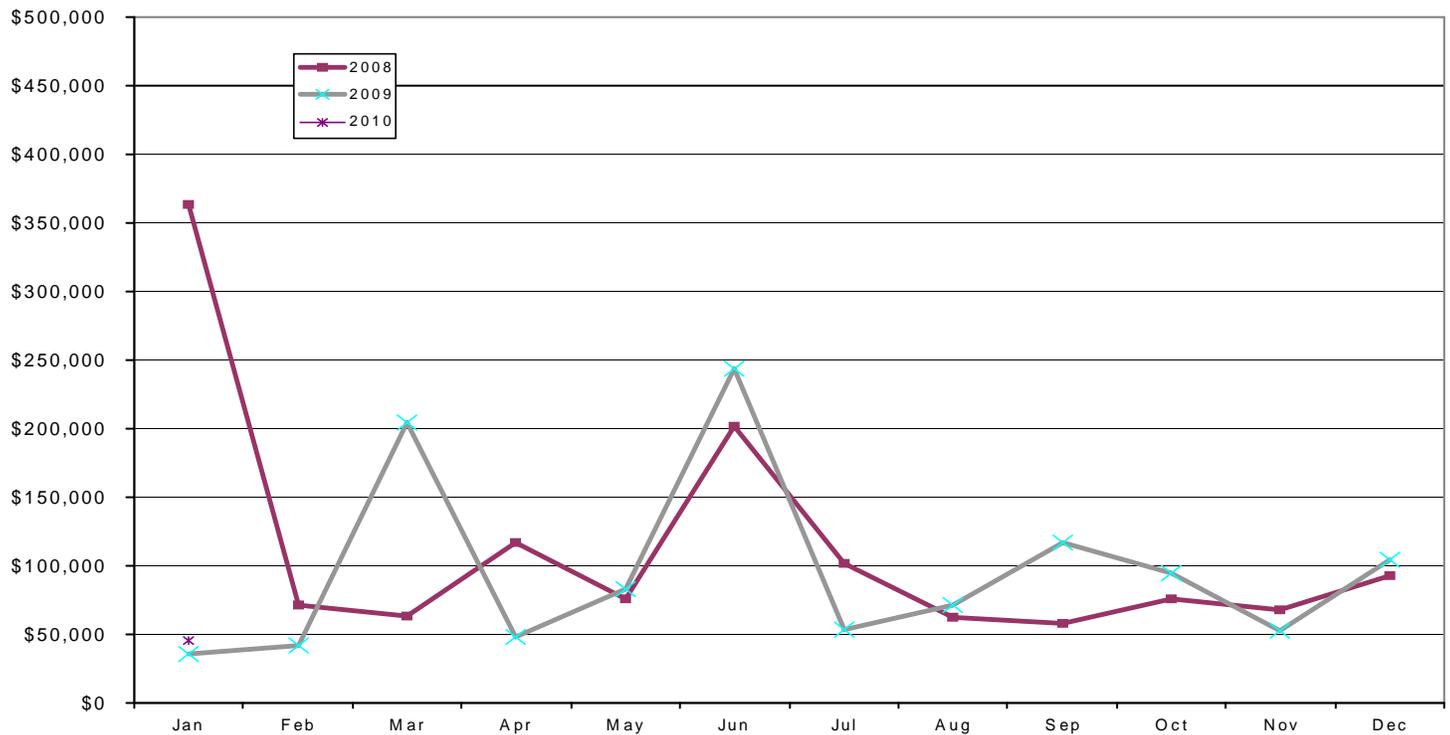
## UTILITY TAX



**NEGATIVE** Utility taxes are 31% below last January largely due to Telecommunications Tax.

## GENERAL FUND

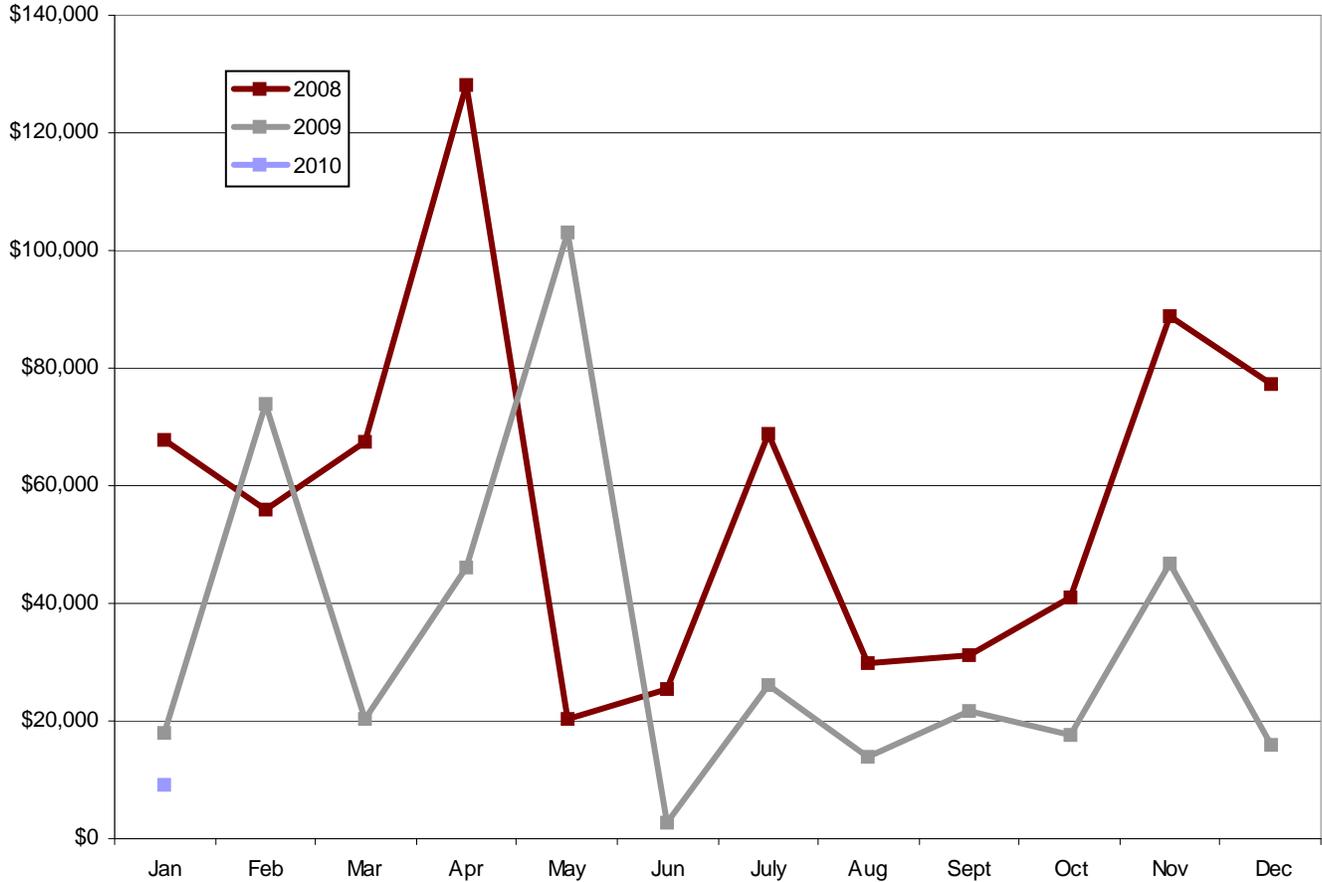
## BUILDING FEES



**POSITIVE** January building fees are significantly below 2008 but slightly above 2009 levels.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is over 3 months behind in remitting the Village's portion of the income tax to the Village.

<u>Aged Investments</u>	<u>Investment</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
Current (0 - 30 days)	25,727,534	54.65%	1.04%
1-3 mos	1,513,551	3.22%	2.90%
4-6 mos	4,394,489	9.33%	3.13%
7-9 mos	3,987,000	8.47%	3.99%
10-12 mos	1,394,800	2.96%	2.49%
1-2 years	6,558,618	13.93%	2.61%
2+ years	3,500,000	7.43%	2.41%
<b>Totals</b>	<b>47,075,972</b>	<b>100.00%</b>	<b>1.91%</b>

	<u>Balances</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
CD's	25,841,872	54.89%	2.93%
Checking	1,086,359	2.31%	0.25%
MM Funds	17,247,741	36.64%	0.44%
Agency	2,900,000	6.16%	2.09%
<b>Totals</b>	<b>47,075,972</b>	<b>100.00%</b>	<b>1.91%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<i>CASH &amp; INVESTMENTS</i>		<i>Inc/</i>		<i>LAST YEAR</i>	
	<i>January 31, 2010</i>	<i>December 31, 2009</i>	<i>(Dec)</i>	<i>%</i>	<i>January 31, 2009</i>	<i>%</i>
General Fund	\$ 9,840,871	\$ 10,810,950	(970,079)	-9%	10,986,841	-10%
Motor Fuel Tax	\$ 1,040,847	939,138	101,709	11%	1,028,834	1%
Downtown Redev TIF	\$ (1,304,831)	610,189	(1,915,020)	-314%	(1,175,281)	11%
Foreign Fire Insurance	\$ 184,357	186,433	(2,076)	-1%	150,210	23%
Ogden Corridor TIF	\$ 2,678,198	2,678,445	(247)	0%	2,017,484	33%
Transportation	\$ (1,973,196)	(1,969,231)	(3,965)	0%	(1,810,310)	-9%
Subtotal Special Revenue Funds	\$ 625,375	2,444,974	(1,819,599)	-74%	210,937	196%
Capital Projects	\$ 2,671,226	3,440,525	(769,299)	-22%	925,050	189%
Municipal Buildings	\$ 786,825	816,944	(30,119)	-4%	1,179,153	-33%
Real Estate	\$ 294,967	292,509	2,458	1%	598,606	-51%
Stormwater Improvement Fund	\$ 20,465,735	23,991,738	(3,526,003)	-15%	27,191,032	-25%
Subtotal Capital Project Funds	\$ 24,218,753	28,541,716	(4,322,963)	-15%	29,893,841	-19%
Fairview Ave Debt Fund	\$ (173,690)	68,028	(241,718)	-355%	(101,481)	71%
CBD TIF Debt Service Fund	\$ 766,559	766,486	73	0%	582,876	32%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 592,869	834,514	(241,645)	-29%	481,395	23%
Parking Operations	\$ 850,082	943,388	(93,306)	-10%	761,540	12%
Water	\$ 1,821,287	2,273,021	(451,734)	-20%	5,827,680	-69%
Subtotal Enterprise Funds	\$ 2,671,369	3,216,409	(545,040)	-17%	6,589,220	-59%
Equipment Replacement	\$ 1,307,332	1,199,671	107,661	9%	465,119	181%
Fleet Services	\$ 615,263	629,422	(14,159)	-2%	54,523	1028%
Risk Management	\$ 626,414	635,063	(8,649)	-1%	754,605	-17%
Health Insurance	\$ 1,484,486	1,505,828	(21,342)	-1%	1,660,771	-11%
Subtotal Internal Service Funds	\$ 4,033,495	3,969,984	63,511	2%	2,935,018	37%
Village before trust & library	\$ 41,982,732	49,818,547	(7,835,815)	-16%	51,097,252	-18%
Construction Deposit	\$ 1,724,139	1,859,573	(135,434)	-7%	2,794,168	-38%
Police Pension	\$ 31,384,468	31,257,416	127,052	0%	30,609,912	3%
Fire Pension	\$ 26,789,133	26,669,277	119,856	0%	25,437,834	5%
Subtotal Pension/Trust Funds	\$ 59,897,740	59,786,266	111,474	0%	58,841,914	2%
Library	\$ 2,434,278	2,683,768	(249,490)	-9%	2,247,957	8%
Library Construction	\$ 243,566	243,566	0	0%	244,846	-1%
GO Debt, Library	\$ 274,285	855,566	(581,281)	-68%	265,995	3%
Subtotal: Public Library	\$ 2,952,129	3,782,900	(830,771)	-22%	2,758,798	7%
<b>GRAND TOTAL</b>	<b>\$ 104,832,601</b>	<b>\$ 113,387,713</b>	<b>(8,555,112)</b>	<b>-7.5%</b>	<b>112,697,964</b>	<b>-7.0%</b>

# Village of Downers Grove

## Monthly Statistical Report

February 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Agenda Items Prepared	36	19	71	51
Meetings of Council	3	4	6	8
Council Inquiries	70	72	137	125
Daily Parking Permits Sold	140	104	254	216
Taxi Coupons				
<i>Purchased</i>	9,480	17,953	17,440	35,886
<i>Redeemed</i>	9,191	15,440	23,523	31,463
Community Response Center				
<i>New Records</i>	68	198.00	201	363
<i>Tree Related Records</i>	5		17	
<i>Construction-Related Records</i>	0	3	0	4
<i>Stormwater-Related Records</i>	0	3	0	4
<i>Web-Generated Records</i>	0	19	3	35
<i>Own the Streets</i>	0	0	0	0

### Department Highlights

- Changes to the Council meeting format has enabled the Village Manager's Office to extend the Director's weekly meeting to Directors and Assistant Directors during the 4th week of this month. The first Monthly Assistant Director/Director meeting occurred in February.
- The Village Manager's Office conducted an employee survey to serve as a step in an overall effort to improve internal communication throughout the Village organization. The purpose of this survey was to provide feedback in areas of communication and innovation.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
FOIA Requests	50	31	133	86
Licenses Processed	41	38	125	169
<i>Amusement Devices</i>	3	0	3	0
<i>Electrician</i>	19	28	99	145
<i>Going Out of Business</i>	0	1	0	1
<i>Psychic</i>	0	0	0	1
<i>Raffle</i>	3	5	7	6
<i>Scavenger</i>	0	0	0	12
<i>Taxi Company</i>	0	0	0	0
<i>Taxi Driver</i>	3	0	3	0
<i>Tree Removal Company</i>	13	4	13	4
Proclamations	1	3	1	3
Public Meetings Noticed	14	15	28	30

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Live Meetings Taped	4	5	8	10
Community Events Covered	0	6	1	11
Completed Program Hours	5	7	13	17
On Air Programming Hours	96	96	192	192
Public Service Announcement	30	54	60	105
Press Contacts and Published Articles	3	3	7	12
Ad Placement	4	4	8	8
Print Publications	32	37	74	82

### Department Highlights

- Video taped and edited senior affairs program on the Veterans History Project.

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Permit Applications Received	100	120	188	164
Permits Issued	77	75	139	130
<i>Accessory Structure</i>	0	0	1	0
<i>Commercial Addition/Remodel</i>	13	0	26	0
<i>Commercial Electrical</i>	7	1	11	5
<i>Commercial Occupancy</i>	7	12	15	18
<i>Deck</i>	1	1	1	2
<i>Fence</i>	0	2	1	4
<i>Hot Tub/Swimming Pool</i>	0	3	0	3
<i>House Addition/Remodel</i>	12	0	22	3
<i>New Commercial</i>	0	0	0	0
<i>New Residential</i>	0	1	0	2
<i>Permanent Sign</i>	9	7	17	14
<i>Residential Electric</i>	3	1	5	2
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	10		19	
<i>Temporary Sign</i>	4	15	5	17
<i>Temporary Use</i>	11		15	0
<i>Wrecking</i>	0	2	1	6
Inspections Conducted	196	188	359	384
Code Enforcement Site Visits	222	392	591	648
Stop Work Notices Issued	2	4	4	7
ZBA Case Applications	2	2	3	3
Plan Commission Case Applications	0	2	2	4
Historic Preservation Building Applications	0	0	0	0

### Department Highlights

- With two months complete in the New Year, both the permit applications and permits issued exceed last year's levels, led largely by residential remodeling projects.
- Removing illegally placed election signs placed excessive time demand on code enforcement officers, leading to an apparent drop in their activity for the month. Retrieving sign fields at corners or, in some cases, blocks long takes significant time and is recorded as a single enforcement event. – skewing the numbers downwards.
- The first meeting of the comprehensive plan committee was held February 10. In general, future meetings will be held on the fourth Tuesday of each month throughout 2010.



## FINANCE DEPARTMENT

*The February 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Reaffirmed AA+ S&P rating with stable outlook; comments received on strong management.
- Refunded Series 2000 and 2001 TIF debt for a saving of over \$500,000.
- Staff submitted the application “Kids Can’t Buy’Em Here” FY2011 Tobacco Enforcement Program grant in the amount of \$4,180 to the Illinois Liquor Control Commission
- Redesigned the water billing shutoff notice to make the requirements clearer to customers
- Developed Parking brochure to clearly define the Village’s billing and payment cycle for customers

## FIRE DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Fires	1	3	4	7
<i>Structure</i>	1	0	3	1
<i>Vehicle</i>	0	1	1	1
<i>Other</i>	0	2	0	5
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	0	0	1
EMS Calls	203	282	448	583
Patients	251	284	548	603
Refusals	40	59	102	128
Average Response Time	4:31	4:32	0	4:35
Permit Inspections and Re-Inspections	48	46	93	112
Life Safety Inspections and Re-Inspections	149	193	297	337
Fire Alarm System Trouble Follow-Ups	23	41	44	77
Miscellaneous Inspections	40	53	101	110
Training Hours	2032	1,977	3460	3389
Participants in Public Education Programs	870	1,119	2001	2259
Fire Plan Reviews	74	55	74	86

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	1	3	7	9
<i>Filled</i>	0	1	5	7
<i>Being Recruited</i>	6	0	10	0
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	355	372		
<i>COBRA</i>	2	1		
<i>Retirees</i>	92	89		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	4	4	12	6
<i>Opened</i>	0	4	0	4
<i>Closed</i>	0	10	0	10
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	1	5	2	12
<i>Opened</i>	1	5	2	15
<i>Closed</i>	1	4	2	7

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Visits to Village Website	16,247	17,401	16,247	35,098
Visits to DGTV Page	105	235	105	473
Visits to Podcast Page	167	294	167	557
Visits to Fire Public Education Page	299	285	299	613
Visits to Tourism Website	2,161	3,239	2,161	5,301
Visits to Parcel Navigator	212	151	212	331
Average Visit Duration				
<i>Village Website</i>	2:17	2:22	2:17	2:16
<i>DGTV Page</i>	1:21	1:26	1:21	1:14
<i>Podcast Page</i>	2:00	2:19	2:00	2:19
<i>Fire Public Education Page</i>	0:53	1:15	0:53	1:40
<i>Tourism Website</i>	1:09	1:23	1:09	1:36
Public Parcel Navigator Users				
<i>New</i>	118	116	118	253
<i>Returning</i>	94	35	94	78
GPS Operation: # of Structures* Collected	0		0	

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	7	5	13	12
Resolutions Submitted to Council	12	14	18	28
Motions Submitted to Council	4	2	7	3
Liquor License Applications Received	4	1	8	3
DUI Cases				
<i>Closed</i>	0	9	0	21
<i>New</i>	1	17	17	34
<i>Returns</i>	5	11	18	30
Contracts Prepared/Reviewed/Drafted	30	50	61	93

### Department Highlights

- Liquor Commission Attendance
- ILGL Conference
- VOC Negotiations

## POLICE DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Calls for Service	1,482	1,563	3,141	3,318
Accidents	111	112	227	292
Traffic Citations	1,132	1,111	2,213	1,984
Vacation House Checks	55	62	101	116
Neighborhood Patrol Time (hours)	912.7	827.1	1,963	1,731
Time-On-Service Demand (hours)	1,214.3	1,442.7	2,576	3,110
Participants in Public Education Program	655	643	1,011	1,292
Average Response Time				0
<i>Emergency</i>	3:18	3:00	2:51	3:21
<i>Non-Emergency</i>	5:12	5:18	5:12	5:18
Incoming Calls				
<i>911 Calls</i>	1,159	1,272	2,442	2,692
<i>Non-Emergency Calls</i>	9,040	10,202	18,614	20,997
FOIAs	37	9	74	21

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	FEBRUARY 2010	FEBRUARY 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	0	5	0	5
Flooding Calls	0	168	0	168
Feet of Storm Sewers				
<i>Cleaned</i>	0	260	0	260
<i>Televised</i>	0	0	0	0
Roadside Ditches Under Construction (feet)	0	0	0	0
Drainage Structures				
<i>Repaired</i>	0	0	0	0
<i>Installed</i>	0	0	0	0
JULIE Locate Requests	182	219	349	398
Salt Used (tons)	823	209	1,778	1,378
Asphalt Paving (tons)	0	0	0	0
Concrete Repairs (yards)	0	0	0	0
Snow Removal Call Outs	6	3	12	13
Parkway Trees				
<i>Planted</i>	0	0	0	0
<i>Pruned</i>	1,600	1,200	2,085	1,440
<i>Removed</i>	5	5	6	5
Mosquito Abatement Tablets	0	0	0	0
Special Events Assistance (hours)	57		57	0
Calls to Public Service Response Team	152	249	332	482
Domestic Animals Handled	18	36	49	71
Wildlife Inquiries Handled	17	37	43	57
Parking Meters Repaired	2	64	11	143
Traffic Signs Fabricated and Installed	32	243	138	360
Traffic Posts Installed	24	75	51	92
Traffic Calming Petitions	0	0	0	0
Grove Commuter Shuttle				
<i>Total Trips</i>	6,726	7,154	13,346	15,784
<i>Passengers*</i>	168	179	333	359
Water Service Calls	11	6	22	21
Water Shut-Offs	17	60	46	77
Water Turn-Ons	13	56	37	66
Water Main Breaks	7	6	15	20
Total Water Pumpage (gallons)	134,069,000	140,219,000	283,524,000	299,709,000

### Department Highlights

- Four of the department's supervisory staff attended training and became certified by the U.S. Department of Homeland Security for ICS-300, which is the intermediate Incident Command System for Expanding Incidents.



## APPENDIX

### February 2010 Monthly Financial Report

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

February 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Negative	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Negative	 Negative	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Positive	 Neutral	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):

Neutral (Yellow):

Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.

Revenues and expenditures are within a reasonable range of predictions.

Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

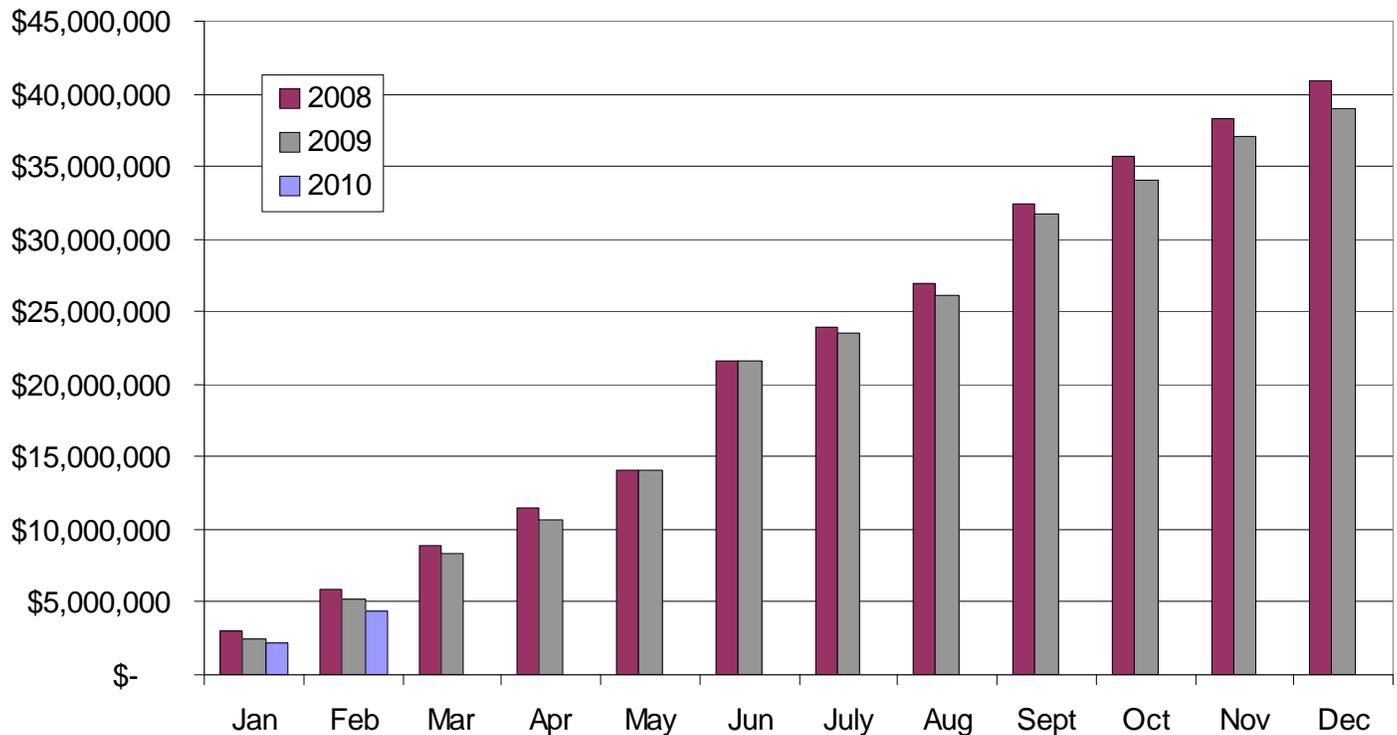
-  **CONSUMER CONFIDENCE** - After three straight months on the rise, consumer confidence took a significant drop of 18% in February. This is a result of consumers concerns about current business conditions and the job market.
-  **EMPLOYMENT** - The national unemployment rate for February 2010 remained at 9.7%. Local unemployment has remained around 11%.
-  **HOUSING** - National housing starts in February were 5.9% below January and .2% above February 2009. Building permits issued nationally in February were 1.6% below January but 11.3% above February 2009.
-  **INTEREST RATES** - Interest rates are near all-time lows as the Federal Reserve attempts to stimulate the economy. As of February 2010, 12 month certificates of deposits interest rates were averaging 0.70%.

### VILLAGE HIGHLIGHTS:

-  **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased .3% nationally in February from January 2010, and were 4.4% above February 2009. In the Village, sales taxes are 4.9% lower compared to one year ago.
-  **EXPENSES** - The Village's general fund expenditures are .6% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

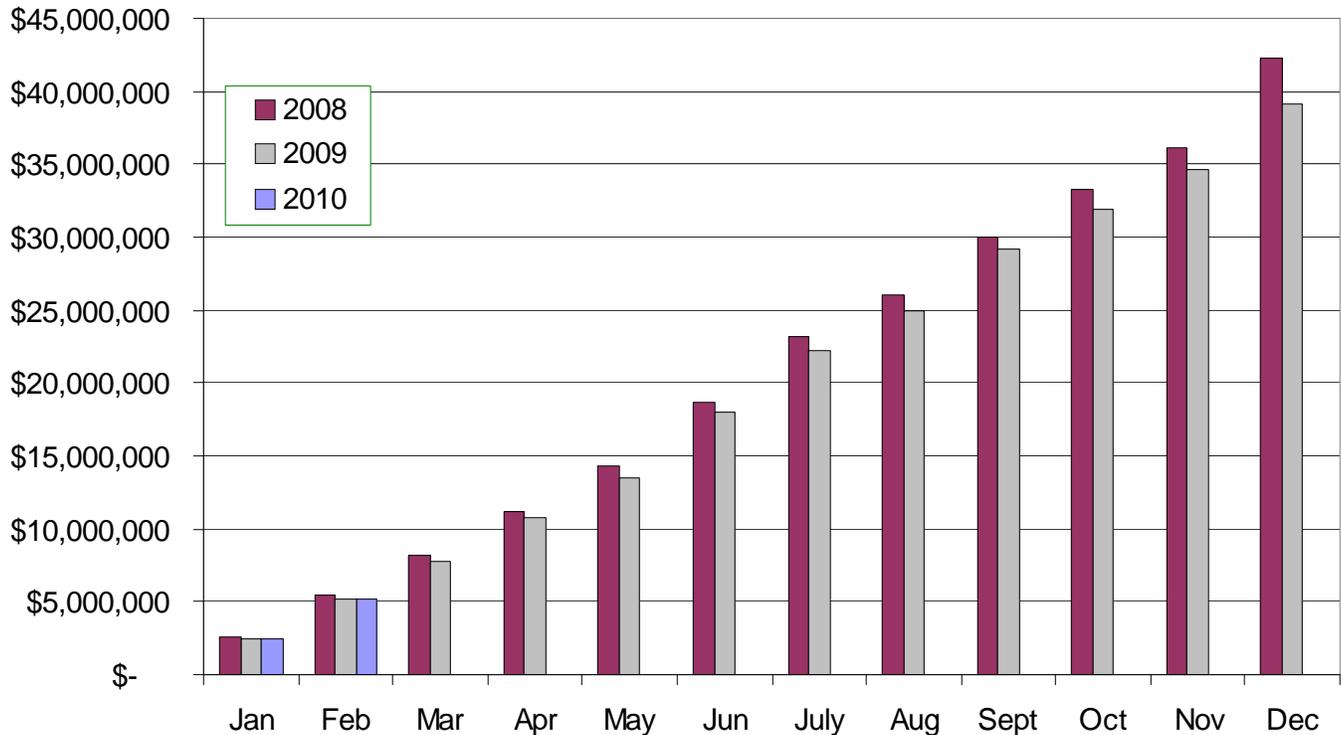


**NEGATIVE** February 2010 Revenues are 13.3% below February 2009 primarily due to a decrease in Sales Tax, Telecommunications Tax, State Income Tax, Hotel Taxes and Interest Income.

Description	2010 Budget	February 2010 YTD Actual	February 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Property Taxes	\$ 10,435,416	\$ 106,083	\$ 111,863	\$ (5,780)	-5.2%
Sales Tax	11,500,000	1,760,314	1,851,278	(90,964)	-4.9%
Hotel Use Tax	700,000	77,909	91,766	(13,857)	-15.1%
Natural Gas Use Tax	500,000	147,075	158,931	(11,856)	-7.5%
Electricity Tax	1,900,000	339,037	364,789	(25,752)	-7.1%
Telecommunications Tax	3,800,000	483,942	937,771	(453,829)	-48.4%
Licenses and Permits	1,078,020	136,001	68,569	67,432	98.3%
State Shared Revenue	4,804,141	882,319	981,903	(99,584)	-10.1%
Fees, Charges, & Fines	4,415,109	779,062	744,446	34,616	4.6%
Interest Income	227,000	38,402	92,093	(53,691)	-58.3%
Other	96,242	28	72,554	(72,526)	-100.0%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 4,750,172</b>	<b>\$ 5,475,963</b>	<b>\$ (725,791)</b>	<b>-13.3%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

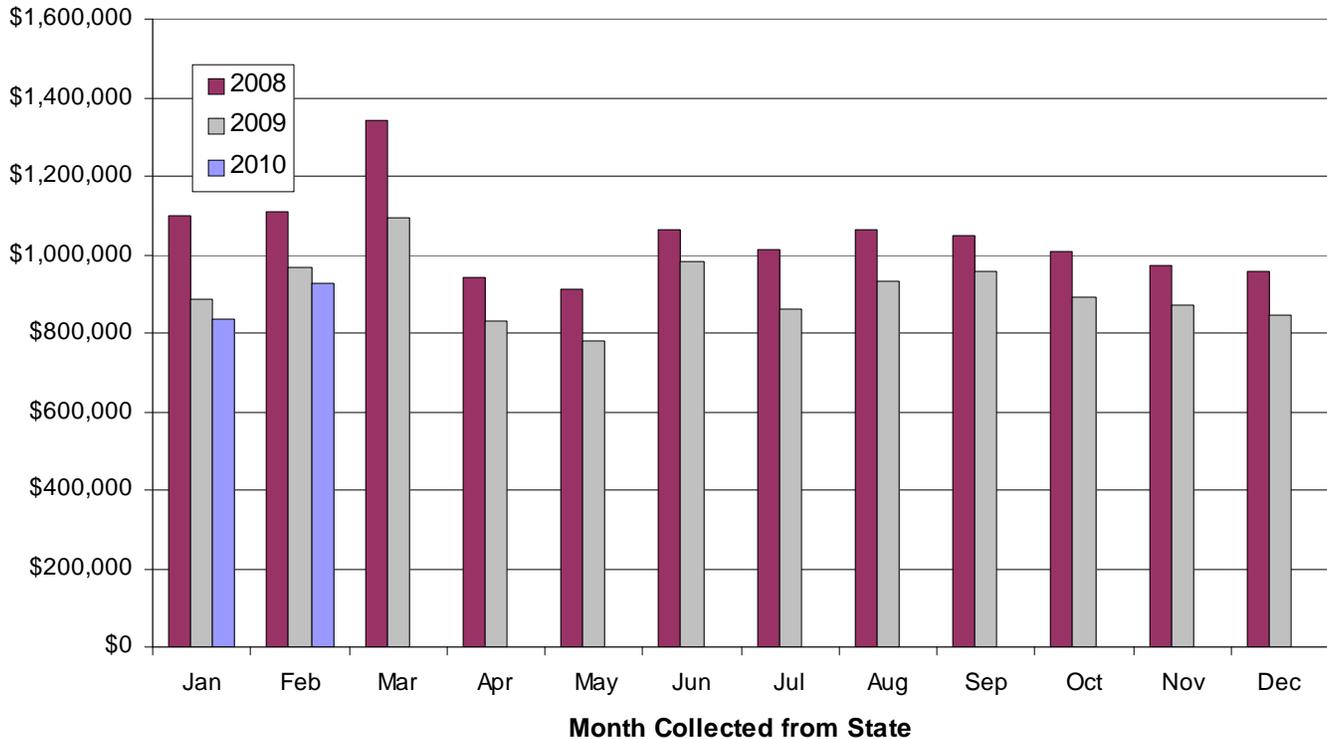


**POSITIVE** February expenditures are 0.6% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	February 2010 YTD Actual	February 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Legislative Support	\$ 316,420	\$ 44,219	\$ 43,569	\$ 650	1.5%
General Management	345,009	52,355	58,719	(6,364)	-10.8%
Legal	554,831	54,271	73,805	(19,534)	-26.5%
Building Services	607,011	77,713	73,572	4,141	5.6%
Human Resources	158,822	13,369	23,464	(10,095)	-43.0%
Information Services	887,485	111,821	119,334	(7,513)	-6.3%
Productivity Investment Program	120,000	-	6,000	(6,000)	-100.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>353,748</b>	<b>398,463</b>	<b>(44,715)</b>	<b>-11.2%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>187,944</b>	<b>147,047</b>	<b>40,897</b>	<b>27.8%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>845,376</b>	<b>797,425</b>	<b>47,951</b>	<b>6.0%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>219,674</b>	<b>237,504</b>	<b>(17,830)</b>	<b>-7.5%</b>
Police	14,019,689	1,803,937	1,791,610	12,327	0.7%
Fire	13,131,672	1,594,580	1,569,795	24,785	1.6%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>3,398,517</b>	<b>3,361,405</b>	<b>37,112</b>	<b>1.1%</b>
Counseling & Social Services	201,719	22,427	56,363	(33,936)	-60.2%
Communications Office	485,194	65,885	66,093	(208)	-0.3%
Community Events	142,044	21,243	82,704	(61,461)	-74.3%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>109,555</b>	<b>205,160</b>	<b>(95,605)</b>	<b>-46.6%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 5,114,814</b>	<b>\$ 5,147,004</b>	<b>\$ (32,190)</b>	<b>-0.6%</b>

# GENERAL FUND

# SALES TAXES

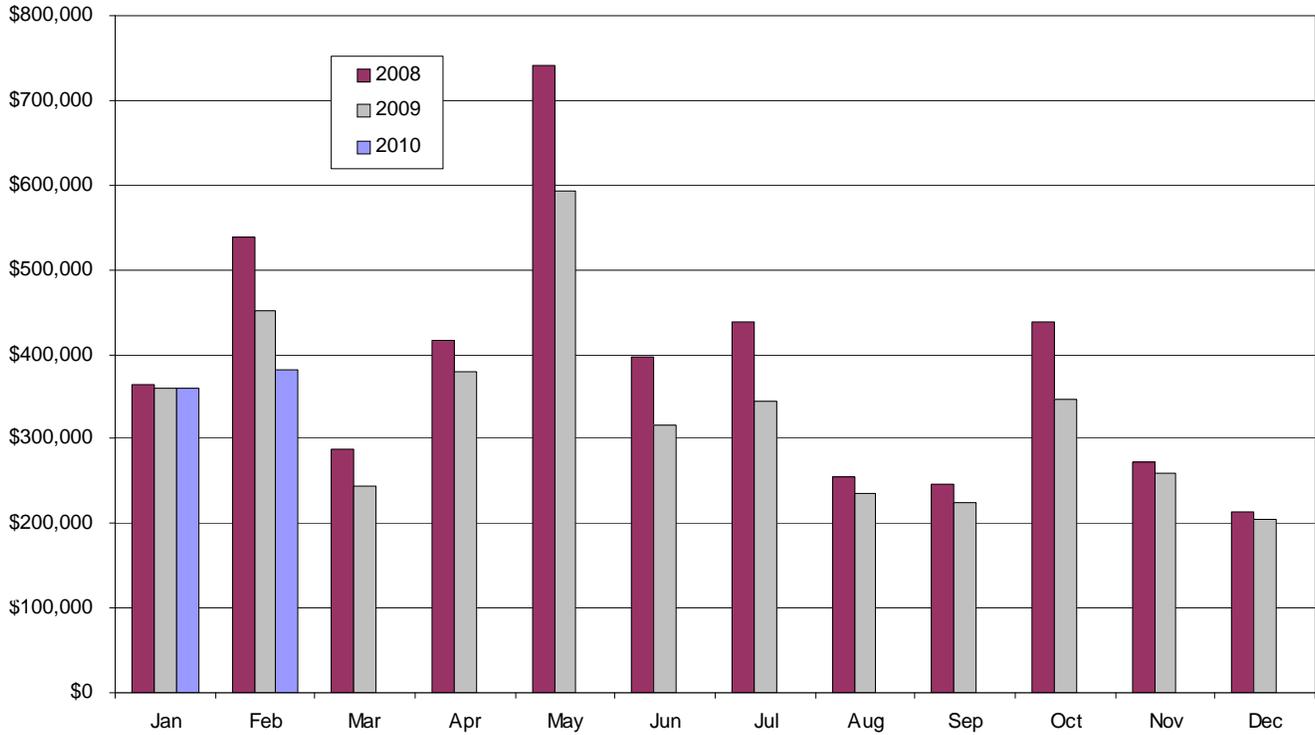


**NEGATIVE** Monthly sales taxes have been below the previous year's amount for the past 23 months.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	
JAN	APR	940,420	830,903	
FEB	MAY	911,121	779,533	
MAR	JUN	1,063,030	984,377	
APR	JUL	1,011,771	859,784	
MAY	AUG	1,065,209	930,210	
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
	<b>Subtotal</b>	\$ 12,531,449	\$ 10,894,187	\$ 1,760,314
	Rebates	(678,162)	(661,980)	-
	<b>Total</b>	\$ 11,853,287	\$ 10,232,207	\$ 1,760,314

# GENERAL FUND

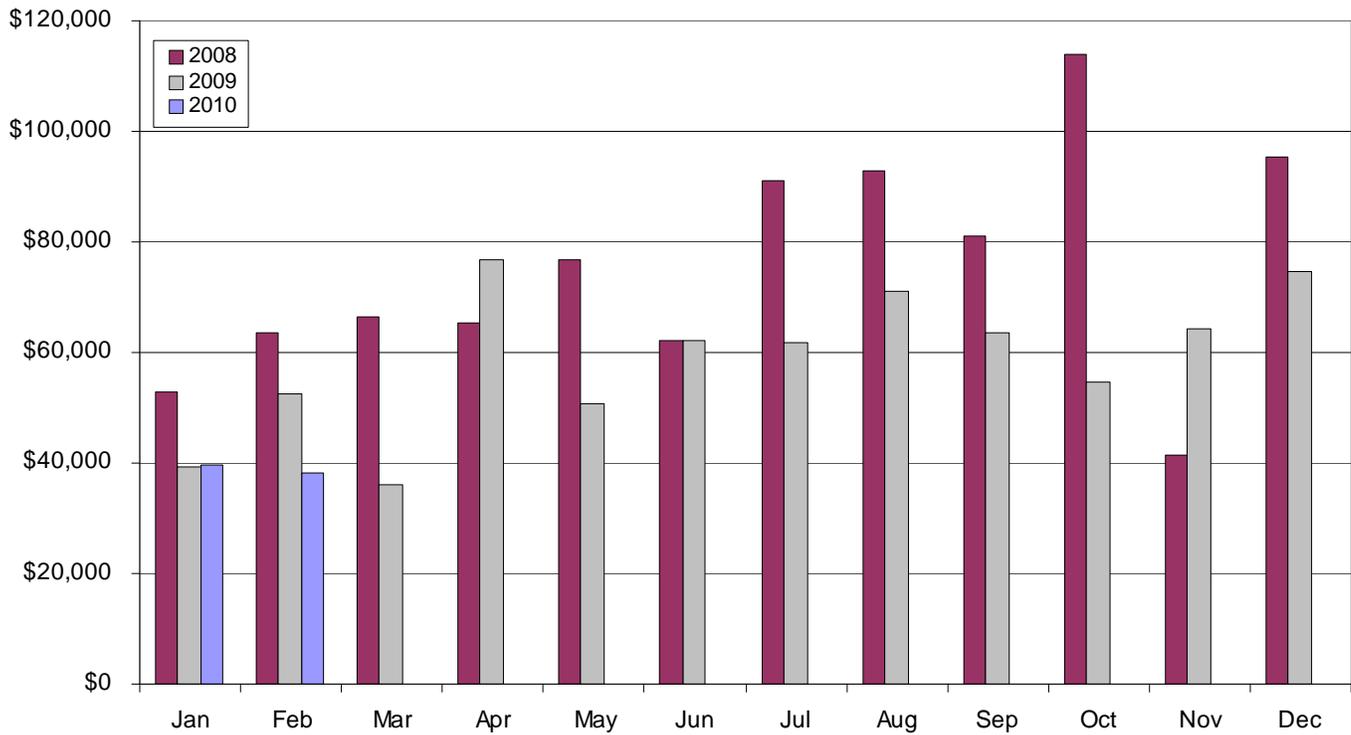
# INCOME TAX



**NEGATIVE** February income taxes are 15.7% lower than February 2009.

# GENERAL FUND

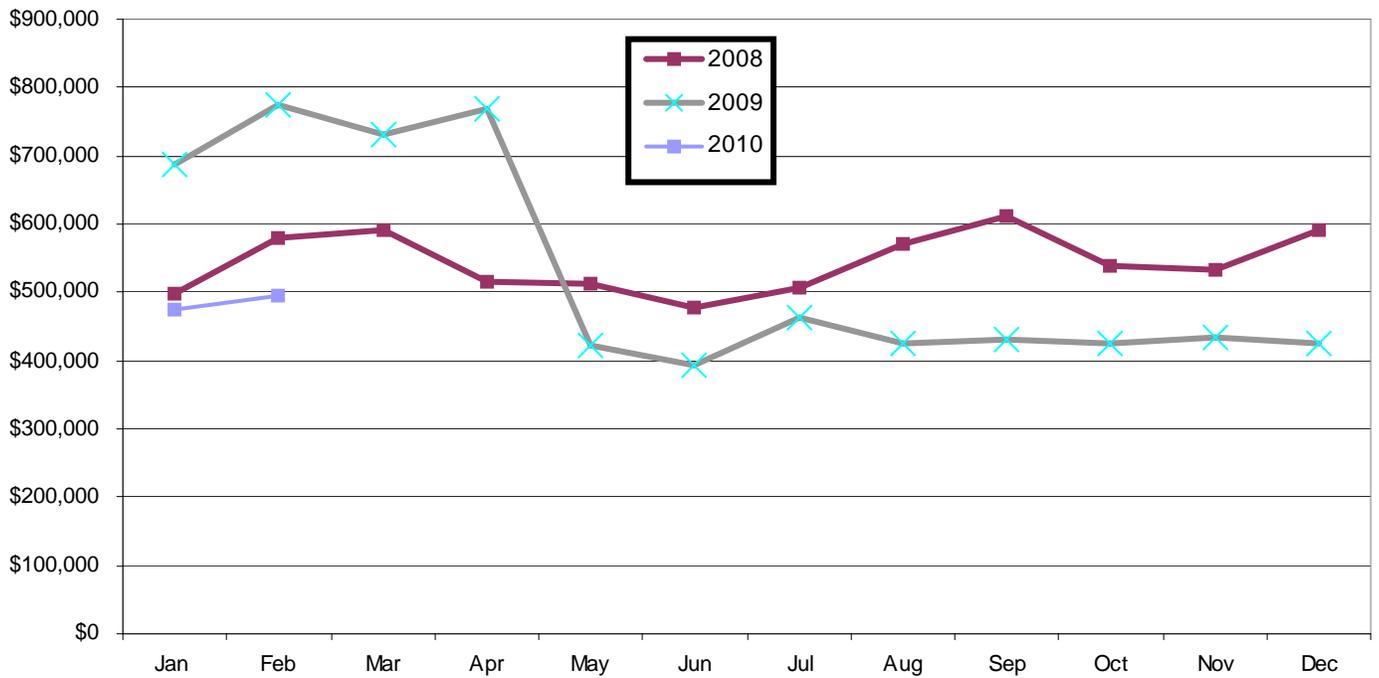
# HOTEL TAX



**NEGATIVE** February hotel taxes are 15.1% lower than February 2009.

# GENERAL FUND

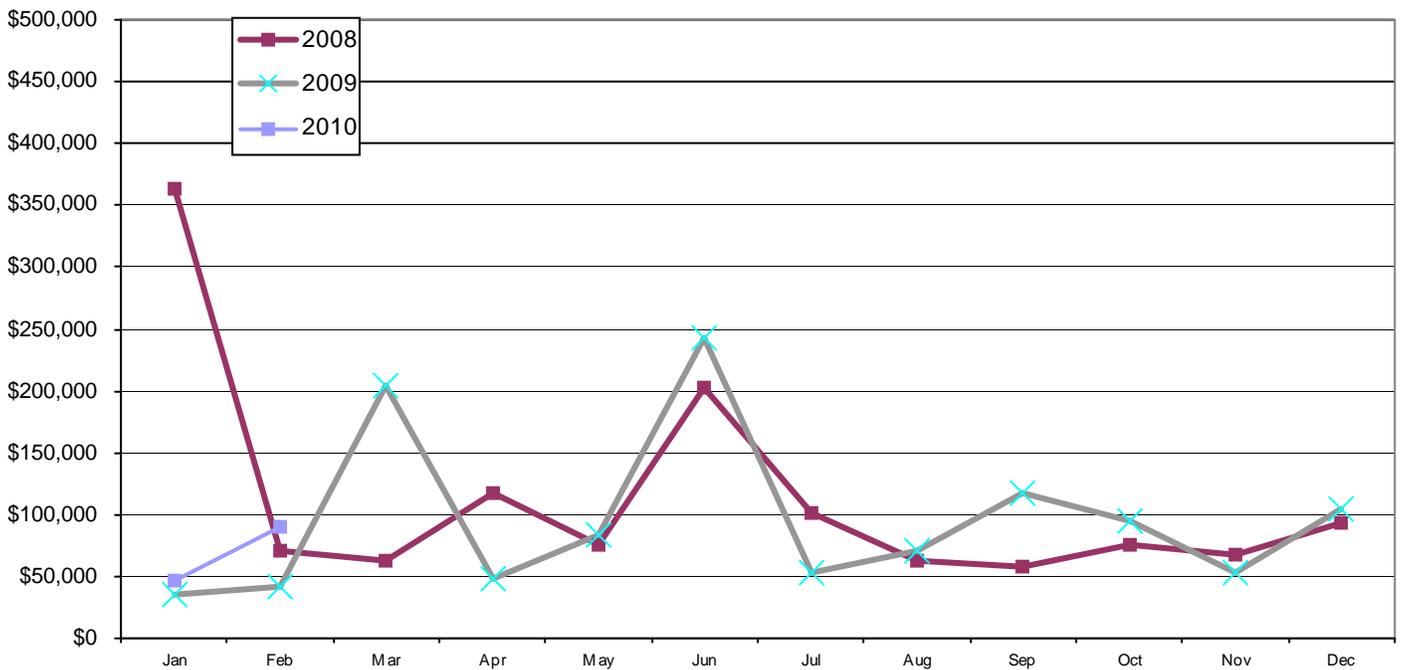
# UTILITY TAX



**NEGATIVE** Utility taxes are below last February largely due to Telecommunications Tax which was 53.5% below February 2009.

# GENERAL FUND

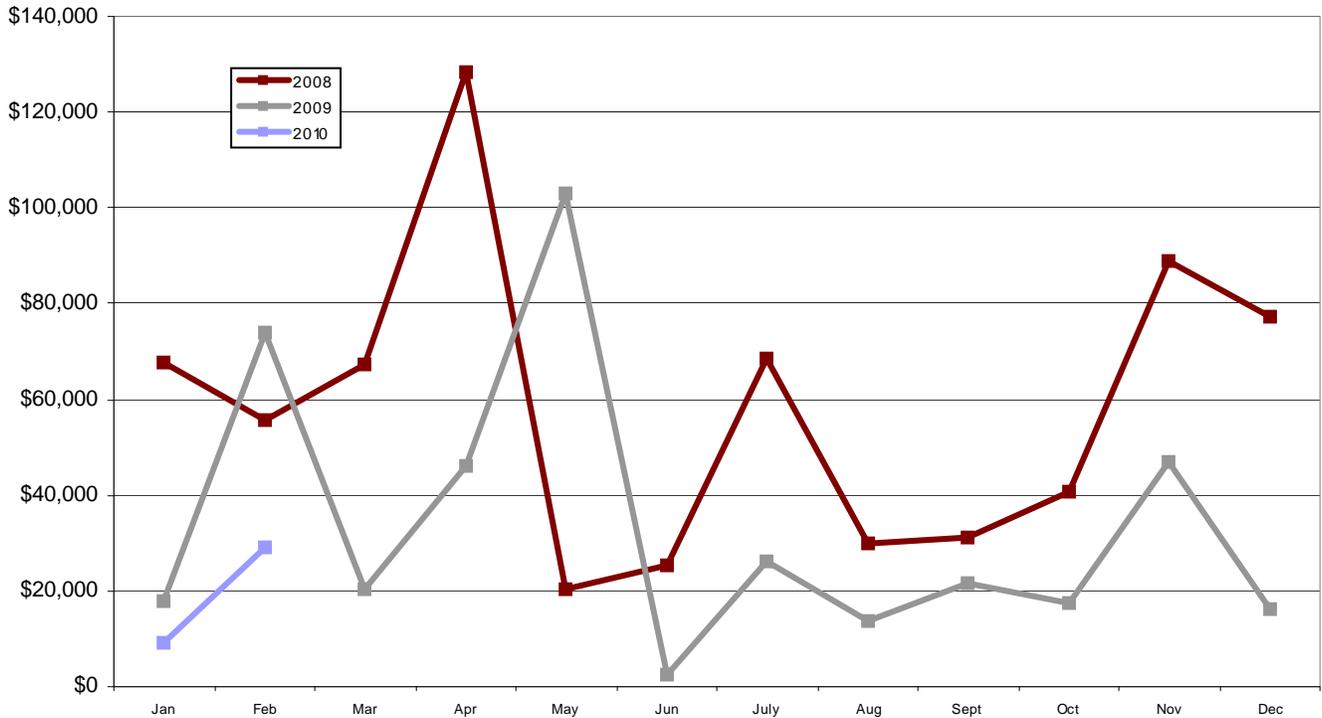
# BUILDING FEES



**POSITIVE** February building fees are above 2008 and 2009 levels.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is over 3 months behind in remitting the Village's portion of the income tax to the Village.

<u>Aged Investments</u>	<u>Investment \$</u>	<u>Investment %</u>	<u>Interest Rate %</u>
Current (0 - 30 days)	24,087,177	53.96%	1.24%
1-3 mos	1,301,051	2.91%	1.71%
4-6 mos	7,795,887	17.46%	3.67%
7-9 mos	1,194,800	2.68%	2.46%
10-12 mos	1,395,000	3.13%	2.07%
1-2 years	5,363,618	12.02%	2.76%
2+ years	3,500,000	7.84%	2.41%
<b>Totals</b>	<b>44,637,533</b>	<b>100.00%</b>	<b>2.01%</b>

<u>Investment Type</u>	<u>Balances \$</u>	<u>Investment %</u>	<u>Interest Rate %</u>
CD's	25,874,079	57.96%	2.91%
Checking	955,949	2.14%	0.50%
MM Funds	14,907,505	33.40%	0.49%
Agency	2,900,000	6.50%	2.28%
<b>Totals</b>	<b>44,637,533</b>	<b>100.00%</b>	<b>2.01%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<i>CASH &amp; INVESTMENTS</i>		<i>Inc/</i>		<i>LAST YEAR</i>	
	<i>February 28, 2010</i>	<i>January 31, 2010</i>	<i>(Dec)</i>	<i>%</i>	<i>February 28, 2009</i>	<i>%</i>
General Fund	\$ 8,983,892	\$ 9,840,871	(856,979)	-9%	10,345,631	-13%
Motor Fuel Tax	\$ 132,294	\$ 1,040,847	(908,553)	-87%	1,147,543	-88%
Downtown Redev TIF	\$ (1,706,948)	\$ (1,304,831)	(402,117)	-31%	(1,179,700)	-45%
Foreign Fire Insurance	\$ 183,063	\$ 184,357	(1,294)	-1%	150,210	22%
Ogden Corridor TIF	\$ 2,679,404	\$ 2,678,198	1,206	0%	2,012,415	33%
Transportation	\$ (1,970,613)	\$ (1,973,196)	2,583	0%	(1,828,603)	-8%
Subtotal Special Revenue Funds	\$ (682,800)	\$ 625,375	(1,308,175)	-209%	301,865	-326%
Capital Projects	\$ 2,909,426	\$ 2,671,226	238,200	9%	1,243,055	134%
Municipal Buildings	\$ 647,485	\$ 786,825	(139,340)	-18%	1,114,352	-42%
Real Estate	\$ 298,516	\$ 294,967	3,549	1%	581,426	-49%
Stormwater Improvement Fund	\$ 20,484,008	\$ 20,465,735	18,273	0%	27,149,373	-25%
Subtotal Capital Project Funds	\$ 24,339,435	\$ 24,218,753	120,682	0%	30,088,206	-19%
Fairview Ave Debt Fund	\$ (155,594)	\$ (173,690)	18,096	10%	(83,153)	-87%
CBD TIF Debt Service Fund	\$ 766,607	\$ 766,559	48	0%	599,837	28%
Stormwater/Facilities Debt Fund	\$ 0	\$ 0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 611,013	\$ 592,869	18,144	3%	516,684	18%
Parking Operations	\$ 888,052	\$ 850,082	37,970	4%	796,925	11%
Water	\$ 1,742,585	\$ 1,821,287	(78,702)	-4%	5,394,832	-68%
Subtotal Enterprise Funds	\$ 2,630,637	\$ 2,671,369	(40,732)	-2%	6,191,757	-58%
Equipment Replacement	\$ 1,314,445	\$ 1,307,332	7,113	1%	582,202	126%
Fleet Services	\$ 547,903	\$ 615,263	(67,360)	-11%	87,383	527%
Risk Management	\$ 666,754	\$ 626,414	40,340	6%	787,167	-15%
Health Insurance	\$ 1,489,048	\$ 1,484,486	4,562	0%	1,623,942	-8%
Subtotal Internal Service Funds	\$ 4,018,150	\$ 4,033,495	(15,345)	0%	3,080,694	30%
Village before trust & library	\$ 39,900,327	\$ 41,982,732	(2,082,405)	-5%	50,524,837	-21%
Construction Deposit	\$ 1,655,601	\$ 1,724,139	(68,538)	-4%	2,724,310	-39%
Police Pension	\$ 31,678,621	\$ 31,384,468	294,153	1%	30,692,798	3%
Fire Pension	\$ 26,851,363	\$ 26,789,133	62,230	0%	25,564,492	5%
Subtotal Pension/Trust Funds	\$ 60,185,585	\$ 59,897,740	287,845	0%	58,981,600	2%
Library	\$ 2,248,979	\$ 2,434,278	(185,299)	-8%	1,979,706	14%
Library Construction	\$ 243,566	\$ 243,566	0	0%	243,101	0%
GO Debt, Library	\$ 274,302	\$ 274,285	17	0%	266,129	3%
Subtotal: Public Library	\$ 2,766,847	\$ 2,952,129	(185,282)	-6%	2,488,936	11%
<b>GRAND TOTAL</b>	<b>\$ 102,852,759</b>	<b>\$ 104,832,601</b>	<b>(1,979,842)</b>	<b>-1.9%</b>	<b>111,995,373</b>	<b>-8.2%</b>

# Village of Downers Grove

## Monthly Statistical Report

March 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Agenda Items Prepared	42	56	113	107
Meetings of Council	3	4	9	12
Council Inquiries	45	103	182	228
Daily Parking Permits Sold	129	116	383	332
Taxi Coupons				
<i>Purchased</i>	9,640	17,123	27,080	53,009
<i>Redeemed</i>	17,836	15,289	41,359	46,752
Community Response Center				
<i>New Records</i>	133	258	334	621
<i>Tree Related Records</i>	21		38	
<i>Construction-Related Records</i>	1	2	1	6
<i>Stormwater-Related Records</i>	0	18	0	22
<i>Web-Generated Records</i>	0	15	3	50
<i>Own the Streets</i>	0	0	0	0

### Department Highlights

- Conducted Strategic Plan Consultant Interviews
- Worked with a process improvement expert
- Transitioned the Village's garbage service to Republic Services
- Continued strategic plan implementation

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
FOIA Requests	103	37	236	123
Licenses Processed	32	21	157	190
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	19	14	118	159
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	1	0	1	1
<i>Raffle</i>	4	2	11	8
<i>Scavenger</i>	0	1	0	13
<i>Taxi Company</i>	0	0	0	0
<i>Taxi Driver</i>	4	4	7	4
<i>Tree Removal Company</i>	4	0	17	4
Proclamations	0	1	1	4
Public Meetings Noticed	17	16	45	46

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Live Meetings Taped	4	6	12	16
Community Events Covered	3	1	4	12
Completed Program Hours	7	14	19	31
On Air Programming Hours	96	96	288	288
Public Service Announcement	33	38	93	143
Press Contacts and Published Articles	4	5	11	17
Ad Placement	4	4	12	12
Print Publications	35	38	109	120

### Department Highlights

- Produced for presentation on DGTV the Fire Department Badge Pinning Ceremony.
- Produced for presentation on DGTV the DG Chamber of Commerce - "Choice Awards".

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Permit Applications Received	158	111	346	275
Permits Issued	137	111	276	241
<i>Accessory Structure</i>	2	2	3	2
<i>Commercial Addition/Remodel</i>	14	0	40	0
<i>Commercial Electrical</i>	3	2	14	7
<i>Commercial Occupancy</i>	9	7	24	25
<i>Deck</i>	0	4	1	6
<i>Fence</i>	15	18	16	22
<i>Hot Tub/Swimming Pool</i>	0	0	0	3
<i>House Addition/Remodel</i>	24	2	46	5
<i>New Commercial</i>	0	1	0	1
<i>New Residential</i>	0	1	0	3
<i>Permanent Sign</i>	18	9	35	23
<i>Residential Electric</i>	3	5	8	7
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	25		44	
<i>Temporary Sign</i>	14	11	19	28
<i>Temporary Use</i>	9		24	
<i>Wrecking</i>	1	2	2	8
Inspections Conducted	248	182	607	566
Code Enforcement Site Visits	271	318	862	966
Stop Work Notices Issued	0	6	4	13
ZBA Case Applications	1	0	4	3
Plan Commission Case Applications	2	2	4	6
Historic Preservation Building Applications	0	1	0	1

### Department Highlights

- Permit applications are up 26% for the first quarter of 2010 compared with the same period in 2009.
- The type of permit has change, as well. Last year's first quarter was dominated by sign permits and fences; this year commercial and residential remodeling and addition rank highest.
- March also saw significant progress on the department's strategic plan tasks, with research well underway regarding annexation and the second meeting of the comprehensive plan committee.



## **FINANCE DEPARTMENT**

*The March 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Prepared for the FY09 financial audit
- Costed out fees for Manager's Office, Finance and Clerk's Department
- Worked on pricing for dispatch consolidation with Westmont

## FIRE DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Fires	0	6	4	13
<i>Structure</i>	0	1	3	2
<i>Vehicle</i>	0	2	1	3
<i>Other</i>	2	3	2	8
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	0	0	1
EMS Calls	228	281	676	864
Patients	261	289	809	892
Refusals	39	40	141	168
Average Response Time	4:34	4:26	1	4:32
Permit Inspections and Re-Inspections	66	69	159	181
Life Safety Inspections and Re-Inspections	176	134	473	471
Fire Alarm System Trouble Follow-Ups	20	30	64	107
Miscellaneous Inspections	84	66	185	176
Training Hours	1885	1,981	5345	5370
Participants in Public Education Programs	1157	1,227	3158	3486
Fire Plan Reviews	74	55	148	141

### Department Highlights

- 3rd Grade student performs Heimlich maneuver on classmate – saves victim from choking – direct result of lesson learned in Learn Not to Burn Program.
- Pub Ed Officer contacted by NFPA to help write pre-school component of new curriculum after presenting at Illinois Pub Ed Conference last week.

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	1	0	8	9
<i>Filled</i>	1	0	6	7
<i>Being Recruited</i>	4	17	14	17
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	353	377		
<i>COBRA</i>	2	1		
<i>Retirees</i>	93	89		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	4	4	16	10
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	1	12	3	24
<i>Opened</i>	1	12	3	27
<i>Closed</i>	1	12	3	19

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Visits to Village Website	22,442	20,254	22,442	55,352
Visits to DGTV Page	146	313	146	786
Visits to Podcast Page	250	349	250	906
Visits to Fire Public Education Page	384	250	384	863
Visits to Tourism Website	1,585	2,702	1,585	8,003
Visits to Parcel Navigator	210	364	210	695
Average Visit Duration				
<i>Village Website</i>	2:27	2:22	2:16	2:18
<i>DGTV Page</i>	0:47	1:10	1:08	1:13
<i>Podcast Page</i>	2:10	5:05	2:19	3:42
<i>Fire Public Education Page</i>	1:02	1:14	1:08	1:31
<i>Tourism Website</i>	1:04	1:40	1:09	1:37
Public Parcel Navigator Users				
<i>New</i>	160	210	160	463
<i>Returning</i>	50	154	50	232

### GPS Operation: # of Structures\* Collected

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	7	5	20	28
Resolutions Submitted to Council	7	2	25	43
Motions Submitted to Council	1	7	8	21
Liquor License Applications Received	1	3	9	12
DUI Cases				
<i>Closed</i>	1	9	1	95
<i>New</i>	16	21	33	87
<i>Returns</i>	14	22	32	91
Contracts Prepared/Reviewed/Drafted	45		106	219

### Department Highlights

- Liquor Commission attendance

## POLICE DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Calls for Service	1,786	1,741	4,927	5,059
Accidents	107	103	334	395
Traffic Citations	1,089	1,139	3,302	3,123
Vacation House Checks	47	37	148	153
Neighborhood Patrol Time (hours)	1,014.3	1,110.1	2,977	2,841
Time-On-Service Demand (hours)	1,572.6	1,641.7	4,149	4,752
Participants in Public Education Program	772	889	1,783	2,181
Average Response Time				0
<i>Emergency</i>	3:24	3:00	3:02	3:14
<i>Non-Emergency</i>	5:54	5:00	5:26	5:12
Incoming Calls				
<i>911 Calls</i>	1,269	1,374	3,711	4,066
<i>Non-Emergency Calls</i>	10,071	10,907	28,685	31,904
FOIAs	56	10	130	31

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	MARCH 2010	MARCH 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	6	25	6	30
Flooding Calls	0	154	0	322
Feet of Storm Sewers				
<i>Cleaned</i>	200	3,300	200	3,560
<i>Televised</i>	75	1,692	75	1,692
Roadside Ditches Under Construction (feet)	0	0	0	0
Drainage Structures				
<i>Repaired</i>	4	0	4	0
<i>Installed</i>	6	2	6	2
JULIE Locate Requests	759	577	1,108	975
Salt Used (tons)	0	67	1,778	1,445
Asphalt Paving (tons)	0	0	0	0
Concrete Repairs (yards)	0	0	0	0
Snow Removal Call Outs	0	1	12	14
Parkway Trees				
<i>Planted</i>	0	0	0	0
<i>Pruned</i>	700	4,055	2,785	5,495
<i>Removed</i>	9	12	15	17
Mosquito Abatement Tablets	0	0	0	0
Special Events Assistance (hours)	0	0	57	0
Calls to Public Service Response Team	229	333	561	815
Domestic Animals Handled	30	42	79	113
Wildlife Inquiries Handled	69	81	112	138
Parking Meters Repaired	144	96	155	239
Traffic Signs Fabricated and Installed	42	365	180	725
Traffic Posts Installed	59	100	110	192
Traffic Calming Petitions	0	0	0	0
Grove Commuter Shuttle				
<i>Total Trips</i>	7,777	7,106	21,123	22,890
<i>Passengers*</i>	155	178	488	537
Water Service Calls	15	9	37	30
Water Shut-Offs	41	31	87	108
Water Turn-Ons	37	25	74	91
Water Main Breaks	4	2	19	22
Total Water Pumpage (gallons)	143,392,000	148,729,000	426,916,000	448,438,000
*Number of passengers assumes 10 trips per week per passenger.				0



## **APPENDIX**

**March 2010 Monthly Financial Report**

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

March 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Negative	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Neutral	 Neutral	5
Utility Tax	 Neutral	 Neutral	6
Building Fees	 Negative	 Negative	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 **CONSUMER CONFIDENCE** - Consumer confidence, which had a large decrease in February, rebounded 6.1% in March. Despite this increase, consumers continue to express concerns about current business conditions and the job market.

 **EMPLOYMENT** - The national unemployment rate for March 2010 remained at 9.7%, up from 8.6% in March 2009. Local unemployment has remained around 11%.

 **HOUSING** - National housing starts in March were 1.6% above February and 20.2% above March 2009. Building permits issued nationally in March were 7.5% above February and 34.1% above March 2009.

 **INTEREST RATES** - Interest rates are near all-time lows as the Federal Reserve attempts to stimulate the economy. As of March 2010, 12 month certificates of deposits interest rates were averaging 0.85%.

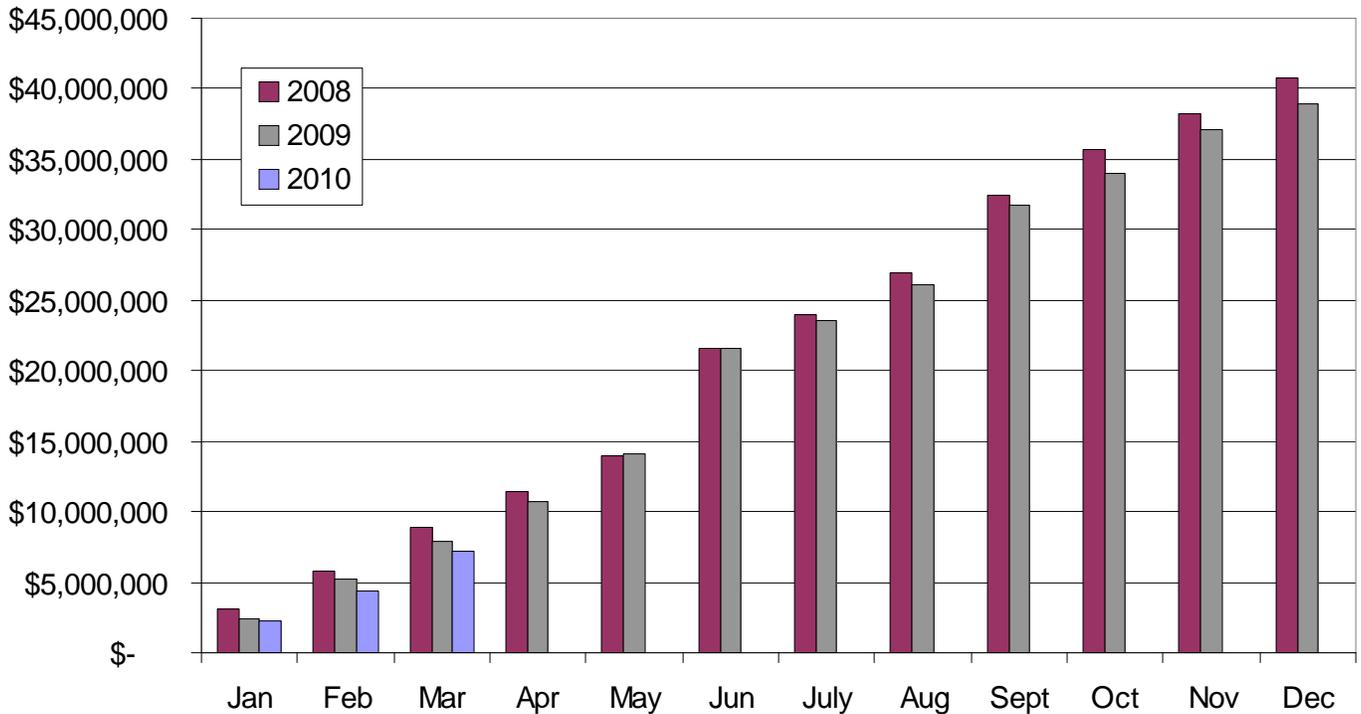
### VILLAGE HIGHLIGHTS:

 **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased .9% nationally in March from February 2010, and were 5.7% above March 2009. In the Village, sales taxes are 1% lower compared to one year ago.

 **EXPENSES** - The Village's general fund expenditures are .6% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

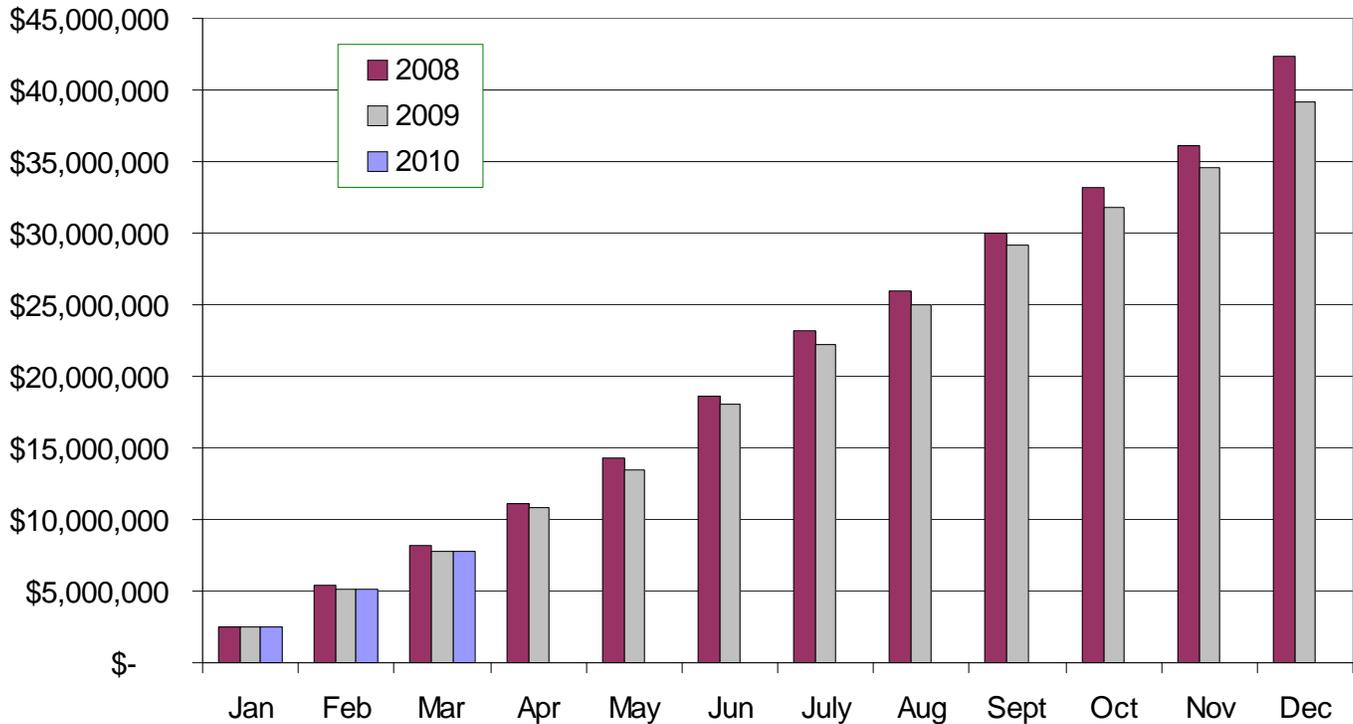


**NEGATIVE** March 2010 Revenues are 9.5% below March 2009 primarily due to a decrease in Telecommunications Tax, and Grant revenue.

Description	2010 Budget	March 2010 YTD Actual	March 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Property Taxes	\$ 10,435,416	\$ 106,980	\$ 111,863	\$ (4,883)	-4.4%
Sales Tax	11,500,000	2,917,273	2,947,303	(30,030)	-1.0%
Hotel Use Tax	700,000	131,159	127,999	3,160	2.5%
Natural Gas Use Tax	500,000	226,638	189,669	36,969	19.5%
Electricity Tax	1,900,000	496,073	523,574	(27,501)	-5.3%
Telecommunications Tax	3,800,000	762,063	1,019,971	(257,908)	-25.3%
Licenses and Permits	1,078,020	204,199	282,140	(77,941)	-27.6%
State Shared Revenue	4,804,141	1,209,629	1,292,250	(82,621)	-6.4%
Fees, Charges, & Fines	4,415,109	1,036,808	1,095,853	(59,045)	-5.4%
Interest Income	227,000	49,962	112,330	(62,368)	-55.5%
Other	96,242	7,415	193,022	(185,607)	-96.2%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 7,148,199</b>	<b>\$ 7,895,974</b>	<b>\$ (747,775)</b>	<b>-9.5%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

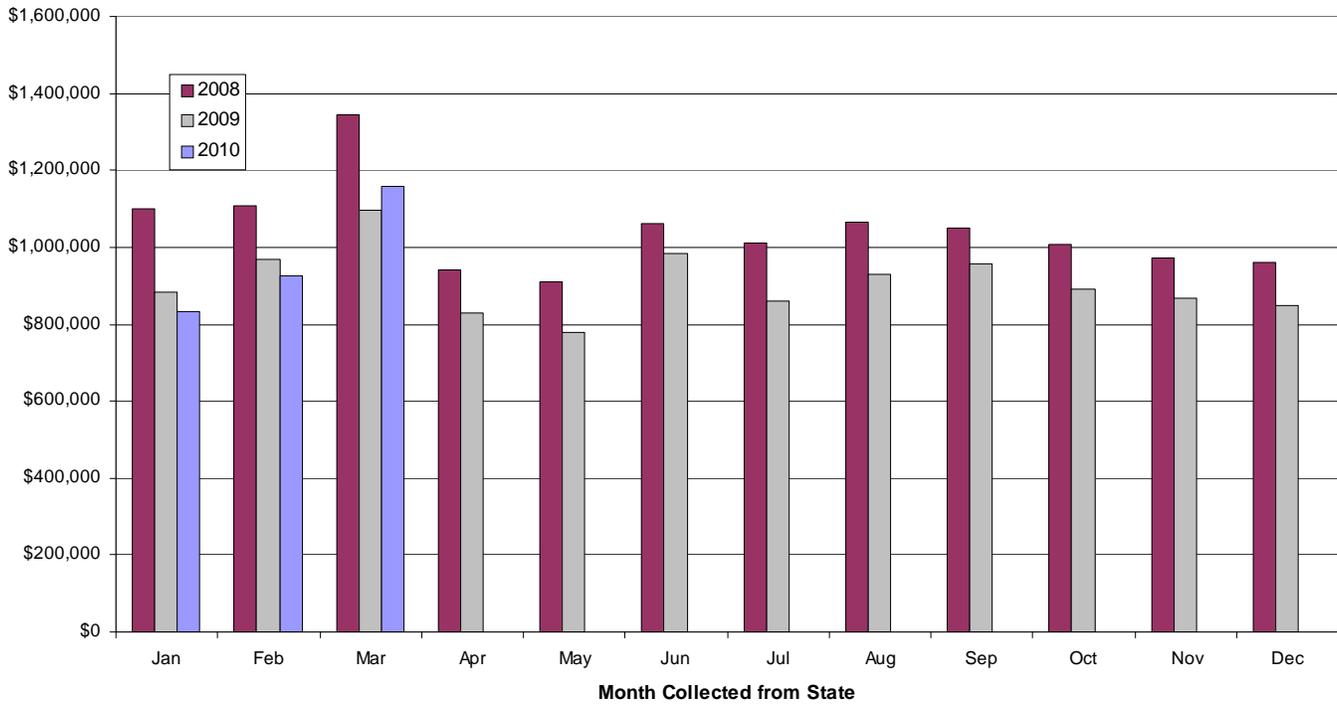


**POSITIVE** expenditures are 0.5% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	March 2010 YTD Actual	March 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Legislative Support	\$ 316,420	\$ 63,260	\$ 61,293	\$ 1,967	3.2%
General Management	345,009	80,028	85,990	(5,962)	-6.9%
Legal	554,831	100,860	110,282	(9,422)	-8.5%
Building Services	607,011	130,143	114,687	15,456	13.5%
Human Resources	158,822	21,320	36,326	(15,006)	-41.3%
Information Services	887,485	166,867	184,184	(17,317)	-9.4%
Productivity Investment Program	120,000	-	9,000	(9,000)	-100.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>562,478</b>	<b>601,762</b>	<b>(39,284)</b>	<b>-6.5%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>275,476</b>	<b>219,814</b>	<b>55,662</b>	<b>25.3%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>1,256,723</b>	<b>1,221,226</b>	<b>35,497</b>	<b>2.9%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>351,903</b>	<b>370,996</b>	<b>(19,093)</b>	<b>-5.1%</b>
Police	14,019,689	2,710,922	2,702,319	8,603	0.3%
Fire	13,131,672	2,416,820	2,355,500	61,320	2.6%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>5,127,742</b>	<b>5,057,819</b>	<b>69,923</b>	<b>1.4%</b>
Counseling & Social Services	201,719	44,595	90,612	(46,017)	-50.8%
Communications Office	485,194	104,717	108,324	(3,607)	-3.3%
Community Events	142,044	29,783	121,365	(91,582)	-75.5%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>179,095</b>	<b>320,301</b>	<b>(141,206)</b>	<b>-44.1%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 7,753,417</b>	<b>\$ 7,791,918</b>	<b>\$ (38,501)</b>	<b>-0.5%</b>

# GENERAL FUND

# SALES TAXES

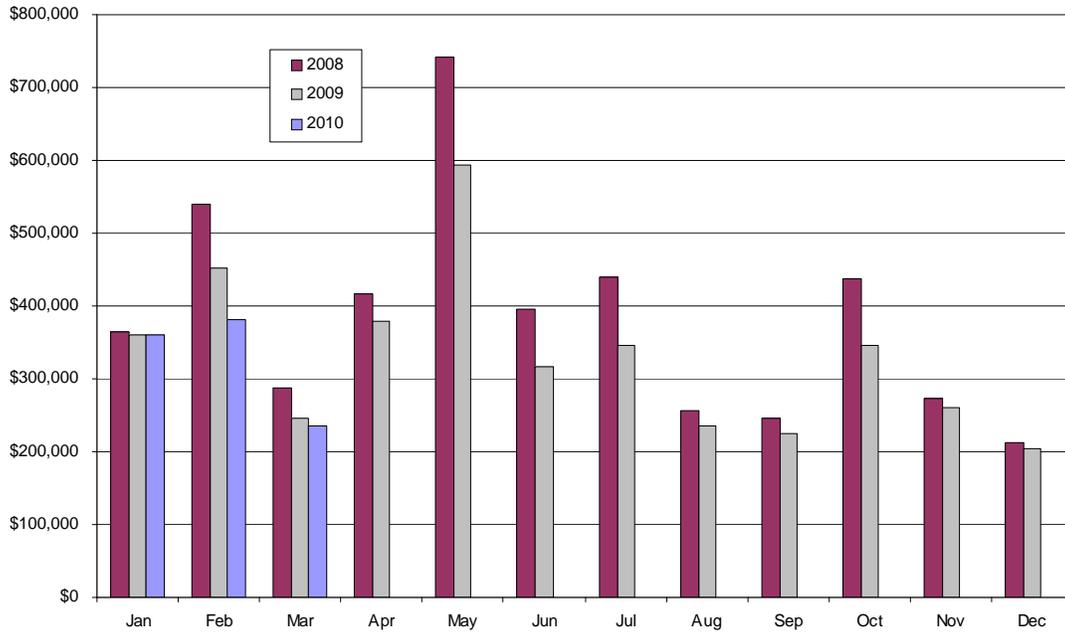


**POSITIVE** Monthly sales taxes have finally increased after almost two years of lagging behind the prior years figures.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	
FEB	MAY	911,121	779,533	
MAR	JUN	1,063,030	984,377	
APR	JUL	1,011,771	859,784	
MAY	AUG	1,065,209	930,210	
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 2,917,273</b>
Rebates		(678,162)	(661,980)	-
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,232,207</b>	<b>\$ 2,917,273</b>

# GENERAL FUND

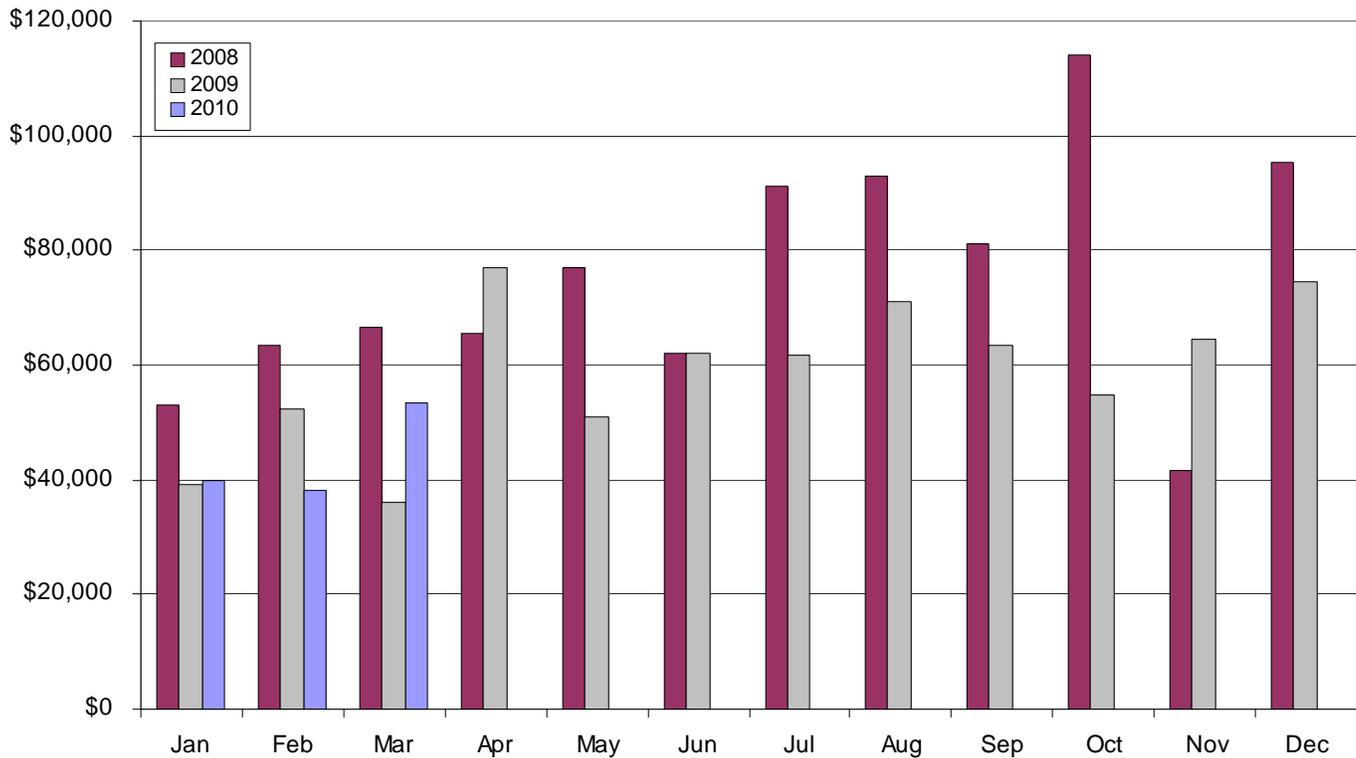
# INCOME TAX



**NEUTRAL** March income taxes are 4% lower than March 2009.

# GENERAL FUND

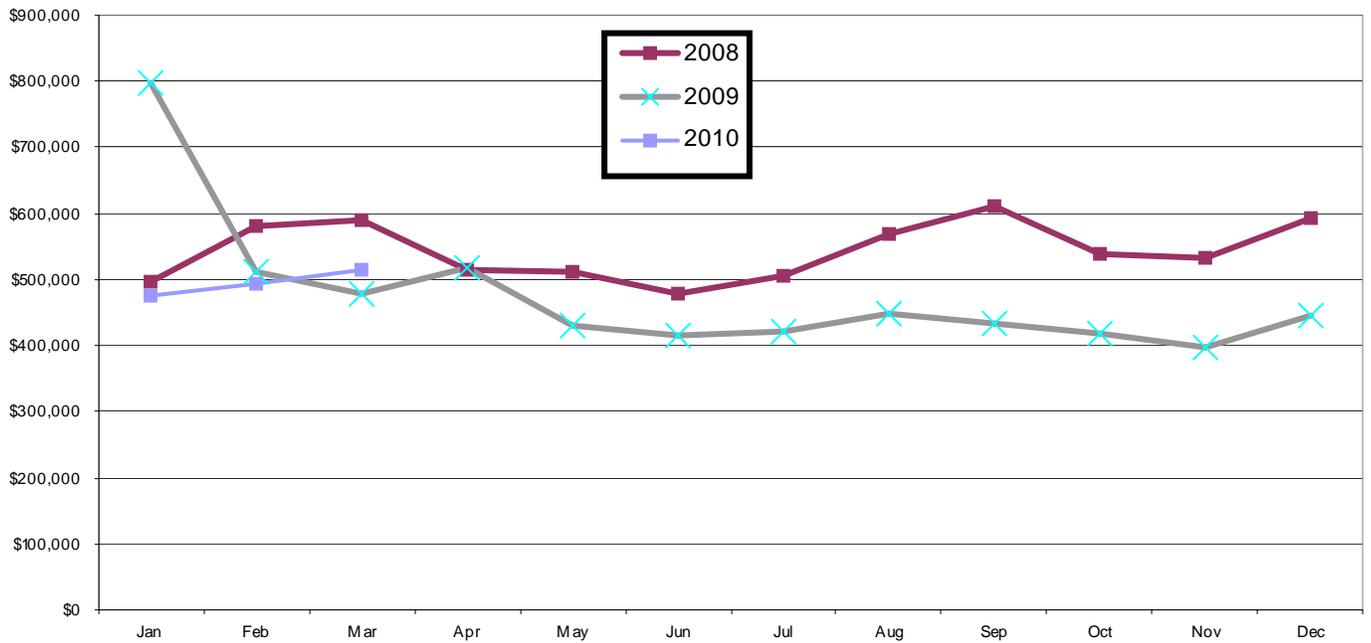
# HOTEL TAX



**NEUTRAL** Hotel taxes are slightly higher compared to a year ago.

# GENERAL FUND

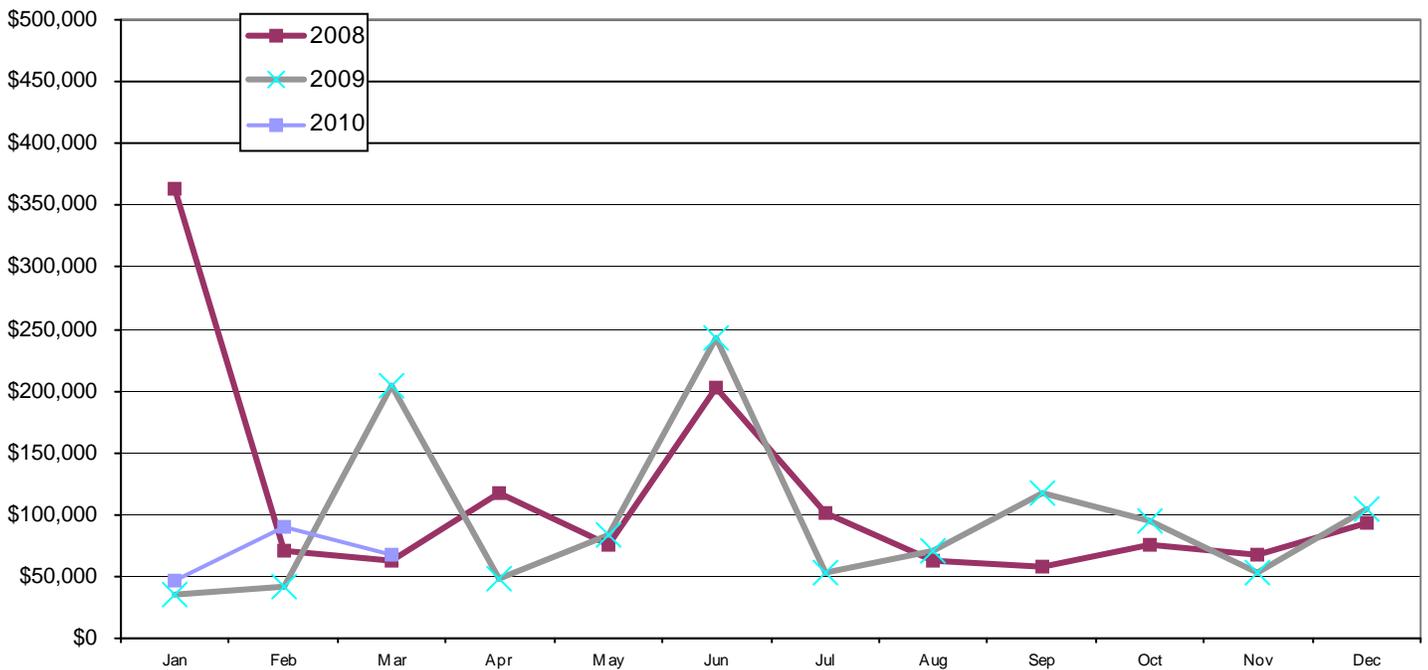
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# GENERAL FUND

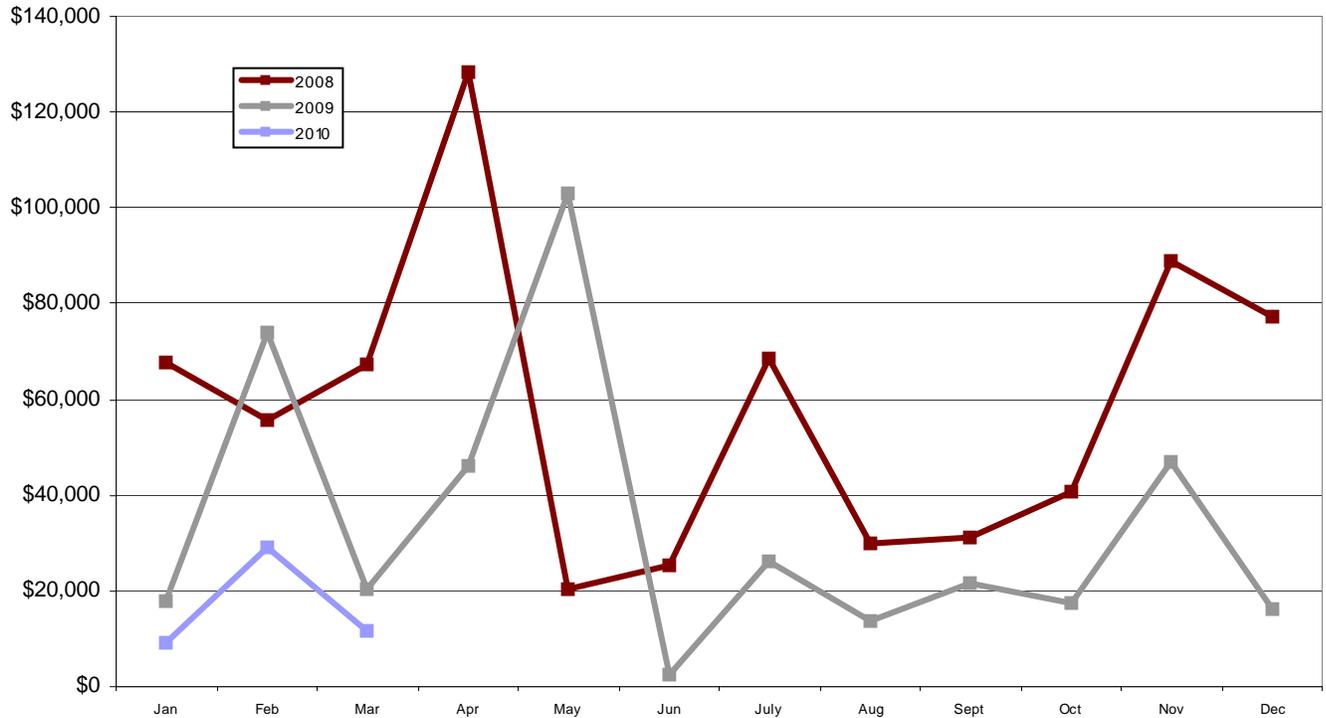
# BUILDING FEES



**NEGATIVE** March building fees are below 2009 levels.

# GENERAL FUND

# INTEREST INCOME



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<u>Aged Investments</u>	<u>Investment</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
Current (0 - 30 days)	25,034,915	58.18%	0.99%
1-3 mos	787,500	1.77%	2.34%
4-6 mos	7,798,151	17.49%	3.67%
7-9 mos	1,094,800	2.46%	2.32%
10-12 mos	495,000	1.11%	2.55%
1-2 years	5,863,618	13.15%	2.62%
2+ years	3,500,000	7.85%	2.41%
<b>Totals</b>	<b>44,573,984</b>	<b>100.00%</b>	<b>1.86%</b>

<u>Investment Type</u>	<u>Balances</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
CD's	22,454,594	50.38%	3.18%
Checking	2,392,762	5.37%	0.50%
MM Funds	17,226,627	38.65%	0.31%
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# ALL FUNDS

# TREASURER'S REPORT

	<b>CASH &amp; INVESTMENTS</b>		<b>Inc/</b>		<b>LAST YEAR</b>	
	<b>March 31, 2010</b>	<b>February 28, 2010</b>	<b>(Dec)</b>	<b>%</b>	<b>March 31, 2009</b>	<b>%</b>
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Downtown Redev TIF	\$ (1,708,121)	\$ (1,706,948)	(1,173)	0%	(1,183,500)	-44%
Foreign Fire Insurance	\$ 179,324	\$ 183,063	(3,739)	-2%	149,506	20%
Ogden Corridor TIF	\$ 2,660,992	\$ 2,666,989	(5,997)	0%	2,006,932	33%
Transportation	\$ (1,970,502)	\$ (1,970,613)	111	0%	(1,846,843)	-7%
Subtotal Special Revenue Funds	\$ (612,972)	\$ (695,215)	82,243	12%	389,272	-257%
Capital Projects	\$ 3,338,490	\$ 2,902,827	435,663	15%	3,065,023	9%
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CBD TIF Debt Service Fund	\$ 770,920	\$ 766,607	4,313	1%	616,696	25%
Stormwater/Facilities Debt Fund	\$ 0	\$ 0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 631,562	\$ 611,013	20,549	3%	545,343	16%
Parking Operations	\$ 909,329	\$ 888,052	21,277	2%	819,179	11%
Water	\$ 1,909,348	\$ 1,776,972	132,376	7%	4,504,682	-58%
Subtotal Enterprise Funds	\$ 2,818,677	\$ 2,665,024	153,653	6%	5,323,861	-47%
Equipment Replacement	\$ 1,425,916	\$ 1,317,257	108,659	8%	648,032	120%
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Risk Management	\$ 733,802	\$ 661,241	72,561	11%	848,902	-14%
Health Insurance	\$ 1,524,893	\$ 1,489,048	35,845	2%	1,712,760	-11%
Subtotal Internal Service Funds	\$ 4,238,368	\$ 4,015,449	222,919	6%	3,323,985	28%
Village before trust & library	\$ 40,011,216	\$ 39,992,133	19,083	0%	52,085,765	-23%
Construction Deposit	\$ 1,570,083	\$ 1,554,840	15,243	1%	2,863,428	-45%
Police Pension	\$ 33,800,914	\$ 33,917,408	(116,494)	0%	30,536,340	11%
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Library Construction	\$ 243,566	\$ 243,566	0	0%	243,172	0%
GO Debt, Library	\$ 274,343	\$ 274,302	41	0%	266,250	3%
Subtotal: Public Library	\$ 2,492,625	\$ 2,766,815	(274,190)	-10%	2,174,110	15%
<b>GRAND TOTAL</b>	<b>\$ 106,114,516</b>	<b>\$ 106,578,813</b>	<b>(464,297)</b>	<b>-0.4%</b>	<b>113,162,196</b>	<b>-6.2%</b>

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

March 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Negative	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Neutral	 Neutral	5
Utility Tax	 Neutral	 Neutral	6
Building Fees	 Negative	 Negative	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 **CONSUMER CONFIDENCE** - Consumer confidence, which had a large decrease in February, rebounded 6.1% in March. Despite this increase, consumers continue to express concerns about current business conditions and the job market.

 **EMPLOYMENT** - The national unemployment rate for March 2010 remained at 9.7%, up from 8.6% in March 2009. Local unemployment has remained around 11%.

 **HOUSING** - National housing starts in March were 1.6% above February and 20.2% above March 2009. Building permits issued nationally in March were 7.5% above February and 34.1% above March 2009.

 **INTEREST RATES** - Interest rates are near all-time lows as the Federal Reserve attempts to stimulate the economy. As of March 2010, 12 month certificates of deposits interest rates were averaging 0.85%.

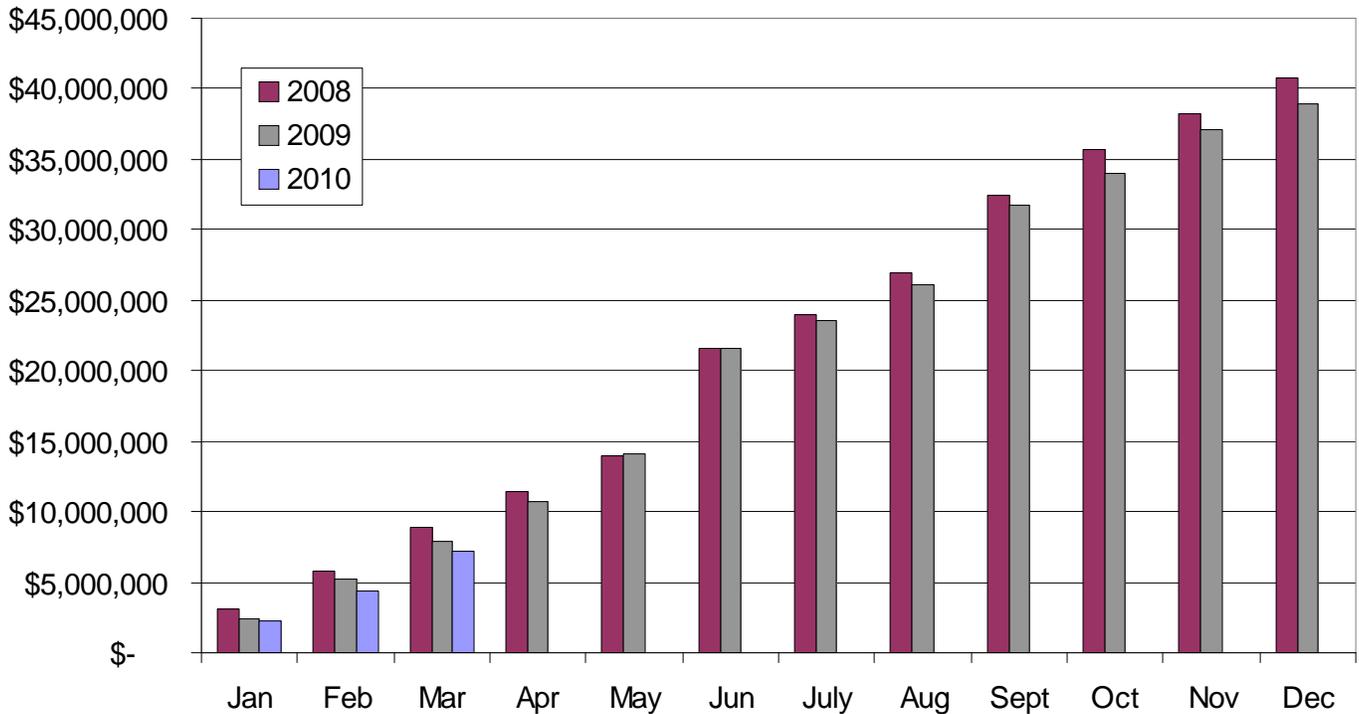
### VILLAGE HIGHLIGHTS:

 **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased .9% nationally in March from February 2010, and were 5.7% above March 2009. In the Village, sales taxes are 1% lower compared to one year ago.

 **EXPENSES** - The Village's general fund expenditures are .6% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

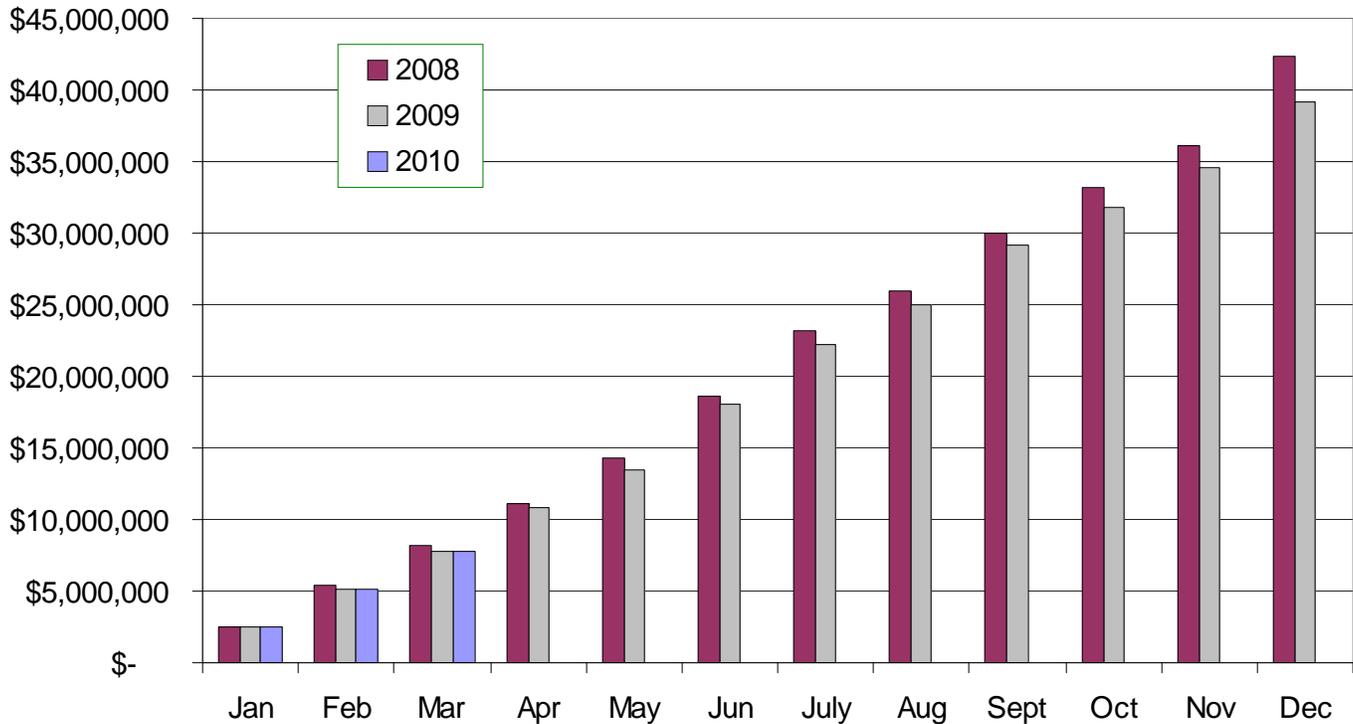


**NEGATIVE** March 2010 Revenues are 9.5% below March 2009 primarily due to a decrease in Telecommunications Tax, and Grant revenue.

Description	2010 Budget	March 2010 YTD Actual	March 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Property Taxes	\$ 10,435,416	\$ 106,980	\$ 111,863	\$ (4,883)	-4.4%
Sales Tax	11,500,000	2,917,273	2,947,303	(30,030)	-1.0%
Hotel Use Tax	700,000	131,159	127,999	3,160	2.5%
Natural Gas Use Tax	500,000	226,638	189,669	36,969	19.5%
Electricity Tax	1,900,000	496,073	523,574	(27,501)	-5.3%
Telecommunications Tax	3,800,000	762,063	1,019,971	(257,908)	-25.3%
Licenses and Permits	1,078,020	204,199	282,140	(77,941)	-27.6%
State Shared Revenue	4,804,141	1,209,629	1,292,250	(82,621)	-6.4%
Fees, Charges, & Fines	4,415,109	1,036,808	1,095,853	(59,045)	-5.4%
Interest Income	227,000	49,962	112,330	(62,368)	-55.5%
Other	96,242	7,415	193,022	(185,607)	-96.2%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 7,148,199</b>	<b>\$ 7,895,974</b>	<b>\$ (747,775)</b>	<b>-9.5%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

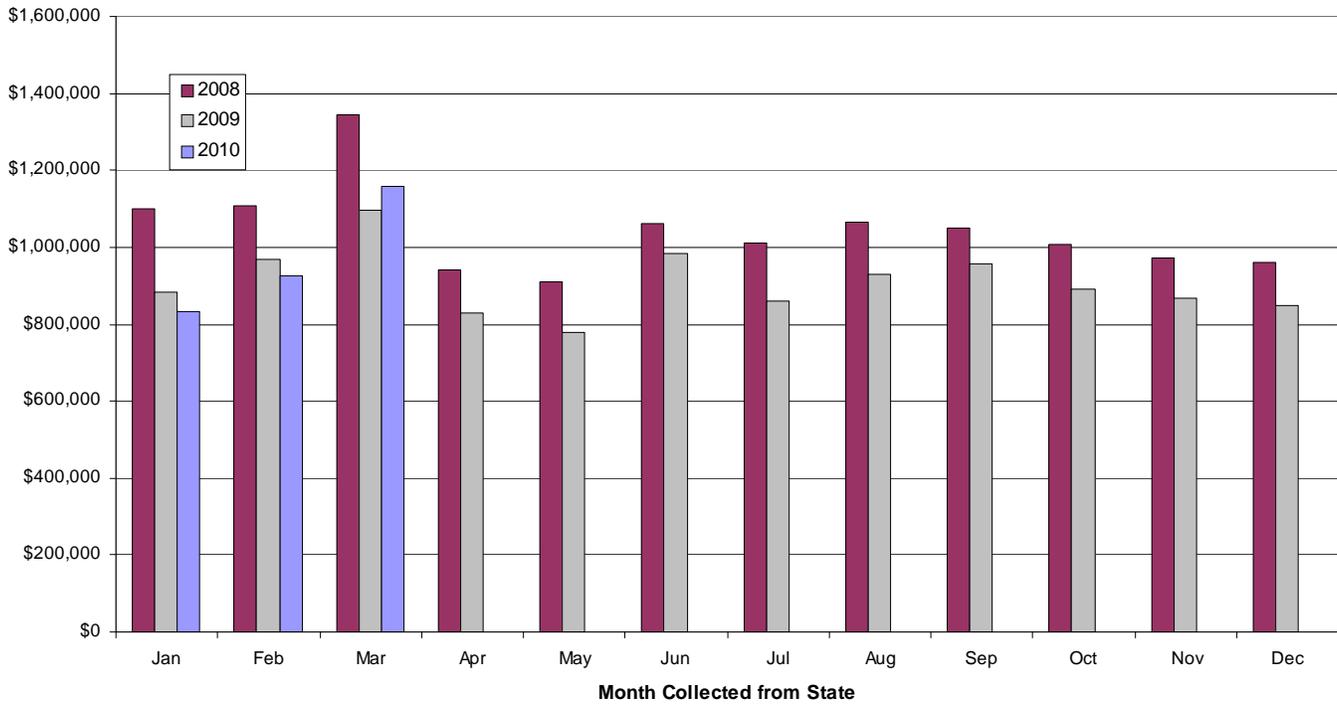


**POSITIVE** expenditures are 0.5% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	March 2010 YTD Actual	March 2009 YTD Actual	Change From 2009 to 2010	Percent Change
Legislative Support	\$ 316,420	\$ 63,260	\$ 61,293	\$ 1,967	3.2%
General Management	345,009	80,028	85,990	(5,962)	-6.9%
Legal	554,831	100,860	110,282	(9,422)	-8.5%
Building Services	607,011	130,143	114,687	15,456	13.5%
Human Resources	158,822	21,320	36,326	(15,006)	-41.3%
Information Services	887,485	166,867	184,184	(17,317)	-9.4%
Productivity Investment Program	120,000	-	9,000	(9,000)	-100.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>562,478</b>	<b>601,762</b>	<b>(39,284)</b>	<b>-6.5%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>275,476</b>	<b>219,814</b>	<b>55,662</b>	<b>25.3%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>1,256,723</b>	<b>1,221,226</b>	<b>35,497</b>	<b>2.9%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>351,903</b>	<b>370,996</b>	<b>(19,093)</b>	<b>-5.1%</b>
Police	14,019,689	2,710,922	2,702,319	8,603	0.3%
Fire	13,131,672	2,416,820	2,355,500	61,320	2.6%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>5,127,742</b>	<b>5,057,819</b>	<b>69,923</b>	<b>1.4%</b>
Counseling & Social Services	201,719	44,595	90,612	(46,017)	-50.8%
Communications Office	485,194	104,717	108,324	(3,607)	-3.3%
Community Events	142,044	29,783	121,365	(91,582)	-75.5%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>179,095</b>	<b>320,301</b>	<b>(141,206)</b>	<b>-44.1%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 7,753,417</b>	<b>\$ 7,791,918</b>	<b>\$ (38,501)</b>	<b>-0.5%</b>

# GENERAL FUND

# SALES TAXES

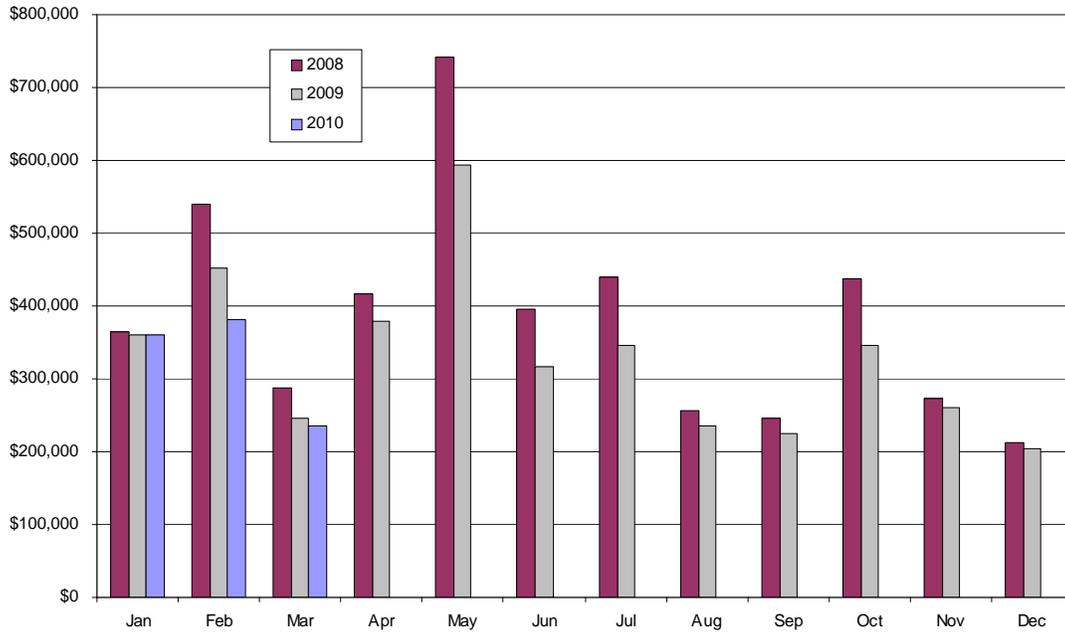


**POSITIVE** Monthly sales taxes have finally increased after almost two years of lagging behind the prior years figures.

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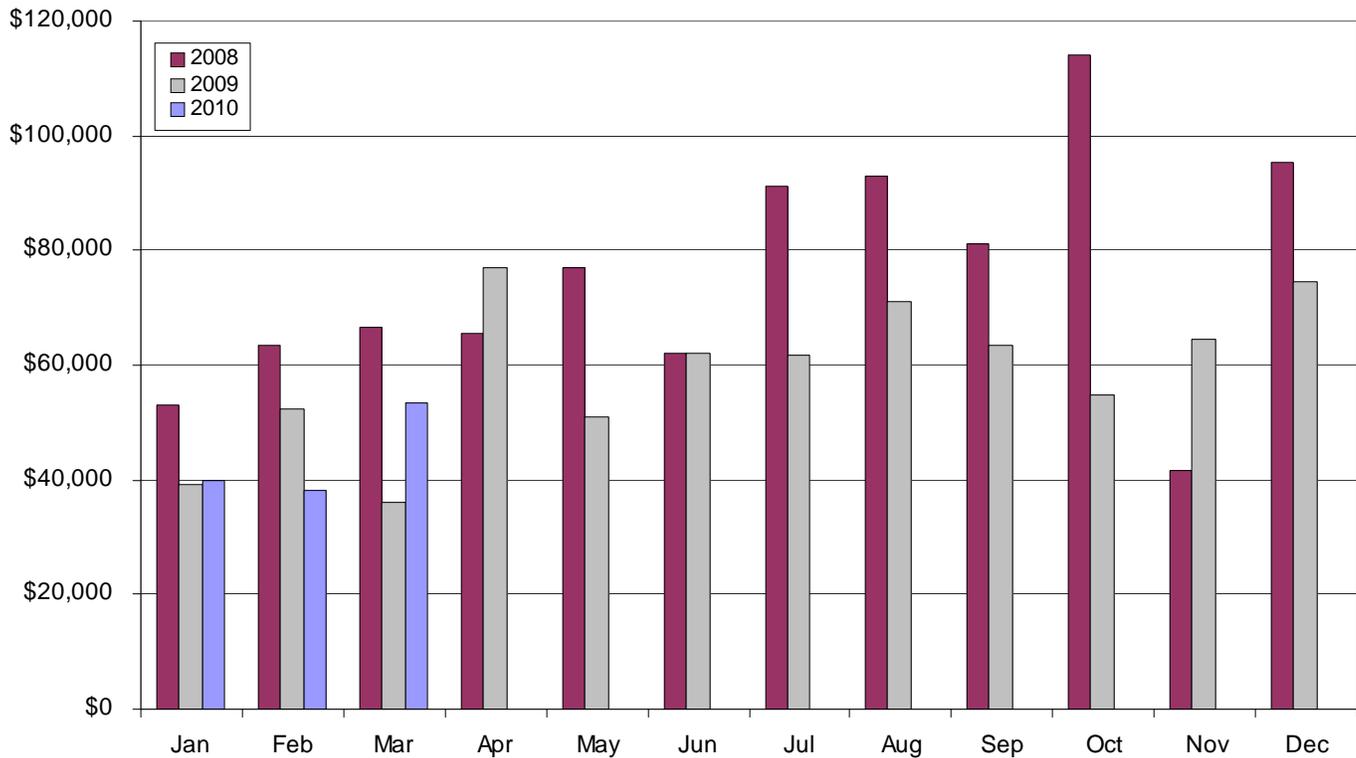
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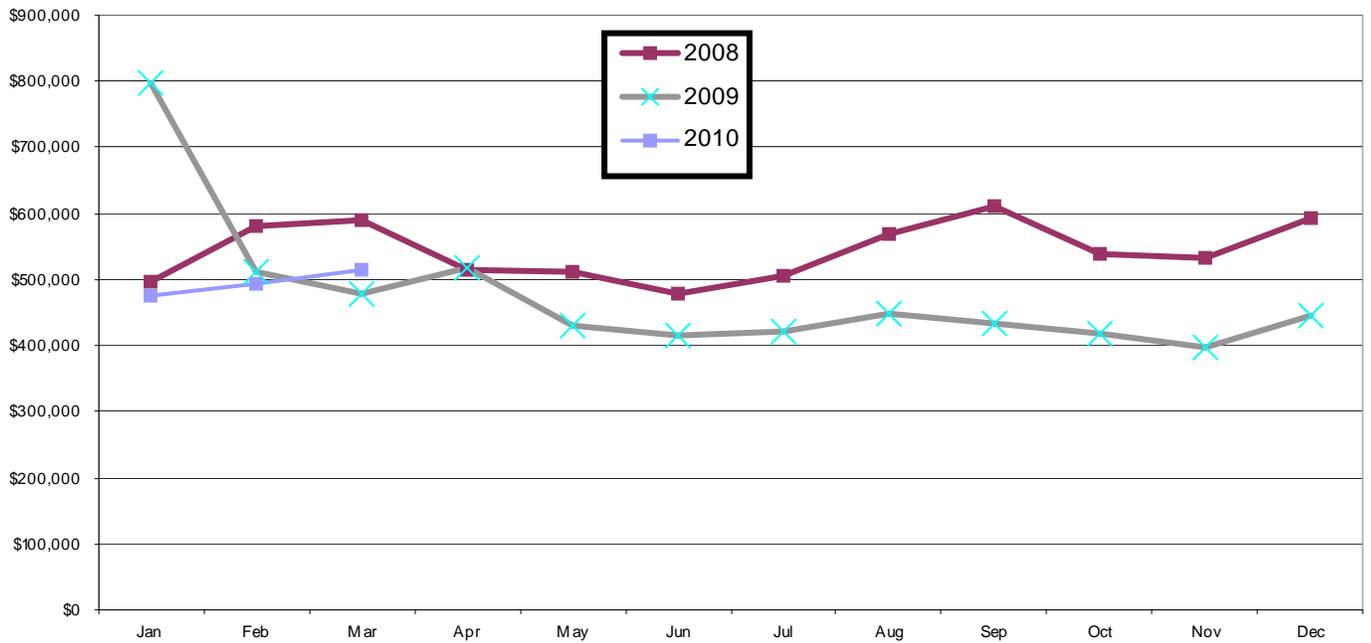
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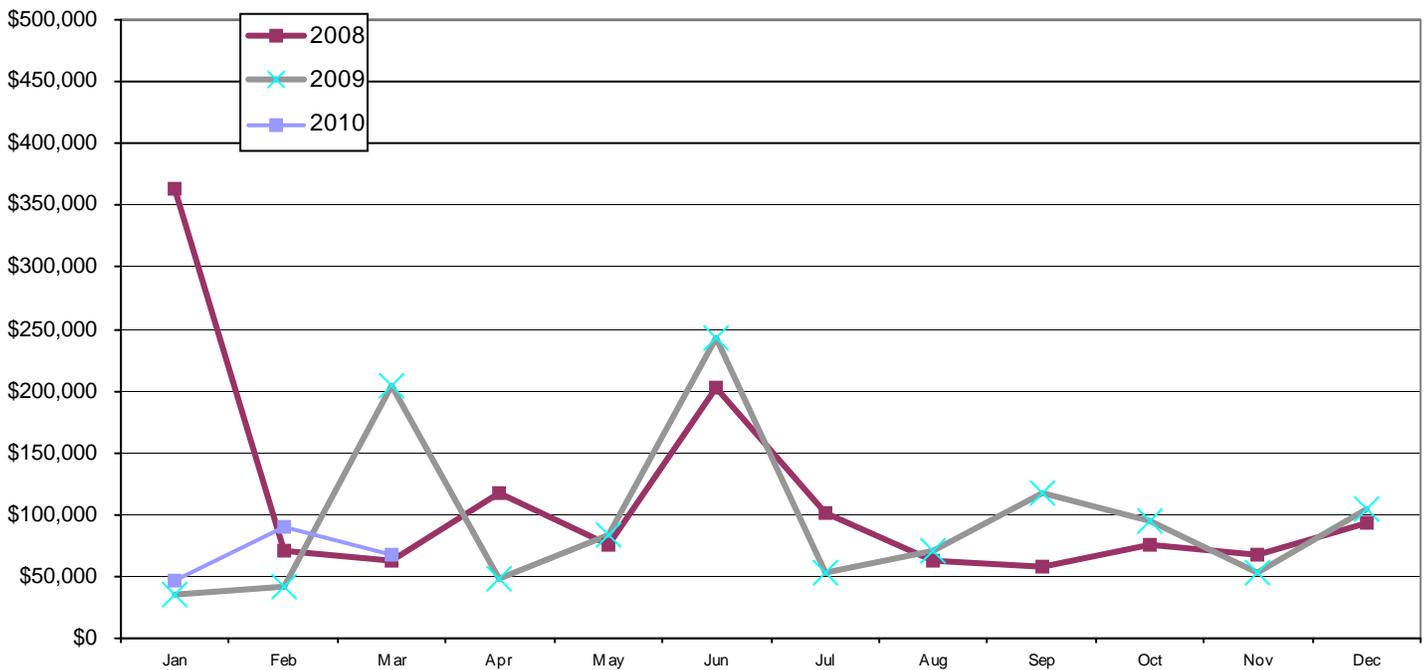
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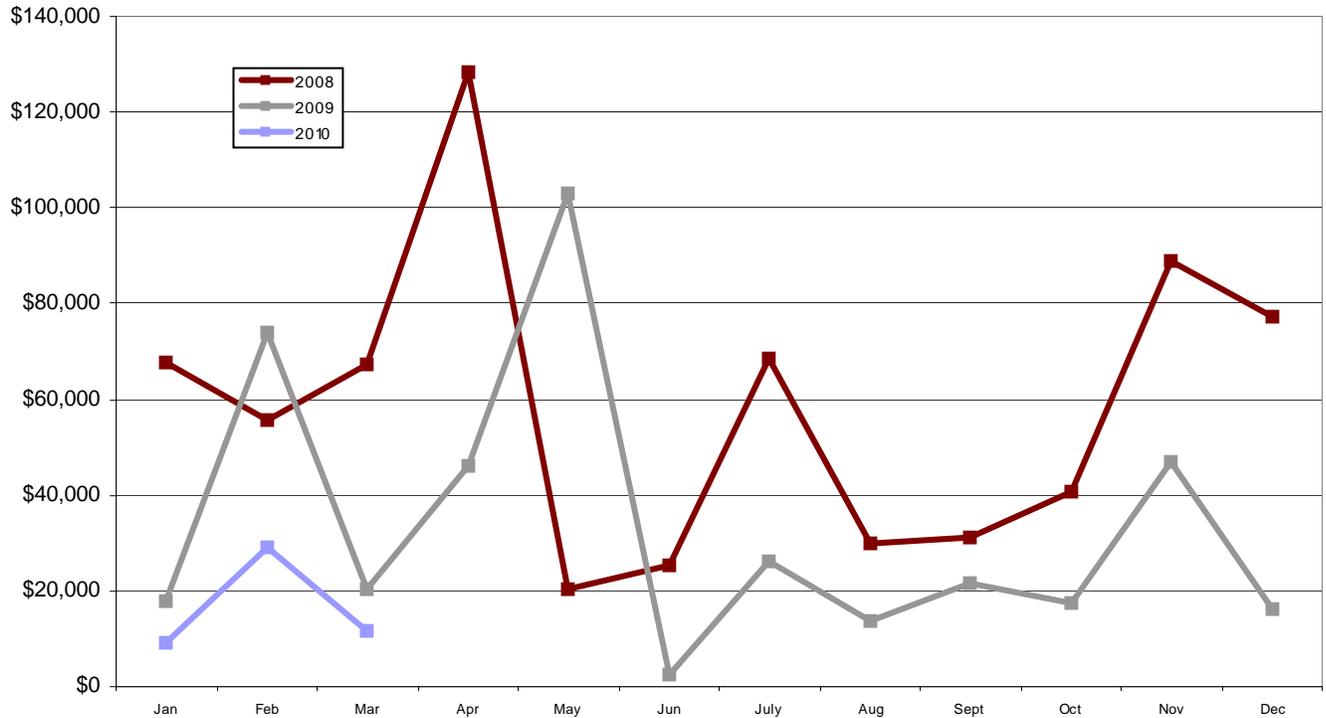
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# ALL FUNDS

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# Village of Downers Grove

## Monthly Statistical Report

April 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
Agenda Items Prepared	61	49	174	156
Meetings of Council	3	4	12	16
Council Inquiries	137	99	319	327
Daily Parking Permits Sold	114	177	497	509
Taxi Coupons				
<i>Purchased</i>	7,960	21,367	35,040	74,376
<i>Redeemed</i>	14,332	16,184	55,691	62,936
Community Response Center				
<i>New Records</i>	210	289	544	910
<i>Tree Related Records</i>	65		103	
<i>Construction-Related Records</i>	1	0	2	6
<i>Stormwater-Related Records</i>	1	2	1	24
<i>Web-Generated Records</i>	6	14	9	64
<i>Own the Streets</i>	0	0	0	0

### Department Highlights

- **Conducted the Village's First Lean Innovations Team Event**
- **Village Manager Fieldman and Deputy Village Manager Baker participated in an Alliance for Innovation webinar, "Imagination Banks," discussing employee engagement**
- **VMO collected 544 reservations for the Rain Barrel Reservation Program**

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
FOIA Requests	72	48	308	171
Licenses Processed	37	54	194	244
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	21	25	139	184
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	4	4	15	12
<i>Scavenger</i>	0	0	0	13
<i>Taxi Company</i>	6	0	6	0
<i>Taxi Driver</i>	5	22	12	26
<i>Tree Removal Company</i>	1	3	18	7
Proclamations	2	2	3	6
Public Meetings Noticed	17	18	62	64

### Department Highlights

- Completed required work in cooperation with the Finance Department to meet bond refunding deadlines saving \$500,000 for the Village.

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
Live Meetings Taped	4	5	16	21
Community Events Covered	4	6	8	18
Completed Program Hours	11	9	30	40
On Air Programming Hours	96	96	384	384
Public Service Announcement	50	50	143	193
Press Contacts and Published Articles	4	4	15	21
Ad Placement	4	4	16	16
Print Publications	52	44	161	164

### Department Highlights

- Developed all promotional materials for the successful Rain Barrel Sale including, brochures, sales materials and on-line story content.
- Produced and edited the May edition of the Vintage Times on "Doctor Patient Relationships."
- Produced and edited the May and June editions of Today's Tidings.

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
Permit Applications Received	218	159	564	434
Permits Issued	171	134	447	375
<i>Accessory Structure</i>	5	0	8	2
<i>Commercial Addition/Remodel</i>	19	0	59	0
<i>Commercial Electrical</i>	2	6	16	13
<i>Commercial Occupancy</i>	7	5	31	30
<i>Deck</i>	4	2	5	8
<i>Fence</i>	38	40	54	62
<i>Hot Tub/Swimming Pool</i>	1	2	1	5
<i>House Addition/Remodel</i>	18	6	64	11
<i>New Commercial</i>	0	0	0	1
<i>New Residential</i>	2	0	2	3
<i>Permanent Sign</i>	10	14	45	37
<i>Residential Electric</i>	6	2	14	9
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	19			
<i>Temporary Sign</i>	17	14	36	42
<i>Temporary Use</i>	18		42	0
<i>Wrecking</i>	5	3	7	11
Inspections Conducted	235	211	842	777
Code Enforcement Site Visits	160	337	1,022	1,303
Stop Work Notices Issued	2	5	6	18
ZBA Case Applications	1	3	5	6
Plan Commission Case Applications	1	3	5	9
Historic Preservation Building Applications	0	1	0	2

### Department Highlights

- **A jump in building permit applications occurred in April, which brings the year's cumulative total to about 30% more than during the same period in 2009.**
- **Both commercial and residential additions and remodels showed notable increases over April one year ago.**
- **New custom software put in use in April by the code enforcement officers has led to a false low read in the number of enforcement activities. Staff is trying to fix the software to more accurately account for the number of follow-ups (which are combined as a single action) and incidental stops (e.g., picking up illegal parkway signs and other events not typically assigned to an address).**
- **With the change in the dominant type of permit issued, the number of building inspection visits has increased.**
- **The third meeting of the Comprehensive Plan Committee was held with the group completing their review of existing conditions.**



## **FINANCE DEPARTMENT**

*The March 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Completed audit field work for 2009 Financial Audit
- Participated in the Village's first lean event-Commuter Parking
- Completed quarterly budget reviews with all departments
- Began work on Long Range Financial Plan

## FIRE DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
Fires		4	4	17
<i>Structure</i>	2	0	5	2
<i>Vehicle</i>	1	1	2	4
<i>Other</i>	7	3	9	11
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	0	0	1
EMS Calls	222	241	898	1105
Patients	277	269	1086	1161
Refusals	55	61	196	229
Average Response Time	4:18	4:14	1	4:27
Permit Inspections and Re-Inspections	68	33	227	214
Life Safety Inspections and Re-Inspections	184	181	657	652
Fire Alarm System Trouble Follow-Ups	27	43	91	150
Miscellaneous Inspections	69	71	254	247
Training Hours	2383	2,105	7728	7475
Participants in Public Education Programs	5388	1,062	8546	4548
Fire Plan Reviews	100	87	248	228

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	APRIL YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	5	0	13	9
<i>Filled</i>	2	13	8	20
<i>Being Recruited</i>	3	0	17	17
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	352	376		
<i>COBRA</i>	1	2		
<i>Retirees</i>	95	89		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	2	3	18	13
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	0	2	3	26
<i>Opened</i>	0	2	3	29
<i>Closed</i>	0	4	3	23

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
Visits to Village Website	21,900	19,505	21,900	74,857
Visits to DGTV Page	170	198	170	984
Visits to Podcast Page	254	311	254	1,217
Visits to Fire Public Education Page	356	238	356	1,101
Visits to Tourism Website	1,675	3,167	1,675	11,170
Visits to Parcel Navigator	177	302	177	997
Training Provided to Village Staff (hours)			0	0
<b>Average Visit Duration</b>				
<i>Village Website</i>	2:19	2:24	2:17	2:19
<i>DGTV Page</i>	1:04	1:07	1:07	1:11
<i>Podcast Page</i>	4:11	2:06	2:47	3:10
<i>Fire Public Education Page</i>	1:06	1:16	1:07	1:27
<i>Tourism Website</i>	1:29	1:40	1:14	1:38
<b>Public Parcel Navigator Users</b>				
<i>New</i>	131	163	131	626
<i>Returning</i>	46	139	46	371
<b>GPS Operation: # of Structures* Collected</b>	222	249		3,346

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009	YTD 2008
Ordinances Submitted to Council	1	4	21	21	5
Resolutions Submitted to Council	11	6	36	36	5
Motions Submitted to Council	1	4	9	14	8
Liquor License Applications Received	0	4	9	10	2
DUI Cases					
<i>Closed</i>	0	15	1	45	18
<i>New</i>	10	10	43	65	9
<i>Returns</i>	23	15	55	67	22
Contracts Prepared/Reviewed/Drafted	20	45	126	138	34

### Department Highlights

- **Liquor Commission Attendance**
- **Ethics Seminar Attendance**
- **Liquor License Renewals**
- **Settlement of EEOC Claim**
- **Moore v. VDG Dismissal**

## POLICE DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
Calls for Service	1,792	1,689	6,719	6,748
Accidents	124	108	458	503
Traffic Citations	1,026	960	4,328	4,083
Vacation House Checks	26	26	174	179
Neighborhood Patrol Time (hours)	1,068.4	932.4	4,045	3,773
Time-On-Service Demand (hours)	1,484.8	1,541.5	5,634	6,293
Participants in Public Education Program	1476	1366	3,259	3,547
Average Response Time				
<i>Emergency</i>	3:12	3:06	3:04	3:12
<i>Non-Emergency</i>	4:48	5:06	5:16	5:10
Incoming Calls				
<i>911 Calls</i>	1,347	1,232	5,058	5,298
<i>Non-Emergency Calls</i>	9,504	9,803	38,189	41,707
FOIAs	44	8	174	39

### Department Highlights

- The police department completed department wide training on CPR, first aide, and AED usage for all staff members.
- COP officers participated in the annual Wellness Days conducted at both Downers Grove North and Downers Grove South high schools.
- The Crime Prevention Unit coordinated the annual Take Your Child to Work Day where 15 children were in attendance and participated in the days activities.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	APRIL 2010	APRIL 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	137	30	143	
Flooding Calls	0	0	0	
Feet of Storm Sewers				
<i>Cleaned</i>	10,721	2,290	10,921	
<i>Televised</i>	10,500	4,332	10,575	
Roadside Ditches Under Construction (feet)	0	0	0	
Drainage Structures				
<i>Repaired</i>	5	6	9	
<i>Installed</i>	3	2	9	
JULIE Locate Requests	826	1,048	1,934	
Salt Used (tons)	0	0	1,778	
Asphalt Paving (tons)	12	0	12	
Concrete Repairs (yards)	16	0	16	
Snow Removal Call Outs	0	0	12	
Parkway Trees				
<i>Planted</i>	95	256	95	
<i>Pruned</i>	695	10	3,480	
<i>Removed</i>	5	10	20	
Mosquito Abatement Tablets	0	0	0	
Special Events Assistance (hours)	0		57	
Calls to Public Service Response Team	297	293	858	
Domestic Animals Handled	44	43	123	
Wildlife Inquiries Handled	82	90	194	
Parking Meters Repaired	1	4	156	
Traffic Signs Fabricated and Installed	61	156	241	
Traffic Posts Installed	42	24	152	
Traffic Calming Petitions	1	1	1	
Grove Commuter Shuttle				
<i>Total Trips</i>	6,255	6,754	27,378	
<i>Passengers*</i>	156	169	644	
Water Service Calls	13	10	50	
Water Shut-Offs	37	40	124	
Water Turn-Ons	29	34	103	
Water Main Breaks	2	1	21	
Total Water Pumpage (gallons)	146,501,000	143,268,000	573,417,000	573,417,000
*Number of passengers assumes 10 trips per week per passenger.				



# APPENDIX

March 2010 Monthly Financial Report

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

April 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Negative	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Negative	 Negative	5
Utility Tax	 Neutral	 Negative	6
Building Fees	 Neutral	 Negative	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 **CONSUMER CONFIDENCE** - Consumer confidence rebounded another 10.7% in April. This is the highest level since September 2008. Job growth will be key in keeping this positive.

 **EMPLOYMENT** - The national unemployment rate for April 2010 increased slightly to 9.9%, up from 8.9% in April 2009. Local unemployment has remained around 11%.

 **HOUSING** - National housing starts continued to look positive with April 5.8% above March and 40.9% above April 2009. Building permits issued nationally in April were 11.5% below March but 15.9% above April 2009.

 **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of April 2010, 12 month certificates of deposits interest rates were averaging 0.71%.

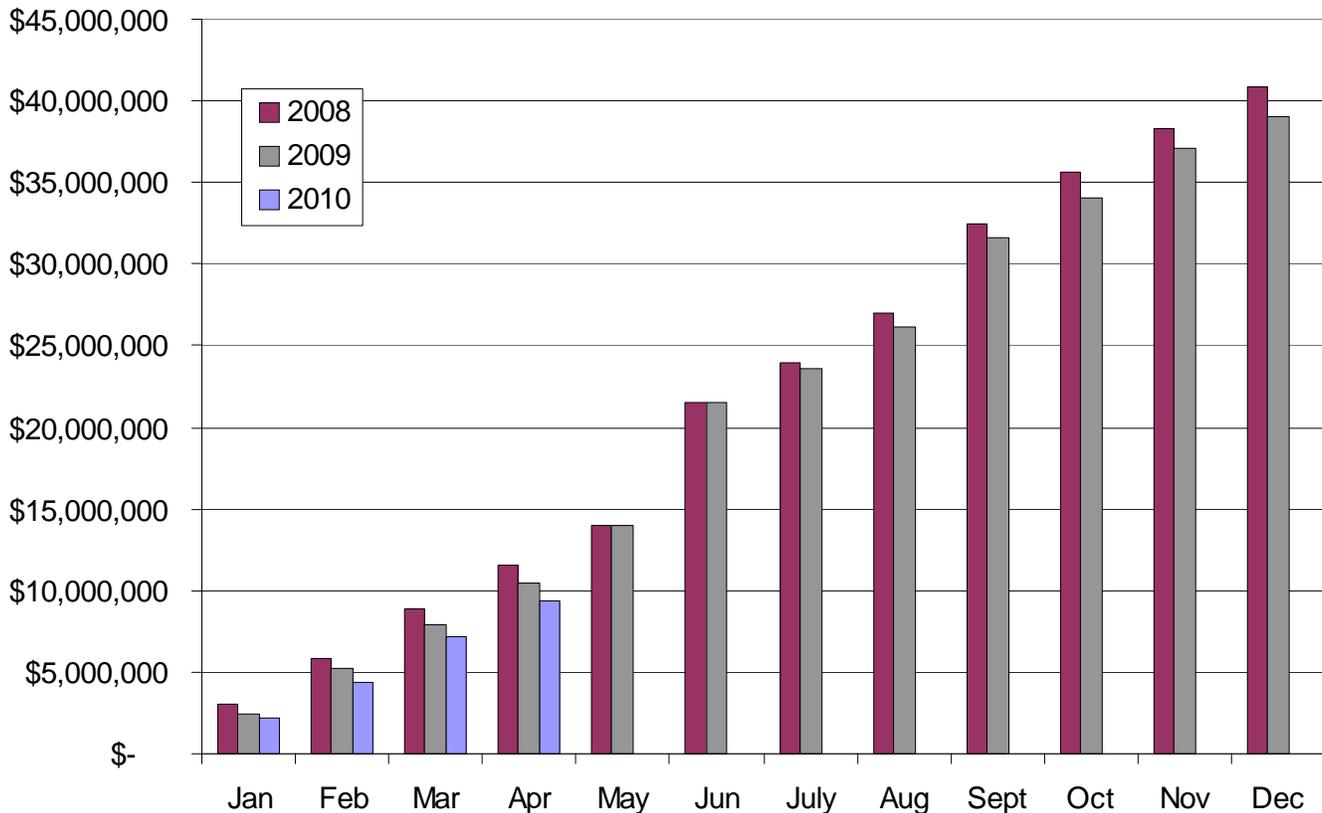
### VILLAGE HIGHLIGHTS:

 **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased .4% nationally in April from last month, and were 8.8% above April 2009. In the Village, sales taxes are 3.2% lower compared to one year ago.

 **EXPENSES** - The Village's general fund expenditures are 4.1% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

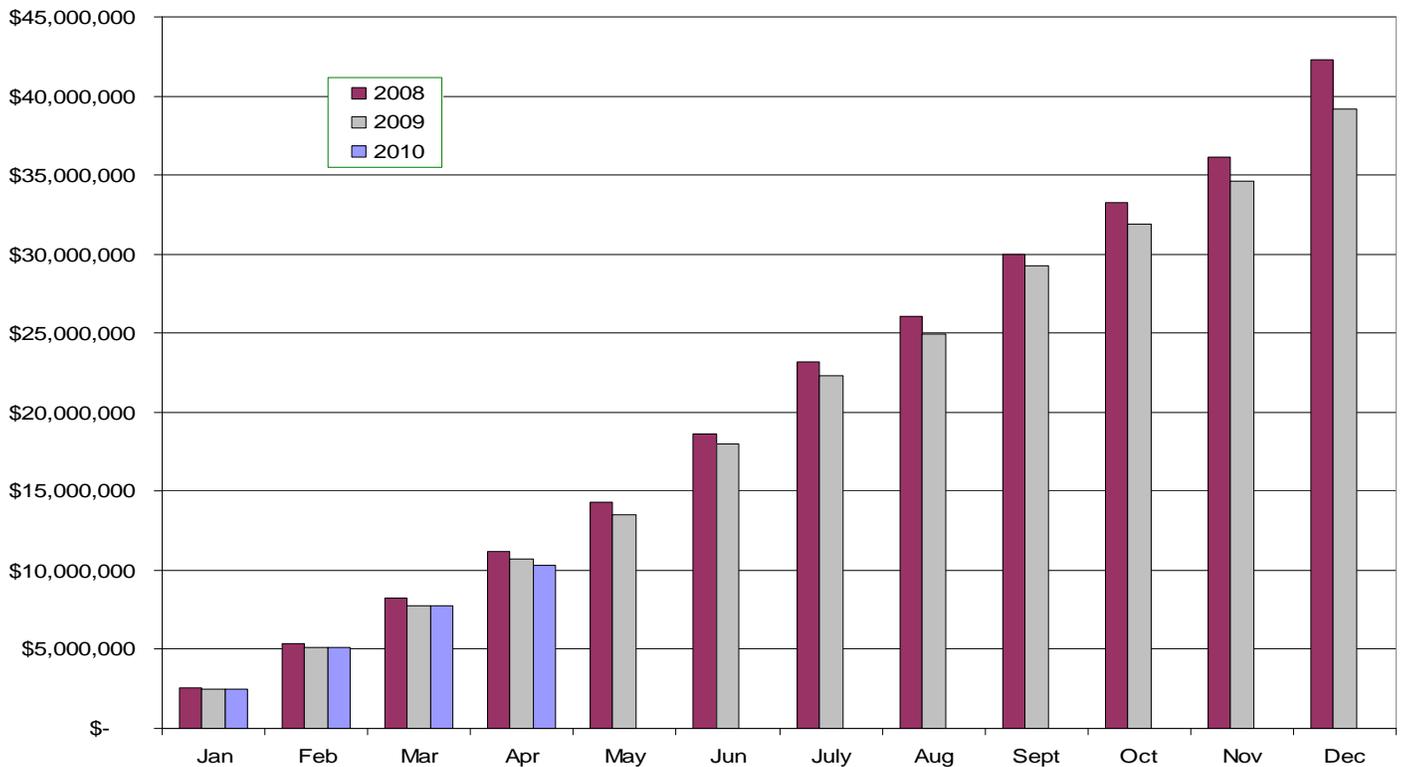


**NEGATIVE** April 2010 Revenues are 10.8% below April 2009 primarily due to a decrease in Telecommunications Tax and Grant revenue.

Description	2010 Budget	April 2010 YTD Actual	April 2009 YTD Actual	April 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
<b>Property Taxes</b>	\$ 10,435,416	\$ 107,002	\$ 112,253	\$ 88,984	\$ (5,251)	-4.7%	18,018	20.2%
<b>Sales Tax</b>	11,500,000	3,658,463	3,778,206	4,489,592	(119,743)	-3.2%	(831,129)	-18.5%
<b>Hotel Use Tax</b>	700,000	194,256	204,885	248,544	(10,629)	-5.2%	(54,288)	-21.8%
<b>Natural Gas Use Tax</b>	500,000	226,638	244,572	224,747	(17,934)	-7.3%	1,891	0.8%
<b>Electricity Tax</b>	1,900,000	638,815	668,974	670,296	(30,159)	-4.5%	(31,481)	-4.7%
<b>Telecommunications Tax</b>	3,800,000	1,049,814	1,322,519	1,210,926	(272,705)	-20.6%	(161,112)	-13.3%
<b>Licenses and Permits</b>	1,078,020	274,196	330,064	614,764	(55,868)	-16.9%	(340,568)	-55.4%
<b>State Shared Revenue</b>	4,804,141	1,703,606	1,850,240	2,065,547	(146,634)	-7.9%	(361,941)	-17.5%
<b>Fees, Charges, &amp; Fines</b>	4,415,109	1,350,537	1,507,100	1,486,795	(156,563)	-10.4%	(136,258)	-9.2%
<b>Interest Income</b>	227,000	52,252	158,281	319,305	(106,029)	-67.0%	(267,053)	-83.6%
<b>Other</b>	96,242	43,591	251,679	171,630	(208,088)	-82.7%	(128,039)	-74.6%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 9,299,170</b>	<b>\$ 10,428,773</b>	<b>\$ 11,591,130</b>	<b>(\$1,129,603)</b>	<b>-10.8%</b>	<b>(\$2,291,960)</b>	<b>-19.8%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

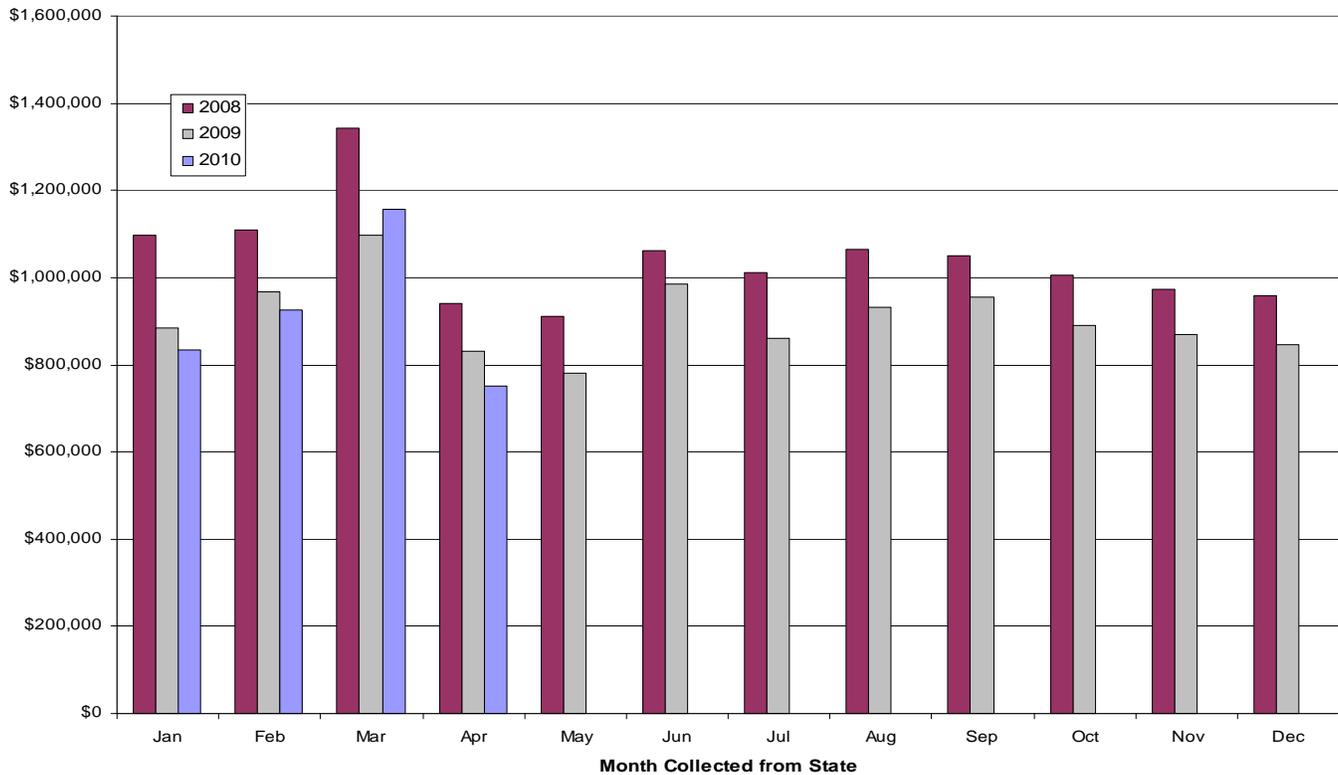


**POSITIVE** expenditures are 4.1% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	April 2010 YTD Actual	April 2009 YTD Actual	April 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 85,936	\$ 84,161	\$ 82,600	\$ 1,775	2.1%	3,336	4.0%
General Management	345,009	100,803	115,785	204,915	(14,982)	-12.9%	(104,112)	-50.8%
Legal	554,831	133,448	165,927	154,383	(32,479)	-19.6%	(20,935)	-13.6%
Building Services	607,011	171,828	154,815	186,802	17,013	11.0%	(14,974)	-8.0%
Human Resources	158,822	30,042	53,366	63,590	(23,324)	-43.7%	(33,548)	-52.8%
Information Services	887,485	262,068	334,014	256,935	(71,946)	-21.5%	5,133	2.0%
Productivity Investment Program	120,000	-	9,000	-	(9,000)	-100.0%	-	0.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>784,125</b>	<b>917,068</b>	<b>949,225</b>	<b>(132,943)</b>	<b>-14.5%</b>	<b>(165,100)</b>	<b>-17.4%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>343,632</b>	<b>295,184</b>	<b>422,991</b>	<b>48,448</b>	<b>16.4%</b>	<b>(79,359)</b>	<b>-18.8%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>1,598,863</b>	<b>1,719,839</b>	<b>1,819,542</b>	<b>(120,976)</b>	<b>-7.0%</b>	<b>(220,679)</b>	<b>-12.1%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>465,933</b>	<b>596,488</b>	<b>682,147</b>	<b>(130,555)</b>	<b>-21.9%</b>	<b>(216,214)</b>	<b>-31.7%</b>
Police	14,019,689	3,596,241	3,590,022	3,626,117	6,219	0.2%	(29,876)	-0.8%
Fire	13,131,672	3,271,683	3,172,584	3,244,330	99,099	3.1%	27,353	0.8%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>6,867,924</b>	<b>6,762,606</b>	<b>6,870,447</b>	<b>105,318</b>	<b>1.6%</b>	<b>(2,523)</b>	<b>0.0%</b>
Counseling & Social Services	201,719	60,175	133,423	131,842	(73,248)	-54.9%	(71,667)	-54.4%
Communications Office	485,194	138,268	148,365	158,372	(10,097)	-6.8%	(20,104)	-12.7%
Community Events	142,044	36,372	167,341	150,105	(130,969)	-78.3%	(113,733)	-75.8%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>234,815</b>	<b>449,129</b>	<b>440,319</b>	<b>(214,314)</b>	<b>-47.7%</b>	<b>(205,504)</b>	<b>-46.7%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 10,295,292</b>	<b>\$ 10,740,314</b>	<b>\$ 11,184,671</b>	<b>\$ (445,022)</b>	<b>-4.1%</b>	<b>(889,379)</b>	<b>-8.0%</b>

# GENERAL FUND

# SALES TAXES

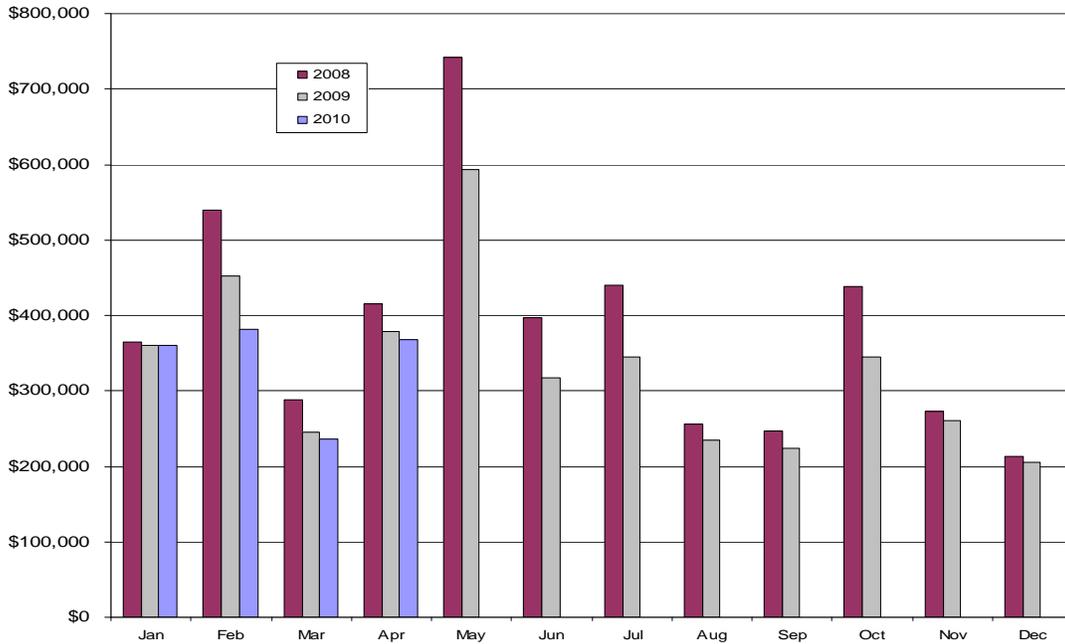


**NEGATIVE** Monthly sales taxes dipped down to an extremely low level this month.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	
MAR	JUN	1,063,030	984,377	
APR	JUL	1,011,771	859,784	
MAY	AUG	1,065,209	930,210	
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 3,669,362</b>
Rebates		(678,162)	(661,980)	(10,899)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,232,207</b>	<b>\$ 3,658,463</b>

# GENERAL FUND

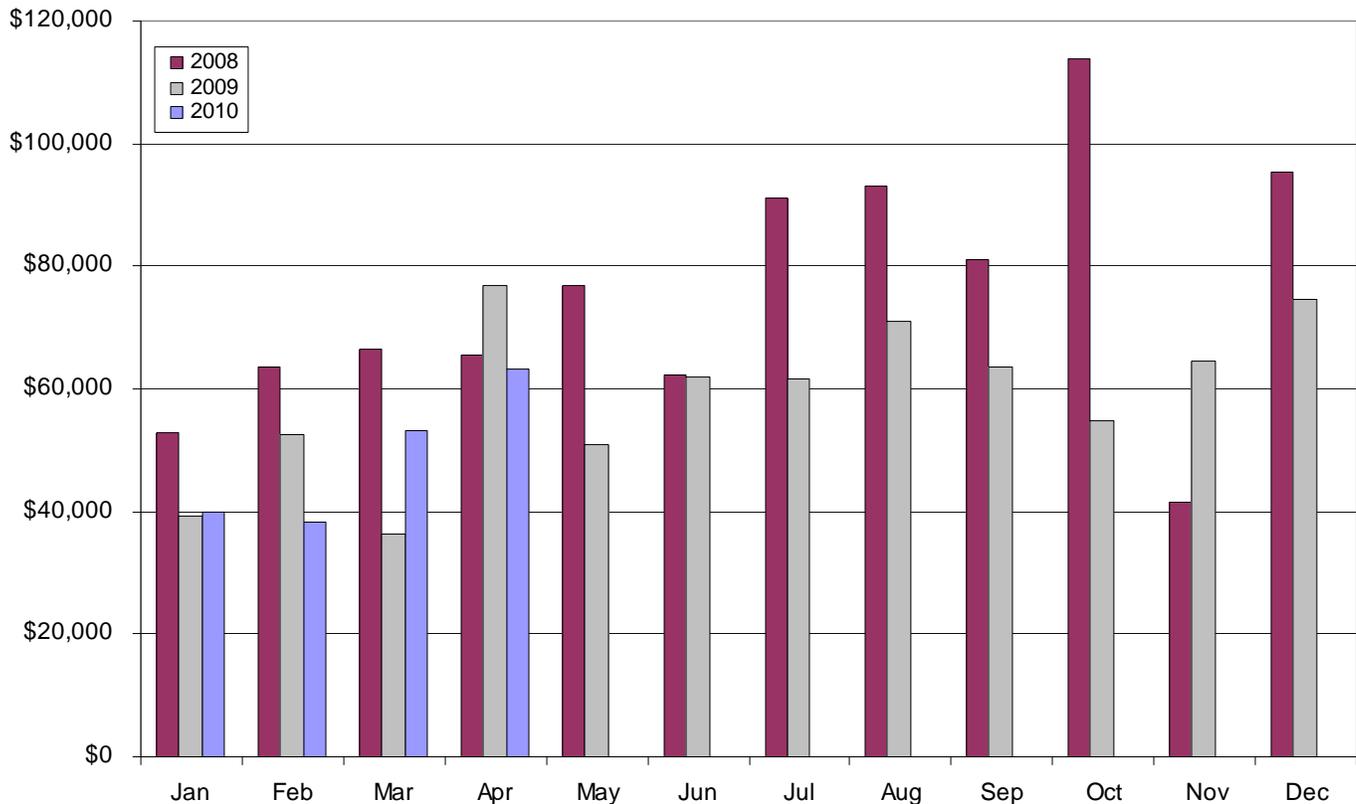
# INCOME TAX



**NEGATIVE** April income taxes are 2.7% lower than April 2009.

# GENERAL FUND

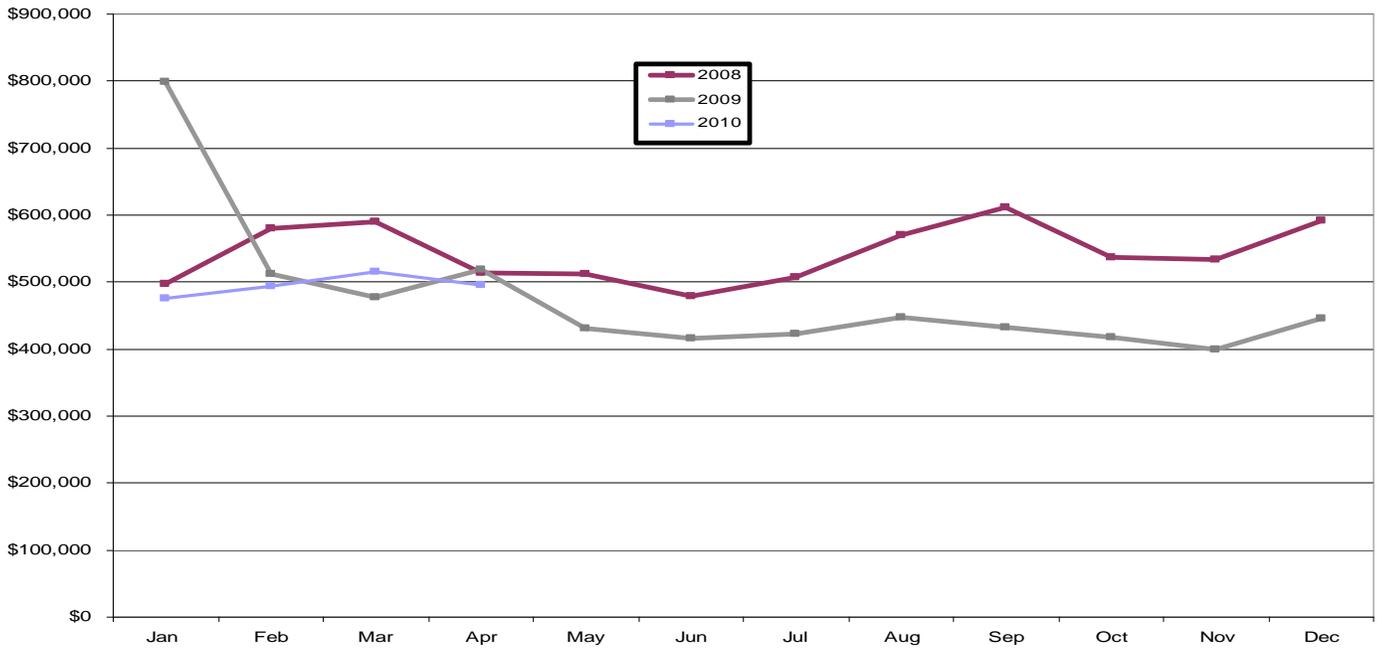
# HOTEL TAX



**NEGATIVE** April hotel taxes are 17.9% lower than April 2009.

# GENERAL FUND

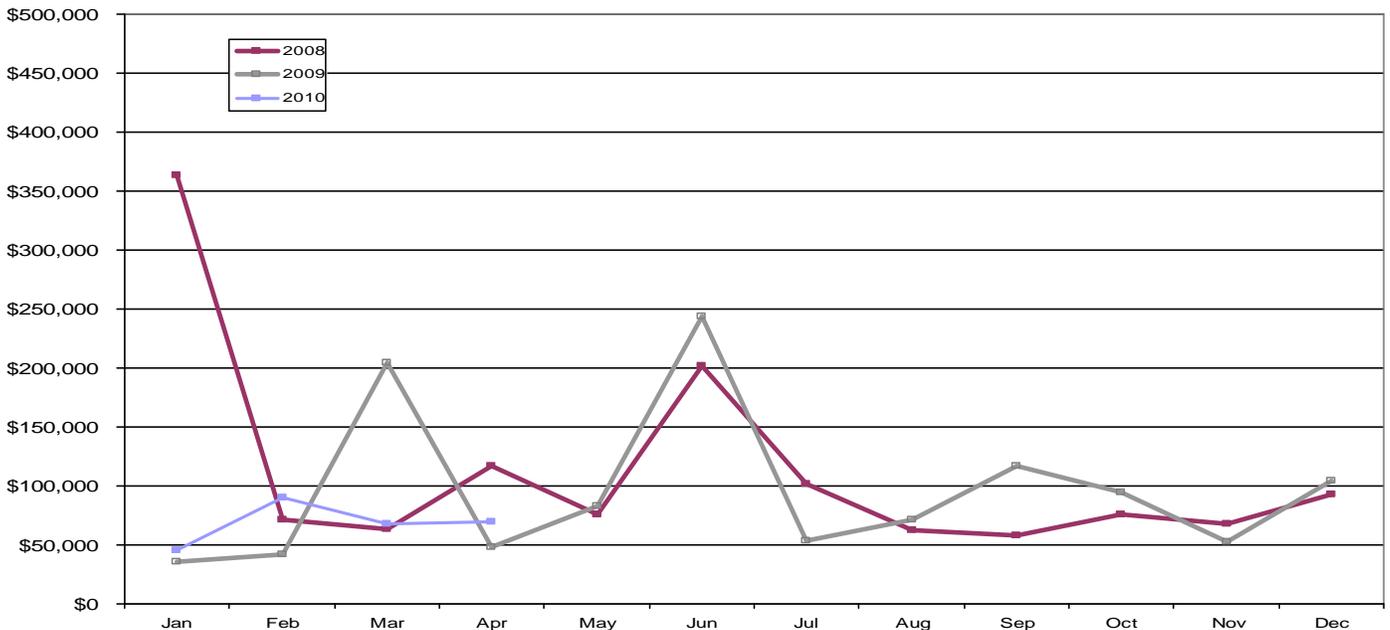
# UTILITY TAX



**NEUTRAL** Utility taxes are slightly below April 2009.

# GENERAL FUND

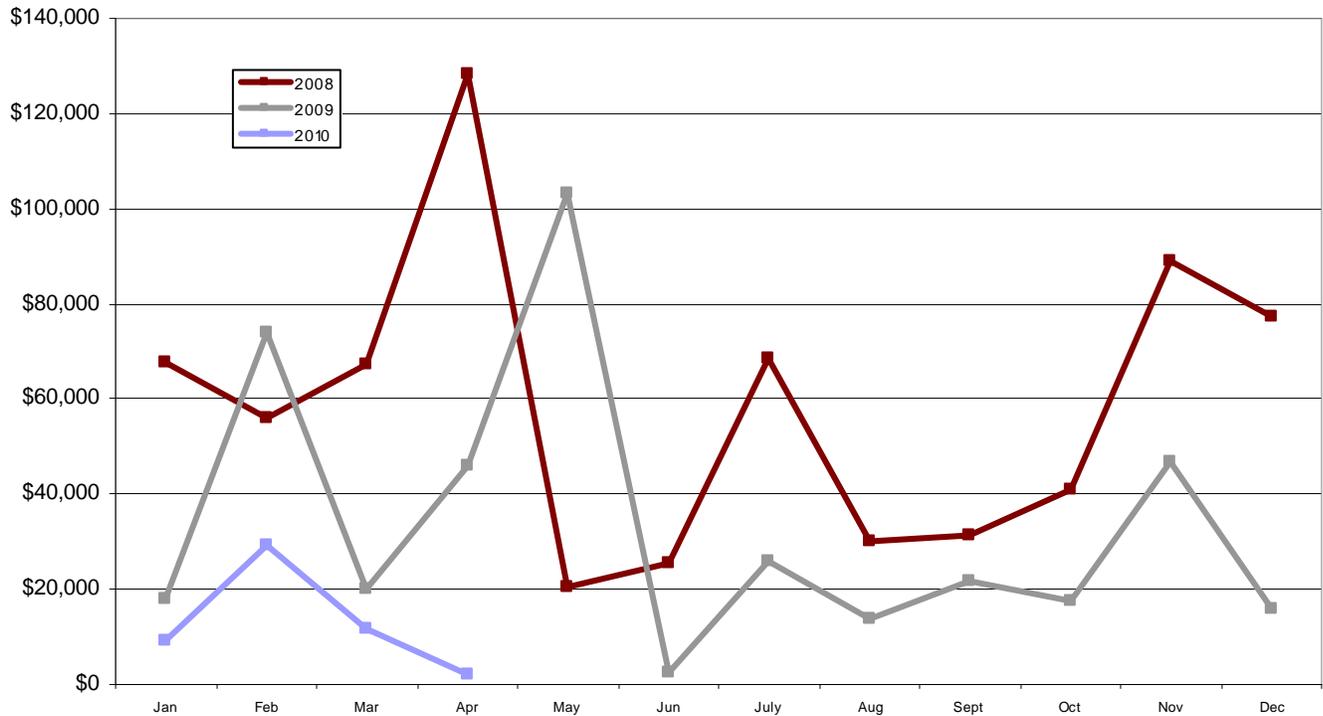
# BUILDING FEES



**NEUTRAL** April building fees are 46% above April 2009 levels but 16.9% below YTD 2009.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 4 months behind in remitting the Village's portion of state income tax.

<u>Aged Investments</u>	<u>Investment</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
Current (0 - 30 days)	24,000,648	55.48%	1.04%
1-3 mos	2,105,714	4.87%	2.51%
4-6 mos	6,782,000	15.68%	3.86%
7-9 mos	1,261,800	2.92%	1.08%
10-12 mos	2,837,974	6.56%	2.25%
1-2 years	4,773,844	11.03%	2.76%
2+ years	1,500,000	3.47%	2.63%
<b>Totals</b>	<b>43,261,980</b>	<b>100.00%</b>	<b>1.88%</b>

<u>Investment Type</u>	<u>April 30</u> <u>Balances</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
CD's	22,389,845	51.75%	3.14%
Checking	2,316,478	5.35%	0.50%
MM Funds	16,555,657	38.27%	0.30%
Agency	2,000,000	4.62%	2.39%
<b>Totals</b>	<b>43,261,980</b>	<b>100.00%</b>	<b>1.88%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<i>CASH &amp; INVESTMENTS</i>		<i>Inc/</i>		<i>LAST YEAR</i>	
	<i>April 30, 2010</i>	<i>March 31, 2010</i>	<i>(Dec)</i>	<i>%</i>	<i>April 30, 2009</i>	<i>%</i>
General Fund	\$ 8,169,283	\$ 8,691,791	(522,508)	-6%	10,162,879	-20%
Motor Fuel Tax	\$ 326,693	225,335	101,358	45%	1,369,383	-76%
Downtown Redev TIF	\$ (1,710,053)	(1,708,121)	(1,932)	0%	(1,183,500)	-44%
Foreign Fire Insurance	\$ 179,375	179,273	102	0%	148,206	21%
Ogden Corridor TIF	\$ 2,655,034	2,673,407	(18,373)	-1%	2,001,165	33%
Transportation	\$ (1,971,267)	(1,970,502)	(765)	0%	(1,850,562)	-7%
Subtotal Special Revenue Funds	\$ (520,218)	(600,608)	80,390	13%	484,692	-207%
Capital Projects	\$ 3,236,151	3,345,089	(108,938)	-3%	3,367,309	-4%
Municipal Buildings	\$ 444,172	464,976	(20,804)	-4%	1,056,168	-58%
Real Estate	\$ 303,855	299,837	4,018	1%	553,066	-45%
Stormwater Improvement Fund	\$ 19,769,425	20,041,824	(272,399)	-1%	26,838,704	-26%
Subtotal Capital Project Funds	\$ 23,753,603	24,151,726	(398,123)	-2%	31,815,247	-25%
Fairview Ave Debt Fund	\$ (123,153)	(139,358)	16,205	12%	(50,404)	-144%
CBD TIF Debt Service Fund	\$ 771,050	770,920	130	0%	632,509	22%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 647,897	631,562	16,335	3%	582,105	11%
Parking Operations	\$ 954,850	909,329	45,521	5%	866,653	10%
Water	\$ 1,765,447	1,874,961	(109,514)	-6%	4,464,802	-60%
Subtotal Enterprise Funds	\$ 2,720,297	2,784,290	(63,993)	-2%	5,331,455	-49%
Equipment Replacement	\$ 1,530,401	1,423,103	107,298	8%	716,553	114%
Fleet Services	\$ 540,760	553,757	(12,997)	-2%	119,741	352%
Risk Management	\$ 779,316	739,315	40,001	5%	930,001	-16%
Health Insurance	\$ 1,247,658	1,524,893	(277,235)	-18%	1,656,185	-25%
Subtotal Internal Service Funds	\$ 4,098,135	4,241,068	(142,933)	-3%	3,422,480	20%
Village before trust & library	\$ 38,868,997	39,899,829	(1,030,832)	-3%	51,798,858	-25%
Construction Deposit	\$ 1,573,818	1,670,904	(97,086)	-6%	2,830,088	-44%
Police Pension	\$ 33,963,466	31,646,782	2,316,684	7%	30,682,900	11%
Fire Pension	\$ 28,324,177	26,855,316	1,468,861	5%	25,525,782	11%
Subtotal Pension/Trust Funds	\$ 63,861,461	60,173,002	3,688,459	6%	59,038,770	8%
Library	\$ 1,717,295	1,974,716	(257,421)	-13%	1,391,348	23%
Library Construction	\$ 243,566	243,566	0	0%	243,246	0%
GO Debt, Library	\$ 274,388	274,343	45	0%	266,345	3%
Subtotal: Public Library	\$ 2,235,249	2,492,625	(257,376)	-10%	1,900,939	18%
<b>GRAND TOTAL</b>	<b>\$ 104,965,707</b>	<b>\$ 102,565,456</b>	<b>2,400,251</b>	<b>2.3%</b>	<b>112,738,567</b>	<b>-6.9%</b>

# Village of Downers Grove

## Monthly Statistical Report

May 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Agenda Items Prepared	31	43	205	199
Meetings of Council	3	5	15	21
Council Inquiries	46	85	365	412
Daily Parking Permits Sold	167	157	664	666
Taxi Coupons				
<i>Purchased</i>	8,018	15,590	43,058	89,966
<i>Redeemed</i>	9,275	15,256	64,966	78,192
Community Response Center				
<i>New Records</i>	262	247	806	1157
<i>Tree Related Records</i>	62		165	
<i>Construction-Related Records</i>	1	0	3	6
<i>Stormwater-Related Records</i>	4	1	5	25
<i>Web-Generated Records</i>	5	10	14	74
<i>Own the Streets</i>	0	0	0	0

### Department Highlights

- The Innovation Team hosted an Alliance for Innovation webinar and brainstorming session.
- Conducted Long Range Financial Plan meeting with council.
- Received IAMMA Outstanding Program or Service Award for Long Range Financial Plan
- Management Intern Jamie Belongia graduated from NIU with a Masters in Public Administration
- Deputy Village Manager and resident Gary King presented at APWA Conference on the topic of Lean in Government

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
FOIA Requests	52	28	360	199
Licenses Processed	22	27	216	271
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	13	12	152	196
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	3	6	18	18
<i>Scavenger</i>	0	0	0	13
<i>Taxi Company</i>	2	0	8	0
<i>Taxi Driver</i>	4	6	16	32
<i>Tree Removal Company</i>	0	3	18	10
Proclamations	1	2	4	8
Public Meetings Noticed	18	25	80	89

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Live Meetings Taped	5	5	21	26
Community Events Covered	3	6	11	24
Completed Program Hours	11	14	41	54
On Air Programming Hours	96	96	480	480
Public Service Announcement	21	28	164	221
Press Contacts and Published Articles	6	5	21	26
Ad Placement	4	4	20	20
Print Publications	52	44	213	208

### Department Highlights

Produced for playback on DGTV the following community events programs:

- Barth Memorial Ceremony
- 2009 Police Department Awards
- Memorial Day Parade and Service
- Public Works Open House
- Live broadcasts of (3) Village Council Meetings and (1) Park District Meeting
- June Edition of the Vintage Times on "Medicare 2010"

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Permit Applications Received	159	159	723	593
Permits Issued	184	127	631	502
<i>Accessory Structure</i>	8	2	16	4
<i>Commercial Addition/Remodel</i>	18	1	77	1
<i>Commercial Electrical</i>	1	4	17	17
<i>Commercial Occupancy</i>	10	2	41	32
<i>Deck</i>	12	10	17	18
<i>Fence</i>	45	44	99	106
<i>Hot Tub/Swimming Pool</i>	1	3	2	8
<i>House Addition/Remodel</i>	26	6	90	17
<i>New Commercial</i>	0	2	0	3
<i>New Residential</i>	4	4	6	7
<i>Permanent Sign</i>	8	5	53	42
<i>Residential Electric</i>	2	3	16	12
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	19			
<i>Temporary Sign</i>	11	6	47	48
<i>Temporary Use</i>	16		58	0
<i>Wrecking</i>	3	3	10	14
Inspections Conducted	273	230	1,115	1,007
Code Enforcement Site Visits	242	428	1,264	1,731
Stop Work Notices Issued	2	2	8	20
ZBA Case Applications	1	0	6	6
Plan Commission Case Applications	0	3	5	12
Historic Preservation Building Applications	0	0	0	2

### Department Highlights

- Strong numbers for May permit applications, including 4 new houses.
- The warm weather brought numerous property maintenance problems, focused on tall grass and weeds, increasing the number of code enforcement actions significantly over that for April.
- The fourth meeting of the Comprehensive Plan Committee was held with the group focusing on finalizing a Vision Statement.



## **FINANCE DEPARTMENT**

*The May 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Received Distinguished Budget Award from the GFOA for the 2010 Budget for the first time in the Village's history
- Continuing work on the fee project
- Entered into an agreement with Champion Energy which will reduce annual electric costs by approximately \$30,000

## FIRE DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Fires	10	8	14	25
<i>Structure</i>	2	0	7	2
<i>Vehicle</i>	1	1	3	5
<i>Other</i>	7	7	16	18
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	0	0	1
EMS Calls	222	253	1120	1358
Patients	285	270	1371	1431
Refusals	78	72	274	301
Average Response Time	4:40	4:37	1	4:29
Permit Inspections and Re-Inspections	57	57	284	271
Life Safety Inspections and Re-Inspections	169	158	826	810
Fire Alarm System Trouble Follow-Ups	36	34	127	184
Miscellaneous Inspections	72	60	326	307
Training Hours	1386	1,863	9114	9338
Participants in Public Education Programs	2781	2,760	11327	7308
Fire Plan Reviews	48	66	296	294

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	JUNE 2009	JULY 2009	AUGUST 2009
<b>Positions</b>					
<i>Vacated</i>	6	0	1	1	13
<i>Filled</i>	2	6	0	0	2
<i>Being Recruited</i>	2	0	0	2	0
<b>Participants in Group Healthcare Insurance</b>					
<i>Active employees</i>	352	375	376	375	375
<i>COBRA</i>	1	2	1	1	1
<i>Retirees</i>	95	88	88	86	86
<b>Workmen's Compensation Claims</b>					
<i>Filed</i>	2	3	6	4	3
<b>General/ Auto Liability Claims</b>					
<i>Filed</i>	0	1	1	0	0
<i>Opened</i>	0	1	0	0	0
<i>Closed</i>	0	3	1	0	0

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Visits to Village Website	18,946	21,600	18,946	96,457
Visits to DGTV Page	159	273	159	1,257
Visits to Podcast Page	200	342	200	1,559
Visits to Fire Public Education Page	381	269	381	1,370
Visits to Tourism Website	2,775	6,105	2,775	17,275
Visits to Parcel Navigator	174	317	174	1,314
Training Provided to Village Staff (hours)			0	0
<b>Average Visit Duration</b>				
<i>Village Website</i>	2:12	2:18	2:16	2:19
<i>DGTV Page</i>	1:40	0:38	1:13	1:04
<i>Podcast Page</i>	1:29	1:58	2:31	2:52
<i>Fire Public Education Page</i>	:44	1:49	1:07	1:32
<i>Tourism Website</i>	1:20	1:39	1:15	1:38
<b>Public Parcel Navigator Users</b>				
<i>New</i>	128	157	128	783
<i>Returning</i>	46	160	46	531
<b>GPS Operation: # of Structures* Collected</b>	29	472		3,818

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	6	2	27	23
Resolutions Submitted to Council	4	4	40	40
Motions Submitted to Council	1	4	10	18
Liquor License Applications Received	0	0	9	10
DUI Cases				
<i>Closed</i>	0	29	1	74
<i>New</i>	20	9	63	74
<i>Returns</i>	24	13	79	80
Contracts Prepared/Reviewed/Drafted	25	43	151	181

### Department Highlights

- **Liquor license renewals**

## POLICE DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Calls for Service	2,015	1,979	8,734	8,727
Accidents	125	123	583	626
Traffic Citations	1,011	931	5,339	5,014
Vacation House Checks	26	33	200	212
Neighborhood Patrol Time (hours)	1,036.8	853.8	5,082	4,627
Time-On-Service Demand (hours)	1,660.0	1,772.8	7,294	8,066
Participants in Public Education Program	420	1,279	3,679	4,826
Average Response Time				0
<i>Emergency</i>	3:48	3:06	3:13	3:10
<i>Non-Emergency</i>	4:42	6:12	5:09	5:22
Incoming Calls				
<i>911 Calls</i>	1,347	1,402	6,405	52,571
<i>Non-Emergency Calls</i>	9,802	10,864	47,991	43
FOIAs	42	4	216	0

### Department Highlights

- During the month of May all police department personnel attended the department's annual first aid, CPR and AED training
- Beginning in May, police department personnel trained in rapid deployment techniques and high-risk traffic stops. This training involves practical scenarios and the use of simulations to make the training more realistic.
- On Monday, May 10<sup>th</sup>, the police department held its annual Barth Ceremony at Barth Pond to honor the memory of slain Downers Grove Police Officer Richard Barth. This ceremony is held during National Police Week and is conducted to remember all fallen law enforcement officers throughout the country as well.
- On Monday evening, May 10<sup>th</sup>, the police department held its annual award's ceremony in which 50 police department employees and 5 citizens received awards.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	MAY 2010	MAY 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	100	45	243	105
Flooding Calls	15	2	15	324
Feet of Storm Sewers				
<i>Cleaned</i>	7,889	2,861	18,810	8,711
<i>Televised</i>	5,500	1,585	16,075	7,609
Roadside Ditches Under Construction (feet)	3,105	0	3,105	0
Drainage Structures				
<i>Repaired</i>	4	4	13	10
<i>Installed</i>	2	1	11	5
JULIE Locate Requests	807	958	2,741	2,981
Salt Used (tons)	0	0	1,778	1,445
Asphalt Paving (tons)	50	69	62	69
Concrete Repairs (yards)	13	0	29	0
Snow Removal Call Outs	0	0	12	14
Parkway Trees				
<i>Planted</i>	0	256	95	512
<i>Pruned</i>	12	21	3,492	5,526
<i>Removed</i>	25	13	45	40
Mosquito Abatement Tablets	0	0	0	0
Special Events Assistance (hours)	66	0	123	0
Calls to Public Service Response Team	384	314	1,242	1,422
Domestic Animals Handled	55	38	178	194
Wildlife Inquiries Handled	99	108	293	336
Parking Meters Repaired	8	64	164	307
Traffic Signs Fabricated and Installed	141	145	382	1,026
Traffic Posts Installed	22	38	174	254
Traffic Calming Petitions	1	2	2	3
Grove Commuter Shuttle				
<i>Total Trips</i>	5,997	6,071	33,375	35,715
<i>Passengers*</i>	150	160	794	866
Water Service Calls	46	15	96	55
Water Shut-Offs	25	43	149	191
Water Turn-Ons	24	34	127	159
Water Main Breaks	1	1	22	24
Total Water Pumpage (gallons)	170,924,000	168,621,000	744,341,000	760,327,000

\*Number of passengers assumes 10 trips per week per passenger.



## APPENDIX

**March 2010 Monthly Financial Report**

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

May 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Neutral	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Neutral	 Negative	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Neutral	 Neutral	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

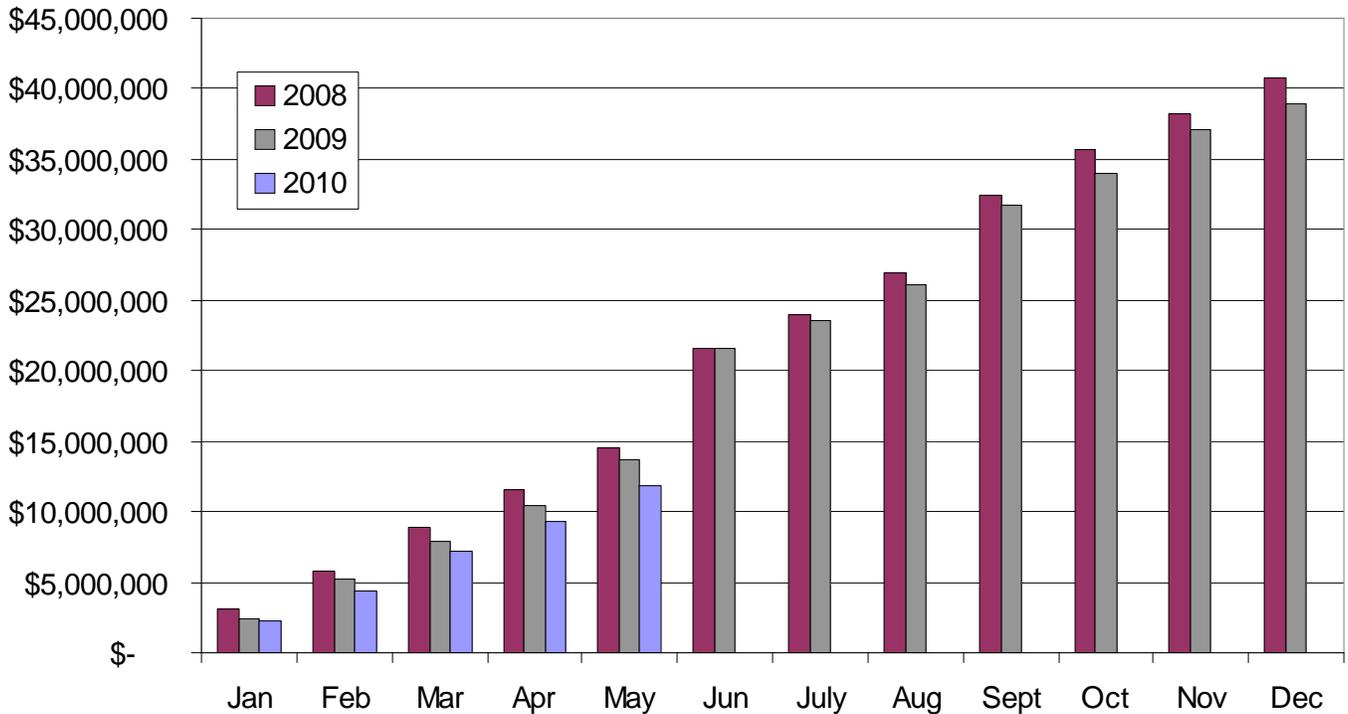
-  **CONSUMER CONFIDENCE** - Consumer confidence increased again in May, its third consecutive monthly gain. This is mainly due to growing optimism about business & labor market conditions.
-  **EMPLOYMENT** - The national unemployment rate for May 2010 decreased slightly from last month to 9.7%. However, this is still higher than May 2009, which was 9.4%. Local unemployment remains around 11%.
-  **HOUSING** - National housing starts fell 10% from last month. This was anticipated as the home buyers tax credit expired April 30. However, starts were still above last year by 7.8%. Building permits issued nationally in May were 5.9% below April but 4.4% above May 2009.
-  **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of May 2010, 12 month certificates of deposits interest rates were averaging .85%.

### VILLAGE HIGHLIGHTS:

-  **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales decreased 1.4% nationally in May from last month, and were 7.4% above May 2009. In the Village, sales taxes are 1.7% lower compared to one year ago.
-  **EXPENSES** - The Village's general fund expenditures are 2.5% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

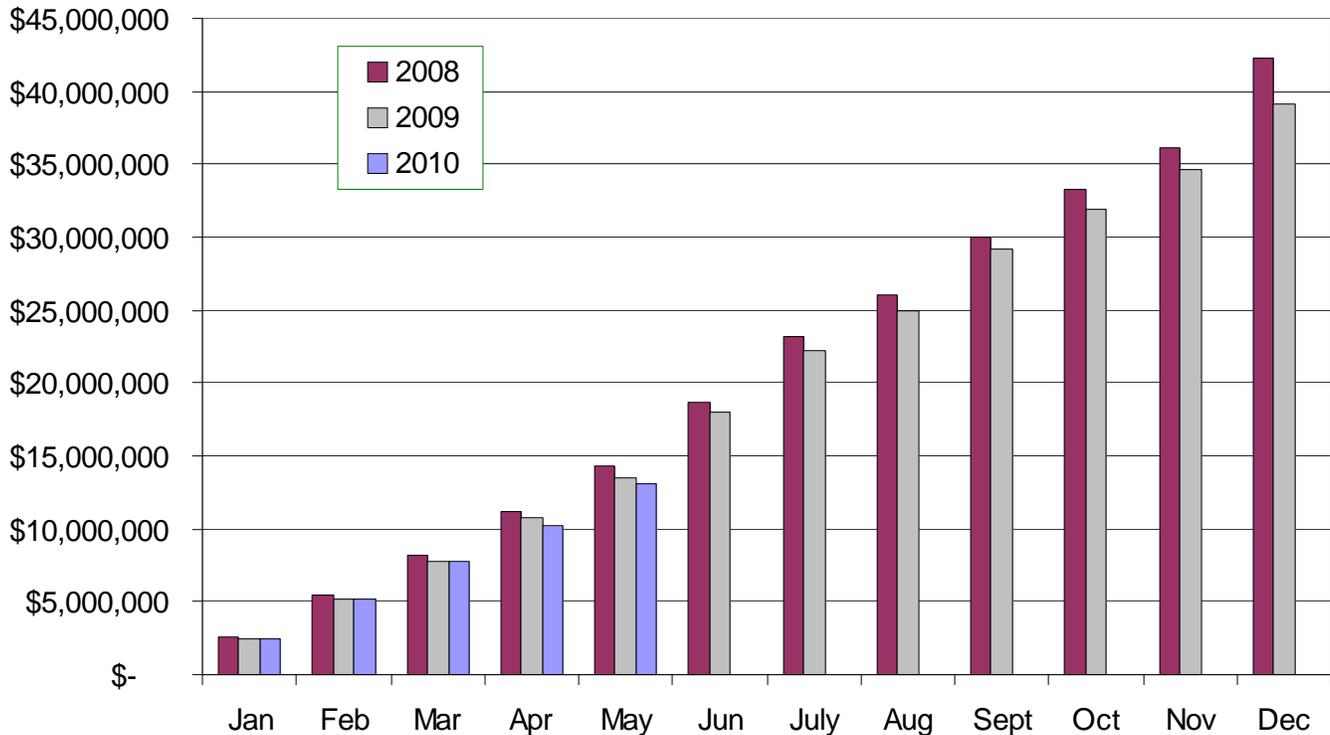


**NEGATIVE** May 2010 Revenues are 13.8% below May 2009 primarily due to \$517K that was taken into income in 2009 for unclaimed construction bonds; a decrease in state taxes, telecommunications tax, and interest income.

Description	2010 Budget	May 2010 YTD Actual	May 2009 YTD Actual	May 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
Property Taxes	\$ 10,435,416	\$ 107,002	\$ 112,253	\$ 89,131	\$ (5,251)	-4.7%	17,871	20.1%
Sales Tax	11,500,000	4,478,113	4,557,739	5,317,435	(79,626)	-1.7%	(839,322)	-15.8%
Hotel Use Tax	700,000	249,075	255,709	325,411	(6,634)	-2.6%	(76,336)	-23.5%
Natural Gas Use Tax	500,000	326,107	363,466	354,050	(37,359)	-10.3%	(27,943)	-7.9%
Electricity Tax	1,900,000	771,469	806,657	809,256	(35,188)	-4.4%	(37,787)	-4.7%
Telecommunications Tax	3,800,000	1,304,372	1,567,990	1,531,706	(263,618)	-16.8%	(227,334)	-14.8%
Licenses and Permits	1,078,020	421,277	413,097	690,309	8,180	2.0%	(269,032)	-39.0%
State Shared Revenue	4,804,141	2,271,485	2,574,453	2,954,822	(302,968)	-11.8%	(683,337)	-23.1%
Fees, Charges, & Fines	4,415,109	1,815,657	2,541,250	2,000,088	(725,593)	-28.6%	(184,431)	-9.2%
Interest Income	227,000	54,941	261,306	339,736	(206,365)	-79.0%	(284,795)	-83.8%
Other	96,242	48,994	297,205	204,451	(248,211)	-83.5%	(155,457)	-76.0%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$11,848,492</b>	<b>\$ 13,751,125</b>	<b>\$ 14,616,395</b>	<b>(\$1,902,633)</b>	<b>-13.8%</b>	<b>(\$2,767,903)</b>	<b>-18.9%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

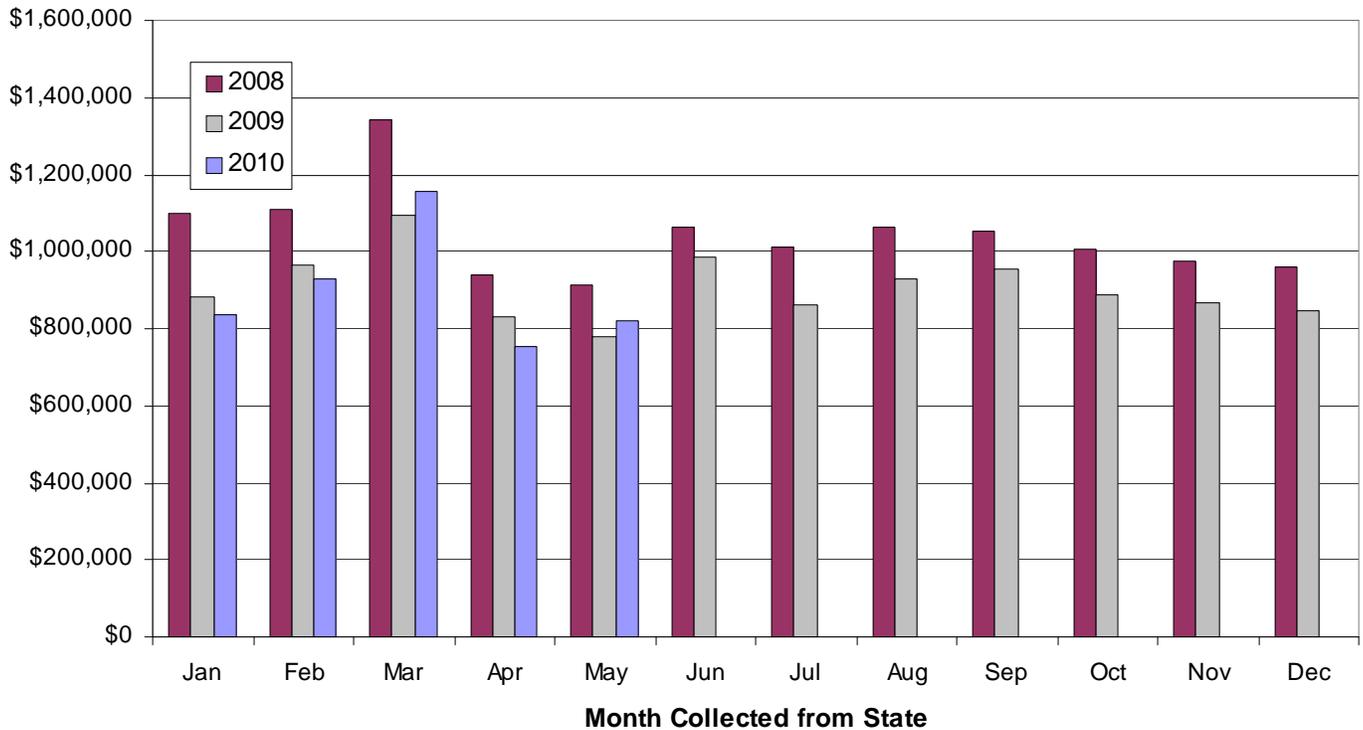


**POSITIVE** expenditures are 2.5% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	May 2010 YTD Actual	May 2009 YTD Actual	May 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 105,432	\$ 110,627	\$ 140,527	\$ (5,195)	-4.7%	(35,095)	-25.0%
General Management	345,009	124,944	143,815	269,899	(18,871)	-13.1%	(144,955)	-53.7%
Legal	554,831	166,190	201,009	196,254	(34,819)	-17.3%	(30,064)	-15.3%
Building Services	607,011	214,423	197,328	232,473	17,095	8.7%	(18,050)	-7.8%
Human Resources	158,822	50,096	78,774	84,128	(28,678)	-36.4%	(34,032)	-40.5%
Information Services	887,485	319,145	394,241	325,917	(75,096)	-19.0%	(6,772)	-2.1%
Productivity Investment Program	120,000	-	9,000	6,000	(9,000)	-100.0%	(6,000)	0.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>980,230</b>	<b>1,134,794</b>	<b>1,255,198</b>	<b>(154,564)</b>	<b>-13.6%</b>	<b>(274,968)</b>	<b>-21.9%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>445,342</b>	<b>366,383</b>	<b>538,774</b>	<b>78,959</b>	<b>21.6%</b>	<b>(93,432)</b>	<b>-17.3%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>2,045,826</b>	<b>2,072,818</b>	<b>2,342,281</b>	<b>(26,992)</b>	<b>-1.3%</b>	<b>(296,455)</b>	<b>-12.7%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>691,530</b>	<b>714,682</b>	<b>827,470</b>	<b>(23,152)</b>	<b>-3.2%</b>	<b>(135,940)</b>	<b>-16.4%</b>
Police	14,019,689	4,587,532	4,584,827	4,671,780	2,705	0.1%	(84,248)	-1.8%
Fire	13,131,672	4,063,403	4,029,192	4,139,965	34,211	0.8%	(76,562)	-1.8%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>8,650,935</b>	<b>8,614,019</b>	<b>8,811,745</b>	<b>36,916</b>	<b>0.4%</b>	<b>(160,810)</b>	<b>-1.8%</b>
Counseling & Social Services	201,719	73,742	166,693	167,686	(92,951)	-55.8%	(93,944)	-56.0%
Communications Office	485,194	223,739	226,695	201,234	(2,956)	-1.3%	22,505	11.2%
Community Events	142,044	45,105	197,898	199,807	(152,793)	-77.2%	(154,702)	-77.4%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>342,586</b>	<b>591,286</b>	<b>568,727</b>	<b>(248,700)</b>	<b>-42.1%</b>	<b>(226,141)</b>	<b>-39.8%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$13,156,449</b>	<b>\$13,493,982</b>	<b>\$ 14,344,195</b>	<b>\$ (337,533)</b>	<b>-2.5%</b>	<b>(1,187,746)</b>	<b>-8.3%</b>

# GENERAL FUND

# SALES TAXES

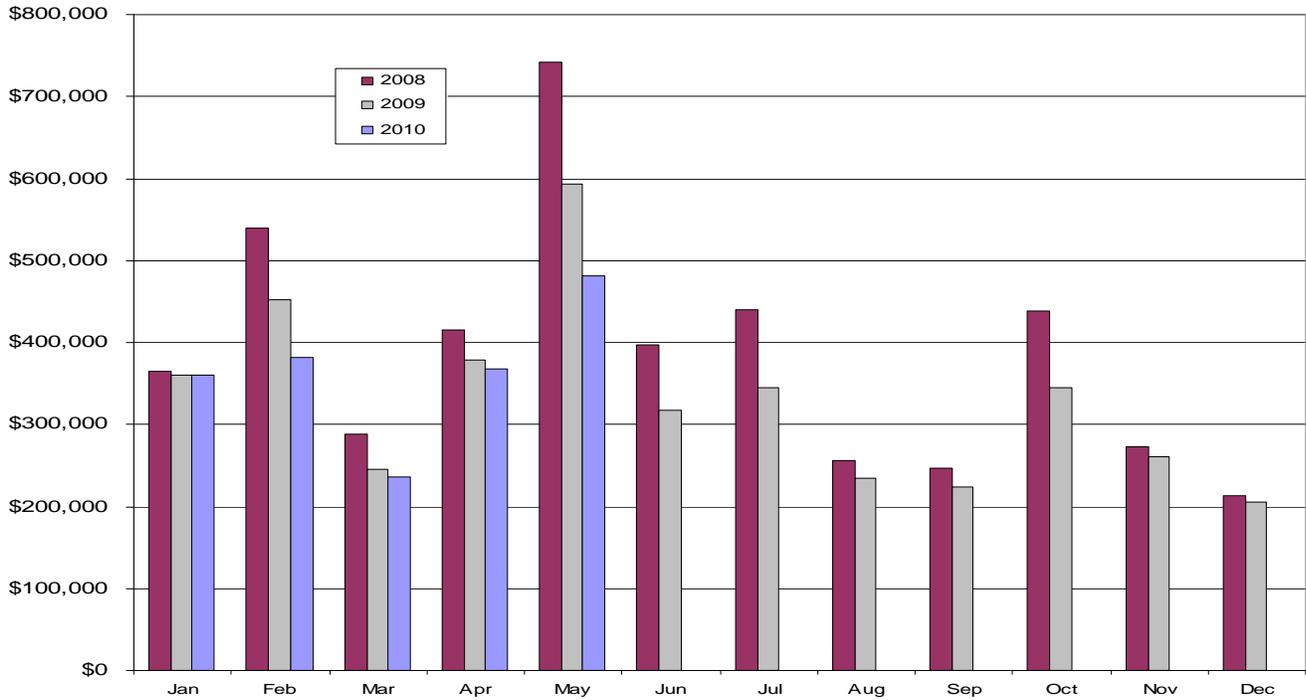


**NEUTRAL** May sales tax is 9% higher than April and 5.1% higher than May 2009, but 1.7% behind YTD 2009.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	
APR	JUL	1,011,771	859,784	
MAY	AUG	1,065,209	930,210	
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 4,489,012</b>
Rebates		(678,162)	(563,750)	(10,899)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,330,437</b>	<b>\$ 4,478,113</b>

# GENERAL FUND

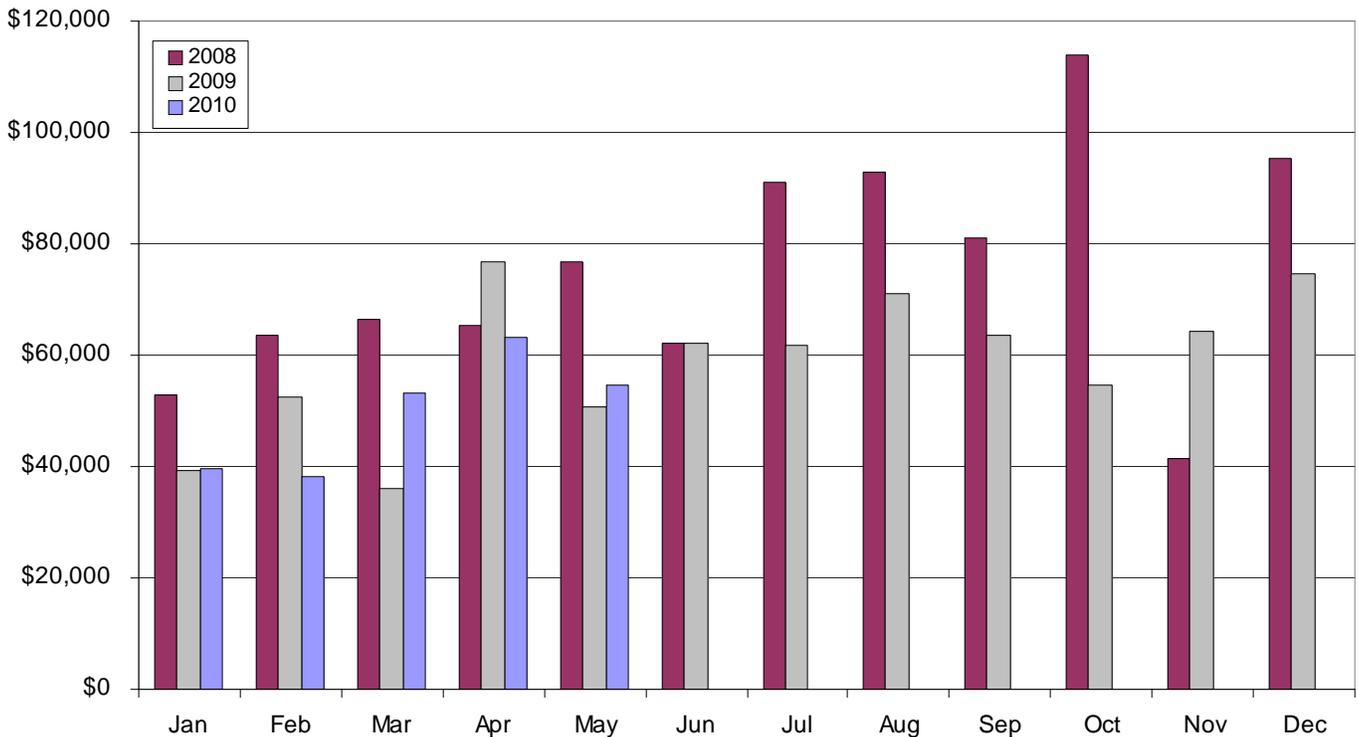
# INCOME TAX



**NEGATIVE** May income taxes are 18.6% less than May 2009, and YTD are 10% less than 2009.

# GENERAL FUND

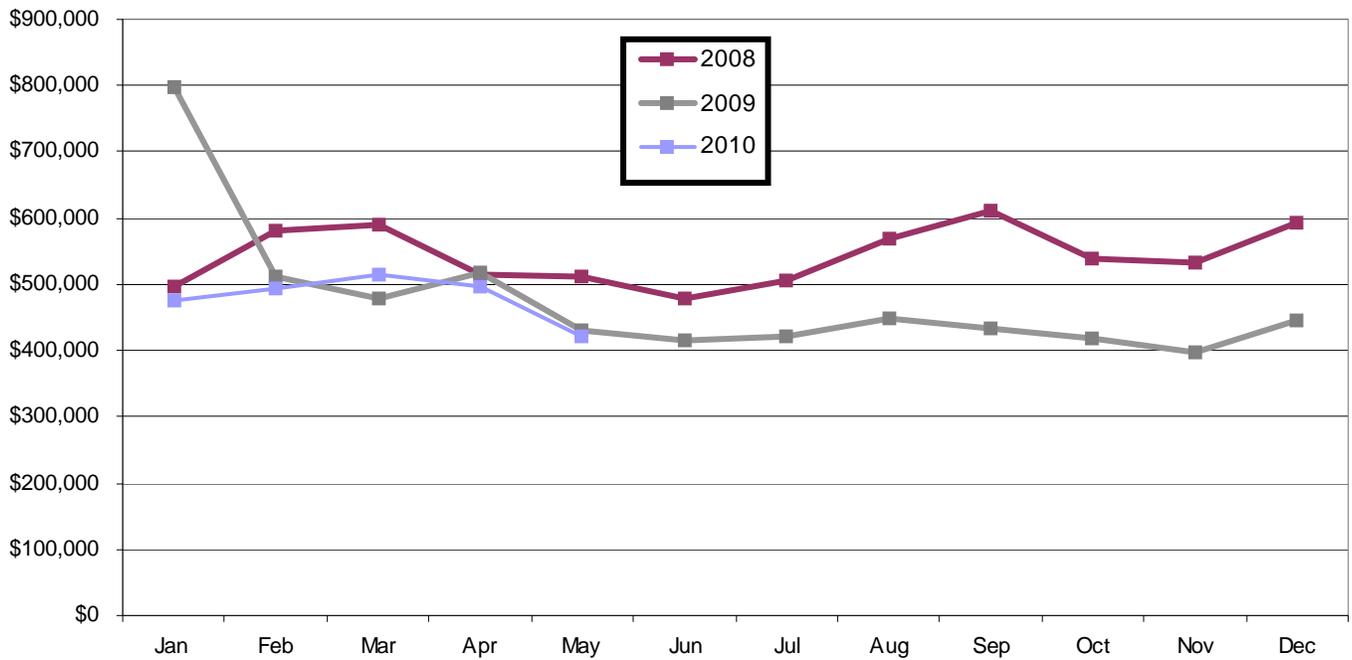
# HOTEL TAX



**NEUTRAL** May hotel taxes are 7.9% above May 2009, but 2.6% lower YTD .

# GENERAL FUND

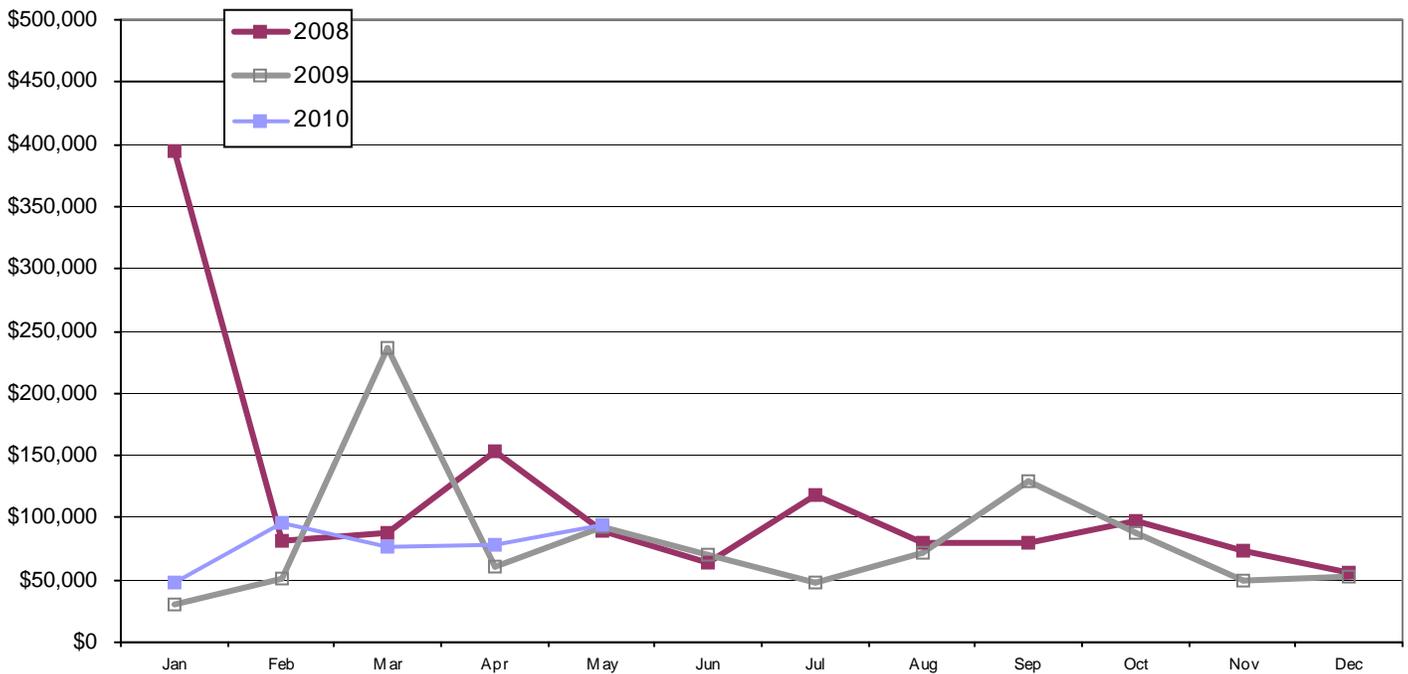
# UTILITY TAX



**NEGATIVE** Utility taxes are slightly below May 2009, and 12.3% below YTD 2009.

# GENERAL FUND

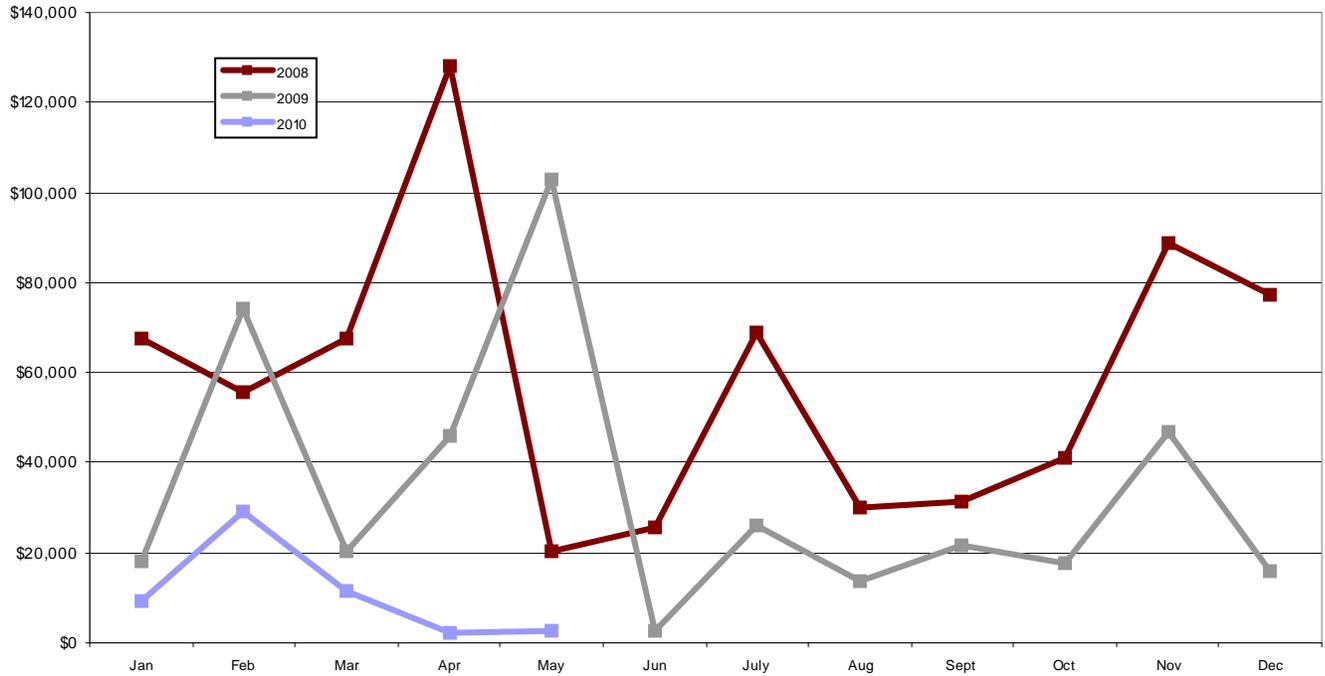
# BUILDING FEES



**NEUTRAL** May building fees are 21% above April and level with May 2009.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 5 months behind in remitting the Village's portion of state income tax.

<u>Aged Investments</u>	<u>Investment</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
Current (0 - 30 days)	25,985,719	61.48%	1.37%
1-3 mos	4,907,143	11.61%	3.60%
4-6 mos	1,094,800	2.59%	2.32%
7-9 mos	667,000	1.58%	0.98%
10-12 mos	4,642,818	10.98%	2.70%
1-2 years	2,469,000	5.84%	2.60%
2+ years	2,500,000	5.91%	2.18%
<b>Totals</b>	<b>42,266,480</b>	<b>100.00%</b>	<b>1.91%</b>

<u>Investment Type</u>	<u>May 31</u> <u>Balances</u> \$	<u>Investment</u> %	<u>Interest Rate</u> %
CD's	21,917,536	51.86%	3.11%
Checking	2,602,990	6.16%	0.50%
MM Funds	15,245,954	36.07%	0.36%
Agency	2,500,000	5.91%	2.40%
<b>Totals</b>	<b>42,266,480</b>	<b>100.00%</b>	<b>1.91%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<i>CASH &amp; INVESTMENTS</i>		<i>Inc/</i>		<i>LAST YEAR</i>	
	<i>May 31, 2010</i>	<i>April 30, 2010</i>	<i>(Dec)</i>	<i>%</i>	<i>May 31, 2009</i>	<i>%</i>
General Fund	\$ 7,038,684	\$ 8,169,283	(1,130,599)	-14%	\$10,341,654	-32%
Motor Fuel Tax	\$ 433,912	326,693	107,219	33%	1,468,292	-70%
Downtown Redev TIF	\$ (1,710,053)	(1,710,053)	0	0%	(1,184,360)	-44%
Foreign Fire Insurance	\$ 169,499	179,375	(9,876)	-6%	148,216	14%
Ogden Corridor TIF	\$ 2,649,113	2,655,034	(5,921)	0%	1,995,259	33%
Transportation	\$ (1,968,277)	(1,971,267)	2,990	0%	(1,862,929)	-6%
Subtotal Special Revenue Funds	\$ (425,806)	(520,218)	94,412	18%	564,478	-175%
Capital Projects	\$ 3,541,289	3,236,151	305,138	9%	3,673,075	-4%
Municipal Buildings	\$ 416,121	444,172	(28,051)	-6%	1,027,470	-60%
Real Estate	\$ 301,021	303,855	(2,834)	-1%	535,886	-44%
Stormwater Improvement Fund	\$ 19,676,221	19,769,425	(93,204)	0%	26,827,233	-27%
Subtotal Capital Project Funds	\$ 23,934,652	23,753,603	181,049	1%	32,063,664	-25%
Fairview Ave Debt Fund	\$ (109,505)	(123,153)	13,648	11%	(34,529)	-217%
CBD TIF Debt Service Fund	\$ 771,190	771,050	140	0%	649,262	19%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 661,685	647,897	13,788	2%	614,733	8%
Parking Operations	\$ 1,002,265	954,850	47,415	5%	900,226	11%
Water	\$ 1,760,925	1,765,447	(4,522)	0%	4,609,298	-62%
Subtotal Enterprise Funds	\$ 2,763,190	2,720,297	42,893	2%	5,509,524	-50%
Equipment Replacement	\$ 1,619,916	1,530,401	89,515	6%	785,047	106%
Fleet Services	\$ 527,966	540,760	(12,794)	-2%	177,549	197%
Risk Management	\$ 844,673	779,316	65,357	8%	514,215	64%
Health Insurance	\$ 1,280,665	1,247,658	33,007	3%	1,774,774	-28%
Subtotal Internal Service Funds	\$ 4,273,220	4,098,135	175,085	4%	3,251,585	31%
Village before trust & library	\$ 38,245,625	38,868,997	(623,372)	-2%	52,345,638	-27%
Construction Deposit	\$ 1,599,838	1,573,818	26,020	2%	2,721,711	-41%
Police Pension	\$ 34,047,640	33,963,466	84,174	0%	30,509,500	12%
Fire Pension	\$ 28,323,973	28,324,177	(204)	0%	25,489,579	11%
Subtotal Pension/Trust Funds	\$ 63,971,451	63,861,461	109,990	0%	58,720,790	9%
Library	\$ 1,390,457	1,717,295	(326,838)	-19%	1,122,745	24%
Library Construction	\$ 243,566	243,566	0	0%	243,351	0%
GO Debt, Library	\$ 274,436	274,388	48	0%	266,447	3%
Subtotal: Public Library	\$ 1,908,459	2,235,249	(326,790)	-15%	1,632,543	17%
<b>GRAND TOTAL</b>	<b>\$ 104,125,535</b>	<b>\$ 104,965,707</b>	<b>(840,172)</b>	<b>-0.8%</b>	<b>\$112,698,971</b>	<b>-7.6%</b>

# Village of Downers Grove

## Monthly Statistical Report

June 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Agenda Items Prepared	32	48	237	247
Meetings of Council	3	5	18	26
Council Inquiries	43	94	408	506
Daily Parking Permits Sold	185	180	849	846
Taxi Coupons				
<i>Purchased</i>	9,460	17,467	52,518	107,433
<i>Redeemed</i>	16,253	15,260	81,219	93,452
Community Response Center				
<i>New Records</i>	265	600	1,071	1757
<i>Tree Related Records</i>	169	299	334	
<i>Construction-Related Records</i>	0	1	3	7
<i>Stormwater-Related Records</i>	6	1	11	26
<i>Web-Generated Records</i>	9	26	23	100
<i>Own the Streets</i>	1	0	1	0

### Department Highlights

- The Innovation Team hosted an Alliance for Innovation webinar and brainstorming session.
- Conducted a Long Range Financial Plan meeting with council.
- Welcomed new Management Intern Mary Van Milligen, who is beginning a two-year Master's in Public Administration program at NIU.
- Conducted negotiations with Republic Services on a Solid Waste Contract extension.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
FOIA Requests	56	55	416	254
Licenses Processed	20	23	236	294
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	16	16	168	212
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	0	2	18	20
<i>Scavenger</i>	0	0	0	13
<i>Taxi Company</i>	0	0	8	0
<i>Taxi Driver</i>	4	5	20	37
<i>Tree Removal Company</i>	0	0	18	10
Proclamations	0	2	4	10
Public Meetings Noticed	15	15	95	104

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Live Meetings Taped	4	5	25	31
Community Events Covered	3	5	14	29
Completed Program Hours	7	7	48	61
On Air Programming Hours	96	96	576	576
Public Service Announcement	22	49	186	270
Press Contacts and Published Articles	7	5	28	31
Ad Placement	4	4	24	24
Print Publications	35	51	248	259

### Department Highlights

**Produced for playback on DGTV the following public affairs programs:**

**Vintage Times - "Medicare 2010 Part 2"**

**Today's Tidings - "Hypnosis and Astrology" & "Interior Design"**

**Audio taped for Podcasting at [www.downers.us](http://www.downers.us) the following public meetings:**

**Comprehensive Plan Committee Meeting**

**2010 Long Range Financial Planning Meeting**

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Permit Applications Received	173	179	896	772
Permits Issued	161	161	792	663
<i>Accessory Structure</i>	2	3	18	7
<i>Commercial Addition/Remodel</i>	17	2	94	3
<i>Commercial Electrical</i>	5	2	22	19
<i>Commercial Occupancy</i>	10	6	51	38
<i>Deck/Patio</i>	19	15	36	33
<i>Fence</i>	27	41	126	147
<i>Hot Tub/Swimming Pool</i>	1	0	3	8
<i>House Addition/Remodel</i>	21	11	111	28
<i>New Commercial</i>	0	0	0	3
<i>New Residential</i>	3	1	9	8
<i>Permanent Sign</i>	6	9	59	51
<i>Residential Electric</i>	3	3	19	15
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	16			
<i>Temporary Sign</i>	11	15	58	63
<i>Temporary Use</i>	17	9	75	9
<i>Wrecking</i>	3	4	13	18
Inspections Conducted	283	236	1,398	1,243
Code Enforcement Site Visits	140	309	1,404	2,040
Stop Work Notices Issued	0	3	8	23
ZBA Case Applications	1	2	7	8
Plan Commission Case Applications	3	3	8	15
Historic Preservation Building Applications	0	0	0	2

### Department Highlights

- Permit applications in Downers Grove have generally mirrored national trends, with totals approximating last summer's results. However, the type of project is returning to construction and remodeling – including three new houses – which resulted in an increase in building inspections over the same month last year.
- Code enforcement activity is down due to the retirement of one code enforcement official, coupled with planned vacation time. A replacement has been hired with an August 2, 2010 start date. Tall grass remains a primary concern.
- A special effort was initiated to begin addressing the proliferation of donation boxes on commercial properties throughout the village. Property owners were given until July 18 to get rid of the boxes.
- The fifth meeting of the Comprehensive Plan Committee was held with the group focusing on drafting sub-area plans for the Ellsworth/Belmont area, the Downtown, Ogden Avenue and Butterfield Road.



## **FINANCE DEPARTMENT**

*The May 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Changed cell phone plan for an annual savings of \$5,000
- Continuing work on the fee project
- Deleted phone circuits and moved them to new VOIP system
- Started work on 2011 Budget
- Finalized audit and prepared financials for all required agencies
- Management letter comments reduced to three items

## FIRE DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Fires	10	18	24	43
<i>Structure</i>	1	2	8	4
<i>Vehicle</i>	2	6	5	11
<i>Other</i>	7	10	23	28
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	1	0	2
EMS Calls	231	273	1351	1631
Patients	309	286	1680	1717
Refusals	82	81	356	382
Average Response Time	4:41	4:50	1	4:33
Permit Inspections and Re-Inspections	68	44	352	315
Life Safety Inspections and Re-Inspections	242	135	1068	945
Fire Alarm System Trouble Follow-Ups	25	39	152	223
Miscellaneous Inspections	79	76	405	383
Training Hours	2090	1595	11204	10933
Participants in Public Education Programs	3854	2381	15181	9689
Fire Plan Reviews	43	70	339	364

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	3	1	22	10
<i>Filled</i>	4	0	14	26
<i>Being Recruited</i>	4	0	23	17
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	347	376		
<i>COBRA</i>	1	1		
<i>Retirees</i>	99	88		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	2	6	22	22
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	1	1	4	28
<i>Opened</i>	1	0	4	30
<i>Closed</i>	0	1	3	27

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Visits to Village Website	21,618	24,908	21,618	121,365
Visits to DGTV Page	113	189	113	1,446
Visits to Podcast Page	188	265	188	1,824
Visits to Fire Public Education Page	427	319	427	1,689
Visits to Tourism Website	5,107	27,927	5,107	45,202
Visits to Parcel Navigator	210	256	210	1,570
Training Provided to Village Staff (hours)			0	0
<b>Average Visit Duration</b>				
<i>Village Website</i>	2:10	2:08	2:15	2:17
<i>DGTV Page</i>	0:15	0:17	1:03	0:56
<i>Podcast Page</i>	1:51	2:09	2:24	2:43
<i>Fire Public Education Page</i>	0:34	1:42	1:00	1:33
<i>Tourism Website</i>	1:09	2:33	1:14	1:47
<b>Public Parcel Navigator Users</b>				
<i>New</i>	147	138	147	921
<i>Returning</i>	63	118	63	649
<b>GPS Operation: # of Structures* Collected</b>	67	408		

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	3	5	30	28
Resolutions Submitted to Council	0	3	40	43
Motions Submitted to Council	1	3	11	21
Liquor License Applications Received	1	2	10	12
DUI Cases				
<i>Closed</i>	0	21	1	95
<i>New</i>	9	13	72	87
<i>Returns</i>	12	11	91	91
Contracts Prepared/Reviewed/Drafted	30	38	181	219

### Department Highlights

- IML Conference Attendance

## POLICE DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Calls for Service	2,111	2,168	10,845	10,895
Accidents	138	174	721	800
Traffic Citations	1,001	1,188	6,340	6,202
Vacation House Checks	43	55	243	267
Neighborhood Patrol Time (hours)	974.3	1,073.7	6,056	5,701
Time-On-Service Demand (hours)	1,662.6	1,833.7	8,956	9,900
Participants in Public Education Program	315	1227	3,994	6,053
Average Response Time				
<i>Emergency</i>	3:48	3:18	3:19	3:12
<i>Non-Emergency</i>	5:24	5:24	5:12	5:23
Incoming Calls				
<i>911 Calls</i>	1,629	1,690	8,034	8,390
<i>Non-Emergency Calls</i>	11,298	13,394	59,289	65,965
FOIAs	47	4	263	47

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	JUNE 2010	JUNE 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	35	10	278	115
Flooding Calls	6	0	21	324
Feet of Storm Sewers				
<i>Cleaned</i>	<b>3,960</b>	3,000	22,770	11,711
<i>Televised</i>	<b>3,100</b>	150	19,175	7,759
Roadside Ditches Under Construction (feet)	3,020	3,505	6,125	3,505
Drainage Structures				
<i>Repaired</i>	<b>0</b>	4	13	14
<i>Installed</i>	<b>3</b>	3	14	8
JULIE Locate Requests	773	886	3,514	3,867
Salt Used (tons)	0	0	1,778	1,445
Asphalt Paving (tons)	50	14	112	83
Concrete Repairs (yards)	5	26	34	26
Snow Removal Call Outs	0	0	12	14
Parkway Trees				
<i>Planted</i>	<b>6</b>	0	101	512
<i>Pruned</i>	<b>20</b>	0	3,512	5,526
<i>Removed</i>	<b>98</b>	63	143	103
Mosquito Abatement Tablets	3,520	3,060	3,520	3,060
Special Events Assistance (hours)	116	852	239	852
Calls to Public Service Response Team	307	365	1,549	1,787
Domestic Animals Handled	50	40	228	234
Wildlife Inquiries Handled	87	117	380	453
Parking Meters Repaired	8	87	172	394
Traffic Signs Fabricated and Installed	80	431	462	1,457
Traffic Posts Installed	34	70	208	324
Traffic Calming Petitions	0	6	2	9
Grove Commuter Shuttle				
<i>Total Trips</i>		6,484	33,375	42,199
<i>Passengers*</i>		162	794	1,028
Water Service Calls	22	13	118	90
Water Shut-Offs	20	43	169	234
Water Turn-Ons	23	35	150	194
Water Main Breaks	4	11	26	24
Total Water Pumpage (gallons)	160,786,000	169,427,000	905,127,000	935,682,000

\*Number of passengers assumes 10 trips per week per passenger.



## **PUBLIC WORKS DEPARTMENT**

### **Department Highlights**

- Mochel Drive Parkway and Streetlight Restoration - The Village is completing restoration of the paved surfaces along Mochel Drive that were impacted by the recent electrical work. New England Builders is making final repairs to the streetlights, which is anticipated to be complete by the end of next week.
- Storm Cleanup - Storm cleanup and response was the focus of Public Works operations and maintenance crews the week of the June 18th storm. This cleanup effort included three brush chipping teams utilizing the Village's brush chipper as well as two rented brush chippers. The brush chipping teams also worked with a tree removal team to cut, load and remove unsafe limbs that required aerial equipment to reach. Brush removal has been limited to public parkway trees. The storms on Monday, Tuesday and Wednesday prompted a concentrated effort to clear storm sewer inlets. A crew of six maintenance workers was mobilized following the storm on Wednesday evening to clear blocked inlets. Fairview Avenue was also temporarily closed due to water on the pavement between Austin and Franklin. In addition, Public Works crews assisted the contractor doing storm sewer work on Benton Avenue. The contractor failed to make a storm sewer connection earlier Wednesday, and this resulted in street flooding on Benton Wednesday evening. Crews delivered several pumps to the contractor to pump this area and relieve the street flooding.



## **APPENDIX**

**June 2010 Monthly Financial Report**

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

June 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Negative	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Negative	 Negative	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Neutral	 Negative	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 **CONSUMER CONFIDENCE** - Consumer confidence declined sharply in June after three consecutive monthly gains. This is mainly due to increasing uncertainty and apprehension about the economy and labor market.

 **EMPLOYMENT** - The national unemployment rate for June 2010 decreased slightly from last month to 9.5%. This is the same as June 2009. Local unemployment is 10.2%, the same as June 2009.

 **HOUSING** - National housing starts fell 5% from last month. Housing starts were below last year by 5.8%. Building permits issued nationally in June were 2.1% above May but 2.3% below June 2009.

 **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of June 2010, 12 month certificates of deposits interest rates were averaging .90%.

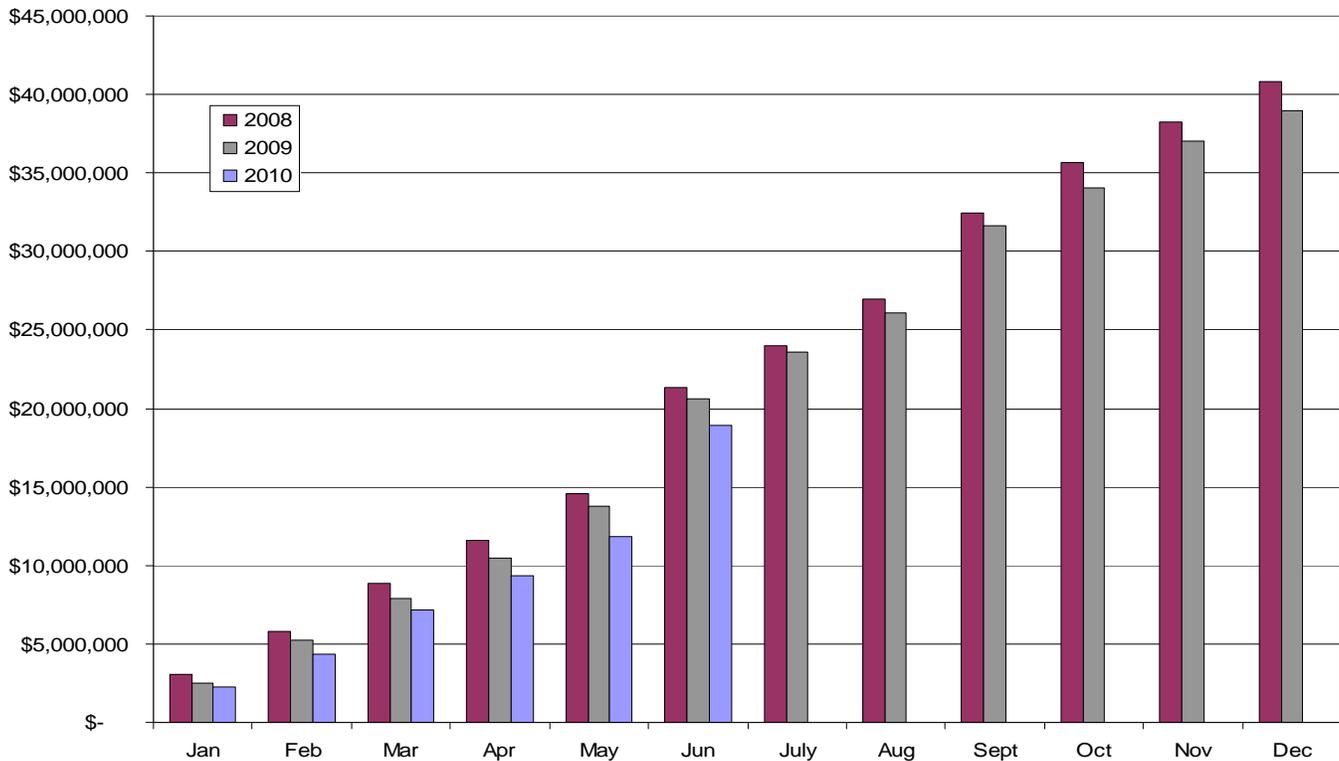
### VILLAGE HIGHLIGHTS:

 **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales decreased .6% nationally in June from last month, and were 5.0% above June 2009. In the Village, sales taxes are 4.8% lower compared to one year ago.

 **EXPENSES** - Year to date, the Village's general fund expenditures are .8% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

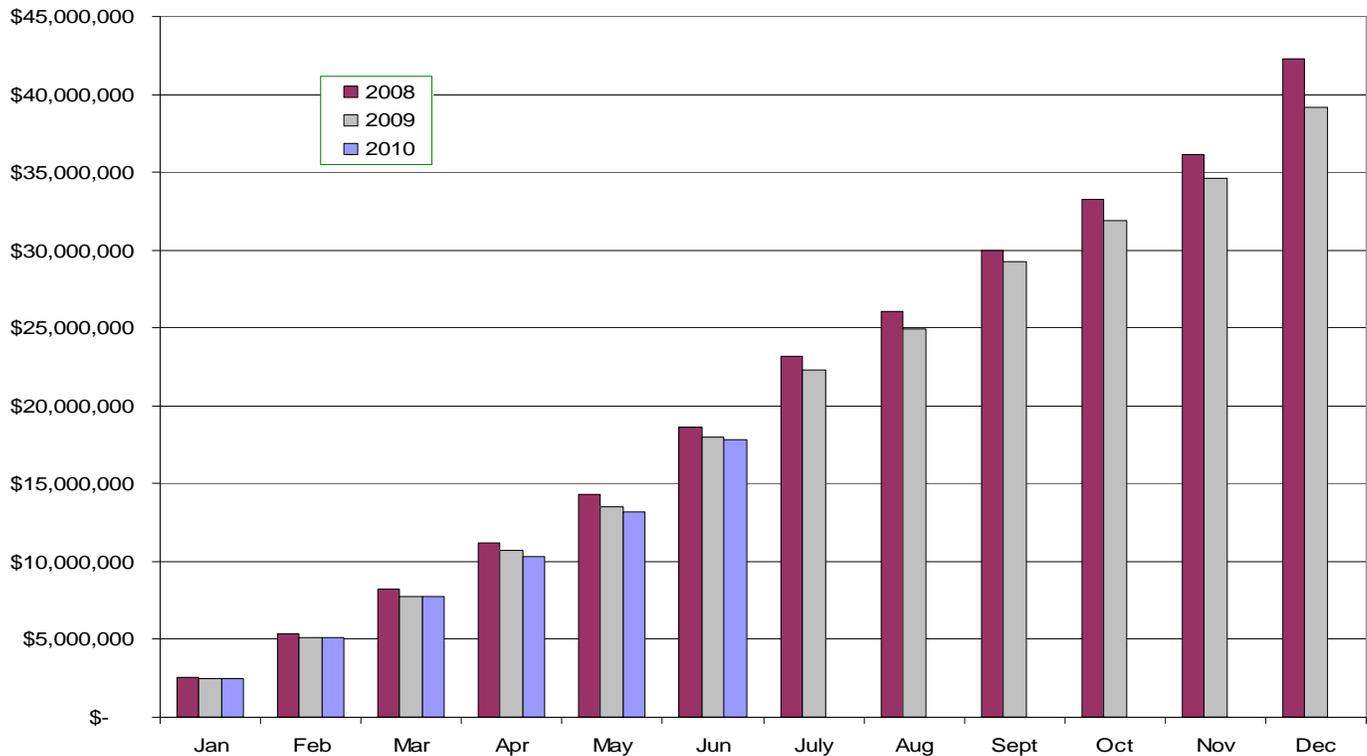


**NEGATIVE** June 2010 Revenues are 8.5% below June 2009 primarily due to \$517K that was taken into income in May 2009 for unclaimed construction bonds, the elimination of Heritage Fest revenues, as well as decreases in state shared taxes, sales taxes, telecommunications tax, and interest income.

Description	2010 Budget	June 2010 YTD Actual	June 2009 YTD Actual	June 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
<b>Property Taxes</b>	\$ 10,435,416	\$ 5,152,079	\$ 4,307,887	\$ 3,942,669	\$ 844,192	19.6%	1,209,410	30.7%
<b>Sales Tax</b>	11,500,000	5,203,921	5,466,519	6,380,465	(262,598)	-4.8%	(1,176,544)	-18.4%
<b>Hotel Use Tax</b>	700,000	302,828	317,754	387,652	(14,926)	-4.7%	(84,824)	-21.9%
<b>Natural Gas Use Tax</b>	500,000	351,903	394,203	354,050	(42,300)	-10.7%	(2,147)	-0.6%
<b>Electricity Tax</b>	1,900,000	903,760	942,131	951,213	(38,371)	-4.1%	(47,453)	-5.0%
<b>Telecommunications Tax</b>	3,800,000	1,584,922	1,824,351	1,841,608	(239,429)	-13.1%	(256,686)	-13.9%
<b>Licenses and Permits</b>	1,078,020	638,702	656,490	892,440	(17,788)	-2.7%	(253,738)	-28.4%
<b>State Shared Revenue</b>	4,804,141	2,595,433	2,947,159	3,417,415	(351,726)	-11.9%	(821,982)	-24.1%
<b>Fees, Charges, &amp; Fines</b>	4,415,109	2,059,528	3,223,308	2,598,411	(1,163,780)	-36.1%	(538,883)	-20.7%
<b>Interest Income</b>	227,000	52,258	263,949	365,254	(211,691)	-80.2%	(312,996)	-85.7%
<b>Other</b>	96,242	46,306	300,819	231,799	(254,513)	-84.6%	(185,493)	-80.0%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 18,891,640</b>	<b>\$ 20,644,570</b>	<b>\$ 21,362,976</b>	<b>(\$1,752,930)</b>	<b>-8.5%</b>	<b>(\$2,471,336)</b>	<b>-11.6%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

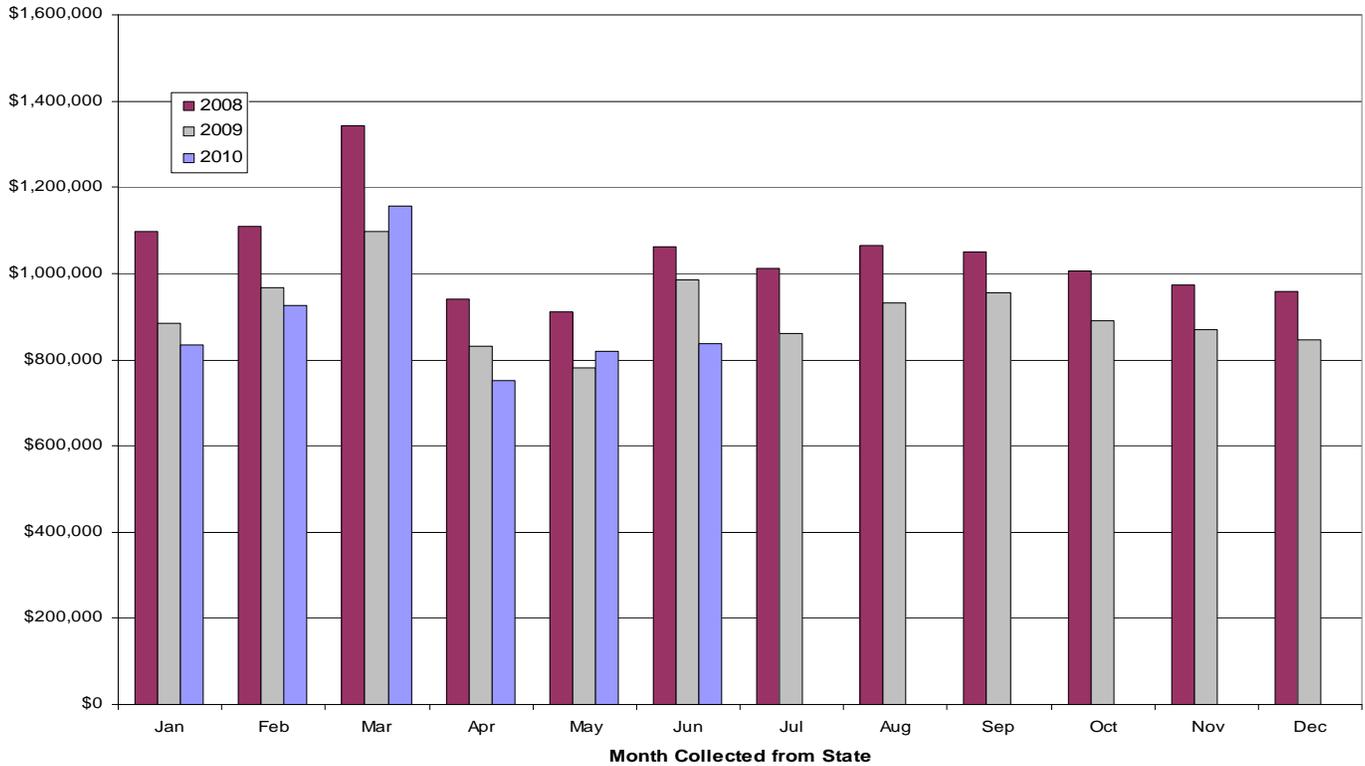


**POSITIVE** expenditures are .8% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	June 2010 YTD Actual	June 2009 YTD Actual	June 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 124,570	\$ 165,645	\$ 161,365	\$ (41,075)	-24.8%	(36,795)	-22.8%
General Management	345,009	154,332	175,564	316,245	(21,232)	-12.1%	(161,913)	-51.2%
Legal	554,831	200,004	238,945	242,735	(38,941)	-16.3%	(42,731)	-17.6%
Building Services	607,011	258,818	243,090	286,744	15,728	6.5%	(27,926)	-9.7%
Human Resources	158,822	56,942	95,323	99,359	(38,381)	-40.3%	(42,417)	-42.7%
Information Services	887,485	385,692	445,768	382,472	(60,076)	-13.5%	3,220	0.8%
Productivity Investment Program	120,000	7,289	9,000	9,000	(1,711)	-19.0%	(1,711)	0.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>1,187,647</b>	<b>1,373,335</b>	<b>1,497,920</b>	<b>(185,688)</b>	<b>-13.5%</b>	<b>(310,273)</b>	<b>-20.7%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>529,352</b>	<b>488,496</b>	<b>765,458</b>	<b>40,856</b>	<b>8.4%</b>	<b>(236,106)</b>	<b>-30.8%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>2,454,711</b>	<b>2,585,155</b>	<b>2,831,016</b>	<b>(130,444)</b>	<b>-5.0%</b>	<b>(376,305)</b>	<b>-13.3%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>818,156</b>	<b>855,298</b>	<b>958,990</b>	<b>(37,142)</b>	<b>-4.3%</b>	<b>(140,834)</b>	<b>-14.7%</b>
Police	14,019,689	6,423,813	6,196,953	6,195,578	226,860	3.7%	228,235	3.7%
Fire	13,131,672	6,040,007	5,646,907	5,490,081	393,100	7.0%	549,926	10.0%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>12,463,820</b>	<b>11,843,860</b>	<b>11,685,659</b>	<b>619,960</b>	<b>5.2%</b>	<b>778,161</b>	<b>6.7%</b>
Counseling & Social Services	201,719	94,140	198,979	200,442	(104,839)	-52.7%	(106,302)	-53.0%
Communications Office	485,194	259,388	269,619	246,059	(10,231)	-3.8%	13,329	5.4%
Community Events	142,044	53,830	381,558	444,603	(327,728)	-85.9%	(390,773)	-87.9%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>407,358</b>	<b>850,156</b>	<b>891,104</b>	<b>(442,798)</b>	<b>-52.1%</b>	<b>(483,746)</b>	<b>-54.3%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 17,861,044</b>	<b>\$ 17,996,300</b>	<b>\$ 18,630,147</b>	<b>\$ (135,256)</b>	<b>-0.8%</b>	<b>(769,103)</b>	<b>-4.1%</b>

# GENERAL FUND

# SALES TAXES



**NEUTRAL** June sales tax is 2% higher than last month, but 4.8% behind YTD 2009.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	837,431
APR	JUL	1,011,771	859,784	
MAY	AUG	1,065,209	930,210	
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 5,326,443</b>
Rebates		(678,162)	(563,750)	(122,522)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,330,437</b>	<b>\$ 5,203,921</b>

# GENERAL FUND

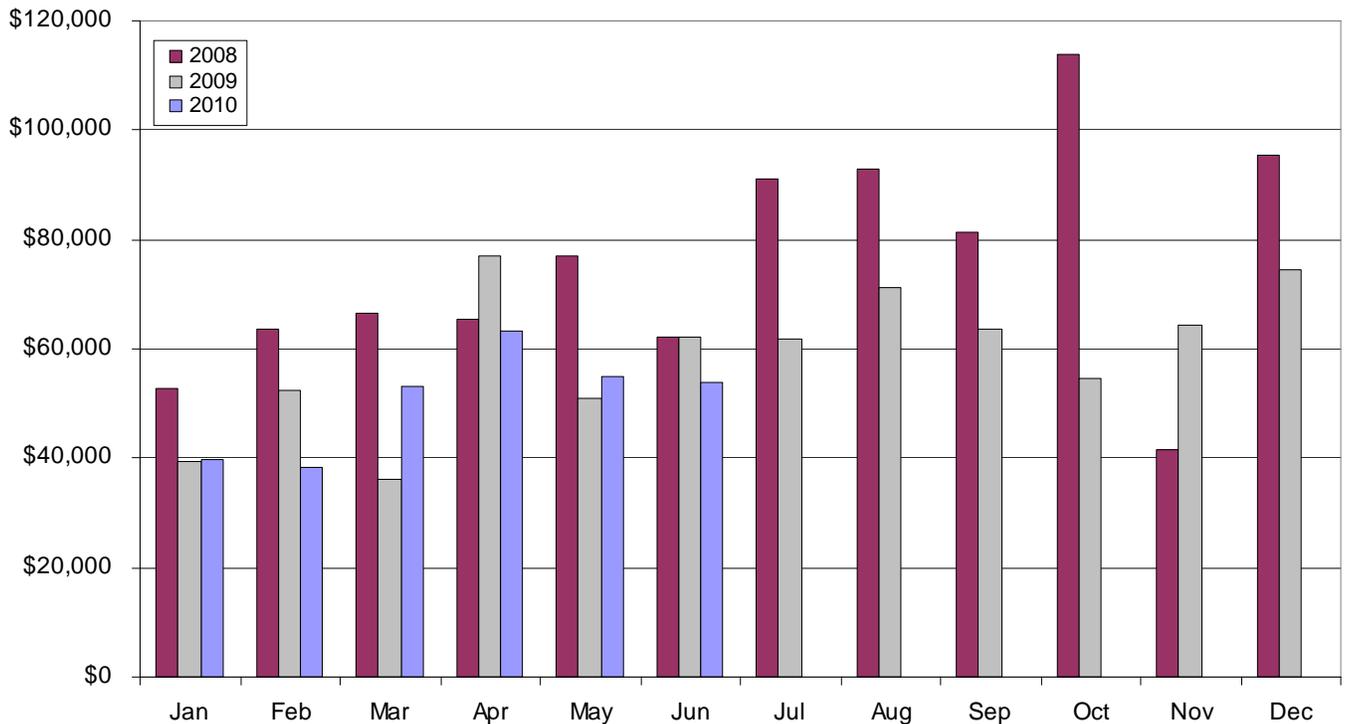
# INCOME TAX



**NEGATIVE** June income taxes are 19% less than June 2009, and are 11.2% less than 2009 YTD.

# GENERAL FUND

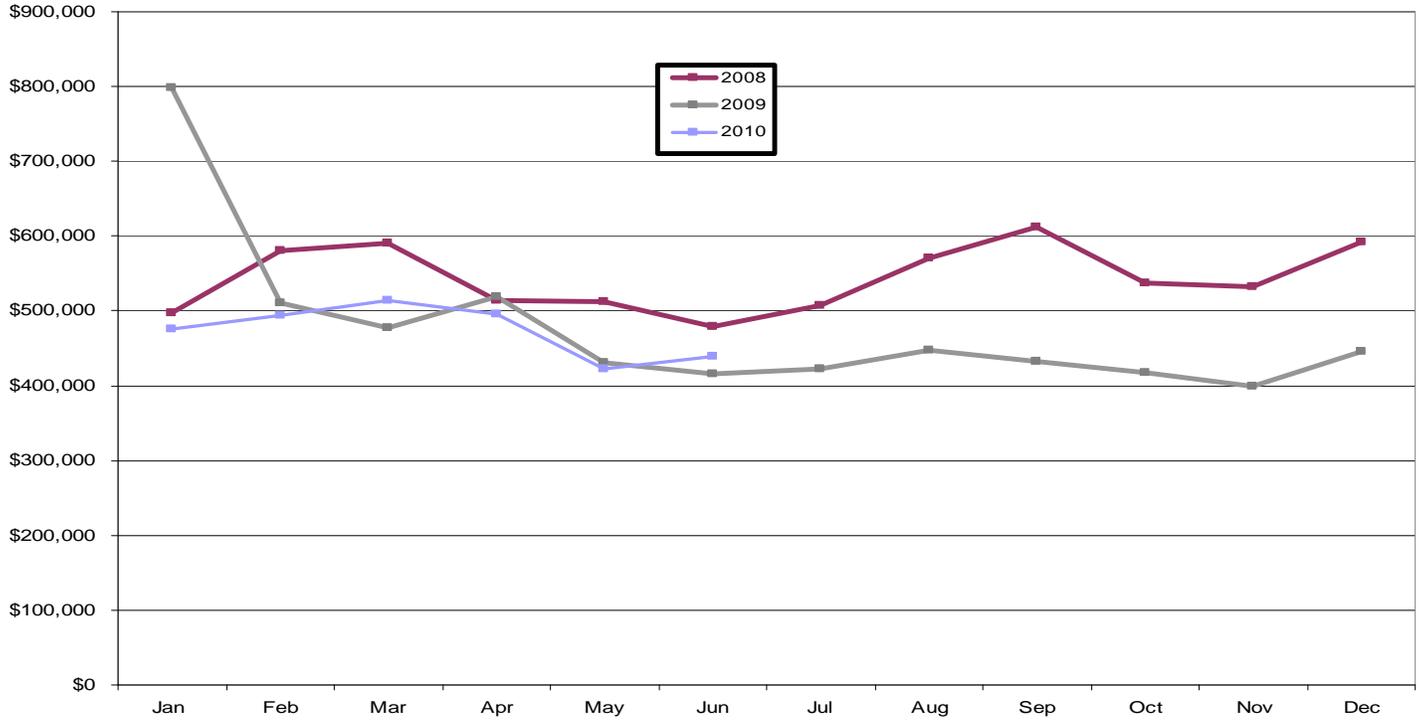
# HOTEL TAX



**NEGATIVE** June hotel taxes are 13.4% below June 2009 and 4.7% lower YTD .

## GENERAL FUND

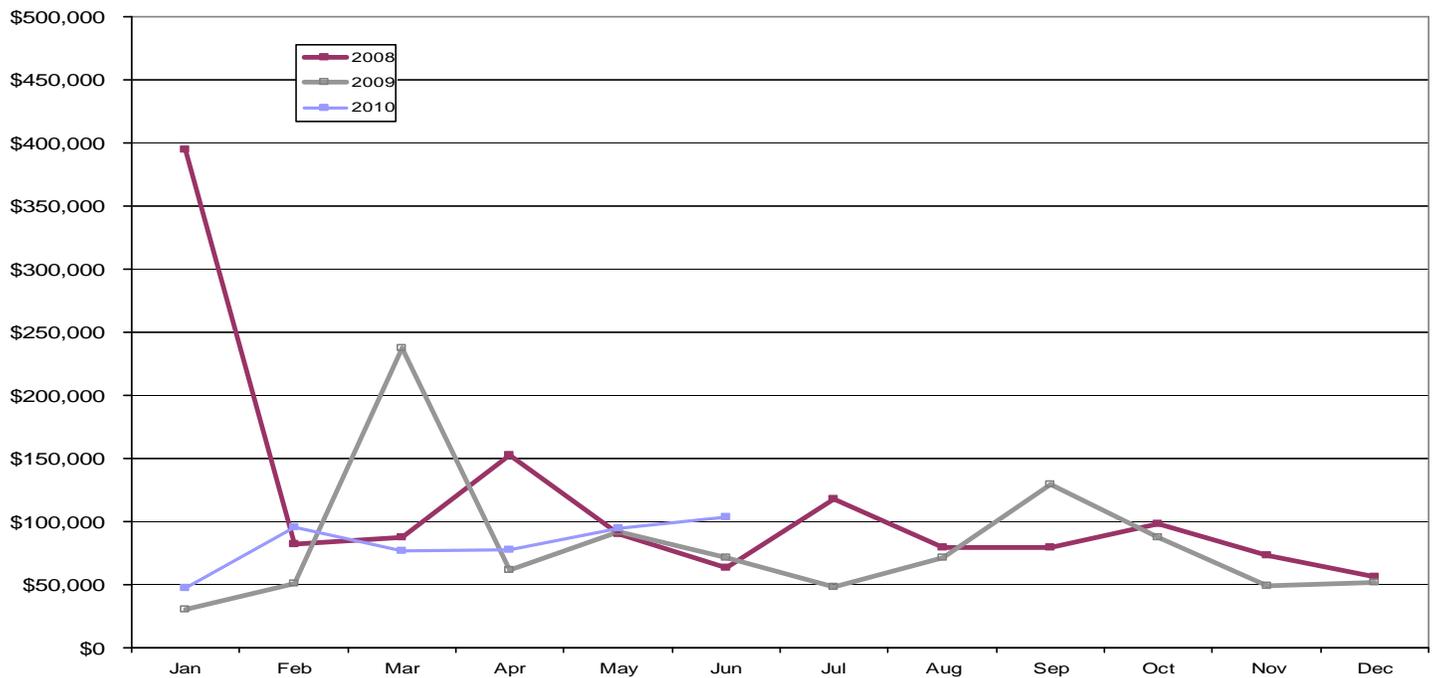
## UTILITY TAX



**NEGATIVE** Utility taxes are 5.3% above June 2009 but 10.0% below YTD 2009.

## GENERAL FUND

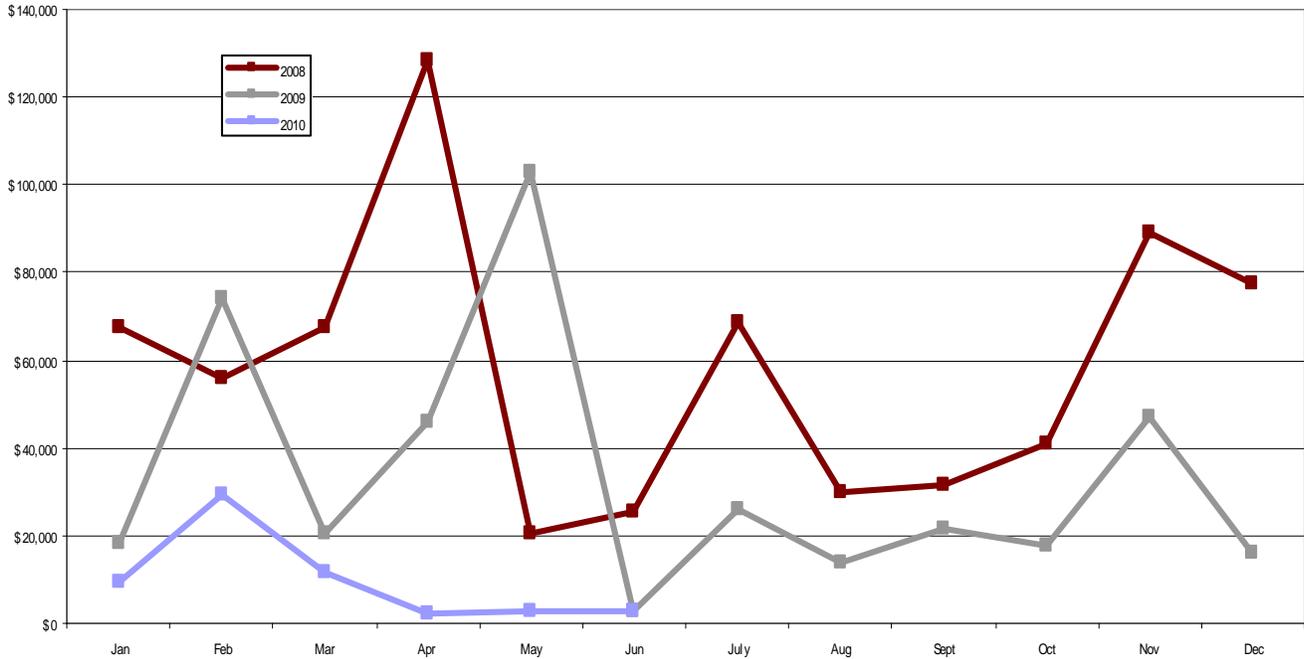
## BUILDING FEES



**NEUTRAL** June building fees are 9.2% above May and 8.8% below June 2009 YTD.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 5 months behind in remitting the Village's portion of state income tax.

<b>Aged Investments</b>	<b>Investment \$</b>	<b>Investment %</b>	<b>Interest Rate %</b>
Current (0 - 30 days)	33,326,497	67.25%	1.12%
1-3 mos	4,809,077	9.70%	3.57%
4-6 mos	1,543,900	3.12%	1.85%
7-9 mos	507,000	1.02%	0.79%
10-12 mos	4,627,818	9.34%	2.78%
1-2 years	2,244,000	4.53%	2.49%
2+ years	2,500,000	5.04%	2.18%
<b>Totals</b>	<b>49,558,292</b>	<b>100.00%</b>	<b>1.65%</b>

<b>Investment Type</b>	<b>Jun 30 Balances \$</b>	<b>Investment %</b>	<b>Interest Rate %</b>
CD's	21,706,909	43.80%	3.14%
Checking	3,211,035	6.48%	0.50%
MM Funds	22,140,348	44.68%	0.29%
Agency	2,500,000	5.04%	2.18%
<b>Totals</b>	<b>49,558,292</b>	<b>100.00%</b>	<b>1.65%</b>

# ALL FUNDS

# TREASURER'S REPORT

	CASH & INVESTMENTS		Inc/		LAST YEAR	
	June 30, 2010	May 31, 2010	(Dec)	%	June 30, 2009	%
General Fund	\$ 9,861,991	\$ 7,038,684	2,823,307	40%	\$13,257,806	-26%
Motor Fuel Tax	\$ 537,666	433,912	103,754	24%	1,603,270	-66%
Downtown Redev TIF	\$ (563,829)	(1,710,053)	1,146,224	67%	(72,411)	-679%
Foreign Fire Insurance	\$ 167,237	169,499	(2,262)	-1%	139,431	20%
Ogden Corridor TIF	\$ 3,003,724	2,649,113	354,611	13%	2,343,965	28%
Transportation	\$ (1,968,809)	(1,968,277)	(532)	0%	(1,877,661)	-5%
Subtotal Special Revenue Funds	\$ 1,175,989	(425,806)	1,601,795	376%	2,136,594	-45%
Capital Projects	\$ 3,544,581	3,541,289	3,292	0%	3,844,461	-8%
Municipal Buildings	\$ 391,383	416,121	(24,738)	-6%	996,750	-61%
Real Estate	\$ 298,290	301,021	(2,731)	-1%	517,726	-42%
Stormwater Improvement Fund	\$ 20,874,919	19,676,221	1,198,698	6%	27,923,578	-25%
Subtotal Capital Project Funds	\$ 25,109,173	23,934,652	1,174,521	5%	33,282,515	-25%
Fairview Ave Debt Fund	\$ (92,004)	(109,505)	17,501	16%	(22,768)	-304%
CBD TIF Debt Service Fund	\$ 771,714	771,190	524	0%	666,029	16%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 679,710	661,685	18,025	3%	643,261	6%
Parking Operations	\$ 1,033,396	1,002,265	31,131	3%	928,664	11%
Water	\$ 1,654,758	1,760,925	(106,167)	-6%	4,360,997	-62%
Subtotal Enterprise Funds	\$ 2,688,154	2,763,190	(75,036)	-3%	5,289,661	-49%
Equipment Replacement	\$ 1,604,721	1,619,916	(15,195)	-1%	853,532	88%
Fleet Services	\$ 502,847	527,966	(25,119)	-5%	266,695	89%
Risk Management	\$ 555,803	844,673	(288,870)	-34%	425,781	31%
Health Insurance	\$ 1,368,184	1,280,665	87,519	7%	1,824,717	-25%
Subtotal Internal Service Funds	\$ 4,031,555	4,273,220	(241,665)	-6%	3,370,725	20%
Village before trust & library	\$ 43,546,572	38,245,625	5,300,947	14%	57,980,562	-25%
Construction Deposit	\$ 1,534,630	1,599,838	(65,208)	-4%	2,653,979	-42%
Police Pension	\$ 34,573,580	34,047,640	525,940	2%	31,067,705	11%
Fire Pension	\$ 29,074,998	28,323,973	751,025	3%	26,317,779	10%
Subtotal Pension/Trust Funds	\$ 65,183,208	63,971,451	1,211,757	2%	60,039,463	9%
Library	\$ 3,038,972	1,390,457	1,648,515	119%	2,602,903	17%
Library Construction	\$ 243,566	243,566	0	0%	243,395	0%
GO Debt, Library	\$ 607,370	274,436	332,934	121%	598,964	1%
Subtotal: Public Library	\$ 3,889,908	1,908,459	1,981,449	104%	3,445,262	13%
<b>GRAND TOTAL</b>	<b>\$ 112,619,688</b>	<b>\$ 104,125,535</b>	<b>8,494,153</b>	<b>8.2%</b>	<b>\$121,465,287</b>	<b>-7.3%</b>

# Village of Downers Grove

## Monthly Statistical Report

July 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
Agenda Items Prepared	32	36	269	504
Meetings of Council	3	6	21	58
Council Inquiries	43	62	451	878
Daily Parking Permits Sold			849	1,546
Taxi Coupons				
<i>Purchased</i>	11,336	17,257	63,854	219,674
<i>Redeemed</i>	10,235	15,814	91,454	196,882
Community Response Center				
<i>New Records</i>	113	364	1,184	3258
<i>Tree Related Records</i>	57	134	391	
<i>Construction-Related Records</i>	0	1	3	11
<i>Stormwater-Related Records</i>	0	0	11	29
<i>Web-Generated Records</i>	4	12	27	146
<i>Own the Streets</i>	0	1	1	1

### Department Highlights

- Presented Solid Waste Contract options and recommendations to Council.
- Manager attended intensive leadership development program
- Conducted annual Downtown and Ogden Avenue TIF Joint Review Board (JRB) Meetings.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
FOIA Requests	46	46	462	300
Licenses Processed	15	31	251	325
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	9	20	177	232
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	2	3	20	23
<i>Scavenger</i>	0	0	0	13
<i>Taxi Company</i>	0	0	8	0
<i>Taxi Driver</i>	4	8	24	45
<i>Tree Removal Company</i>	0	0	18	10
Proclamations	2	0	6	10
Public Meetings Noticed	12	18	107	122

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
Live Meetings Taped	4	5	29	36
Community Events Covered	5	5	19	34
Completed Program Hours	8	10	56	71
On Air Programming Hours	96	96	672	672
Public Service Announcement	27	41	213	311
Press Contacts and Published Articles	5	7	33	38
Ad Placement	4	4	28	28
Print Publications	32	36	280	295

### Department Highlights

- Taped and edited The Vintage Times – Aug. Edition – “Illinois Healthcare Legislation for Seniors”
- Taped and edited The Vintage Times – Sept. Edition – “Caring for Elderly Parents & Sibling Relationships”
- Taped Today’s Tidings – Sept. Edition – “Belford Hernandez”
- Taped Today’s Tidings – Oct. Edition – “Bonfield Express”
- Audio taped and Podcasted Comprehensive Plan Committee Meeting  
     Taped “Railroad Safety” seminar presented to 1st responders by METRA

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	JULY YTD 2010	YTD 2009
Permit Applications Received	176	133	1,072	905
Permits Issued	153	129	945	792
<i>Accessory Structure</i>	4	3	22	10
<i>Commercial Addition/Remodel</i>	10	16	104	19
<i>Commercial Electrical</i>	7	5	29	24
<i>Commercial Occupancy</i>	7	9	58	47
<i>Deck/Patio</i>	17	13	53	46
<i>Fence</i>	22	31	148	178
<i>Hot Tub/Swimming Pool</i>	2	2	5	10
<i>House Addition/Remodel</i>	35	24	146	52
<i>New Commercial</i>	0	0	0	3
<i>New Residential</i>	1	2	10	10
<i>Permanent Sign</i>	10	5	69	56
<i>Residential Electric</i>	2	4	21	19
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	14			
<i>Temporary Sign</i>	6	5	64	68
<i>Temporary Use</i>	15	8	90	17
<i>Wrecking</i>	1	2	14	20
Inspections Conducted	289	240	1,687	1,483
Code Enforcement Site Visits	113	307	1,517	2,347
Stop Work Notices Issued	1	4	9	27
ZBA Case Applications	1	0	8	8
Plan Commission Case Applications	1	1	9	16
Historic Preservation Building Applications	0	0	0	2

### Department Highlights

- Code enforcement activity is down due to the retirement of one code enforcement official. A replacement has been hired with an August 2, 2010 start date. Tall grass remains a primary concern.
- A special effort was initiated in June to address the proliferation of donation boxes on commercial properties throughout the village. Property owners were given until July 18 to get rid of the boxes. As of the end of July, all but one property complied and further enforcement action is underway with that property.



## **FINANCE DEPARTMENT**

*The May 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Continuing work on the fee project
- Continuing work on 2011 Budget
- Prepared information for water rate study

## FIRE DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
Fires	7	5	31	48
<i>Structure</i>	1	0	9	4
<i>Vehicle</i>	2	0	7	11
<i>Other</i>	4	5	27	33
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	1	0	3
EMS Calls	235	244	1586	1875
Patients	280	254	1960	1971
Refusals	65	49	421	431
Average Response Time	4:35	4:31	1	4:32
Permit Inspections and Re-Inspections	74	48	426	363
Life Safety Inspections and Re-Inspections	204	86	1272	1031
Fire Alarm System Trouble Follow-Ups	37	36	189	259
Miscellaneous Inspections	54	78	459	461
Training Hours	2517	1,965	13721	12898
Participants in Public Education Programs	703	4,366	15884	14055
Fire Plan Reviews	32	86	371	450

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	1	1	23	11
<i>Filled</i>	3	0	17	26
<i>Being Recruited</i>	3	2	26	19
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	350	375		
<i>COBRA</i>	1	1		
<i>Retirees</i>	99	86		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	3	4	25	26
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	1	0	5	28
<i>Opened</i>	1	0	5	30
<i>Closed</i>	1	0	4	27

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
Visits to Village Website	25,678	22,226	144,527	170,205
Visits to DGTV Page	147	218	984	1,131
Visits to Podcast Page	238	373	1,561	1,799
Visits to Fire Public Education Page	551	378	2,836	3,387
Visits to Tourism Website	6,952	4,311	21,664	28,616
Visits to Parcel Navigator	160	325	1,364	1,524
Training Provided to Village Staff (hours)			0	0
Average Visit Duration				
	2:00	2:12	2:12	2:16
<i>DGTV Page</i>	:32	1:42	1:03	1:03
<i>Podcast Page</i>	3:24	1:41	2:33	2:33
<i>Fire Public Education Page</i>	:42	1:21	1:00	1:31
<i>Tourism Website</i>	:59	1:00	1:14	1:40
Public Parcel Navigator Users				
<i>New</i>	115	164	901	1085
<i>Returning</i>	45	161	463	810
GPS Operation: # of Structures* Collected	105	387		4,613

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	4	3	34	31
Resolutions Submitted to Council	3	6	43	49
Motions Submitted to Council	2	0	13	21
Liquor License Applications Received	2	1	12	13
DUI Cases				
<i>Closed</i>	1	11	2	106
<i>New</i>	7	8	79	95
<i>Returns</i>	14	17	105	108
Contracts Prepared/Reviewed/Drafted	33	52	214	271

## POLICE DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
Calls for Service	2,097	2,026	12,942	12,921
Accidents	127	129	848	929
Traffic Citations	999	1,141	7,339	7,343
Vacation House Checks	46	62	289	329
Neighborhood Patrol Time (hours)	966.2	1,007.4	7,023	6,708
Time-On-Service Demand (hours)	1,629.7	1,684.9	10,586	11,584
Participants in Public Education Program	97	269	4,091	6,322
Average Response Time				0
<i>Emergency</i>	3:48	3:30	3:23	3:14
<i>Non-Emergency</i>	5:48	6:12	5:17	5:30
Incoming Calls				
<i>911 Calls</i>	1,463	1,462	9,497	9,852
<i>Non-Emergency Calls</i>	10,917	11,075	70,206	77,040
FOIAs	52	4	315	51

### Department Highlights

- The department provided crowd control for both the 4<sup>th</sup> of July Parade and the 4<sup>th</sup> of July Fireworks. Twenty-Four members of the department were required to staff these two events and both were extremely successful with no problems noted.
- During the month of July, all sworn members of the police department participated in long gun training held at an outdoor range in Oswego. The purpose of the training was to operate under stressful conditions while utilizing the AR-15 rifle.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	JULY 2010	JULY 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	48	0	326	115
Flooding Calls	12	0	33	324
Feet of Storm Sewers				
<i>Cleaned</i>	5,150	0	27,920	11,711
<i>Televised</i>		0	19,175	7,759
Roadside Ditches Under Construction (feet)	655	0	6,780	3,505
Drainage Structures				
<i>Repaired</i>	0	4	13	18
<i>Installed</i>	9	8	23	16
JULIE Locate Requests		963	3,514	4,830
Salt Used (tons)	0	0	1,778	1,445
Asphalt Paving (tons)	45	144	157	227
Concrete Repairs (yards)	5	47	39	73
Snow Removal Call Outs	0	0	12	14
Parkway Trees				
<i>Planted</i>	0	0	101	512
<i>Pruned</i>	113	121	3,625	5,647
<i>Removed</i>	65	33	208	136
Mosquito Abatement Tablets	0	0	3,520	3,060
Special Events Assistance (hours)	166	79	405	931
Calls to Public Service Response Team	247	339	1,796	2,126
Domestic Animals Handled	41	54	269	288
Wildlife Inquiries Handled	59	103	439	556
Parking Meters Repaired	5	84	177	478
Traffic Signs Fabricated and Installed	124	242	586	1,699
Traffic Posts Installed	15	133	223	457
Traffic Calming Petitions	0	3	2	12
Grove Commuter Shuttle				
<i>Total Trips</i>		6,044	33,375	48,243
<i>Passengers*</i>		151	794	1,179
Water Service Calls	54	10	172	100
Water Shut-Offs	20	21	189	255
Water Turn-Ons	24	7	174	201
Water Main Breaks	3	2	29	26
Total Water Pumpage (gallons)	208,864,000	199,569,000	1,113,991,000	1,135,251,000

\*Number of passengers assumes 10 trips per week per passenger.



## **APPENDIX**

**June 2010 Monthly Financial Report**

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

July 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Negative	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Positive	 Negative	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Negative	 Negative	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 **CONSUMER CONFIDENCE** - Consumer confidence, which had declined sharply in June, dropped further in July. Concerns about business conditions and the labor market are causing consumers to be increasingly pessimistic about the short term outlook.

 **EMPLOYMENT** - The national unemployment rate for July 2010 was unchanged from last month at 9.5%. The rate for July 2009 was 9.4%.

 **HOUSING** - National housing starts increased 1.7% from last month. Housing starts were below last year by 7.0%. Building permits issued nationally in July were 3.1% below June and 3.7% below July 2009.

 **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of July 2010, 12 month certificates of deposits interest rates were averaging 0.9%.

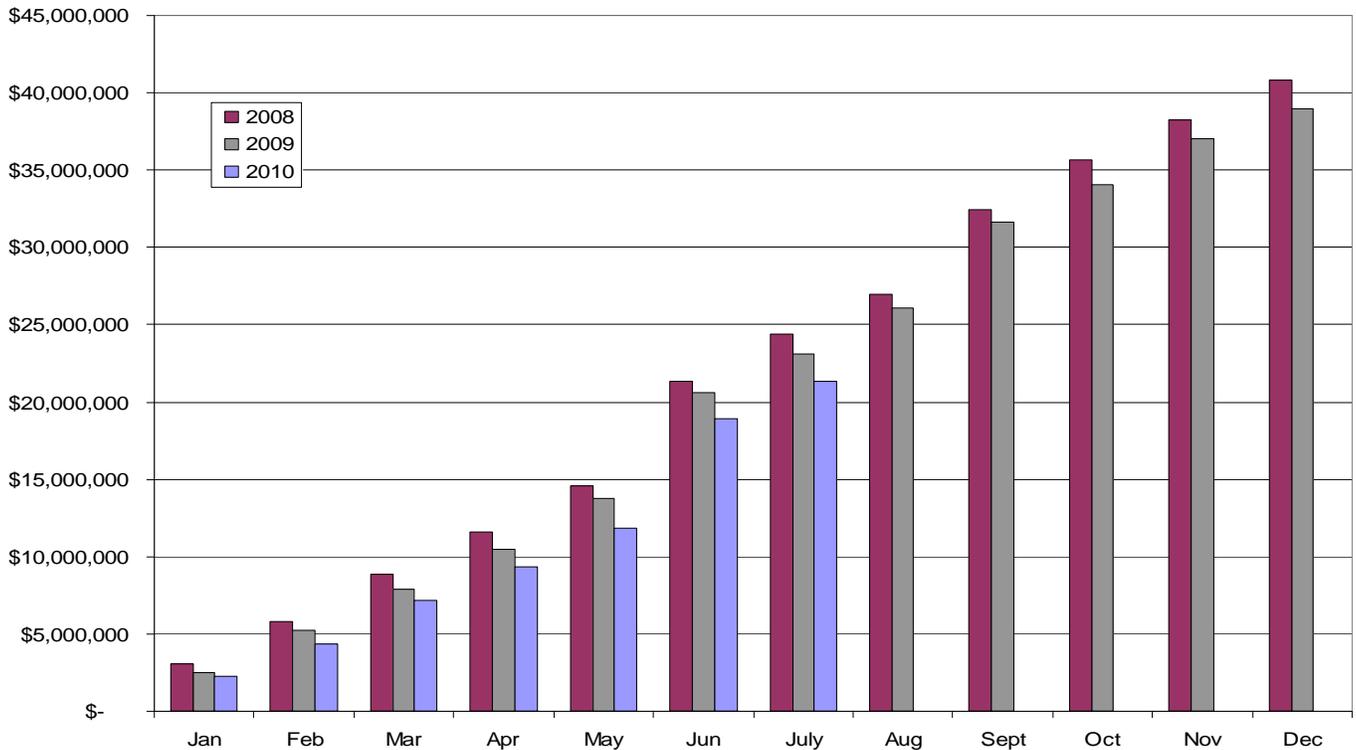
### VILLAGE HIGHLIGHTS:

 **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales decreased .2% nationally in July from last month, and were 3.1% above July 2009. In the Village, sales taxes are 3.6% lower compared to one year ago.

 **EXPENSES** - Year to date, the Village's general fund expenditures are 2.7% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

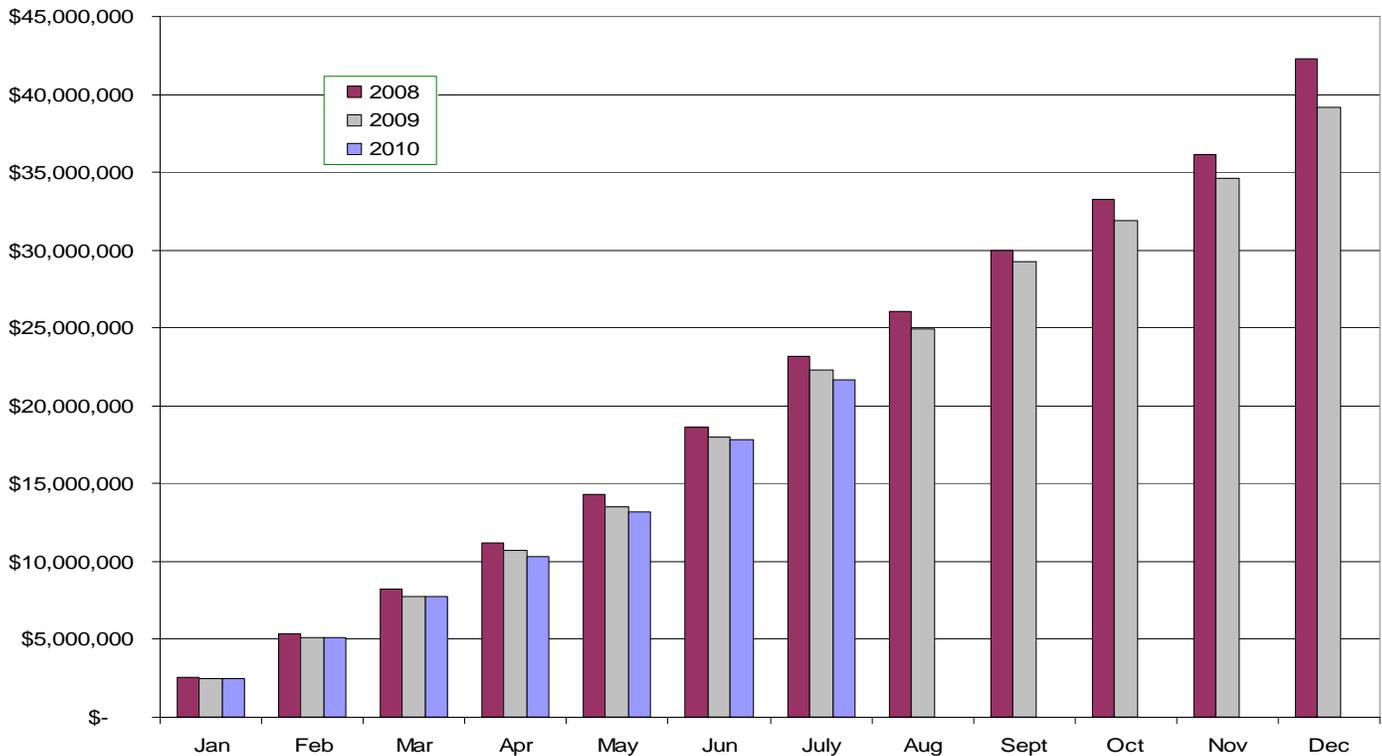


**NEGATIVE** July 2010 Revenues are 7.4% below July 2009 primarily due to decreases in sales taxes, state shared taxes, telecommunications tax, and interest income.

Description	2010 Budget	July 2010 YTD Actual	July 2009 YTD Actual	July 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
<b>Property Taxes</b>	\$ 10,435,416	\$5,392,734	\$ 4,570,408	\$ 4,207,966	\$ 822,326	18.0%	1,184,768	28.2%
<b>Sales Tax</b>	11,500,000	6,070,454	6,296,801	7,392,236	(226,347)	-3.6%	(1,321,782)	-17.9%
<b>Hotel Use Tax</b>	700,000	395,095	408,619	489,963	(13,524)	-3.3%	(94,868)	-19.4%
<b>Natural Gas Use Tax</b>	500,000	362,452	403,667	396,555	(41,215)	-10.2%	(34,103)	-8.6%
<b>Electricity Tax</b>	1,900,000	1,070,472	1,088,456	1,098,182	(17,984)	-1.7%	(27,710)	-2.5%
<b>Telecommunications Tax</b>	3,800,000	1,805,115	2,085,172	2,185,982	(280,057)	-13.4%	(380,867)	-17.4%
<b>Licenses and Permits</b>	1,078,020	693,458	710,031	993,819	(16,573)	-2.3%	(300,361)	-30.2%
<b>State Shared Revenue</b>	4,804,141	3,068,040	3,416,870	3,999,853	(348,830)	-10.2%	(931,813)	-23.3%
<b>Fees, Charges, &amp; Fines</b>	4,415,109	2,352,675	3,463,317	2,916,770	(1,110,642)	-32.1%	(564,095)	-19.3%
<b>Interest Income</b>	227,000	82,150	290,014	433,995	(207,864)	-71.7%	(351,845)	-81.1%
<b>Other</b>	96,242	61,260	332,407	253,063	(271,147)	-81.6%	(191,803)	-75.8%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 21,353,905</b>	<b>\$ 23,065,762</b>	<b>\$ 24,368,384</b>	<b>(\$1,711,857)</b>	<b>-7.4%</b>	<b>(\$3,014,479)</b>	<b>-12.4%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

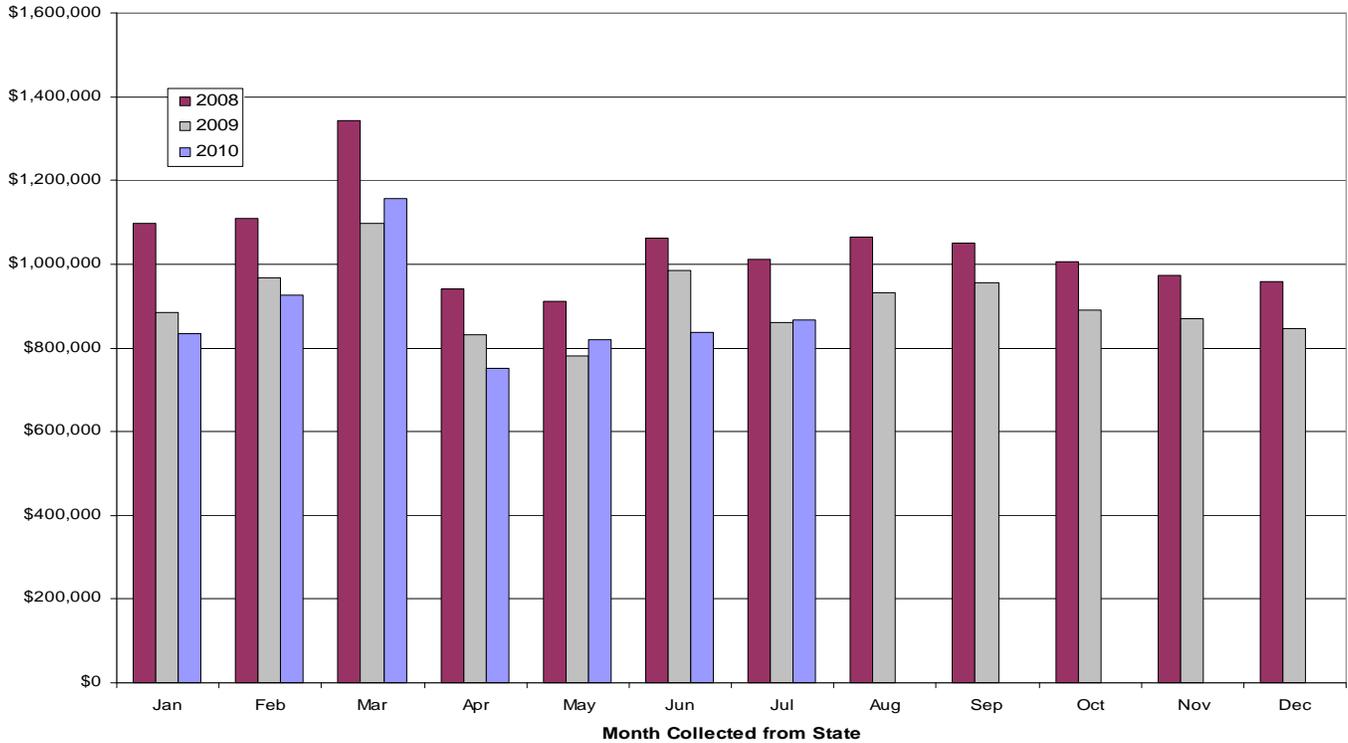


**POSITIVE** Expenditures are 2.7% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	July 2010 YTD Actual	July 2009 YTD Actual	July 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 152,697	\$ 190,597	\$ 190,770	\$ (37,900)	-19.9%	(38,073)	-20.0%
General Management	345,009	191,907	222,079	371,486	(30,172)	-13.6%	(179,579)	-48.3%
Legal	554,831	243,003	313,206	316,015	(70,203)	-22.4%	(73,012)	-23.1%
Building Services	607,011	315,968	303,865	365,291	12,103	4.0%	(49,323)	-13.5%
Human Resources	158,822	69,338	110,788	124,264	(41,450)	-37.4%	(54,926)	-44.2%
Information Services	887,485	481,527	564,916	489,258	(83,389)	-14.8%	(7,731)	-1.6%
Productivity Investment Program	120,000	7,289	11,500	12,000	(4,211)	-36.6%	(4,711)	0.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>1,461,729</b>	<b>1,716,951</b>	<b>1,869,084</b>	<b>(255,222)</b>	<b>-14.9%</b>	<b>(407,355)</b>	<b>-21.8%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>758,161</b>	<b>684,013</b>	<b>921,207</b>	<b>74,148</b>	<b>10.8%</b>	<b>(163,046)</b>	<b>-17.7%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>3,026,323</b>	<b>3,284,196</b>	<b>3,378,170</b>	<b>(257,873)</b>	<b>-7.9%</b>	<b>(351,847)</b>	<b>-10.4%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>993,265</b>	<b>1,124,280</b>	<b>1,273,337</b>	<b>(131,015)</b>	<b>-11.7%</b>	<b>(280,072)</b>	<b>-22.0%</b>
Police	14,019,689	7,677,210	7,455,933	7,668,255	221,277	3.0%	8,955	0.1%
Fire	13,131,672	7,247,176	6,830,885	6,776,368	416,291	6.1%	470,808	6.9%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>14,924,386</b>	<b>14,286,818</b>	<b>14,444,623</b>	<b>637,568</b>	<b>4.5%</b>	<b>479,763</b>	<b>3.3%</b>
Counseling & Social Services	201,719	108,306	279,863	291,751	(171,557)	-61.3%	(183,445)	-62.9%
Communications Office	485,194	309,325	317,264	304,130	(7,939)	-2.5%	5,195	1.7%
Community Events	142,044	95,017	588,789	709,629	(493,772)	-83.9%	(614,612)	-86.6%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>512,648</b>	<b>1,185,916</b>	<b>1,305,510</b>	<b>(673,268)</b>	<b>-56.8%</b>	<b>(792,862)</b>	<b>-60.7%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 21,676,512</b>	<b>\$ 22,282,174</b>	<b>\$ 23,191,931</b>	<b>\$ (605,662)</b>	<b>-2.7%</b>	<b>(1,515,419)</b>	<b>-6.5%</b>

# GENERAL FUND

# SALES TAXES

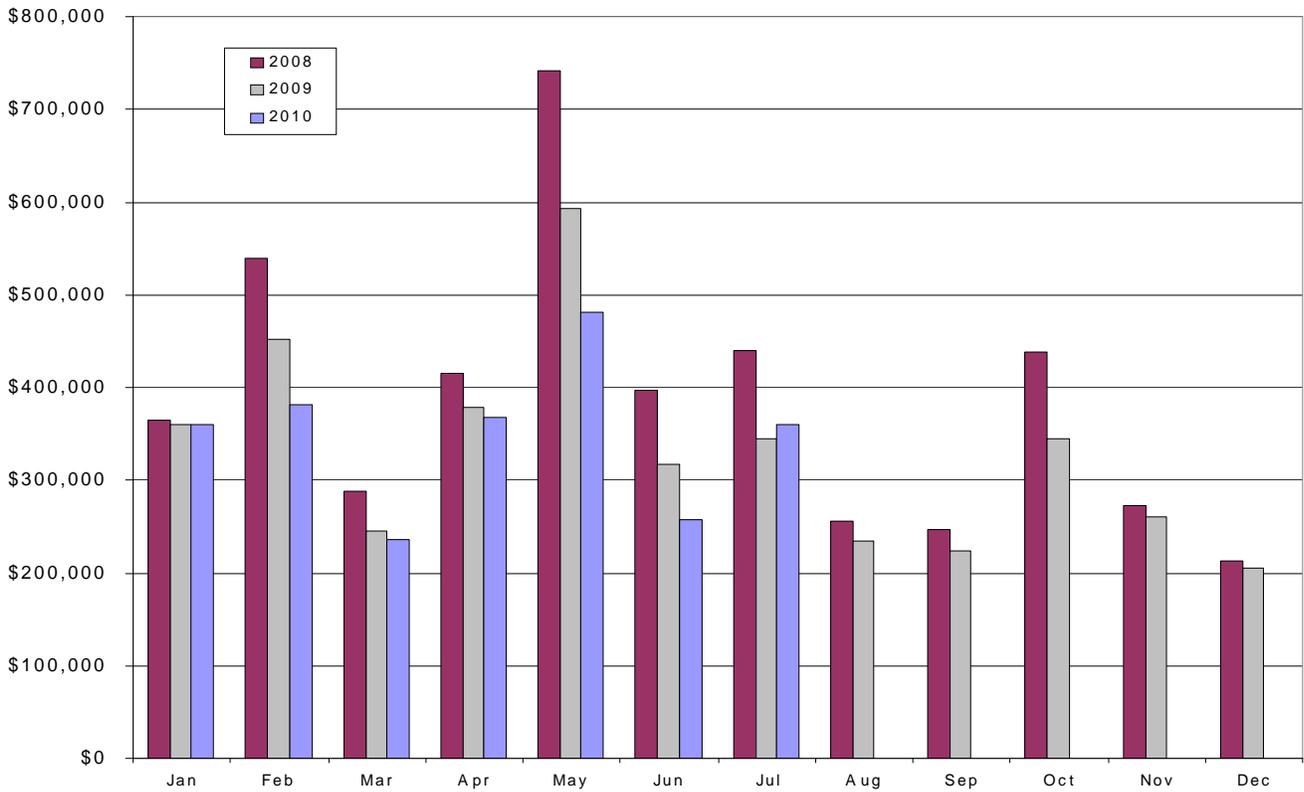


**NEUTRAL** July sales tax is 3.5% higher than last month, but 3.3% behind YTD 2009.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	837,431
APR	JUL	1,011,771	859,784	866,533
MAY	AUG	1,065,209	930,210	
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 6,192,976</b>
Rebates		(678,162)	(563,750)	(122,522)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,330,437</b>	<b>\$ 6,070,454</b>

# GENERAL FUND

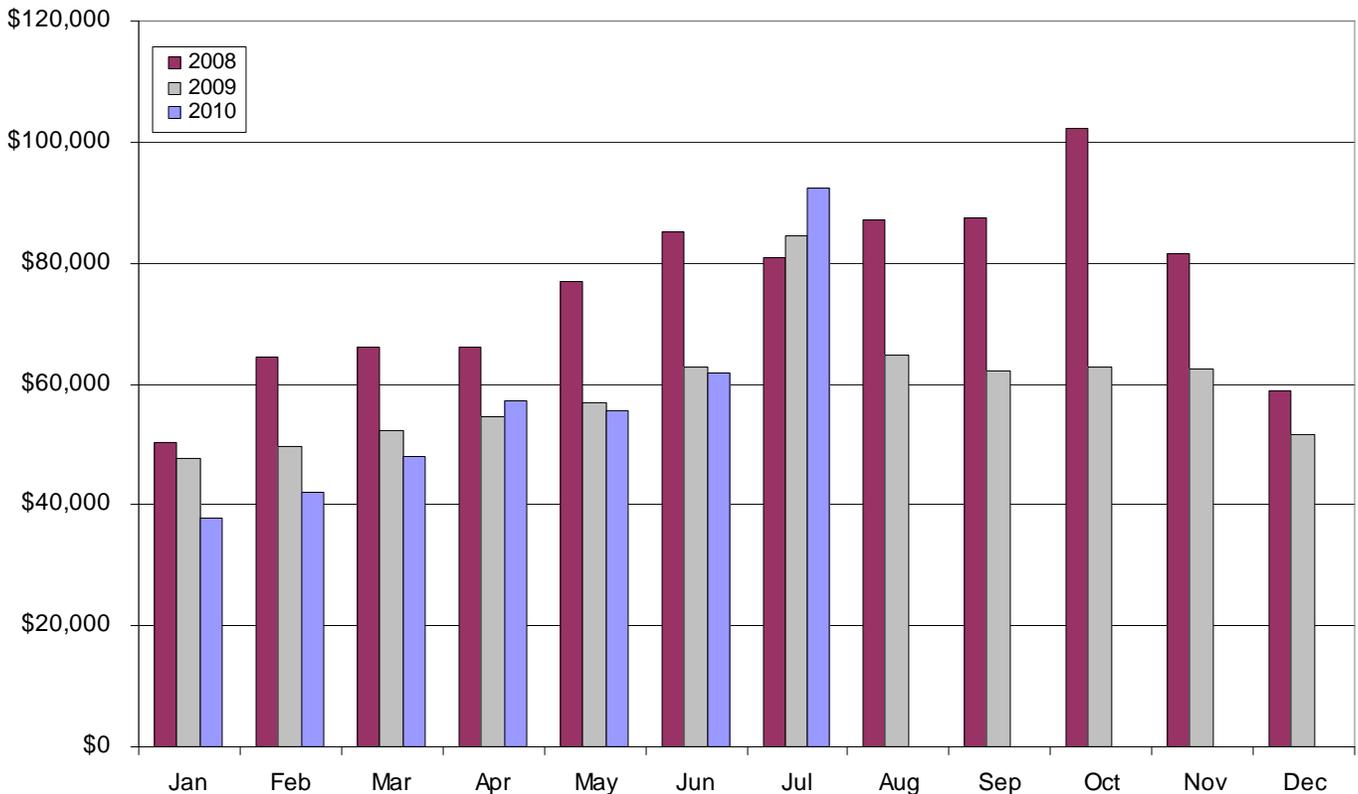
# INCOME TAX



**NEGATIVE** July income taxes are 4.6% more than July 2009, but are 9.2% less than 2009 YTD.

# GENERAL FUND

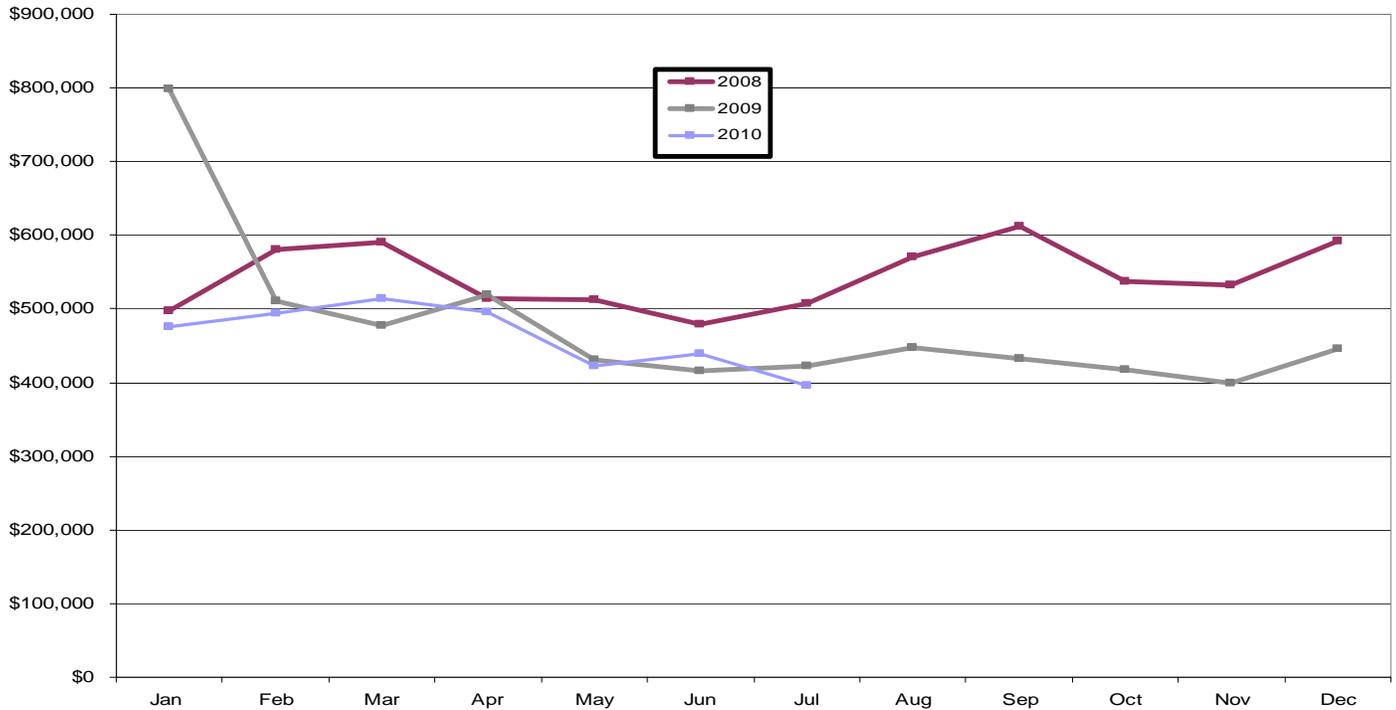
# HOTEL TAX



**NEGATIVE** July hotel taxes are 9% above July 2009 but 3.3% lower YTD .

## GENERAL FUND

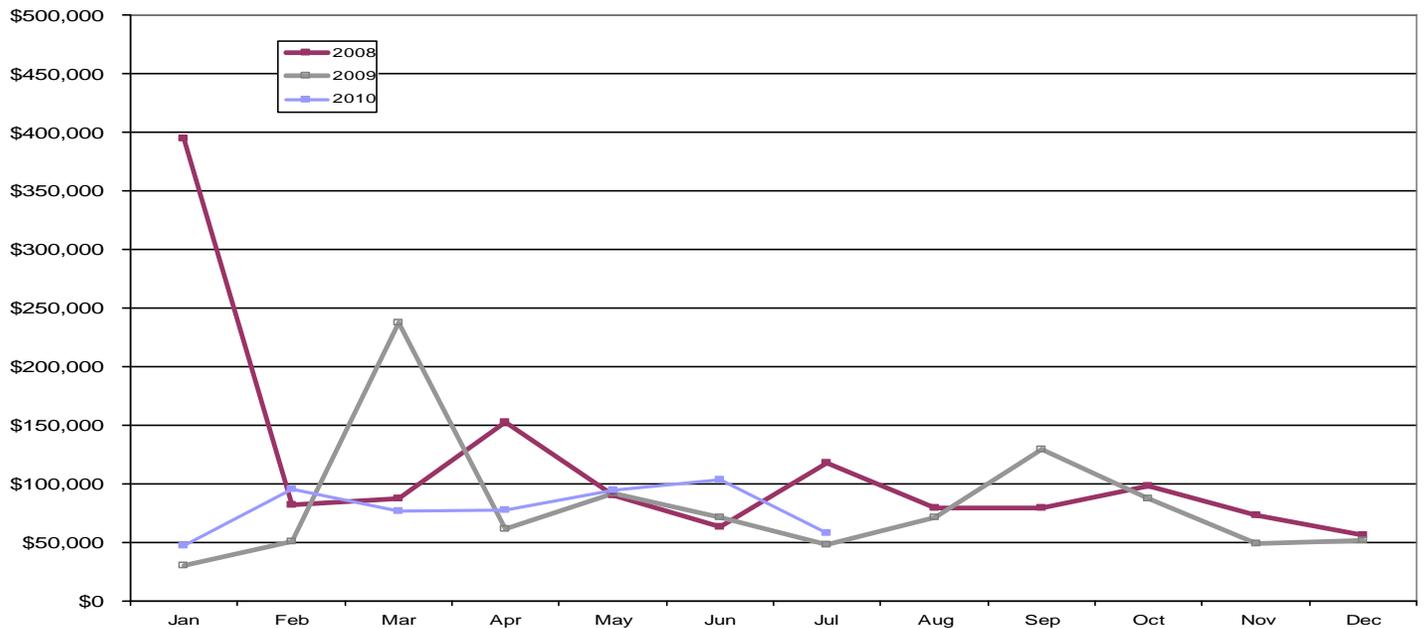
## UTILITY TAX



**NEGATIVE** Utility taxes are 6.2% below July 2009 and 9.5% below YTD 2009.

## GENERAL FUND

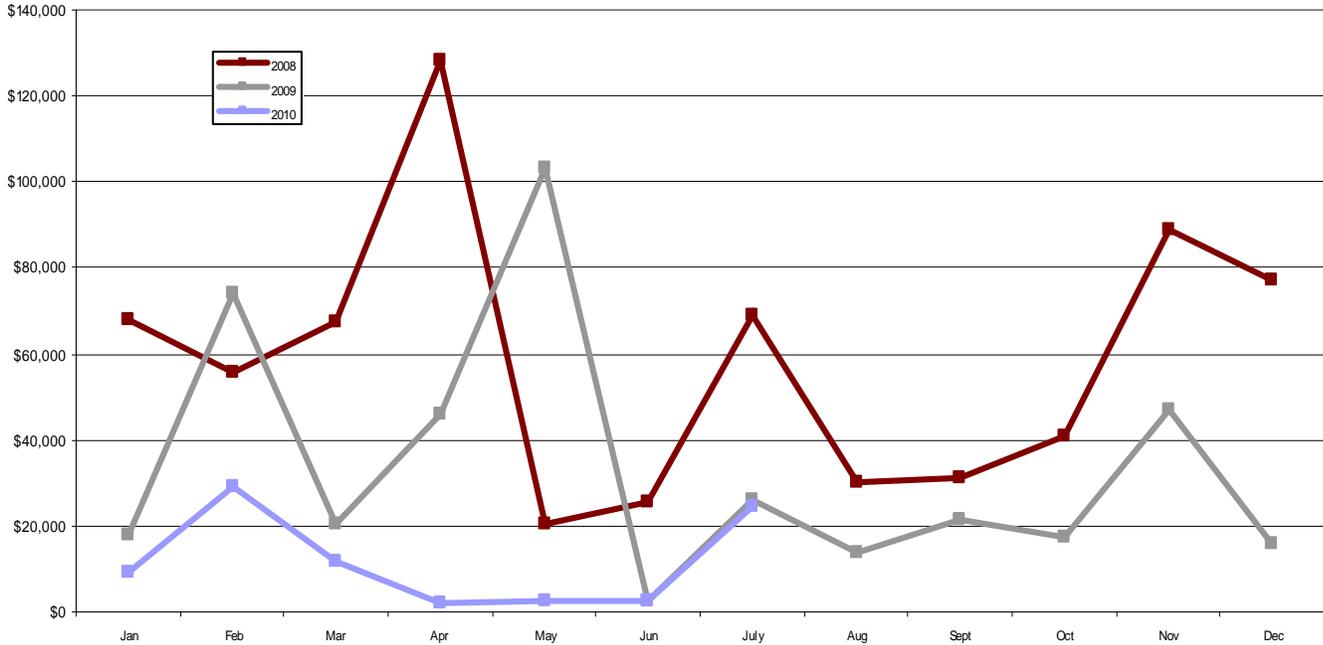
## BUILDING FEES



**NEGATIVE** July building fees are 44% below June and 6.5% below July 2009 YTD.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is four months behind in remitting the Village's portion of state income tax.

<b>Aged Investments</b>	<b>Jul 31</b>		<b>Interest Rate</b>
	<b>Investment</b>	<b>Investment</b>	
	<b>\$</b>	<b>%</b>	<b>%</b>
<b>Current (0 - 30 days)</b>	22,736,811	48.77%	0.36%
<b>1-3 mos</b>	3,687,000	7.91%	3.88%
<b>4-6 mos</b>	1,510,900	3.24%	1.32%
<b>7-9 mos</b>	2,837,974	6.09%	2.25%
<b>10-12 mos</b>	11,301,741	24.24%	3.42%
<b>1-2 years</b>	2,049,000	4.39%	2.55%
<b>2+ years</b>	2,500,000	5.36%	2.18%
<b>Totals</b>	<b>46,623,426</b>	<b>100.00%</b>	<b>1.72%</b>

<b>Investment Type</b>	<b>Jul 31</b>		<b>Interest Rate</b>
	<b>Balances</b>	<b>Investment</b>	
	<b>\$</b>	<b>%</b>	<b>%</b>
<b>CD's</b>	21,435,834	45.98%	3.13%
<b>Checking</b>	2,194,608	4.71%	0.50%
<b>MM Funds</b>	20,242,203	43.42%	0.30%
<b>Agency</b>	2,750,781	5.90%	2.07%
<b>Totals</b>	<b>46,623,426</b>	<b>100.00%</b>	<b>1.72%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<b>CASH &amp; INVESTMENTS</b>		<b>Inc/</b>		<b>LAST YEAR</b>	
	<b>July 31, 2010</b>	<b>June 30, 2010</b>	<b>(Dec)</b>	<b>%</b>	<b>July 31, 2009</b>	<b>%</b>
General Fund	\$ 9,022,184	\$ 9,861,991	(839,807)	-9%	\$11,771,525	-23%
Motor Fuel Tax	\$ 81,785	537,666	(455,881)	-85%	1,514,587	-95%
Downtown Redev TIF	\$ (497,008)	(563,829)	66,821	12%	(620,661)	20%
Foreign Fire Insurance	\$ 165,696	167,237	(1,541)	-1%	139,440	19%
Ogden Corridor TIF	\$ 2,978,171	3,003,724	(25,553)	-1%	2,321,411	28%
Transportation	\$ (1,971,455)	(1,968,809)	(2,646)	0%	(1,894,501)	-4%
Subtotal Special Revenue Funds	\$ 757,189	1,175,989	(418,800)	-36%	1,460,276	-48%
Capital Projects	\$ 3,591,427	3,544,581	46,846	1%	3,932,903	-9%
Municipal Buildings	\$ 370,611	391,383	(20,772)	-5%	964,415	-62%
Real Estate	\$ 295,723	298,290	(2,567)	-1%	505,986	-42%
Stormwater Improvement Fund	\$ 20,236,373	20,874,919	(638,546)	-3%	26,841,824	-25%
Subtotal Capital Project Funds	\$ 24,494,134	25,109,173	(615,039)	-2%	32,245,128	-24%
Fairview Ave Debt Fund	\$ (93,167)	(92,004)	(1,163)	-1%	(7,811)	-1093%
CBD TIF Debt Service Fund	\$ 167,970	771,714	(603,744)	-78%	682,767	-75%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 74,803	679,710	(604,907)	-89%	674,956	-89%
Parking Operations	\$ 1,091,130	1,033,396	57,734	6%	986,624	11%
Water	\$ 1,554,558	1,654,758	(100,200)	-6%	3,649,846	-57%
Subtotal Enterprise Funds	\$ 2,645,688	2,688,154	(42,466)	-2%	4,636,470	-43%
Equipment Replacement	\$ 1,705,707	1,604,721	100,986	6%	921,994	85%
Fleet Services	\$ 495,621	502,847	(7,226)	-1%	331,081	50%
Risk Management	\$ 634,332	555,803	78,529	14%	445,326	42%
Health Insurance	\$ 1,210,531	1,368,184	(157,653)	-12%	1,777,087	-32%
Subtotal Internal Service Funds	\$ 4,046,191	4,031,555	14,636	0%	3,475,488	16%
Village before trust & library	\$ 41,040,189	43,546,572	(2,506,383)	-6%	54,263,843	-24%
Construction Deposit	\$ 1,515,730	1,534,630	(18,900)	-1%	2,380,899	-36%
Police Pension	\$ 34,649,099	34,573,580	75,519	0%	30,968,461	12%
Fire Pension	\$ 29,052,886	29,074,998	(22,112)	0%	26,204,762	11%
Subtotal Pension/Trust Funds	\$ 65,217,715	65,183,208	34,507	0%	59,554,122	10%
Library	\$ 2,753,687	3,038,972	(285,285)	-9%	2,326,939	18%
Library Construction	\$ 243,566	243,566	0	0%	243,433	0%
GO Debt, Library	\$ 538,950	607,370	(68,420)	-11%	522,672	3%
Subtotal: Public Library	\$ 3,536,203	3,889,908	(353,705)	-9%	3,093,044	14%
<b>GRAND TOTAL</b>	<b>\$ 109,794,107</b>	<b>\$ 112,619,688</b>	<b>(2,825,581)</b>	<b>-2.5%</b>	<b>\$116,911,009</b>	<b>-6.1%</b>

# Village of Downers Grove

## Monthly Statistical Report

August 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
Agenda Items Prepared	37	40	306	323
Meetings of Council	3	6	24	38
Council Inquiries	39	58	490	626
Daily Parking Permits Sold	166	141	1,015	987
Taxi Coupons				
<i>Purchased</i>	9,420	15,987	73,274	140,677
<i>Redeemed</i>	10,536	25,369	101,990	134,635
Community Response Center				
<i>New Records</i>	165	381	1,349	2502
<i>Tree Related Records</i>	76	57	467	
<i>Construction-Related Records</i>	0	1	3	9
<i>Stormwater-Related Records</i>	0	0	11	26
<i>Web-Generated Records</i>	14	10	41	122
<i>Own the Streets</i>	0	0	1	1

### Department Highlights

- Presented Solid Waste Contract options and recommendations to Council.
- Manager attended intensive leadership development program
- Conducted annual Downtown and Ogden Avenue TIF Joint Review Board (JRB) Meetings.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
FOIA Requests	54	55	516	355
Licenses Processed	22	32		357
<i>Amusement Devices</i>	0	0		0
<i>Electrician</i>	16	19		251
<i>Going Out of Business</i>	0	0		1
<i>Psychic</i>	0	0		1
<i>Raffle</i>	4	2		25
<i>Scavenger</i>	0	0		13
<i>Taxi Company</i>	0	0		0
<i>Taxi Driver</i>	2	11		56
<i>Tree Removal Company</i>	0	0		10
Proclamations	0	0		10
Public Meetings Noticed	14	19		141

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
Live Meetings Taped	4	5	33	41
Community Events Covered	0	2	19	36
Completed Program Hours	9	6	65	77
On Air Programming Hours	126	96	798	768
Public Service Announcement	19	47	232	358
Press Contacts and Published Articles	7	10	40	48
Ad Placement	4	4	32	32
Print Publications	30	36	310	331

### Department Highlights

- Transitioned to DVD format for DGTV program playback
- Taped Today's Tidings – Nov. Edition – “Grove Players Part I”
- Taped Today's Tidings – Dec. Edition – “DG Artist Guild”
- Taped Today's Tidings – Jan. 2010 Edition –Grove Players Part II”

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	AUGUST YTD 2010	YTD 2009
Permit Applications Received	174	129	1,246	1,034
Permits Issued	173	133	1,118	925
<i>Accessory Structure</i>	3	5	25	15
<i>Commercial Addition/Remodel</i>	18	8	122	135
<i>Commercial Electrical</i>	1	0	30	24
<i>Commercial Occupancy</i>	9	6	67	53
<i>Deck/Patio</i>	14	7	67	53
<i>Driveways</i>	6			
<i>Fence</i>	22	30	170	208
<i>Hot Tub/Swimming Pool</i>	2	0	7	10
<i>House Addition/Remodel</i>	38	18	184	149
<i>New Commercial</i>	0	0	0	3
<i>New Residential</i>	3	2	13	12
<i>Permanent Sign</i>	4	6	73	62
<i>Residential Electric</i>	3	4	24	23
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	15	15		
<i>Stormwater/Grading</i>	11	11		
<i>Temporary Sign</i>	10	12	74	80
<i>Temporary Use</i>	10	8	100	25
<i>Wrecking</i>	4	1	18	21
Inspections Conducted	267	204	1,954	1,687
Code Enforcement Site Visits	115	413	1,632	2,760
Stop Work Notices Issued	0	5	9	32
ZBA Case Applications	2	1	10	9
Plan Commission Case Applications	3	2	12	18
Historic Preservation Building Applications	0	0	0	2

### Department Highlights

- A new code enforcement officer started August 2, 2010. He accompanied the existing code enforcement officer throughout the month to learn village code and procedures.
- Work continued on the draft comprehensive plan with staff reviewing draft chapters in anticipation of the consultant issuing a full draft plan before the end of the month.
- Procedural changes to building permit issuance were initiated to help reduce the chance for error by the Village and duplication by outside entities.



## FINANCE DEPARTMENT

*The May 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Continuing work on 2011 Budget
- Prepared information for water rate study
- Participated in discussions for consolidation of dispatch with Westmont
- Worked on analysis of health insurance carriers

## FIRE DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009	YTD 2008
Fires	5	8	36	56	6
<i>Structure</i>	2	0	11	4	0
<i>Vehicle</i>	2	1	9	12	4
<i>Other</i>	1	7	28	40	2
Civilian Fire Deaths	0	0	0	0	0
Vehicle Crash Extractions	0	0	0	3	1
EMS Calls	262	222	1848	2097	283
Patients	327	258	2287	2229	314
Refusals	58	55	479	486	86
Average Response Time	4:30	4:22	2	4:31	4:53
Permit Inspections and Re-Inspections	58	45	484	408	67
Life Safety Inspections and Re-Inspections	268	168	1540	1199	66
Fire Alarm System Trouble Follow-Ups	39	38	228	297	17
Miscellaneous Inspections	59	48	518	509	50
Training Hours	2340	2012	16061	14910	2,136
Participants in Public Education Programs	2582	3166	18466	17221	820
Fire Plan Reviews	41	45	412	495	93

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	3	13	26	11
<i>Filled</i>	1	2	18	26
<i>Being Recruited</i>	6	0	32	19
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	348	375		
<i>COBRA</i>	1	1		
<i>Retirees</i>	98	86		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	2	3	27	26
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	0	0	5	28
<i>Opened</i>	0	0	5	30
<i>Closed</i>	0	0	4	27

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
Visits to Village Website	21,132	20,024	21,132	190,229
Visits to DGTV Page	174	182	174	1,313
Visits to Podcast Page	219	259	219	2,058
Visits to Fire Public Education Page	506	447	506	3,834
Visits to Tourism Website	1,872	2,516	1,872	31,132
Visits to Parcel Navigator	220	219	220	1,743
Training Provided to Village Staff (hours)			0	0
Average Visit Duration		2:18	2:12	2:16
<i>DGTV Page</i>	:57	1:01	1:03	1:03
<i>Podcast Page</i>	3:30	3:34	2:40	2:41
<i>Fire Public Education Page</i>	:41	0:54	1:00	1:27
<i>Tourism Website</i>	1:01	1:19	1:12	1:37
Public Parcel Navigator Users				
<i>New</i>	150	123	150	1208
<i>Returning</i>	70	96	70	906
GPS Operation: # of Structures* Collected		175		

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	3	2	37	33
Resolutions Submitted to Council	4	11	47	60
Motions Submitted to Council	2	1	15	22
Liquor License Applications Received	4	3	16	16
DUI Cases				
<i>Closed</i>	0	16	2	122
<i>New</i>	12	15	91	110
<i>Returns</i>	17	15	122	123
Contracts Prepared/Reviewed/Drafted	33	26	247	297

## POLICE DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
Calls for Service	1,951	1,959	14,893	14,880
Accidents	128	128	976	1,057
Traffic Citations	1,027	1,170	8,366	8,513
Vacation House Checks	33	49	322	378
Neighborhood Patrol Time (hours)	993.4	1,199.5	8,016	7,908
Time-On-Service Demand (hours)	1,650.9	1,798.1	12,237	13,383
Participants in Public Education Program	386	304	4,477	6,626
Average Response Time				0
<i>Emergency</i>	3:18	3:00	3:22	3:12
<i>Non-Emergency</i>	6:00	6:00	5:22	5:33
Incoming Calls				
<i>911 Calls</i>	1,434	1,364	10,931	11,216
<i>Non-Emergency Calls</i>	10,213	11,007	80,419	88,047
FOIAs	53	6	368	57

### Department Highlights

- The police department completed department wide training on defensive tactics techniques.
- Police department command staff completed updated emergency management training federally mandated by NIMS (National Incident Management System).
- The Crime Prevention Unit, in partnership with the Downers Grove Park District, presented Safety Town to 5-6 year old children. The event was well attended and 160 children graduated from Safety Town.
- After participating in the 2009 Illinois Traffic Safety Challenge, the police department received their first place award for Bike and Pedestrian Safety.
- The Downers Grove Police Department hosted a week long child safety seat technician certification class. Upon the conclusion of the class, the police department held a child safety seat installation event at the Downers Grove Park District building. During this event, 27 child safety seats were installed in vehicles for residents.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	AUGUST 2010	AUGUST 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	48	0	374	115
Flooding Calls	0	0	33	324
Feet of Storm Sewers				
<i>Cleaned</i>	5,150	0	33,070	11,711
<i>Televised</i>	2,500	0	21,675	7,759
Roadside Ditches Under Construction (feet)	5,250	7,560	12,030	11,065
Drainage Structures				
<i>Repaired</i>	3	3	16	21
<i>Installed</i>	5	2	28	18
JULIE Locate Requests	685	805	4,199	5,635
Salt Used (tons)	0	0	1,778	1,445
Asphalt Paving (tons)	29	57	186	284
Concrete Repairs (yards)	12	6	51	79
Snow Removal Call Outs	0	0	12	14
Parkway Trees				
<i>Planted</i>	0	0	101	512
<i>Pruned</i>	174	58	3,799	5,705
<i>Removed</i>	59	57	267	193
Mosquito Abatement Tablets	0	0	3,520	3,060
Special Events Assistance (hours)	48	201	453	1,132
Calls to Public Service Response Team	200	407	1,996	2,533
Domestic Animals Handled	31	51	300	339
Wildlife Inquiries Handled	73	124	512	680
Parking Meters Repaired	8	81	185	559
Traffic Signs Fabricated and Installed	128	108	714	1,807
Traffic Posts Installed	18	38	241	495
Traffic Calming Petitions	0	3	2	15
Grove Commuter Shuttle				
<i>Total Trips</i>	5,535	5,793	38,910	54,036
<i>Passengers*</i>	138	145	932	1,324
Water Service Calls	58	5	230	105
Water Shut-Offs	30	49	219	304
Water Turn-Ons	26	44	200	245
Water Main Breaks	4	6	33	32
Total Water Pumpage (gallons)	193,571,000	205,268,000	1,307,562,000	1,340,519,000
*Number of passengers assumes 10 trips per week per passenger.				0



## APPENDIX

### August 2010 Monthly Financial Report

# VILLAGE OF DOWNERS GROVE MONTHLY FINANCIAL REPORT

August 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Neutral	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Neutral	 Negative	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Positive	 Neutral	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

## ECONOMIC INDICATORS:

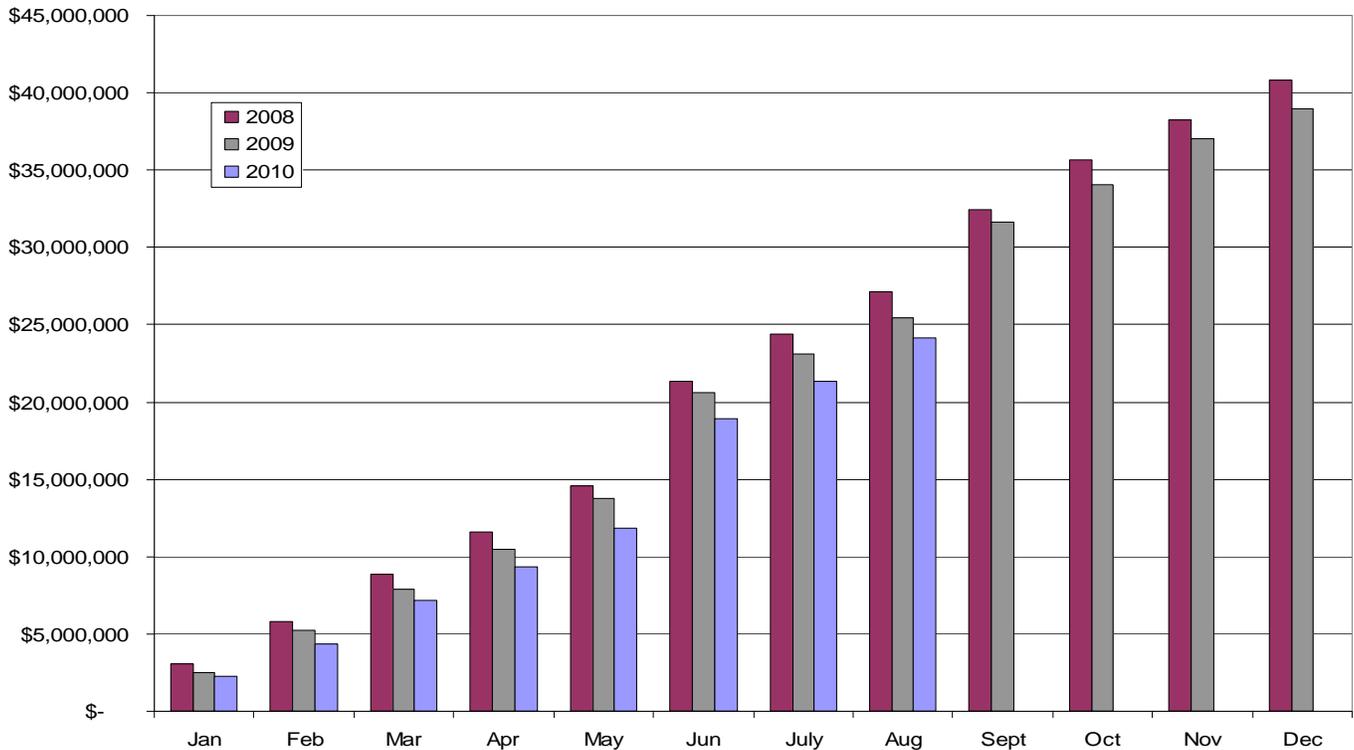
-  **CONSUMER CONFIDENCE**—Consumer confidence, which had declined sharply in June and dropped further in July, improved only slightly in August as a result of an improvement in consumers short term outlook.
-  **EMPLOYMENT** - The national unemployment rate for August 2010 was at 9.6%, up slightly from 9.5% in July. In August 2009, the unemployment rate was 9.7%.
-  **HOUSING** - National housing starts increased 10.5% from last month. August housing starts were above last year by 2.2%. Building permits issued nationally in August were 1.9% above July, but 6.7% below August 2009.
-  **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of August 2010, 12 month certificates of deposits interest rates were averaging .70%.

## VILLAGE HIGHLIGHTS:

-  **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased 0.4% nationally in August from last month, and were 3.6% above August 2009. In the Village, sales taxes are 3% lower compared to one year ago.
-  **EXPENSES** - Year to date, the Village's general fund expenditures are 1.9% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES



**NEGATIVE** August 2010 Revenues are 5.2% below August 2009 primarily due to \$517K that was taken into income in May 2009 for unclaimed construction bonds, the elimination of Heritage Fest revenues, as well as decreases in state taxes, telecommunications tax, and interest income.

## VILLAGE OF DOWNERS GROVE

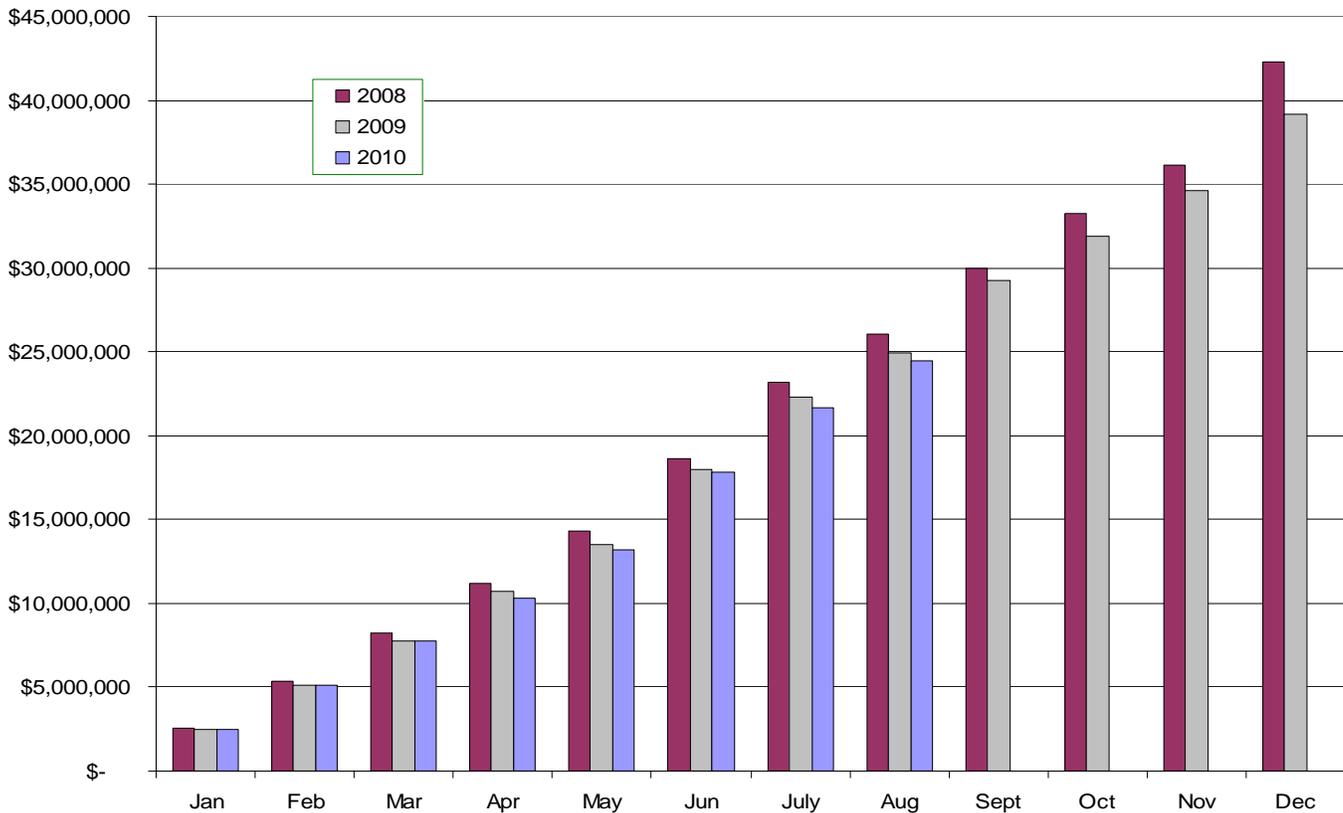
### GENERAL FUND REVENUES

August 31, 2010

Description	2010 Budget	August 2010 YTD Actual	August 2009 YTD Actual	August 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
<b>Property Taxes</b>	\$ 10,435,416	\$ 5,559,008	\$ 4,707,815	\$ 4,324,870	\$ 851,193	18.1%	1,234,138	28.5%
<b>Sales Tax</b>	11,500,000	6,980,429	7,186,755	8,457,446	(206,326)	-2.9%	(1,477,017)	-17.5%
<b>Hotel Use Tax</b>	700,000	467,332	473,361	577,011	(6,029)	-1.3%	(109,679)	-19.0%
<b>Natural Gas Use Tax</b>	500,000	372,475	415,639	396,556	(43,164)	-10.4%	(24,081)	-6.1%
<b>Electricity Tax</b>	1,900,000	1,265,928	1,255,887	1,284,138	10,041	0.8%	(18,210)	-1.4%
<b>Telecommunications Tax</b>	3,800,000	2,062,925	2,353,359	2,557,563	(290,434)	-12.3%	(494,638)	-19.3%
<b>Licenses and Permits</b>	1,078,020	1,028,468	781,125	1,056,292	247,343	31.7%	(27,824)	-2.6%
<b>State Shared Revenue</b>	4,804,141	3,361,681	3,697,748	4,357,461	(336,067)	-9.1%	(995,780)	-22.9%
<b>Fees, Charges, &amp; Fines</b>	4,415,109	2,854,421	3,897,916	3,373,454	(1,043,495)	-26.8%	(519,033)	-15.4%
<b>Interest Income</b>	227,000	125,180	303,895	463,986	(178,715)	-58.8%	(338,806)	-73.0%
<b>Other</b>	96,242	75,718	393,053	264,923	(317,335)	-80.7%	(189,205)	-71.4%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 24,153,565</b>	<b>\$ 25,466,553</b>	<b>\$ 27,113,700</b>	<b>(\$1,312,988)</b>	<b>-5.2%</b>	<b>(\$2,960,135)</b>	<b>-10.9%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

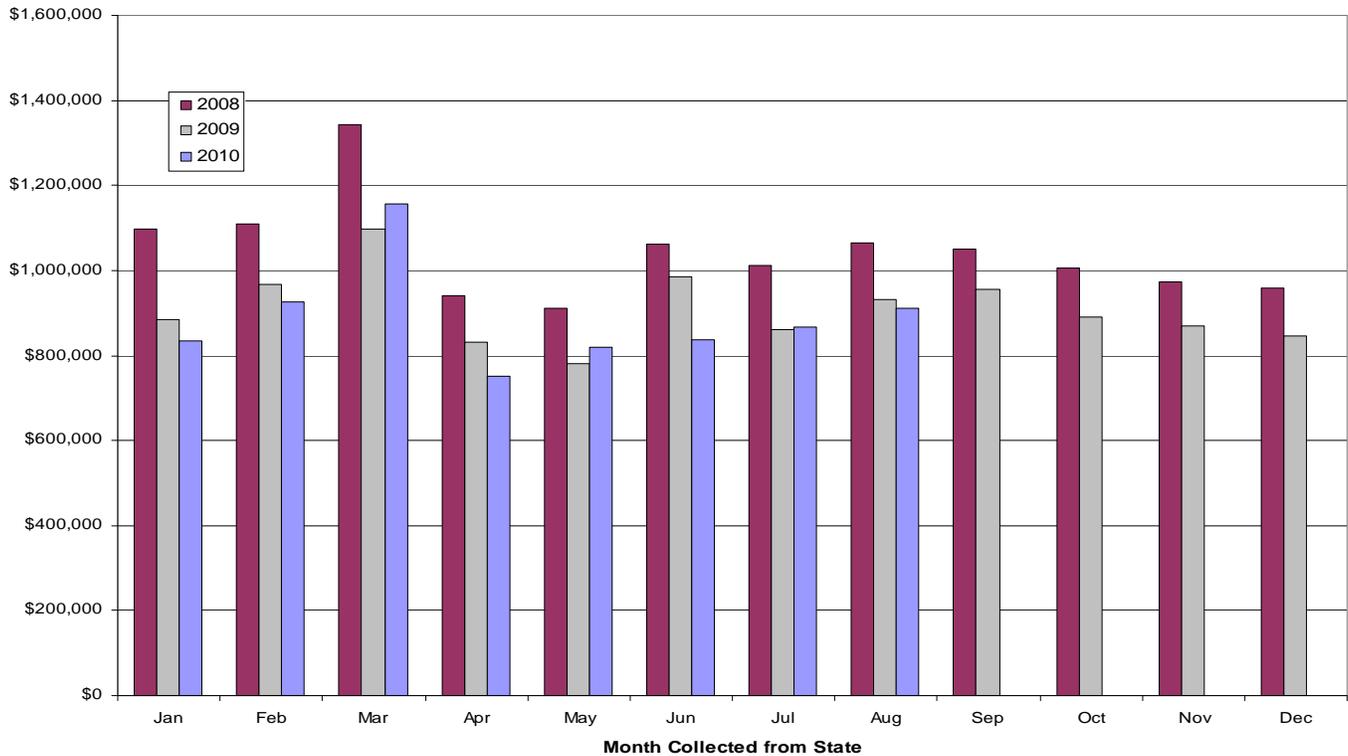


**POSITIVE** expenditures are 1.9% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	August 2010 YTD Actual	August 2009 YTD Actual	August 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 178,474	\$ 207,600	\$ 208,596	\$ (29,126)	-14.0%	(30,122)	-14.4%
General Management	345,009	232,702	251,753	403,592	(19,051)	-7.6%	(170,890)	-42.3%
Legal	554,831	279,495	352,172	374,934	(72,677)	-20.6%	(95,439)	-25.5%
Building Services	607,011	367,605	348,158	417,187	19,447	5.6%	(49,582)	-11.9%
Human Resources	158,822	106,494	121,536	149,134	(15,042)	-12.4%	(42,640)	-28.6%
Information Services	887,485	542,876	628,356	550,977	(85,480)	-13.6%	(8,101)	-1.5%
Productivity Investment Program	120,000	7,289	11,500	15,000	(4,211)	-36.6%	(7,711)	0.0%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>1,714,937</b>	<b>1,921,075</b>	<b>2,119,420</b>	<b>(206,138)</b>	<b>-10.7%</b>	<b>(404,483)</b>	<b>-19.1%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>832,891</b>	<b>739,519</b>	<b>1,017,378</b>	<b>93,372</b>	<b>12.6%</b>	<b>(184,487)</b>	<b>-18.1%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>3,401,301</b>	<b>3,683,568</b>	<b>3,837,326</b>	<b>(282,267)</b>	<b>-7.7%</b>	<b>(436,025)</b>	<b>-11.4%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>1,191,299</b>	<b>1,238,093</b>	<b>1,403,057</b>	<b>(46,794)</b>	<b>-3.8%</b>	<b>(211,758)</b>	<b>-15.1%</b>
Police	14,019,689	8,639,647	8,362,439	8,558,558	277,208	3.3%	81,089	0.9%
Fire	13,131,672	8,113,202	7,676,812	7,604,244	436,390	5.7%	508,958	6.7%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>16,752,849</b>	<b>16,039,251</b>	<b>16,162,802</b>	<b>713,598</b>	<b>4.4%</b>	<b>590,047</b>	<b>3.7%</b>
Counseling & Social Services	201,719	120,823	314,004	324,305	(193,181)	-61.5%	(203,482)	-62.7%
Communications Office	485,194	343,540	360,026	351,076	(16,486)	-4.6%	(7,536)	-2.1%
Community Events	142,044	105,517	651,674	806,892	(546,157)	-83.8%	(701,375)	-86.9%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>569,881</b>	<b>1,325,704</b>	<b>1,482,273</b>	<b>(755,823)</b>	<b>-57.0%</b>	<b>(912,392)</b>	<b>-61.6%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 24,463,159</b>	<b>\$ 24,947,210</b>	<b>\$ 26,022,256</b>	<b>\$ (484,051)</b>	<b>-1.9%</b>	<b>(1,559,097)</b>	<b>-6.0%</b>

# GENERAL FUND

# SALES TAXES

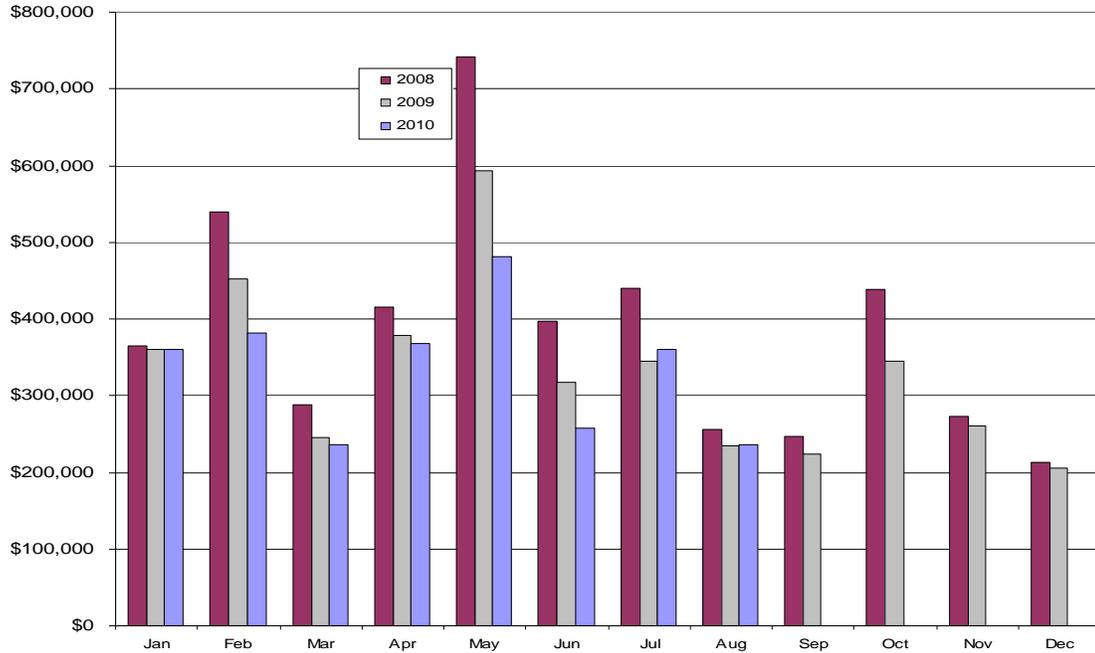


**NEUTRAL** August sales tax are 5% higher than last month, but 3.1% behind YTD 2009.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	837,431
APR	JUL	1,011,771	859,784	866,533
MAY	AUG	1,065,209	930,210	909,975
JUN	SEP	1,050,539	955,138	
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 7,102,951</b>
Rebates		(678,162)	(563,750)	(122,522)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,330,437</b>	<b>\$ 6,980,429</b>

# GENERAL FUND

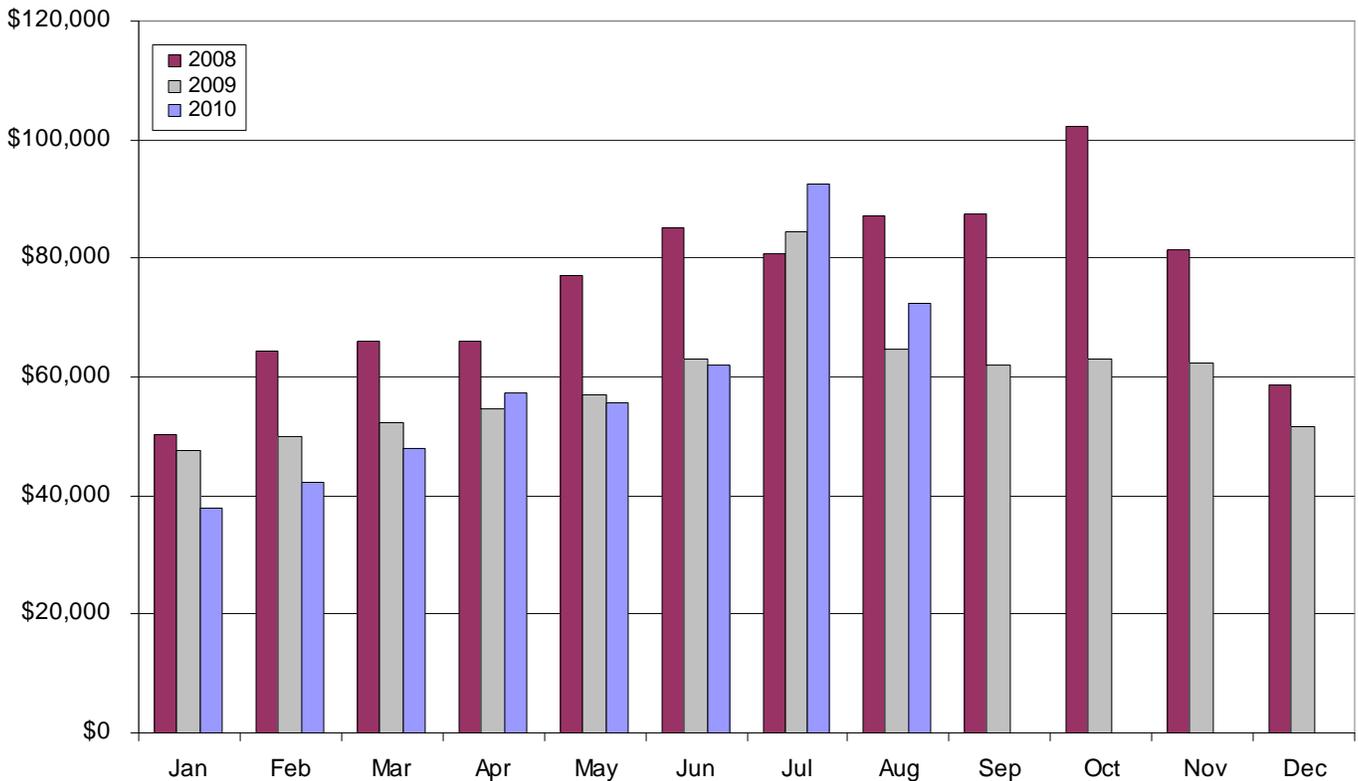
# INCOME TAX



**NEGATIVE** August income taxes are 1% more than August 2009, but are 8.4% less than 2009 YTD.

# GENERAL FUND

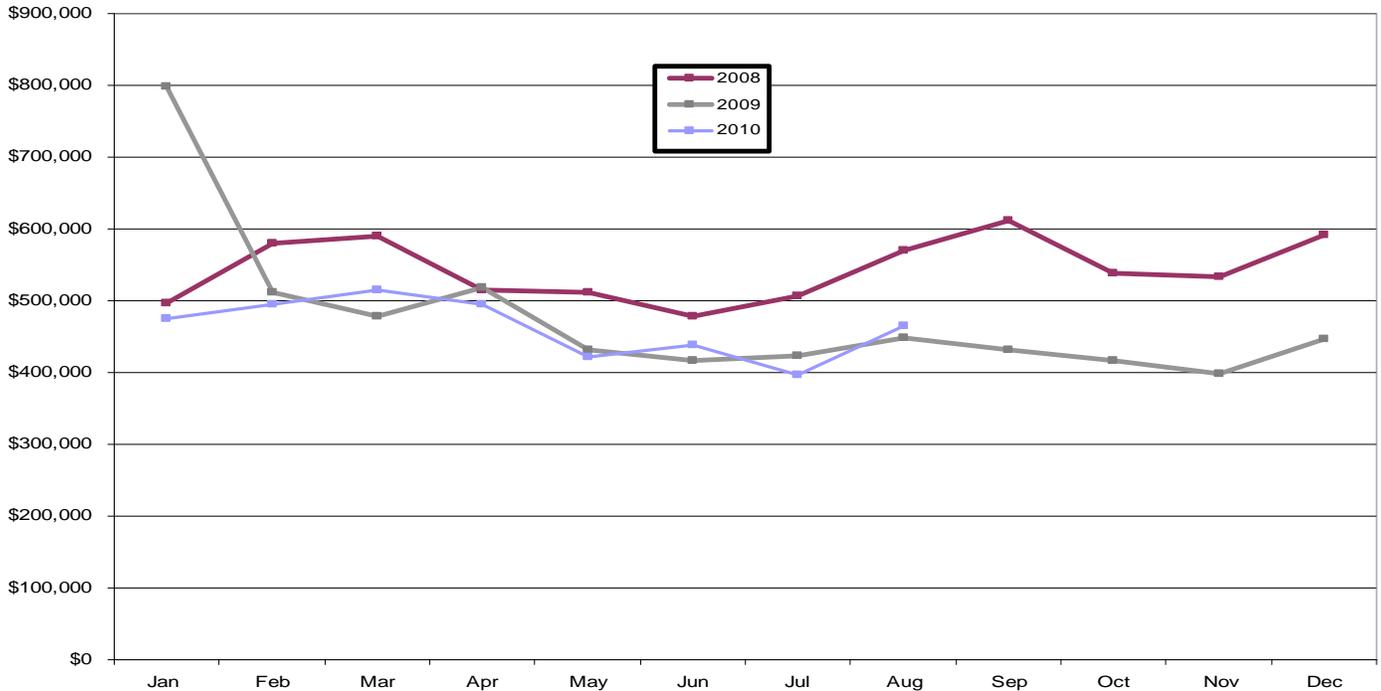
# HOTEL TAX



**NEUTRAL** August hotel taxes are 11.6% above August 2009 but 1.3% lower YTD .

## GENERAL FUND

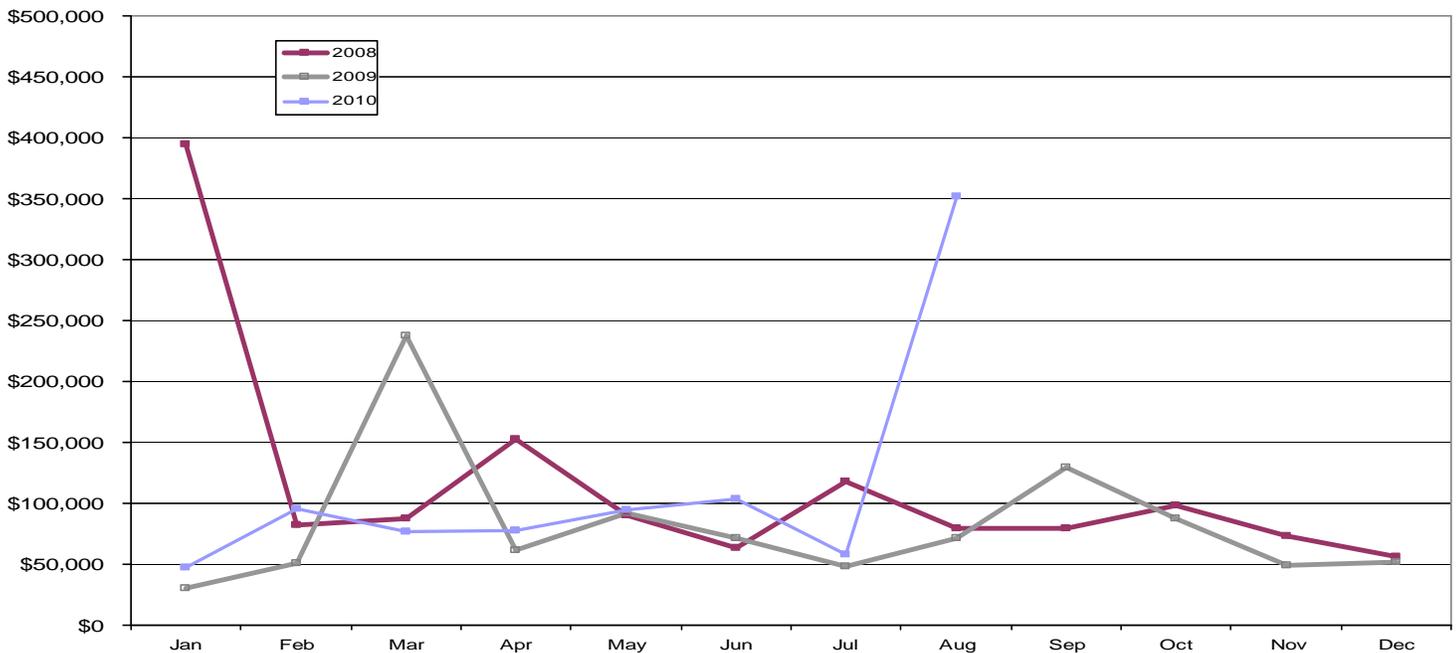
## UTILITY TAX



**NEGATIVE** Utility taxes are 3.7% above August 2009 but 8% below YTD 2009.

## GENERAL FUND

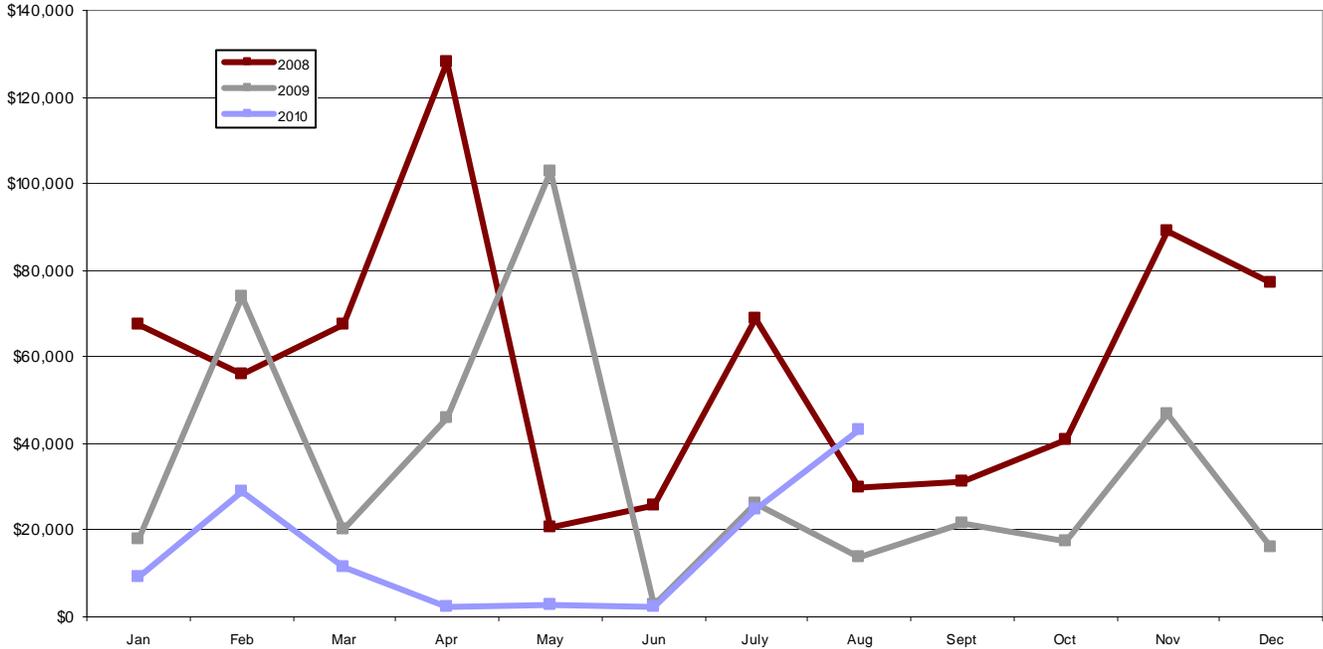
## BUILDING FEES



**POSITIVE** August building fees are 392% above August 2009 primarily due to \$212,000 received from Midwestern University for building fees to expand their parking garage. Year to date building fees are 36.7% above 2009 YTD.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 4 months behind in remitting the Village's portion of state income tax.

	Aug 31 Investment \$	Investment %	Interest Rate %
<b>Aged Investments</b>			
Current (0 - 30 days)	25,854,790	56.11%	0.76%
1-3 mos	1,343,900	2.92%	1.97%
4-6 mos	667,000	1.45%	1.77%
7-9 mos	4,004,062	8.69%	2.51%
10-12 mos	9,913,885	21.51%	3.51%
1-2 years	2,049,000	4.45%	2.55%
2+ years	2,249,102	4.88%	0.92%
<b>Totals</b>	<b>46,081,739</b>	<b>100.00%</b>	<b>1.64%</b>

	Aug 31 Balances \$	Investment %	Interest Rate %
<b>Investment Type</b>			
CD's	21,064,847	45.71%	3.13%
Checking	2,773,955	6.02%	0.50%
MM Funds	19,993,835	43.39%	0.31%
Agency	2,249,102	4.88%	0.92%
<b>Totals</b>	<b>46,081,739</b>	<b>100.00%</b>	<b>1.64%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<b>CASH &amp; INVESTMENTS</b>		<b>Inc/</b>		<b>LAST YEAR</b>	
	<b>August 31, 2010</b>	<b>July 31, 2010</b>	<b>(Dec)</b>	<b>%</b>	<b>August 31, 2009</b>	<b>%</b>
General Fund	\$ 8,961,988	\$ 9,022,184	(60,196)	-1%	\$11,136,505	-20%
Motor Fuel Tax	\$ (147,892)	81,785	(229,677)	-281%	1,541,144	-110%
Downtown Redev TIF	\$ (431,240)	(497,008)	65,768	13%	(593,989)	27%
Foreign Fire Insurance	\$ 165,749	165,696	53	0%	139,450	19%
Ogden Corridor TIF	\$ 2,972,570	2,978,171	(5,601)	0%	2,322,003	28%
Transportation	\$ (1,965,218)	(1,971,455)	6,237	0%	(1,906,404)	-3%
Subtotal Special Revenue Funds	\$ 593,969	757,189	(163,220)	-22%	1,502,204	-60%
Capital Projects	\$ 3,757,644	3,591,427	166,217	5%	3,911,724	-4%
Municipal Buildings	\$ 349,831	370,611	(20,780)	-6%	933,237	-63%
Real Estate	\$ 293,196	295,723	(2,527)	-1%	486,577	-40%
Stormwater Improvement Fund	\$ 19,971,862	20,236,373	(264,511)	-1%	25,936,492	-23%
Subtotal Capital Project Funds	\$ 24,372,533	24,494,134	(121,601)	0%	31,268,030	-22%
Fairview Ave Debt Fund	\$ (74,036)	(93,167)	19,131	21%	6,184	1297%
CBD TIF Debt Service Fund	\$ 168,060	167,970	90	0%	699,531	-76%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 94,024	74,803	19,221	26%	705,715	-87%
Parking Operations	\$ 1,215,878	1,091,130	124,748	11%	998,256	22%
Water	\$ 1,643,401	1,554,558	88,843	6%	3,705,149	-56%
Subtotal Enterprise Funds	\$ 2,859,279	2,645,688	213,591	8%	4,703,405	-39%
Equipment Replacement	\$ 1,798,981	1,705,707	93,274	5%	985,243	83%
Fleet Services	\$ 512,454	495,621	16,833	3%	396,444	29%
Risk Management	\$ 629,000	634,332	(5,332)	-1%	515,492	22%
Health Insurance	\$ 1,172,938	1,210,531	(37,593)	-3%	1,847,465	-37%
Subtotal Internal Service Funds	\$ 4,113,373	4,046,191	67,182	2%	3,744,644	10%
Village before trust & library	\$ 40,995,166	41,040,189	(45,023)	0%	53,060,503	-23%
Construction Deposit	\$ 1,586,942	1,515,730	71,212	5%	2,229,274	-29%
Police Pension	\$ 34,694,164	34,649,099	45,065	0%	30,964,435	12%
Fire Pension	\$ 29,016,694	29,052,886	(36,192)	0%	26,281,141	10%
Subtotal Pension/Trust Funds	\$ 65,297,800	65,217,715	80,085	0%	59,474,850	10%
Library	\$ 2,543,079	2,753,687	(210,608)	-8%	2,063,831	23%
Library Construction	\$ 243,566	243,566	0	0%	243,463	0%
GO Debt, Library	\$ 539,031	538,950	81	0%	522,747	3%
Subtotal: Public Library	\$ 3,325,676	3,536,203	(210,527)	-6%	2,830,041	18%
<b>GRAND TOTAL</b>	<b>\$ 109,618,642</b>	<b>\$ 109,794,107</b>	<b>(175,465)</b>	<b>-0.2%</b>	<b>\$115,365,394</b>	<b>-5.0%</b>

# Village of Downers Grove

## Monthly Statistical Report

September 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
Agenda Items Prepared	40	34	346	357
Meetings of Council	3	4	27	42
Council Inquiries	38	83	528	709
Daily Parking Permits Sold	15,373	146	16,388	1,133
Taxi Coupons				
<i>Purchased</i>	10,118	19,040	83,392	159,717
<i>Redeemed</i>	12,329	15,636	114,319	150,271
Community Response Center				
<i>New Records</i>	145	219	1,494	2721
<i>Tree Related Records</i>	69	56	536	
<i>Construction-Related Records</i>	1	1	4	10
<i>Stormwater-Related Records</i>	0	1	11	27
<i>Web-Generated Records</i>	10	5	51	127
<i>Own the Streets</i>		0	1	1

### Department Highlights

- Conducted the third annual Recycling Extravaganza.

Please Note: The daily parking permits sold number has increased dramatically from past months. The increase is due to a change in the permits being counted. Until September 2010, spaces counted were passes sold at the Village Hall front desk. Beginning September 2010, the count includes daily parking permits sold throughout the whole Village.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
FOIA Requests	65	30	581	385
Licenses Processed	10	23	283	380
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	8	13	201	264
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	2	4	26	29
<i>Scavenger</i>	0	0	0	13
<i>Taxi Company</i>	0	0	8	0
<i>Taxi Driver</i>	0	6	26	62
<i>Tree Removal Company</i>	0	0	18	10
Proclamations	3		9	10
Public Meetings Noticed	15	16	136	157

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
Live Meetings Taped	5	5	38	46
Community Events Covered	2	2	21	38
Completed Program Hours	14	11	79	88
On Air Programming Hours	126	96	924	864
Public Service Announcement	33	37	265	395
Press Contacts and Published Articles	7	3	47	51
Ad Placement	4	4	36	36
Print Publications	44	65	354	396

### Department Highlights

- DGTV Covered and or presented the following:
- Three Council Meetings and one Park District Board Meeting
- Recycling Extravaganza
- Passport to Safety Day
- Washington Park Ribbon Cutting
- Chamber Black and White Ball
- Village Manager's All Staff Presentation
- Vintage Times "Home Repair for Seniors"

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	SEPTEMBER YTD 2010	YTD 2009
Permit Applications Received	156	136	1,402	1,170
Permits Issued	155	121	1,273	1,046
<i>Accessory Structure</i>	5	4	30	19
<i>Commercial Addition/Remodel</i>	23	19	145	154
<i>Commercial Electrical</i>	2	3	32	27
<i>Commercial Occupancy</i>	7	8	74	61
<i>Deck/Patio</i>	8	7	75	60
<i>Driveways</i>	15			
<i>Fence</i>	15	24	185	232
<i>Hot Tub/Swimming Pool</i>	0	2	7	12
<i>House Addition/Remodel</i>	18	20	202	169
<i>New Commercial</i>	0	0	0	3
<i>New Residential</i>	2	3	15	15
<i>Permanent Sign</i>	8	8	81	70
<i>Residential Electric</i>	6	5	30	28
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	17			
<i>Stormwater/Grading</i>	6			
<i>Temporary Sign</i>	11	0	85	80
<i>Temporary Use</i>	8	11	108	36
<i>Wrecking</i>	4	7	22	28
Inspections Conducted	263	259	2,217	1,946
Code Enforcement Site Visits	171	270	1,803	3,030
Stop Work Notices Issued	0	2	9	34
ZBA Case Applications	0	1	10	10
Plan Commission Case Applications	3	7	15	25
Historic Preservation Building Applications	0	0	0	2

### Department Highlights

- The comprehensive plan committee began consideration of the full draft plan, while staff focused on adding a fifth sub-area plan to the mix.
- Residential permits, for both new houses and remodeling, have picked up significantly over last year.
- Code enforcement activities have focused on obtaining compliance in court for a few key and long-term troubled properties. Staff is working with the village prosecutor to develop training for code enforcement officers and others on how to prepare the best case.



## **FINANCE DEPARTMENT**

*The May 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Distributed 2011 Proposed Budget
- Changed plans with Sprint for Village cell phones for annual savings of \$6,000
- Finalized budget with Westmont for consolidated dispatch
- Received approval from the federal government for potential reimbursement for retiree health costs

## FIRE DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009	YTD 2008
Fires	0	1	36	57	6
<i>Structure</i>	0	0	11	4	0
<i>Vehicle</i>	0	0	9	12	4
<i>Other</i>	5	0	33	40	2
Civilian Fire Deaths	0	0	0	0	0
Vehicle Crash Extrications	0	0	0	3	1
EMS Calls	239	247	2087	2344	283
Patients	302	254	2589	2483	314
Refusals	60	46	539	532	86
Average Response Time	4:22	4:25	2	4:30	4:53
Permit Inspections and Re-Inspections	44	61	528	469	67
Life Safety Inspections and Re-Inspections	121	127	1661	1326	66
Fire Alarm System Trouble Follow-Ups	23	23	251	320	17
Miscellaneous Inspections	91	66	609	575	50
Training Hours	2347	1535	18408	16445	2,136
Participants in Public Education Programs	8184	4012	26650	21233	820
Fire Plan Reviews	44	65	456	560	93

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	2	3	28	27
<i>Filled</i>	2	2	20	30
<i>Being Recruited</i>	2	0	34	19
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	345	366	345	
<i>COBRA</i>	1	1	1	
<i>Retirees</i>	102	92	102	
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	2	3	29	32
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	0	0	5	28
<i>Opened</i>	0	0	5	30
<i>Closed</i>	0	0	4	27

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
Visits to Village Website	22,257	21,670	22,257	211,899
Visits to DGTV Page	185	185	185	1,498
Visits to Podcast Page	78	229	78	2,287
Visits to Fire Public Education Page	367	347	367	4,181
Visits to Tourism Website	2,538	2,469	2,538	33,601
Visits to Parcel Navigator	160	208	160	1,951
Training Provided to Village Staff (hours)			0	0
Average Visit Duration				
	2:11	2:12	2:12	2:16
<i>DGTV Page</i>	1:10	:30	1:04	1:03
<i>Podcast Page</i>	2:58	2:31	2:42	2:40
<i>Fire Public Education Page</i>	:58	1:09	1:00	1:25
<i>Tourism Website</i>	:54	1:17	1:12	1:35
Public Parcel Navigator Users				
<i>New</i>	116	154	116	1,362
<i>Returning</i>	44	54	44	960
GPS Operation: # of Structures* Collected		323		

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	12	4	49	37
Resolutions Submitted to Council	3	7	50	67
Motions Submitted to Council	0	0	15	22
Liquor License Applications Received	7	1	23	17
DUI Cases				
<i>Closed</i>	1	7	3	129
<i>New</i>	8	25	99	135
<i>Returns</i>	22	17	144	140
Contracts Prepared/Reviewed/Drafted	20	45	267	342

## POLICE DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
Calls for Service	1,799	1,940	16,692	16,820
Accidents	133	135	1,109	1,192
Traffic Citations	984	1,055	9,350	9,568
Vacation House Checks	20	42	342	420
Neighborhood Patrol Time (hours)	971.2	1,009.6	8,987	8,917
Time-On-Service Demand (hours)	1,433.1	1,780.9	13,670	15,163
Participants in Public Education Program	1164	1102	5,641	7,728
Average Response Time				0
<i>Emergency</i>	2:54	3:00	3:19	3:11
<i>Non-Emergency</i>	5:24	6:00	5:22	5:36
Incoming Calls				
<i>911 Calls</i>	1,394	1,371	12,325	12,587
<i>Non-Emergency Calls</i>	9,719	10,790	90,138	98,837
FOIAs	20	1	388	58

### Department Highlights

- On September 18<sup>th</sup>, the police department participated in the annual Passport to Safety event held at the Downers Grove Park District Recreational Center. This event brings together numerous private and public entities to promote the safety and welfare of children.
- On September 19<sup>th</sup>, police department staff participated in a train emergency drill with METRA, Burlington Northern Santa Fe Railroad and the Downers Grove Fire Department. The drill was designed to test the Village’s emergency preparedness plans for a serious train accident.
- On September 21<sup>st</sup>, the Village Council approved an Intergovernmental Agreement with the Village of Westmont to consolidate dispatch services for the two communities. The signing of this IGA was the result of months of work and will result in the Village of Downers Grove providing dispatch services to the Village of Westmont.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	SEPTEMBER 2010	SEPTEMBER 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	25	0	399	399
Flooding Calls	0	0	33	33
Feet of Storm Sewers				
<i>Cleaned</i>	668	0	33,738	33,738
<i>Televised</i>	0	0	21,675	21,675
Roadside Ditches Under Construction (feet)	4,015	4,935	16,045	16,045
Drainage Structures				
<i>Repaired</i>	2	3	18	18
<i>Installed</i>	4	0	32	32
JULIE Locate Requests	667	925	4,866	4,866
Salt Used (tons)	0	0	1,778	1,778
Asphalt Paving (tons)	86	30	272	272
Concrete Repairs (yards)	10	15	61	61
Snow Removal Call Outs	0	0	12	12
Parkway Trees				
<i>Planted</i>	0	0	101	101
<i>Pruned</i>	92	23	3,891	3,891
<i>Removed</i>	33	40	300	300
Mosquito Abatement Tablets	0	0	3,520	3,520
Special Events Assistance (hours)	122	118	575	575
Calls to Public Service Response Team	245	323	2,241	2,241
Domestic Animals Handled	35	34	335	335
Wildlife Inquiries Handled	75	111	587	587
Parking Meters Repaired	4	6	189	189
Traffic Signs Fabricated and Installed	101	73	815	815
Traffic Posts Installed	71	52	312	312
Traffic Calming Petitions	1	2	3	3
Grove Commuter Shuttle				
<i>Total Trips</i>	5,675	5,820	44,585	44,585
<i>Passengers*</i>	142	153	1,074	1,074
Water Service Calls	32	13	262	262
Water Shut-Offs	16	44	235	235
Water Turn-Ons	17	36	217	217
Water Main Breaks	3	4	36	36
Total Water Pumpage (gallons)	171,049,000	179,370,000	1,478,611,000	1,478,611,000

\*Number of passengers assumes 10 trips per week per passenger.



## PUBLIC WORKS DEPARTMENT

### Department Highlights

- Mochel Drive Parkway and Streetlight Restoration - The Village is completing restoration of the paved surfaces along Mochel Drive that were impacted by the recent electrical work. New England Builders is making final repairs to the streetlights, which is anticipated to be complete by the end of next week.
- Storm Cleanup - Storm cleanup and response was the focus of Public Works operations and maintenance crews the week of the June 18th storm. This cleanup effort included three brush chipping teams utilizing the Village's brush chipper as well as two rented brush chippers. The brush chipping teams also worked with a tree removal team to cut, load and remove unsafe limbs that required aerial equipment to reach. Brush removal has been limited to public parkway trees. The storms on Monday, Tuesday and Wednesday prompted a concentrated effort to clear storm sewer inlets. A crew of six maintenance workers was mobilized following the storm on Wednesday evening to clear blocked inlets. Fairview Avenue was also temporarily closed due to water on the pavement between Austin and Franklin. In addition, Public Works crews assisted the contractor doing storm sewer work on Benton Avenue. The contractor failed to make a storm sewer connection earlier Wednesday, and this resulted in street flooding on Benton Wednesday evening. Crews delivered several pumps to the contractor to pump this area and relieve the street flooding.



## **APPENDIX**

**August 2010 Monthly Financial Report**

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

September 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Neutral	 Negative	4
State Income Tax	 Negative	 Negative	5
Hotel Tax	 Positive	 Neutral	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Neutral	 Neutral	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 **CONSUMER CONFIDENCE** - Consumer confidence, which had improved slightly in August, declined in September, due to less favorable business and labor market conditions..

 **EMPLOYMENT** - The national unemployment rate for September 2010 was 9.6%, unchanged from August 2010. The September 2009 unemployment rate was 9.8%.

 **HOUSING** - National housing starts increased 0.3% over August. Housing starts were above September 2009 by 4.1%. Building permits issued nationally in September were 5.6% below August, and 10.9% below September 2009.

 **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of September 2010, 12 month certificates of deposits interest rates were averaging 1.2%.

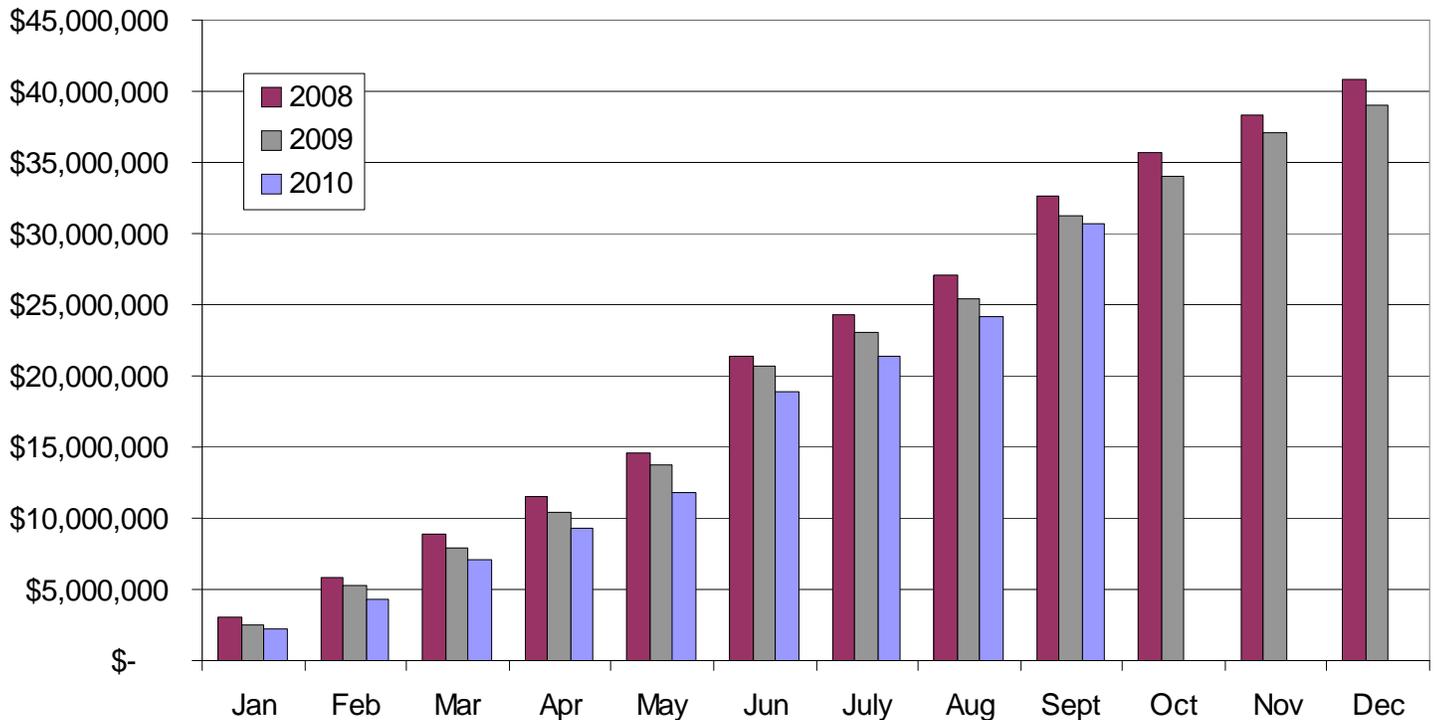
### VILLAGE HIGHLIGHTS:

 **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased 0.6% nationally in September from last month, and were 7.3% above September 2009. In the Village, sales taxes are 2.6% lower compared to one year ago.

 **EXPENSES** - Year to date, the Village's general fund expenditures are 1.3% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

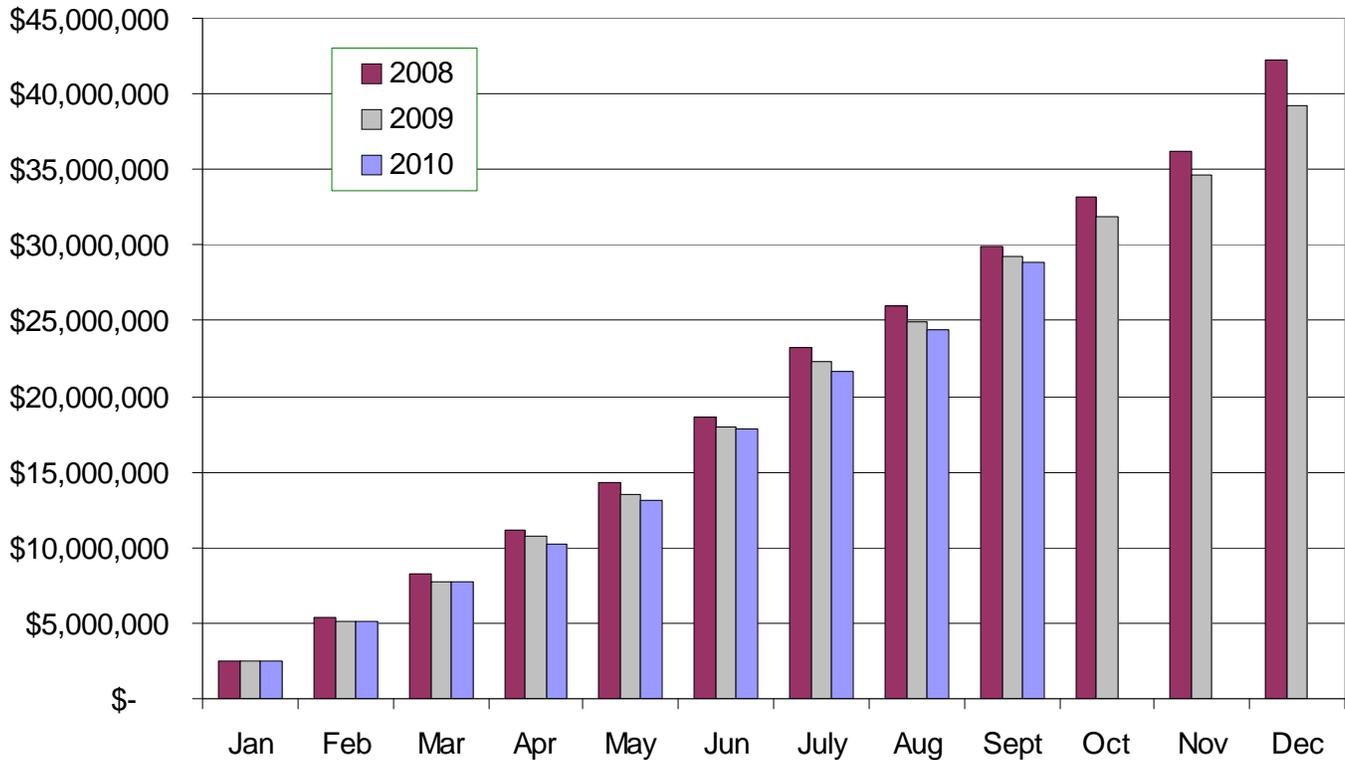


**NEGATIVE** September 2010 Revenues are 1.6% below September 2009 primarily due to \$517K that was taken into income in May 2009 for unclaimed construction bonds, the elimination of Heritage Fest revenues, as well as decreases in state taxes, telecommunications tax, and interest income.

Description	2010 Budget	September 2010 YTD Actual	September 2009 YTD Actual	September 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
Property Taxes	\$ 10,435,416	\$ 10,013,145	\$ 8,309,853	\$ 7,493,432	\$ 1,703,292	20.5%	2,519,713	33.6%
Sales Tax	11,500,000	7,929,786	8,141,893	9,388,077	(212,107)	-2.6%	(1,458,291)	-15.5%
Hotel Use Tax	700,000	533,519	535,534	664,479	(2,015)	-0.4%	(130,960)	-19.7%
Natural Gas Use Tax	500,000	372,475	415,639	408,831	(43,164)	-10.4%	(36,356)	-8.9%
Electricity Tax	1,900,000	1,463,599	1,419,417	1,473,589	44,182	3.1%	(9,990)	-0.7%
Telecommunications Tax	3,800,000	2,326,783	2,610,326	2,969,315	(283,543)	-10.9%	(642,532)	-21.6%
Licenses and Permits	1,078,020	1,107,616	898,158	1,114,562	209,458	23.3%	(6,946)	-0.6%
State Shared Revenue	4,804,141	3,668,991	4,001,752	4,672,704	(332,761)	-8.3%	(1,003,713)	-21.5%
Fees, Charges, & Fines	4,415,109	3,086,892	4,160,459	3,679,019	(1,073,567)	-25.8%	(592,127)	-16.1%
Interest Income	227,000	170,806	325,497	495,251	(154,691)	-47.5%	(324,445)	-65.5%
Other	96,242	85,636	455,419	280,306	(369,783)	-81.2%	(194,670)	-69.4%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 30,759,248</b>	<b>\$ 31,273,947</b>	<b>\$ 32,639,565</b>	<b>(\$514,699)</b>	<b>-1.6%</b>	<b>(\$1,880,317)</b>	<b>-5.8%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

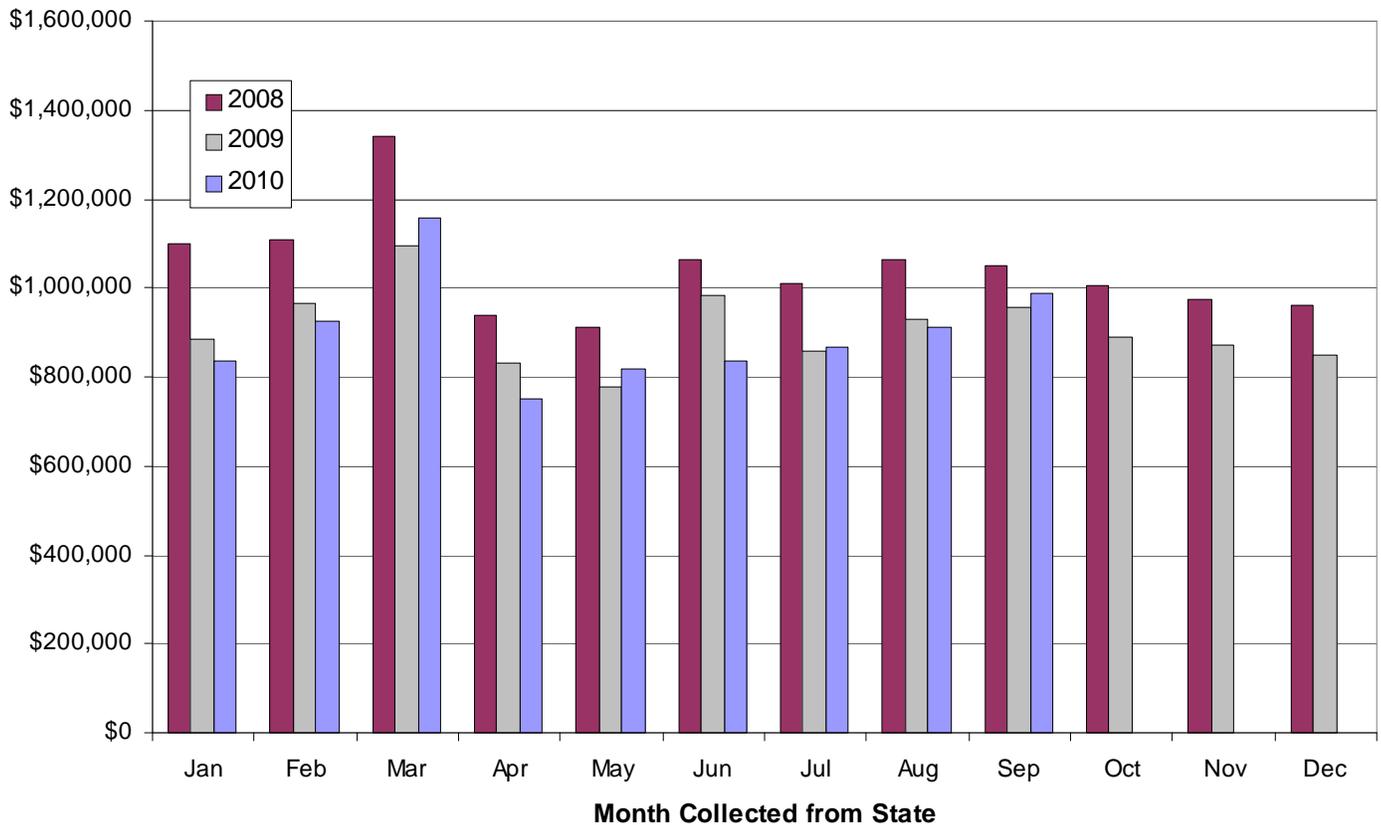


**POSITIVE** Expenditures are 1.3% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	September 2010 YTD Actual	September 2009 YTD Actual	September 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 198,019	\$ 226,746	\$ 236,995	\$ (28,727)	-12.7%	(38,976)	-16.4%
General Management	345,009	251,481	281,199	435,672	(29,718)	-10.6%	(184,191)	-42.3%
Legal	554,831	315,525	393,539	425,263	(78,014)	-19.8%	(109,738)	-25.8%
Building Services	607,011	411,232	388,526	471,767	22,706	5.8%	(60,535)	-12.8%
Human Resources	158,822	113,313	129,596	164,468	(16,283)	-12.6%	(51,155)	-31.1%
Information Services	887,485	601,927	693,444	622,017	(91,517)	-13.2%	(20,090)	-3.2%
Productivity Investment Program	120,000	7,289	11,500	18,000	(4,211)	-36.6%	(10,711)	-59.5%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>1,898,788</b>	<b>2,124,550</b>	<b>2,374,182</b>	<b>(225,762)</b>	<b>-10.6%</b>	<b>(475,394)</b>	<b>-20.0%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>915,908</b>	<b>823,334</b>	<b>1,117,920</b>	<b>92,574</b>	<b>11.2%</b>	<b>(202,012)</b>	<b>-18.1%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>3,797,169</b>	<b>4,066,741</b>	<b>4,282,439</b>	<b>(269,572)</b>	<b>-6.6%</b>	<b>(485,270)</b>	<b>-11.3%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>1,414,347</b>	<b>1,525,123</b>	<b>1,547,900</b>	<b>(110,776)</b>	<b>-7.3%</b>	<b>(133,553)</b>	<b>-8.6%</b>
Police	14,019,689	10,304,085	9,804,185	9,967,626	499,900	5.1%	336,459	3.4%
Fire	13,131,672	9,872,898	9,445,419	9,100,881	427,479	4.5%	772,017	8.5%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>20,176,983</b>	<b>19,249,604</b>	<b>19,068,507</b>	<b>927,379</b>	<b>4.8%</b>	<b>1,108,476</b>	<b>5.8%</b>
Counseling & Social Services	201,719	136,548	346,648	360,299	(210,100)	-60.6%	(223,751)	-62.1%
Communications Office	485,194	383,134	398,565	392,361	(15,431)	-3.9%	(9,227)	-2.4%
Community Events	142,044	113,162	682,955	837,289	(569,793)	-83.4%	(724,127)	-86.5%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>632,845</b>	<b>1,428,168</b>	<b>1,589,949</b>	<b>(795,323)</b>	<b>-55.7%</b>	<b>(957,104)</b>	<b>-60.2%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 28,836,041</b>	<b>\$ 29,217,520</b>	<b>\$ 29,980,897</b>	<b>\$ (381,479)</b>	<b>-1.3%</b>	<b>(1,144,856)</b>	<b>-3.8%</b>

# GENERAL FUND

# SALES TAXES

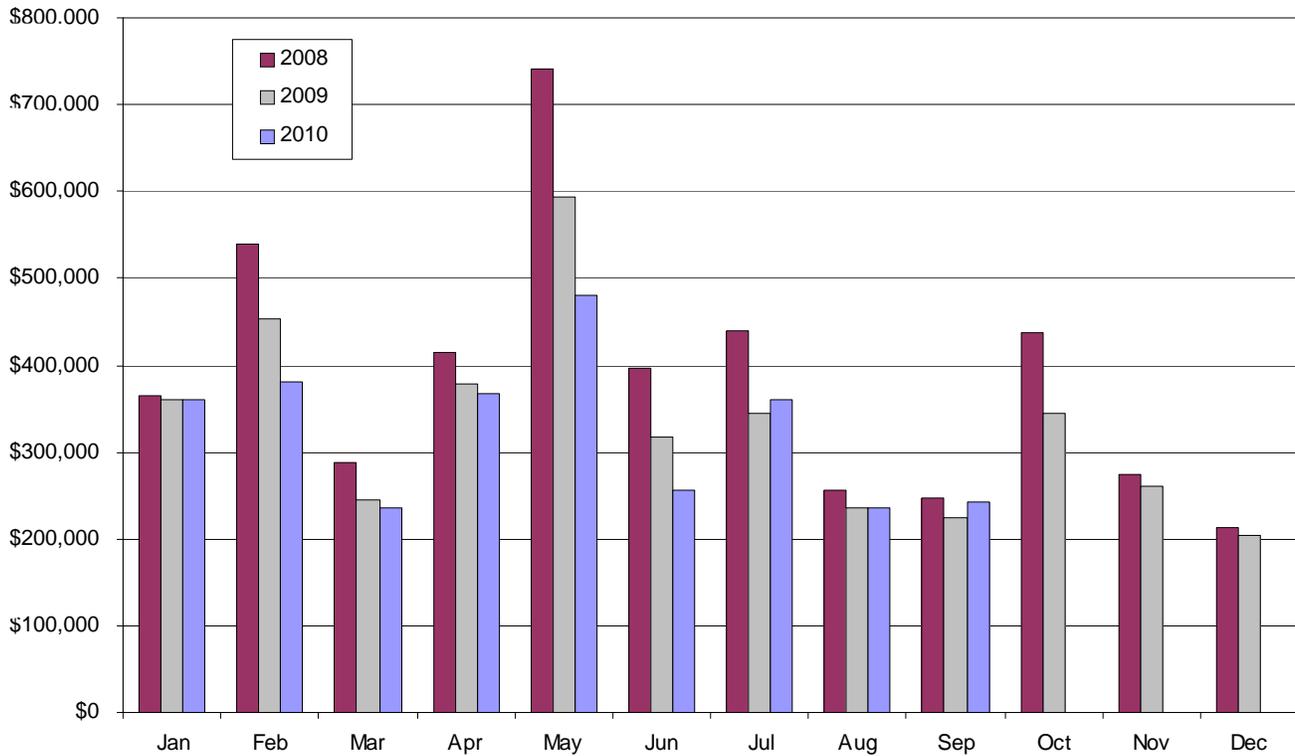


**NEUTRAL** September sales tax is 8.4% higher than last month, but 2.6% behind YTD 2009.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	837,431
APR	JUL	1,011,771	859,784	866,533
MAY	AUG	1,065,209	930,210	909,975
JUN	SEP	1,050,539	955,138	986,196
JUL	OCT	1,006,968	890,242	
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		\$ 12,531,449	\$ 10,894,187	\$ 8,089,147
Rebates		(678,162)	(563,750)	(159,361)
<b>Total</b>		\$ 11,853,287	\$ 10,330,437	\$ 7,929,786

## GENERAL FUND

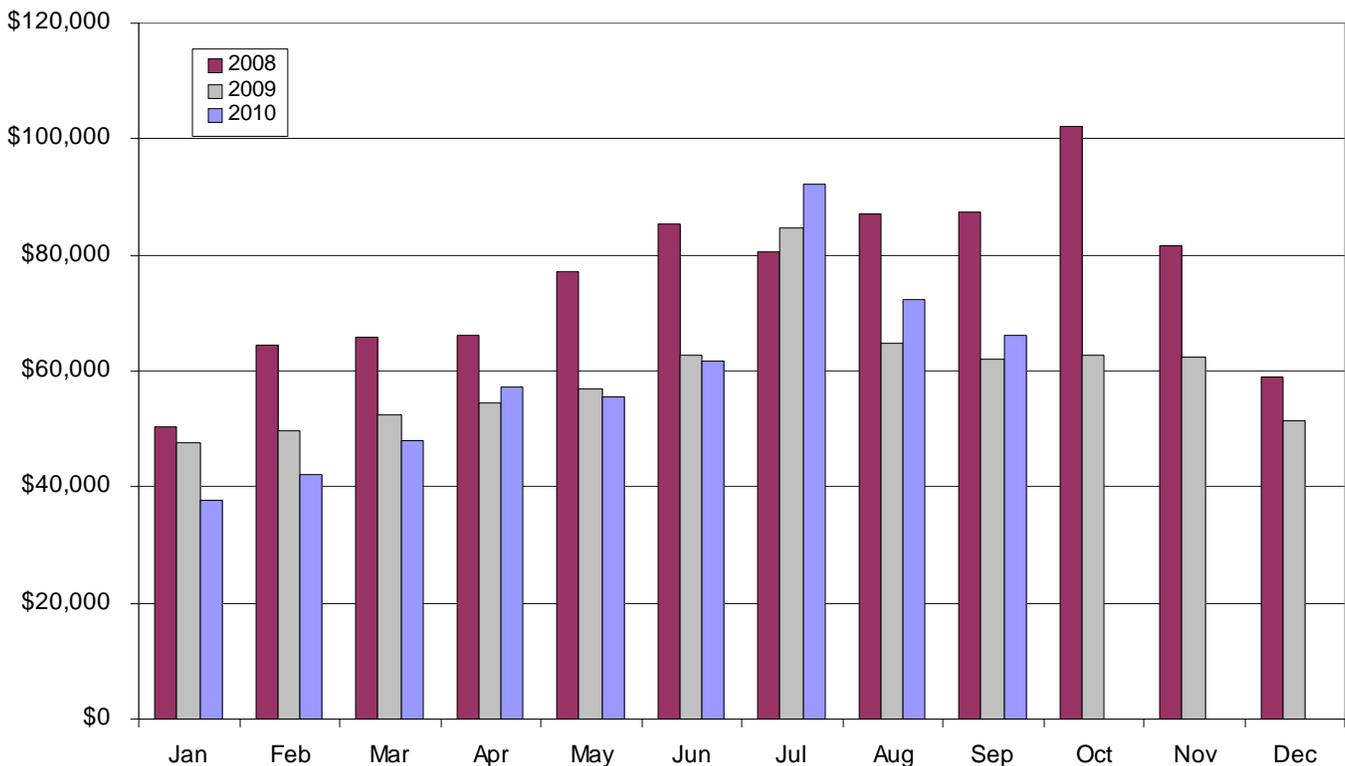
## INCOME TAX



**NEGATIVE** September income taxes are 8% more than September 2009, but are 7.2% less than 2009 YTD.

## GENERAL FUND

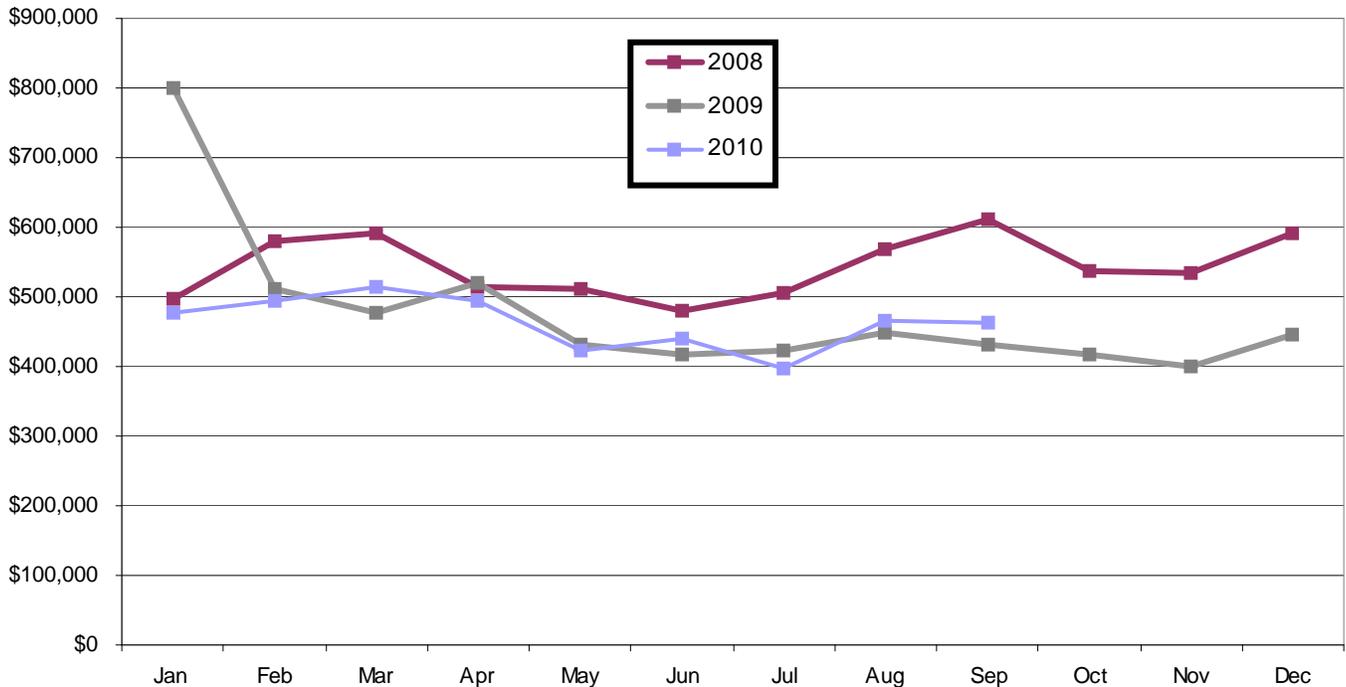
## HOTEL TAX



**NEUTRAL** September hotel taxes are 6.4% above September 2009 but .4% lower YTD .

## GENERAL FUND

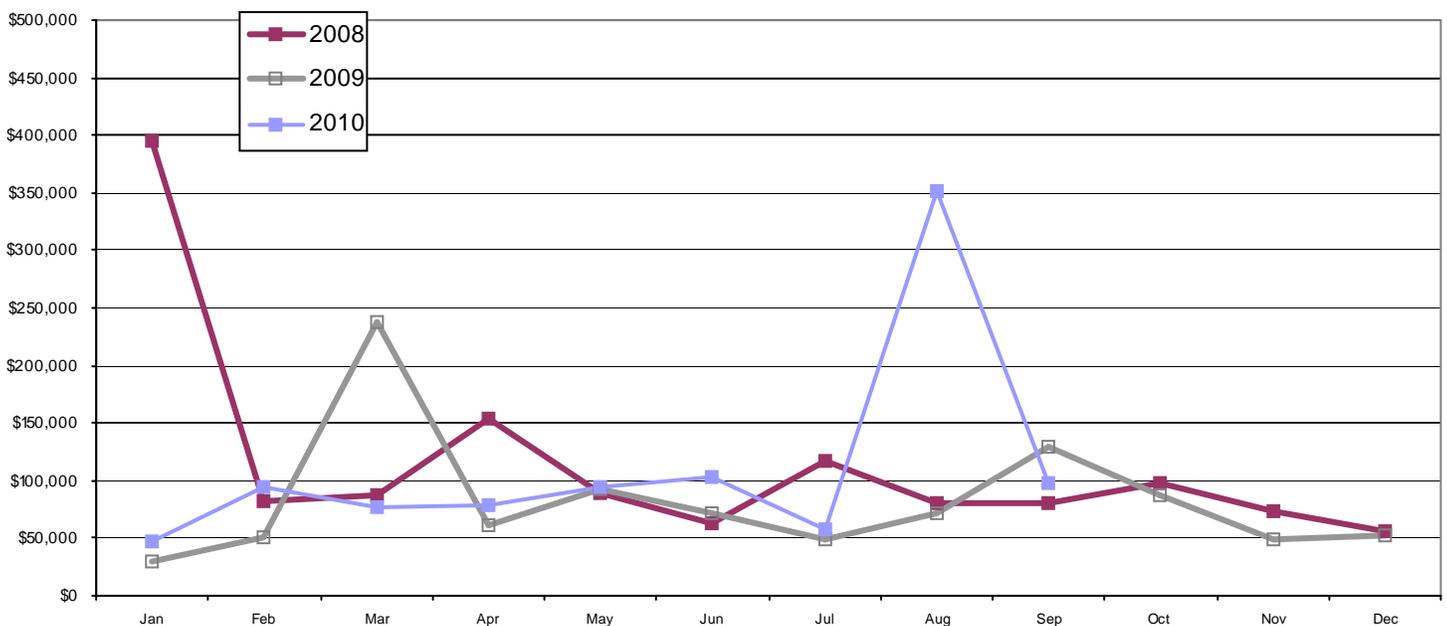
## UTILITY TAX



**NEGATIVE** Utility taxes are 3.1% above September 2009 but 6% below YTD 2009.

## GENERAL FUND

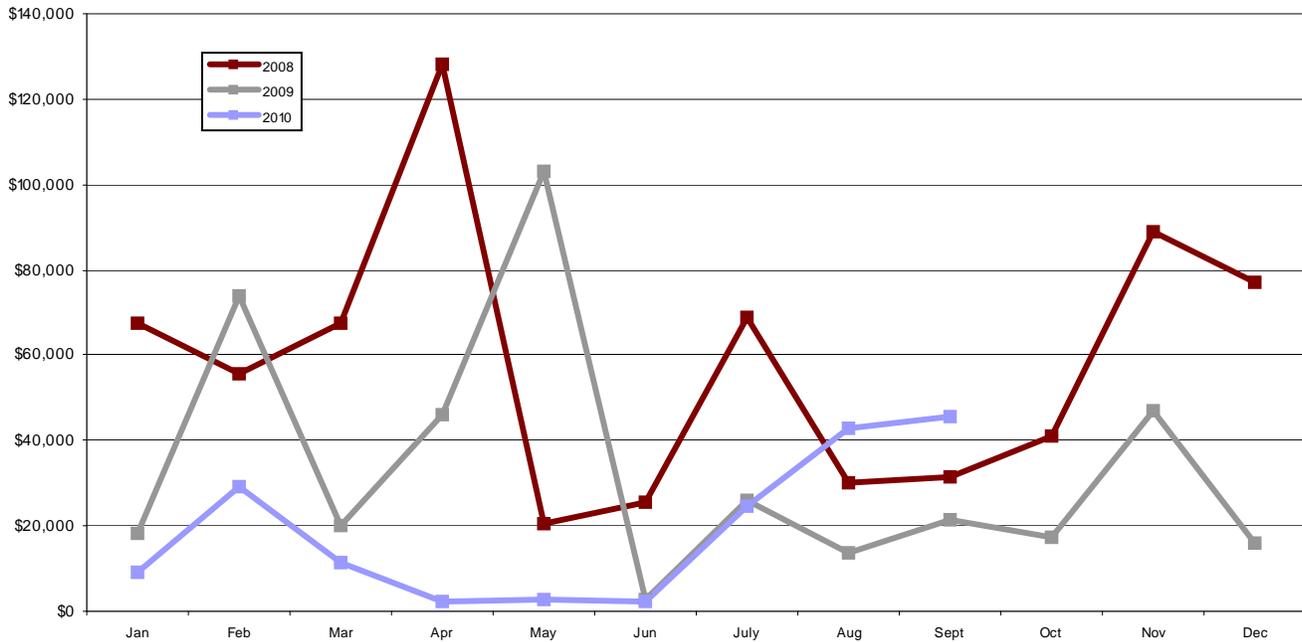
## BUILDING FEES



**NEUTRAL** September building fees are 24% below September 2009 but are 26.6% above 2009 YTD due to \$212,000 received in August from Midwestern University to expand their parking garage.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past couple of years to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 4 months behind in remitting the Village's portion of state income tax.

<u>Aged Investments</u>	<u>Investment</u> <u>\$</u>	<u>Investment</u> <u>%</u>	<u>Interest Rate</u> <u>%</u>
Current (0 - 30 days)	33,271,912	61.81%	0.30%
1-3 mos	1,710,900	3.18%	1.62%
4-6 mos	1,049,287	1.95%	2.53%
7-9 mos	3,155,775	5.86%	2.44%
10-12 mos	9,900,916	18.39%	3.52%
1-2 years	1,991,000	3.70%	2.49%
2+ years	2,748,322	5.11%	0.92%
<b>Totals</b>	<b>53,828,113</b>	<b>100.00%</b>	<b>1.22%</b>

<u>Investment Type</u>	<u>Balances</u> <u>\$</u>	<u>Investment</u> <u>%</u>	<u>Interest Rate</u> <u>%</u>
CD's	17,907,878	33.27%	2.98%
Checking	2,329,685	4.33%	0.50%
MM Funds	30,842,227	57.30%	0.27%
Agency	2,748,322	5.11%	0.92%
<b>Totals</b>	<b>53,828,113</b>	<b>100.00%</b>	<b>1.22%</b>

# ALL FUNDS

# TREASURER'S REPORT

	CASH & INVESTMENTS		Inc/		LAST YEAR	
	September 30, 2010	August 31, 2010	(Dec)	%	September 30, 2009	%
General Fund	\$ 11,741,182	\$ 8,961,988	2,779,194	31%	\$12,755,540	-8%
Motor Fuel Tax	\$ (44,538)	(147,892)	103,354	70%	1,269,329	-104%
Downtown Redev TIF	\$ 484,507	(431,240)	915,747	212%	485,652	0%
Foreign Fire Insurance	\$ 163,010	165,749	(2,739)	-2%	127,749	28%
Ogden Corridor TIF	\$ 3,305,054	2,972,570	332,484	11%	2,622,363	26%
Transportation	\$ (1,963,072)	(1,965,218)	2,146	0%	(1,916,451)	-2%
Subtotal Special Revenue Funds	\$ 1,944,961	593,969	1,350,992	227%	2,588,642	-25%
Capital Projects	\$ 3,947,789	3,757,644	190,145	5%	3,524,171	12%
Municipal Buildings	\$ 325,101	349,831	(24,730)	-7%	903,823	-64%
Real Estate	\$ 292,337	293,196	(859)	0%	473,524	-38%
Stormwater Improvement Fund	\$ 21,110,733	19,971,862	1,138,871	6%	27,267,589	-23%
Subtotal Capital Project Funds	\$ 25,675,960	24,372,533	1,303,427	5%	32,169,107	-20%
Fairview Ave Debt Fund	\$ (55,814)	(74,036)	18,222	25%	26,944	307%
CBD TIF Debt Service Fund	\$ 357,991	168,060	189,931	113%	716,352	-50%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 302,177	94,024	208,153	221%	743,296	-59%
Parking Operations	\$ 1,106,909	1,215,878	(108,969)	-9%	882,748	25%
Water	\$ 1,897,542	1,643,401	254,141	15%	3,145,986	-40%
Subtotal Enterprise Funds	\$ 3,004,451	2,859,279	145,172	5%	4,028,734	-25%
Equipment Replacement	\$ 1,890,380	1,798,981	91,399	5%	1,057,828	79%
Fleet Services	\$ 488,334	512,454	(24,120)	-5%	466,638	5%
Risk Management	\$ 668,048	629,000	39,048	6%	581,749	15%
Health Insurance	\$ 1,223,126	1,172,938	50,188	4%	1,974,356	-38%
Subtotal Internal Service Funds	\$ 4,269,888	4,113,373	156,515	4%	4,080,571	5%
Village before trust & library	\$ 46,938,619	40,995,166	5,943,453	14%	56,365,890	-17%
Construction Deposit	\$ 1,584,387	1,586,942	(2,555)	0%	2,165,849	-27%
Police Pension	\$ 35,476,825	34,694,164	782,661	2%	31,538,785	12%
Fire Pension	\$ 29,867,325	29,016,694	850,631	3%	26,964,572	11%
Subtotal Pension/Trust Funds	\$ 66,928,537	65,297,800	1,630,737	2%	60,669,206	10%
Library	\$ 3,979,750	2,543,079	1,436,671	56%	3,412,065	17%
Library Construction	\$ 243,566	243,566	0	0%	243,490	0%
GO Debt, Library	\$ 871,911	539,031	332,880	62%	855,339	2%
Subtotal: Public Library	\$ 5,095,227	3,325,676	1,769,551	53%	4,510,894	13%
<b>GRAND TOTAL</b>	<b>\$ 118,962,383</b>	<b>\$ 109,618,642</b>	<b>9,343,741</b>	<b>8.5%</b>	<b>\$121,545,990</b>	<b>-2.1%</b>

# Village of Downers Grove

## Monthly Statistical Report

October 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
Agenda Items Prepared	41	48	387	405
Meetings of Council	3	7	30	49
Council Inquiries	68	75	596	784
Daily Parking Permits Sold	17,198	141	NA	1,274
Taxi Coupons				
<i>Purchased</i>	11,510	21,217	94,902	180,934
<i>Redeemed</i>	10,536	14,734	124,855	165,005
Community Response Center				
<i>New Records</i>	87	248	1,581	2969
<i>Tree Related Records</i>	45.00	49	581	
<i>Construction-Related Records</i>	2	1	6	11
<i>Stormwater-Related Records</i>	0	1	11	28
<i>Web-Generated Records</i>	11	4	62	131
<i>Own the Streets</i>	0	0	1	1

### Department Highlights

- Welcomed new Management Analyst, Allison Alonzo to the Management team.
- Hosted the Saturday Budget session to present the proposed budget to council and residents.

Please Note: The daily parking permits sold number has increased dramatically from past months. The increase is due to a change in the permits being counted. Until September 2010, spaces counted were passes sold at the Village Hall front desk. Beginning September 2010, the count includes daily parking permits sold throughout the whole Village.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
FOIA Requests	43	42	624	427
Licenses Processed	21	20	304	400
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	4	14	205	278
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	14		40	29
<i>Scavenger</i>	0	0	0	13
<i>Taxi Company</i>	2	0	10	0
<i>Taxi Driver</i>	0	6	26	68
<i>Tree Removal Company</i>	1	0	19	10
Proclamations	0	0	9	10
Public Meetings Noticed	12	19	148	176

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
Live Meetings Taped	5	5	43	51
Studio and Remote Tapings	6	7	27	45
Completed Program Hours	14	12	92	99
On Air Programming Hours	126	96	1050	960
Public Service Announcement	41	44	306	439
Press Contacts and Published Articles	8	5	55	56
Ad Placement	4	4	40	40
Print Publications	31	40	385	436

### Department Highlights

DGTV Covered and or presented the following:

- The Vintage Times – November Edition “Validation & Dementia”
- North High Homecoming Parade
- 2011 Budget Workshop
- Fire Department Open House
- Village Manager All Staff presentations

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
Permit Applications Received	172	133	1,574	1,303
Permits Issued	120	111	1,393	1,157
<i>Accessory Structure</i>	7	4	37	23
<i>Commercial Addition/Remodel</i>	12	22	157	176
<i>Commercial Electrical</i>	4	2	36	29
<i>Commercial Occupancy</i>	11	6	85	67
<i>Deck/Patio</i>	6	10	81	70
<i>Driveways</i>				
<i>Fence</i>	19	22	204	254
<i>Hot Tub/Swimming Pool</i>	0	0	7	12
<i>House Addition/Remodel</i>	21	16	223	185
<i>New Commercial</i>	1	0	1	3
<i>New Residential</i>	0	7	15	22
<i>Permanent Sign</i>	6	9	87	79
<i>Residential Electric</i>	3	0	33	28
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	12			
<i>Stormwater/Grading</i>	9			
<i>Temporary Sign</i>	4	1	89	81
<i>Temporary Use</i>	4	9	112	45
<i>Wrecking</i>	1	3	23	31
Inspections Conducted	262	268	2,479	2,214
Code Enforcement Site Visits	214	357	2,017	3,387
Stop Work Notices Issued	0	6	9	40
ZBA Case Applications	1	2	11	12
Plan Commission Case Applications	3	0	18	25
Historic Preservation Building Applications	0	0	0	2

### Department Highlights

- The comprehensive plan committee neared completion of a first draft of the document with their recommendation to Plan Commission expected in mid-November. A new sub-area was added, encompassing the area near Fairview Station.
- Building permit applications are up 29% over October of last year and up 22% for the year.
- Code enforcement compliance rates are up, requiring nearly 20% fewer stop work notices in 2010 compared with the previous year. No stop work notices needed to be issued in October 2010.
- Work was completed on the final downtown façade program project from 2009 with the approved reimbursement coming in December. This marks the end of the 2009 Downtown Façade Grant Program.
- Applications are being sought for the Ogden Avenue Site Improvement Strategies grant program, with the first application deadline coming by the end of November.



## **FINANCE DEPARTMENT**

*The October 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Prepared for Saturday workshop for 2011 Proposed Budget
- Prepared documents for 2010B bond refunding
- Interviewed Accounting Firms for Audit RFP
- Prepared premium analysis for BCBS Insurance
- Received reaffirmation of Village's AA+ rating from Standard and Poors

## FIRE DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009	YTD 2008
Fires	9	2	45	59	6
<i>Structure</i>	4	0	15	4	0
<i>Vehicle</i>	1	0	10	12	4
<i>Other</i>	4	2	37	42	2
Civilian Fire Deaths	0	0	0	0	0
Vehicle Crash Extrications	0	0	0	3	1
EMS Calls	267	235	2354	2579	283
Patients	347	288	2936	2771	314
Refusals	88	76	627	608	86
Average Response Time	4:32	4:38	2	4:31	4:53
Permit Inspections and Re-Inspections	61	54	589	523	67
Life Safety Inspections and Re-Inspections	71	138	1732	1464	66
Fire Alarm System Trouble Follow-Ups	27	30	278	350	17
Miscellaneous Inspections	57	79	666	654	50
Training Hours	2440	1399.38	20848	17844	2,136
Participants in Public Education Programs	12297	12,019	38947	33252	820
Fire Plan Reviews	40	96	496	656	93

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	5	1	33	28
<i>Filled</i>	2	0	22	30
<i>Being Recruited</i>	2	0	36	19
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	342	364		
<i>COBRA</i>	2	2		
<i>Retirees</i>	101	92		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	2	4	31	36
<b>General/ Auto Liability Claims</b>				
			0	
<i>Filed</i>	0	9	5	37
<i>Opened</i>	0	0	5	30
<i>Closed</i>	0	1	4	28

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
Visits to Village Website	19,415	20,821	19,415	232,720
Visits to DGTV Page	244	241	244	1,739
Visits to Podcast Page		335	0	2,622
Visits to Fire Public Education Page	343	314	343	4,495
Visits to Tourism Website	2,626	2,230	2,626	35,831
Visits to Parcel Navigator	188	150	188	2,101
Training Provided to Village Staff (hours)			0	0
Average Visit Duration				
	2:12	2:03	2:12	2:15
<i>DGTV Page</i>	1:03	1:01	1:04	1:02
<i>Podcast Page</i>		2:52	2:42	2:41
<i>Fire Public Education Page</i>	:56	1:06	1:00	1:23
<i>Tourism Website</i>	:45	1:00	1:12	1:32
Public Parcel Navigator Users				
<i>New</i>	117	108	117	1,470
<i>Returning</i>	71	42	71	1,002
GPS Operation: # of Structures* Collected		0		

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	10	15	59	52
Resolutions Submitted to Council	9	8	59	75
Motions Submitted to Council	0	1	15	23
Liquor License Applications Received	2	4	25	21
DUI Cases				
<i>Closed</i>	0	0	3	129
<i>New</i>	14	10	113	145
<i>Returns</i>	14	14	158	154
Contracts Prepared/Reviewed/Drafted	19	29	286	371

### Department Highlights

- Liquor Commission Meeting
- IL Liquor Control Commission Seminar Attendance

## POLICE DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
Calls for Service	2,041	1,898	18,733	18,718
Accidents	124	175	1,233	1,367
Traffic Citations	917	1,111	10,267	10,679
Vacation House Checks	10	21	352	441
Neighborhood Patrol Time (hours)	965.4	1,096.6	9,953	10,014
Time-On-Service Demand (hours)	1,967.9	1,662.6	15,638	16,826
Participants in Public Education Program	1946	1716	7,587	9,444
Average Response Time				0
<i>Emergency</i>	3:24	3:36	3:19	3:13
<i>Non-Emergency</i>	4:32	5:12	5:17	5:34
Incoming Calls				
<i>911 Calls</i>	1,566	1,436	13,891	14,023
<i>Non-Emergency Calls</i>	11,166	10,820	101,304	109,657
FOIAs	47	6	435	64

### Department Highlights

- Officer Jim McGreal received the Directors Award, from the Illinois State Police, for his efforts in the area of narcotics enforcement. The Directors Award is the highest award that a narcotics officer can receive.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	OCTOBER 2010	OCTOBER 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	84	0	483	0
Flooding Calls	0	65	33	0
Feet of Storm Sewers				
<i>Cleaned</i>	6,342	0	40,080	0
<i>Televised</i>	5,800	0	27,475	0
Roadside Ditches Under Construction (feet)	480	0	16,525	0
Drainage Structures				
<i>Repaired</i>	3	0	21	0
<i>Installed</i>	1	0	33	0
JULIE Locate Requests	635	547	5,501	5,501
Salt Used (tons)	0	0	1,778	0
Asphalt Paving (tons)	249	320	521	0
Concrete Repairs (yards)	6	18	67	0
Snow Removal Call Outs	0	0	12	0
Parkway Trees				
<i>Planted</i>	147	138	248	0
<i>Pruned</i>	162	0	4,053	0
<i>Removed</i>	39	42	339	0
Mosquito Abatement Tablets	0	0	3,520	0
Special Events Assistance (hours)	28	10	602	0
Calls to Public Service Response Team	302	384	2,543	0
Domestic Animals Handled	33	42	368	0
Wildlife Inquiries Handled	87	138	674	0
Parking Meters Repaired	0	11	189	0
Traffic Signs Fabricated and Installed	73	160	888	0
Traffic Posts Installed	49	44	361	0
Traffic Calming Petitions	1	0	4	0
Grove Commuter Shuttle				
<i>Total Trips</i>	6,139	7,699	50,724	50,724
<i>Passengers*</i>	146	154	1,220	1,220
Water Service Calls	47	13	309	0
Water Shut-Offs	44	42	279	0
Water Turn-Ons	43	36	260	0
Water Main Breaks	9	7	45	0
Total Water Pumpage (gallons)	162,446,000	147,170,000	1,641,057,000	1,641,057,000

\*Number of passengers assumes 10 trips per week per passenger.



## APPENDIX

### October 2010 Monthly Financial Report

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

October 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Neutral	 Negative	4
State Income Tax	 Neutral	 Negative	5
Hotel Tax	 Neutral	 Neutral	5
Utility Tax	 Neutral	 Negative	6
Building Fees	 Negative	 Neutral	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

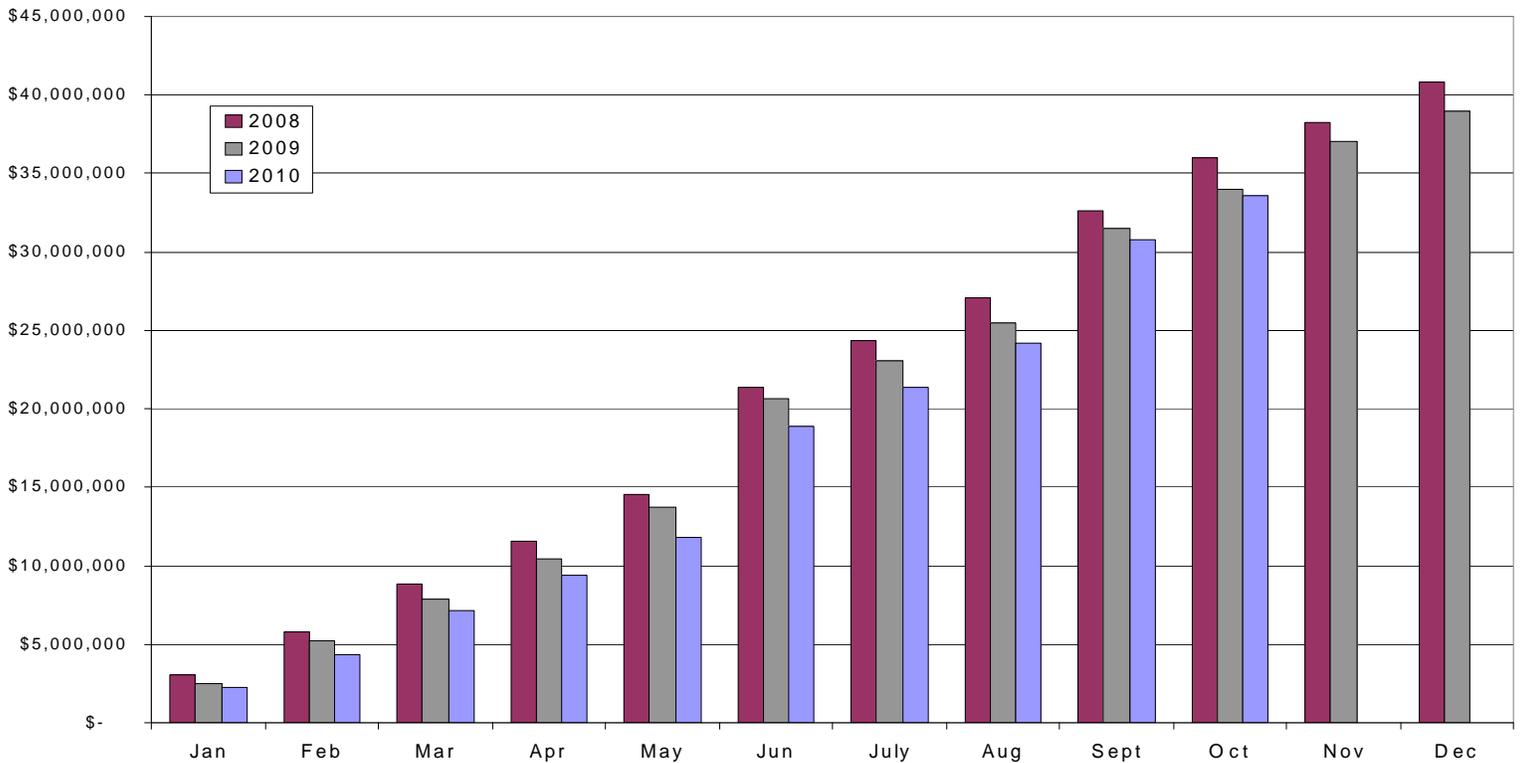
-  **CONSUMER CONFIDENCE** - Consumer confidence, which had declined in September, increased slightly in October, although still at historically low levels due to less favorable labor market conditions..
-  **EMPLOYMENT** - The national unemployment rate for October 2010 was 9.6%, unchanged from September. The October 2009 unemployment rate was 10.1%.
-  **HOUSING** - National housing starts were 11.7% lower than September and 1.9% below October 2009. Building permits issued nationally in October were 0.5% above September, but 4.5% below October 2009.
-  **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of October 2010, 12 month certificates of deposits interest rates were averaging 0.8%.

### VILLAGE HIGHLIGHTS:

-  **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. National retail sales figures for October were 1.2% higher than September and 7.3% higher than October 2009. In the Village, sales taxes are 1.4% lower compared to one year ago.
-  **EXPENSES** - Year to date, the Village's general fund expenditures are 0.5% below what was spent one year ago.

# GENERAL FUND

# CUMULATIVE REVENUES

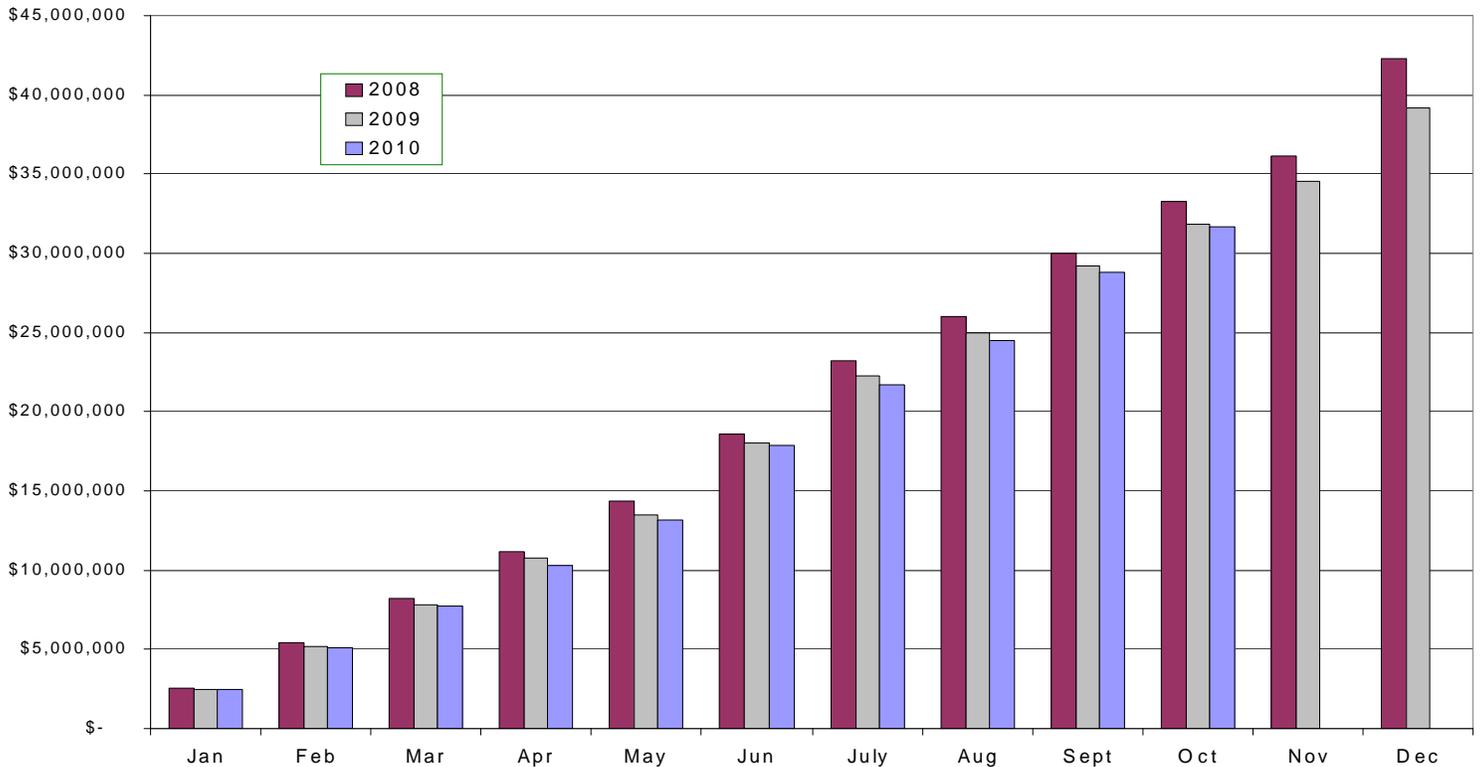


**NEGATIVE** YTD October 2010 Revenues are 1.3% below YTD October 2009 primarily due to decreases in state taxes, telecommunications tax, and interest income.

Description	2010 Budget	October 2010 YTD Actual	October 2009 YTD Actual	October 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
<b>Property Taxes</b>	\$ 10,435,416	\$10,288,425	\$ 8,888,252	\$ 7,982,375	\$1,400,173	15.8%	2,306,050	28.9%
<b>Sales Tax</b>	10,500,000	8,738,023	8,862,945	10,395,045	(124,922)	-1.4%	(1,657,022)	-15.9%
<b>Home Rule Sales Tax</b>	1,000,000	149,342	0	0	149,342	na	149,342	na
<b>Hotel Use Tax</b>	700,000	603,953	598,395	766,597	5,558	0.9%	(162,644)	-21.2%
<b>Natural Gas Use Tax</b>	500,000	395,276	427,110	419,150	(31,834)	-7.5%	(23,874)	-5.7%
<b>Electricity Tax</b>	1,900,000	1,644,022	1,571,872	1,641,516	72,150	4.6%	2,506	0.2%
<b>Telecommunications Tax</b>	3,800,000	2,623,218	2,862,573	3,328,193	(239,355)	-8.4%	(704,975)	-21.2%
<b>Licenses and Permits</b>	1,078,020	1,151,724	993,186	1,190,866	158,538	16.0%	(39,142)	-3.3%
<b>State Shared Revenue</b>	4,804,141	4,184,451	4,476,231	5,235,914	(291,780)	-6.5%	(1,051,463)	-20.1%
<b>Fees, Charges, &amp; Fines</b>	4,415,109	3,519,358	4,536,385	4,106,857	(1,017,027)	-22.4%	(587,499)	-14.3%
<b>Interest Income</b>	227,000	188,346	342,990	536,153	(154,644)	-45.1%	(347,807)	-64.9%
<b>Other</b>	96,242	91,566	448,773	394,785	(357,207)	-79.6%	(303,219)	-76.8%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 33,577,704</b>	<b>\$ 34,008,712</b>	<b>\$ 35,997,451</b>	<b>(\$431,008)</b>	<b>-1.3%</b>	<b>(\$2,419,747)</b>	<b>-6.7%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

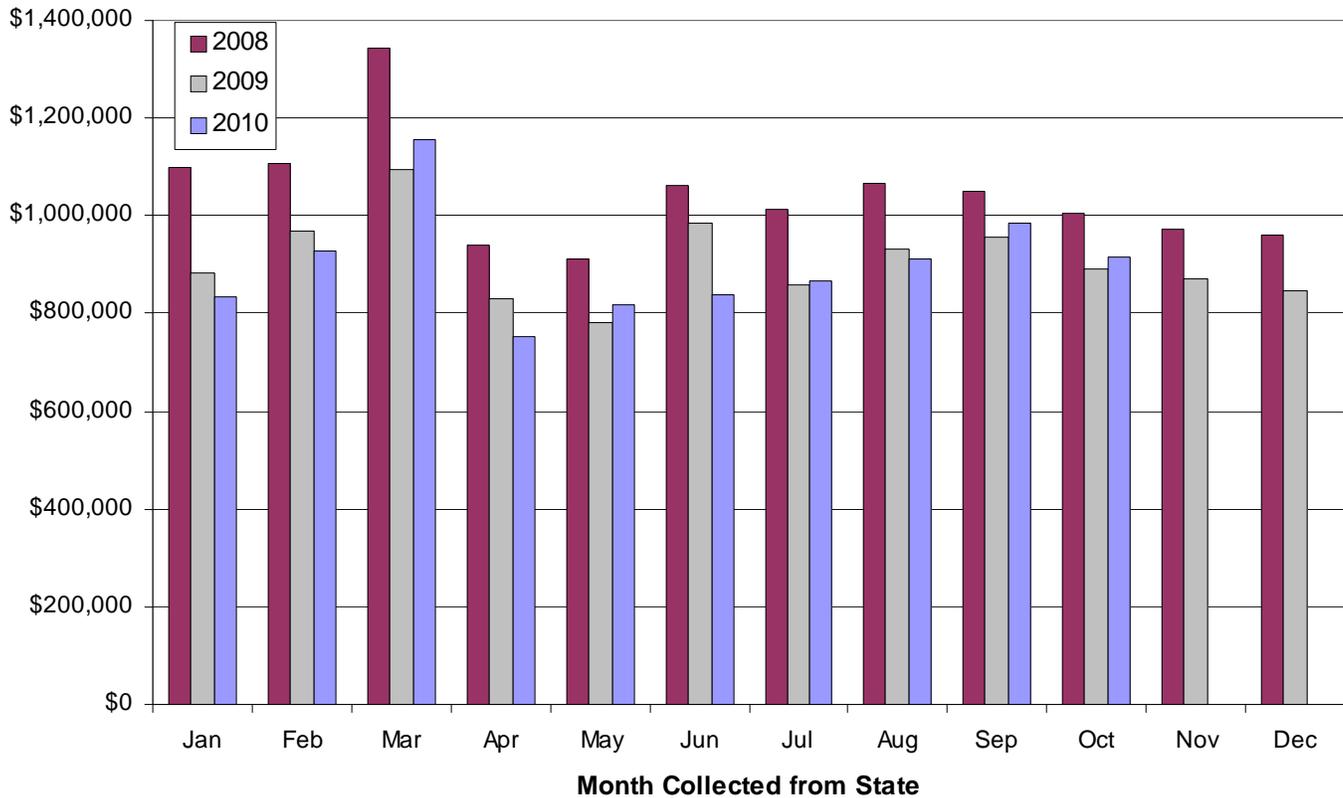


**POSITIVE** Expenditures are 0.5% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	October 2010 YTD Actual	October 2009 YTD Actual	October 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 217,117	\$ 245,317	\$ 257,625	\$ (28,200)	-11.5%	(40,508)	-15.7%
General Management	345,009	274,132	311,328	477,302	(37,196)	-11.9%	(203,170)	-42.6%
Legal	554,831	350,340	425,975	478,885	(75,635)	-17.8%	(128,545)	-26.8%
Building Services	607,011	459,980	430,319	525,515	29,661	6.9%	(65,535)	-12.5%
Human Resources	158,822	121,753	137,209	182,051	(15,456)	-11.3%	(60,298)	-33.1%
Information Services	887,485	661,256	757,011	684,179	(95,755)	-12.6%	(22,923)	-3.4%
Productivity Investment Program	120,000	7,289	11,500	21,000	(4,211)	-36.6%	(13,711)	-65.3%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>2,091,869</b>	<b>2,318,659</b>	<b>2,626,558</b>	<b>(226,790)</b>	<b>-9.8%</b>	<b>(534,689)</b>	<b>-20.4%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>996,484</b>	<b>889,573</b>	<b>1,207,810</b>	<b>106,911</b>	<b>12.0%</b>	<b>(211,326)</b>	<b>-17.5%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>4,188,150</b>	<b>4,448,489</b>	<b>4,760,833</b>	<b>(260,339)</b>	<b>-5.9%</b>	<b>(572,683)</b>	<b>-12.0%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>1,530,753</b>	<b>1,646,843</b>	<b>1,890,251</b>	<b>(116,090)</b>	<b>-7.0%</b>	<b>(359,498)</b>	<b>-19.0%</b>
Police	14,019,689	11,447,355	10,736,832	11,012,082	710,523	6.6%	435,273	4.0%
Fire	13,131,672	10,733,804	10,289,435	10,047,458	444,369	4.3%	686,346	6.8%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>22,181,159</b>	<b>21,026,267</b>	<b>21,059,540</b>	<b>1,154,892</b>	<b>5.5%</b>	<b>1,121,619</b>	<b>5.3%</b>
Counseling & Social Services	201,719	151,124	379,807	398,170	(228,683)	-60.2%	(247,046)	-62.0%
Communications Office	485,194	425,228	439,544	438,105	(14,316)	-3.3%	(12,877)	-2.9%
Community Events	142,044	121,956	702,884	861,450	(580,928)	-82.6%	(739,494)	-85.8%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>698,308</b>	<b>1,522,235</b>	<b>1,697,725</b>	<b>(823,927)</b>	<b>-54.1%</b>	<b>(999,417)</b>	<b>-58.9%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 31,686,720</b>	<b>\$ 31,852,065</b>	<b>\$ 33,242,717</b>	<b>\$ (165,345)</b>	<b>-0.5%</b>	<b>(1,555,997)</b>	<b>-4.7%</b>

# GENERAL FUND

# SALES TAXES

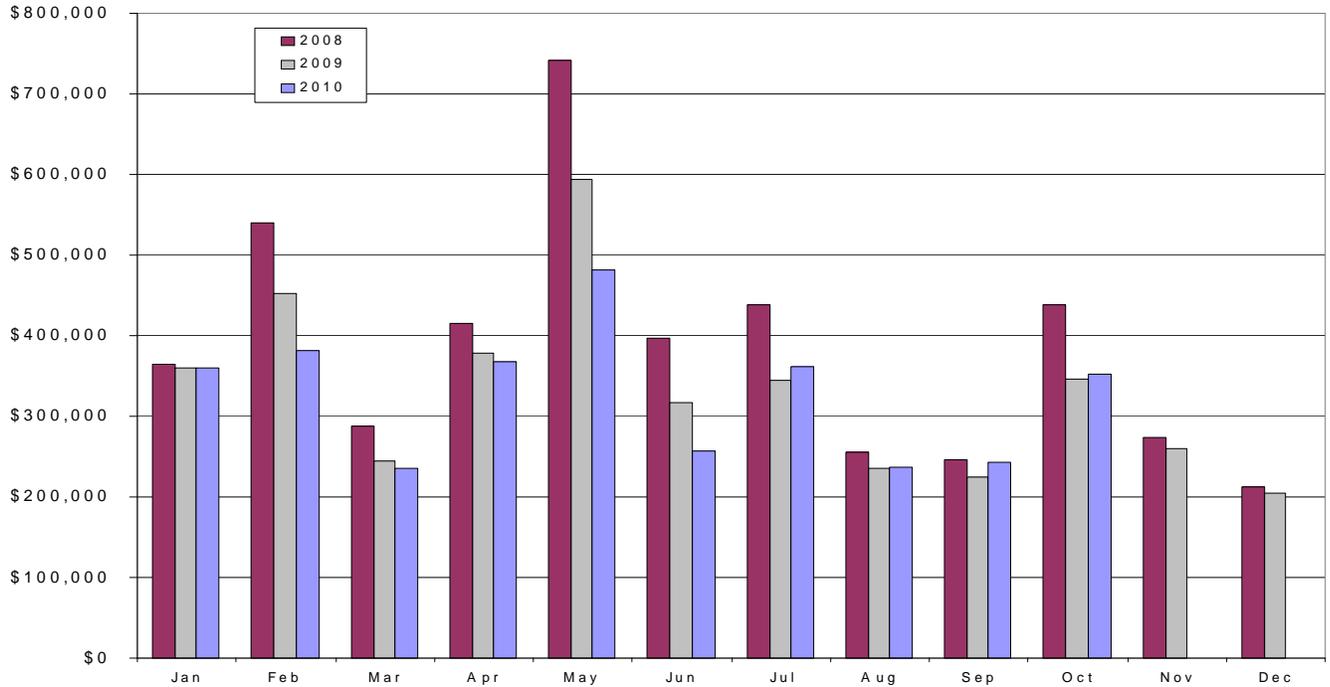


**NEGATIVE** October sales tax is 2.8% greater than October 2009, but YTD sales tax revenues are 1.4% below last year.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	837,431
APR	JUL	1,011,771	859,784	866,533
MAY	AUG	1,065,209	930,210	909,975
JUN	SEP	1,050,539	955,138	986,196
JUL	OCT	1,006,968	890,242	914,802
AUG	NOV	973,975	869,600	
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 9,003,949</b>
Rebates		(678,162)	(563,750)	(265,926)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,330,437</b>	<b>\$ 8,738,023</b>

# GENERAL FUND

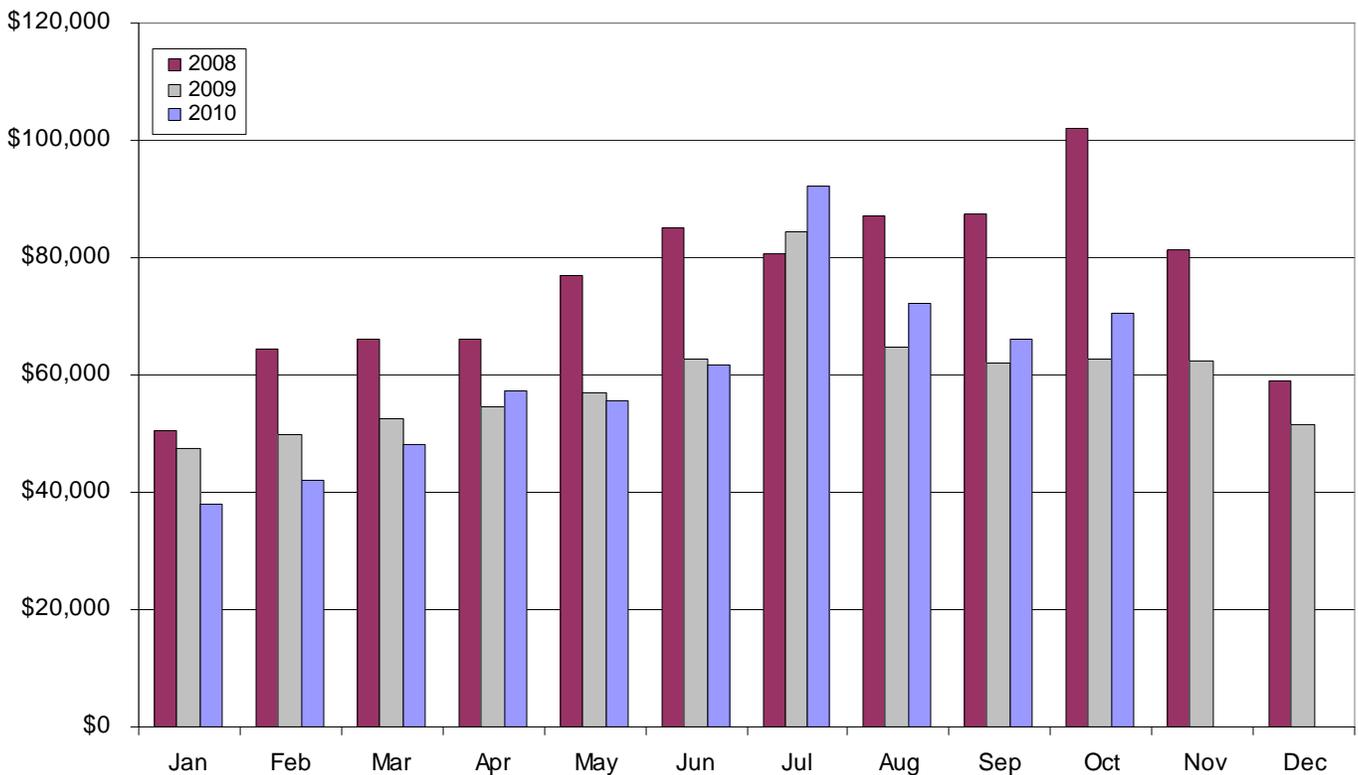
# INCOME TAX



**NEGATIVE** October income taxes are 2% more than October 2009, but are 6.3% less than 2009 YTD.

# GENERAL FUND

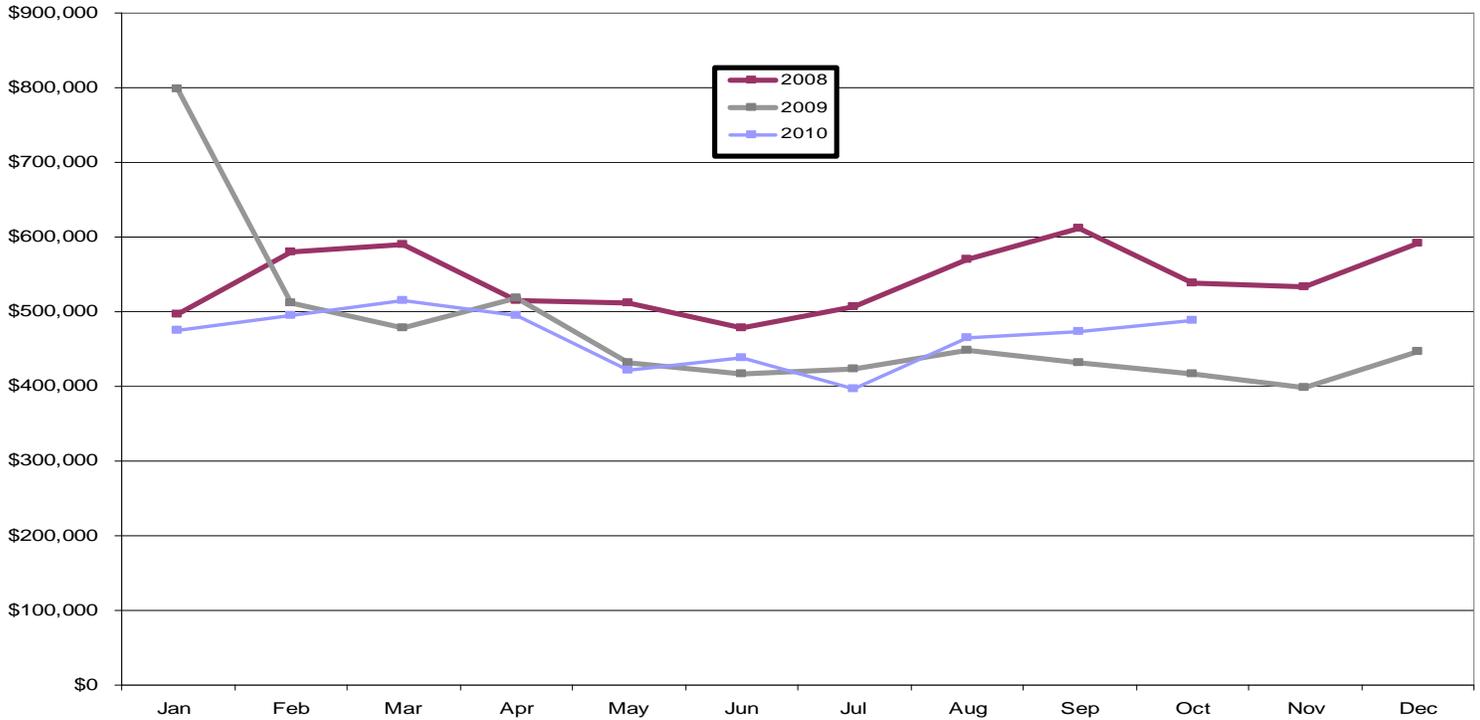
# HOTEL TAX



**NEUTRAL** October hotel taxes are 12% above October 2009 and .9% higher YTD .

## GENERAL FUND

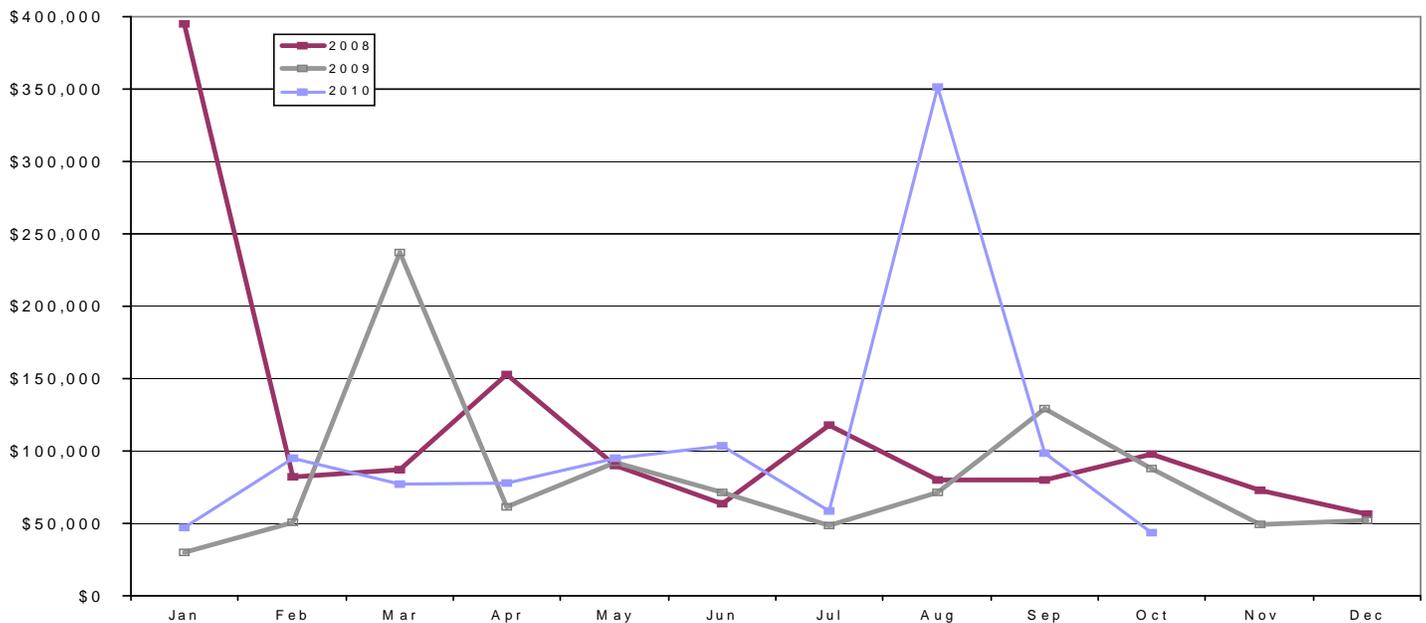
## UTILITY TAX



**NEUTRAL** Utility taxes are 17% above October 2009 but 4% below YTD October 2009.

## GENERAL FUND

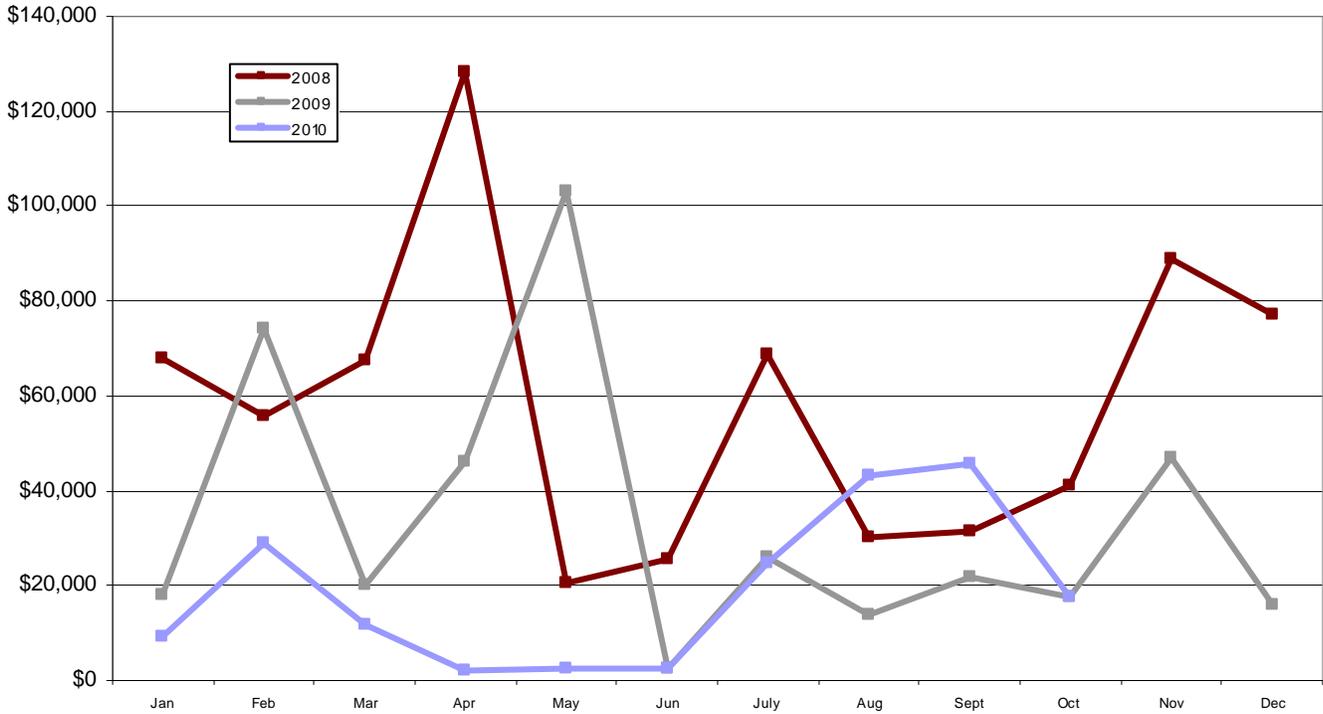
## BUILDING FEES



**NEUTRAL** October building fees are 50% below October 2009 but are 18% above 2009 YTD due to \$212,000 received in August from Midwestern University to expand their parking garage.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 4 months behind in remitting the Village's portion of state income tax.

<b>Aged Investments</b>	<b>Oct 31 Investment \$</b>	<b>Investment %</b>	<b>Interest Rate %</b>
Current (0 - 30 days)	31,507,338	59.22%	0.33%
1-3 mos	1,410,900	2.65%	1.23%
4-6 mos	2,837,974	5.33%	2.25%
7-9 mos	10,218,429	19.21%	3.54%
10-12 mos	1,088,801	2.04%	2.58%
1-2 years	3,398,157	6.38%	1.76%
2+ years	2,748,322	5.17%	0.92%
<b>Totals</b>	<b>53,205,921</b>	<b>100.00%</b>	<b>1.24%</b>

<b>Investment Type</b>	<b>Oct 31 Balances \$</b>	<b>Investment %</b>	<b>Interest Rate %</b>
CD's	18,255,541	34.31%	2.93%
Checking	2,749,527	5.17%	0.50%
MM Funds	28,457,811	53.49%	0.29%
Agency/Muni	3,743,042	7.04%	0.85%
<b>Totals</b>	<b>53,205,921</b>	<b>100.00%</b>	<b>1.24%</b>

# ALL FUNDS

# TREASURER'S REPORT

	CASH & INVESTMENTS		Inc/		LAST YEAR	
	October 31, 2010	September 30, 2010	(Dec)	%	October 31, 2009	%
General Fund	\$ 11,225,384	\$ 11,741,182	(515,798)	-4%	\$12,528,203	-10%
Motor Fuel Tax	\$ 78,881	(44,538)	123,419	277%	1,351,343	-94%
Downtown Redev TIF	\$ 653,972	484,507	169,465	35%	545,515	20%
Foreign Fire Insurance	\$ 161,410	163,010	(1,600)	-1%	126,450	28%
Ogden Corridor TIF	\$ 3,334,771	3,305,054	29,717	1%	2,647,472	26%
Transportation	\$ (1,963,032)	(1,963,072)	40	0%	(1,932,591)	-2%
Subtotal Special Revenue Funds	\$ 2,266,002	1,944,961	321,041	17%	2,738,189	-17%
Capital Projects	\$ 4,060,211	3,947,789	112,422	3%	3,595,854	13%
Municipal Buildings	\$ 304,357	325,101	(20,744)	-6%	874,865	-65%
Real Estate	\$ 290,813	292,337	(1,524)	-1%	457,161	-36%
Stormwater Improvement Fund	\$ 20,609,988	21,110,733	(500,745)	-2%	26,485,547	-22%
Subtotal Capital Project Funds	\$ 25,265,369	25,675,960	(410,591)	-2%	31,413,427	-20%
Fairview Ave Debt Fund	\$ (39,759)	(55,814)	16,055	29%	39,112	-202%
CBD TIF Debt Service Fund	\$ 358,080	357,991	89	0%	733,059	-51%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 318,321	302,177	16,144	5%	772,171	-59%
Parking Operations	\$ 1,152,515	1,106,909	45,606	4%	918,685	25%
Water	\$ 1,548,992	1,897,542	(348,550)	-18%	2,980,926	-48%
Subtotal Enterprise Funds	\$ 2,701,507	3,004,451	(302,944)	-10%	3,899,611	-31%
Equipment Replacement	\$ 1,985,087	1,890,380	94,707	5%	1,119,584	77%
Fleet Services	\$ 479,992	488,334	(8,342)	-2%	542,882	-12%
Risk Management	\$ 753,825	668,048	85,777	13%	552,637	36%
Health Insurance	\$ 840,308	1,223,126	(382,818)	-31%	2,019,774	-58%
Subtotal Internal Service Funds	\$ 4,059,212	4,269,888	(210,676)	-5%	4,234,877	-4%
Village before trust & library	\$ 45,835,795	46,938,619	(1,102,824)	-2%	55,586,478	-18%
Construction Deposit	\$ 1,621,166	1,584,387	36,779	2%	1,986,556	-18%
Police Pension	\$ 35,521,973	35,476,825	45,148	0%	31,556,343	13%
Fire Pension	\$ 29,860,711	29,867,325	(6,614)	0%	26,905,773	11%
Subtotal Pension/Trust Funds	\$ 67,003,850	66,928,537	75,313	0%	60,448,672	11%
Library	\$ 3,771,430	3,979,750	(208,320)	-5%	3,281,438	15%
Library Construction	\$ 243,566	243,566	0	0%	243,518	0%
GO Debt, Library	\$ 872,041	871,911	130	0%	855,410	2%
Subtotal: Public Library	\$ 4,887,037	5,095,227	(208,190)	-4%	4,380,366	12%
<b>GRAND TOTAL</b>	<b>\$ 117,726,682</b>	<b>\$ 118,962,383</b>	<b>(1,235,701)</b>	<b>-1.0%</b>	<b>\$120,415,516</b>	<b>-2.2%</b>

# Village of Downers Grove

## Monthly Statistical Report

November 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
Agenda Items Prepared	44	61	431	466
Meetings of Council	3	6	33	55
Council Inquiries	28	65	624	849
Daily Parking Permits Sold	16,244	118	NA	1,392
Taxi Coupons				
<i>Purchased</i>	9,481	16,390	104,383	197,324
<i>Redeemed</i>	10,652	16,184	135,507	181,189
Community Response Center				
<i>New Records</i>	62	166	1,643	3135
<i>Tree Related Records</i>	29	8	610	
<i>Construction-Related Records</i>	4	0	10	11
<i>Stormwater-Related Records</i>	0	0	11	28
<i>Web-Generated Records</i>	7	9	69	140
<i>Own the Streets</i>	0	0	1	1

### Department Highlights

- The 2011 Municipal Budget was approved by Council.
- Council decided on a change to the water rate structure which includes the amount that is paid per unit of water, as well as the manner in which that rate will be calculated.

Please Note: The daily parking permits sold number has increased dramatically from past months. The increase is due to a change in the permits being counted. Until September 2010, spaces counted were passes sold at the Village Hall front desk. Beginning September 2010, the count includes daily parking permits sold throughout the whole Village.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
FOIA Requests	59	26	683	453
Licenses Processed	9	10	313	410
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	5	8	210	286
<i>Going Out of Business</i>	0	0	0	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	4	0	44	29
<i>Scavenger</i>	0	0	0	13
<i>Taxi Company</i>	0	0	10	0
<i>Taxi Driver</i>	0	2	26	70
<i>Tree Removal Company</i>	0	0	19	10
Proclamations	1	1	10	11
Public Meetings Noticed	14	16	162	192

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
Live Meetings Taped	5	6	48	57
Studio and Remote Tapings	2	1	29	46
Completed Program Hours	10	13	102	112
On Air Programming Hours	126	96	1176	1056
Public Service Announcement	30	39	336	478
Press Contacts and Published Articles	8	12	63	68
Ad Placement	4	4	44	44
Print Publications	25	36	410	472

### Department Highlights

DGTV Covered and or presented the following:

- The Vintage Times – December Edition “American Cancer Society”
- Holiday Tree Lighting Ceremony on Web and Channel 6
- Produced “Downers Grove Loan Agreement” piece for web site

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
Permit Applications Received	135	110	1,709	1,413
Permits Issued	145	112	1,538	1,269
<i>Accessory Structure</i>	6	6	43	29
<i>Commercial Addition/Remodel</i>	25	23	182	199
<i>Commercial Electrical</i>	3	2	39	31
<i>Commercial Occupancy</i>	10	11	95	78
<i>Deck/Patio</i>	3	5	84	75
<i>Driveways</i>	0			
<i>Fence</i>	17	12	221	266
<i>Hot Tub/Swimming Pool</i>	0	0	7	12
<i>House Addition/Remodel</i>	27	27	250	212
<i>New Commercial</i>	0	0	1	3
<i>New Residential</i>	3	0	18	22
<i>Permanent Sign</i>	8	9	95	88
<i>Residential Electric</i>	7	0	40	28
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	8			
<i>Stormwater/Grading</i>	5			
<i>Temporary Sign</i>	8	7	97	88
<i>Temporary Use</i>	10	8	122	53
<i>Wrecking</i>	5	2	28	33
Inspections Conducted	228	243	2,707	2,457
Code Enforcement Site Visits	202	295	2,219	3,682
Stop Work Notices Issued	1	6	10	46
ZBA Case Applications	0	0	11	12
Plan Commission Case Applications	5	0	23	25
Historic Preservation Building Applications		0	0	2

### Department Highlights

- The comprehensive plan committee recommended a draft plan to the Plan Commission, who will begin their deliberations in December. Staff anticipates a final draft will be forwarded to Council in May or June.
- Building permit applications continue to show strength over last year. A predictor of future activity comes in the form of Plan Commission cases, which was strong in November with continued improvement anticipated.
- The Ogden Avenue Site Improvement Strategies grant program began receiving its first round of applications and staff began reviewing these with the Economic Development Corporation's committee.



## **FINANCE DEPARTMENT**

*The November 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- 2011 Budget was adopted by Council
- Bond refunding closed for a net present value savings of \$329,000
- Received Village Council approval of Baker Tilly for Audit Firm
- Worked with Public Works and Information Systems on water rate change

## FIRE DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
Fires	8	3	53	62
<i>Structure</i>	1	0	16	4
<i>Vehicle</i>	1	1	11	13
<i>Other</i>	6	2	43	44
Civilian Fire Deaths	0	0	0	0
Vehicle Crash Extrications	0	0	0	3
EMS Calls	260	198	2614	2777
Patients	320	251	3256	3022
Refusals	62	62	689	670
Average Response Time	4:32	4:27	2	4:31
Permit Inspections and Re-Inspections	50	70	639	593
Life Safety Inspections and Re-Inspections	84	161	1816	1625
Fire Alarm System Trouble Follow-Ups	32	20	310	370
Miscellaneous Inspections	62	73	728	727
Training Hours	1782	1651	22630	19495
Participants in Public Education Programs	2059	2785	41006	36037
Fire Plan Reviews	40	60	536	716

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	1	7	34	35
<i>Filled</i>	0	0	22	30
<i>Being Recruited</i>	2	0	38	19
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	343	363		
<i>COBRA</i>	2	2		
<i>Retirees</i>	101	91		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	5	1	36	37
<b>General/ Auto Liability Claims</b>				
<i>Filed</i>	0	0	5	37
<i>Opened</i>	0	0	5	30
<i>Closed</i>	0	1	4	29

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009	YTD 2008
Visits to Village Website	15,953	17,230	15,953	249,950	17,571
Visits to DGTV Page	260	292	260	2,031	270
Visits to Podcast Page		462	0	3,084	282
Visits to Fire Public Education Page	309	364	309	4,859	266
Visits to Tourism Website	1,921	723	1,921	36,554	1,642
Visits to Parcel Navigator	184	163	184	2,264	411
Training Provided to Village Staff (hours)			0	0	72
Average Visit Duration					
	2:22	2:22	2:13	2:15	2:29
<i>DGTV Page</i>	:45	2:13	1:04	1:09	0:51
<i>Podcast Page</i>		3:25	2:42	2:46	2:09
<i>Fire Public Education Page</i>	1:20	1:31	1:04	1:23	1:55
<i>Tourism Website</i>	1:00	1:02	1:10	1:29	1:29
Public Parcel Navigator Users					
<i>New</i>	132	108	132	1,578	369
<i>Returning</i>	52	55	52	1,057	42
GPS Operation: # of Structures* Collected		116			

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	5	9	64	61
Resolutions Submitted to Council	3	7	62	82
Motions Submitted to Council	1	4	16	27
Liquor License Applications Received	2	0	27	21
DUI Cases				
<i>Closed</i>	1	0	4	129
<i>New</i>	13	26	126	171
<i>Returns</i>	5	12	163	166
Contracts Prepared/Reviewed/Drafted	44	39	330	410

### Department Highlights

- Liquor Commission Meeting

## POLICE DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
Calls for Service	1,590	1,821	20,323	20,539
Accidents	122	128	1,355	1,495
Traffic Citations	815	910	11,082	11,589
Vacation House Checks	19	48	371	489
Neighborhood Patrol Time (hours)	989.6	838.7	10,942	10,853
Time-On-Service Demand (hours)	1,385.9	1,451.2	17,024	18,277
Participants in Public Education Program	315	874	7,902	10,318
Average Response Time				0
<i>Emergency</i>	3:06	3:00	3:18	3:12
<i>Non-Emergency</i>	5:30	4:54	5:18	5:30
Incoming Calls				
<i>911 Calls</i>	1,360	1,257	15,251	15,280
<i>Non-Emergency Calls</i>	9,147	9,489	110,451	119,146
FOIAs	55	5	490	69

### Department Highlights

- Throughout the month of November all members of the police department, who operate a Village owned vehicle, participated in an “in-house” defensive driving class. The participants are required to navigate a specific driving course, which includes avoiding simulated obstacles, braking and backing.
- On November 9<sup>th</sup>, the Village Council approved the purchase of a License Plate Recognition Camera system that will streamline parking enforcement and allow for increased coverage.
- On November 3<sup>rd</sup>, the Illinois Crime Prevention Association recognized Crime Prevention Specialist Mary Wennerstrom as the “Crime Prevention Officer of the Year.” Mary was given this award because of her dedication to both the association and the citizens of Downers Grove.
- The police department implemented a new crime analysis tool for all officers, using report data and crime mapping to proactively address crime trends.
- Implemented a parking scofflaw program in which the driver’s license of persons with ten or more outstanding parking tickets will have their license suspended if the fines are not paid.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	NOVEMBER 2010	NOVEMBER 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	41	6	524	
Flooding Calls	10	0	43	
Feet of Storm Sewers				
<i>Cleaned</i>	4,210	300	44,290	
<i>Televised</i>	3,800	0	31,275	
Roadside Ditches Under Construction (feet)	0	0	16,525	
Drainage Structures				
<i>Repaired</i>	3	0	24	
<i>Installed</i>	0	0	33	
JULIE Locate Requests	510	421	6,011	
Salt Used (tons)	0	0	1,778	
Asphalt Paving (tons)	40	165	561	
Concrete Repairs (yards)	8	0	75	
Snow Removal Call Outs	0	0	12	
Parkway Trees				
<i>Planted</i>	0	0	248	
<i>Pruned</i>	46	28	4,099	
<i>Removed</i>	56	29	395	
Mosquito Abatement Tablets	0	0	3,520	
Special Events Assistance (hours)	59	56	661	
Calls to Public Service Response Team	234	279	2,777	
Domestic Animals Handled	31	64	399	
Wildlife Inquiries Handled	57	65	731	
Parking Meters Repaired	2	6	191	
Traffic Signs Fabricated and Installed	82	36	970	
Traffic Posts Installed	64	19	425	
Traffic Calming Petitions	0	1	4	
Grove Commuter Shuttle				
<i>Total Trips</i>	5,946	5,435	56,670	
<i>Passengers*</i>	149	151	1,369	
Water Service Calls	80	15	389	
Water Shut-Offs	43	43	322	
Water Turn-Ons	25	26	285	
Water Main Breaks	5	4	50	
Total Water Pumpage (gallons)	139,180,000	136,463,000	1,780,237,000	1,800,000,000

\*Number of passengers assumes 10 trips per week per passenger.



## APPENDIX

### November 2010 Monthly Financial Report

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

November 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Neutral	 Negative	4
State Income Tax	 Neutral	 Negative	5
Hotel Tax	 Positive	 Neutral	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Positive	 Positive	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

 **CONSUMER CONFIDENCE** - Consumer confidence, which had increased in October, increased further in November. It is at it's highest level in five months driven by consumers higher expectations of the economy.

 **EMPLOYMENT** - The national unemployment rate for November 2010 was 9.8%, up slightly from October. The November 2009 unemployment rate was 10.0%.

 **HOUSING** - National housing starts increased 3.9% from October. Housing starts were 5.9% below November 2009. Building permits issued nationally in November were 4.0% under October, and 14.7% below November 2009.

 **INTEREST RATES** - Interest rates remain at all-time lows as the Federal Reserve attempts to stimulate the economy. As of November 2010, 12 month certificates of deposits interest rates were averaging 1.05%.

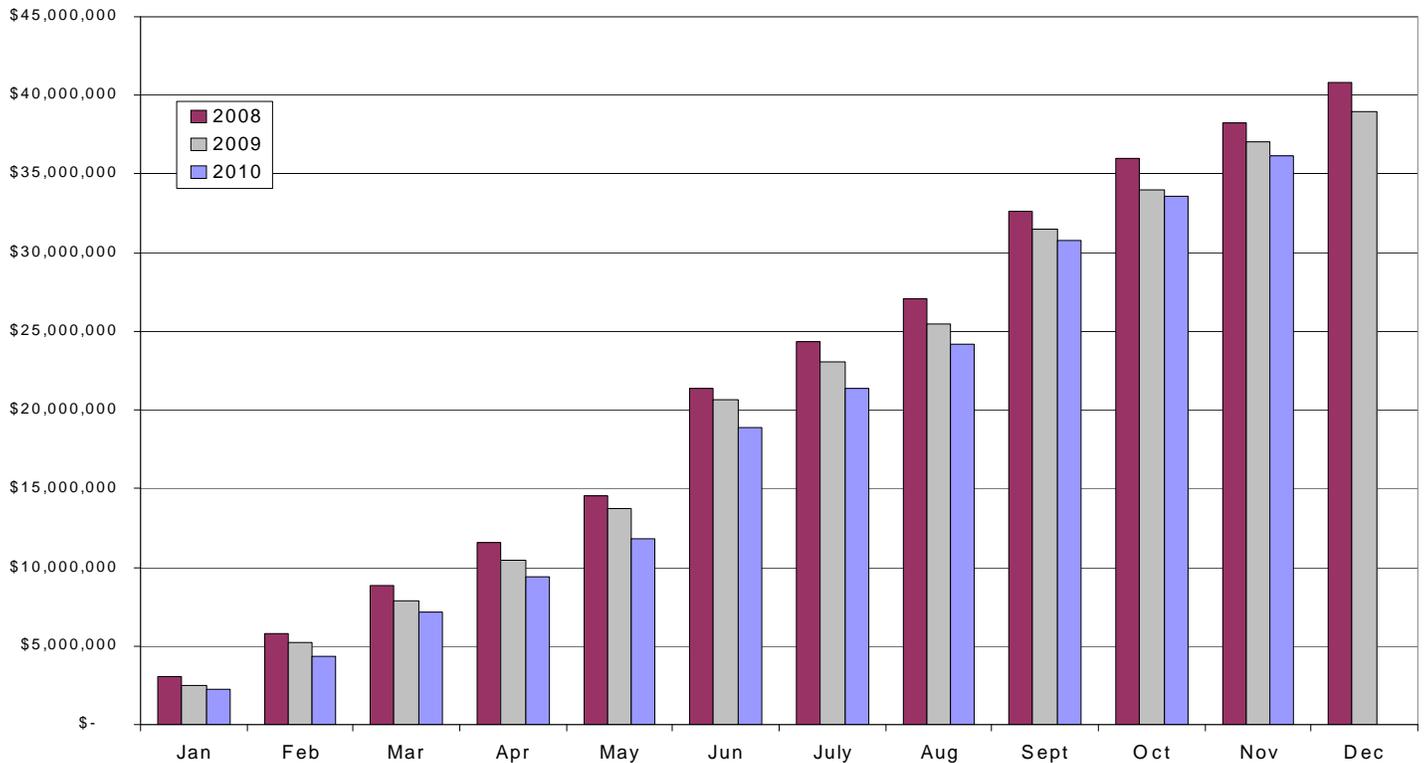
### VILLAGE HIGHLIGHTS:

 **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased 0.8% nationally in November from last month, and were 7.7% above November 2009. In the Village, sales taxes are 1.4% higher than October and 6.7% higher for November compared to one year ago.

 **EXPENSES** - Year to date, the Village's general fund expenditures are 0.1% below what was spent last year.

# GENERAL FUND

# CUMULATIVE REVENUES

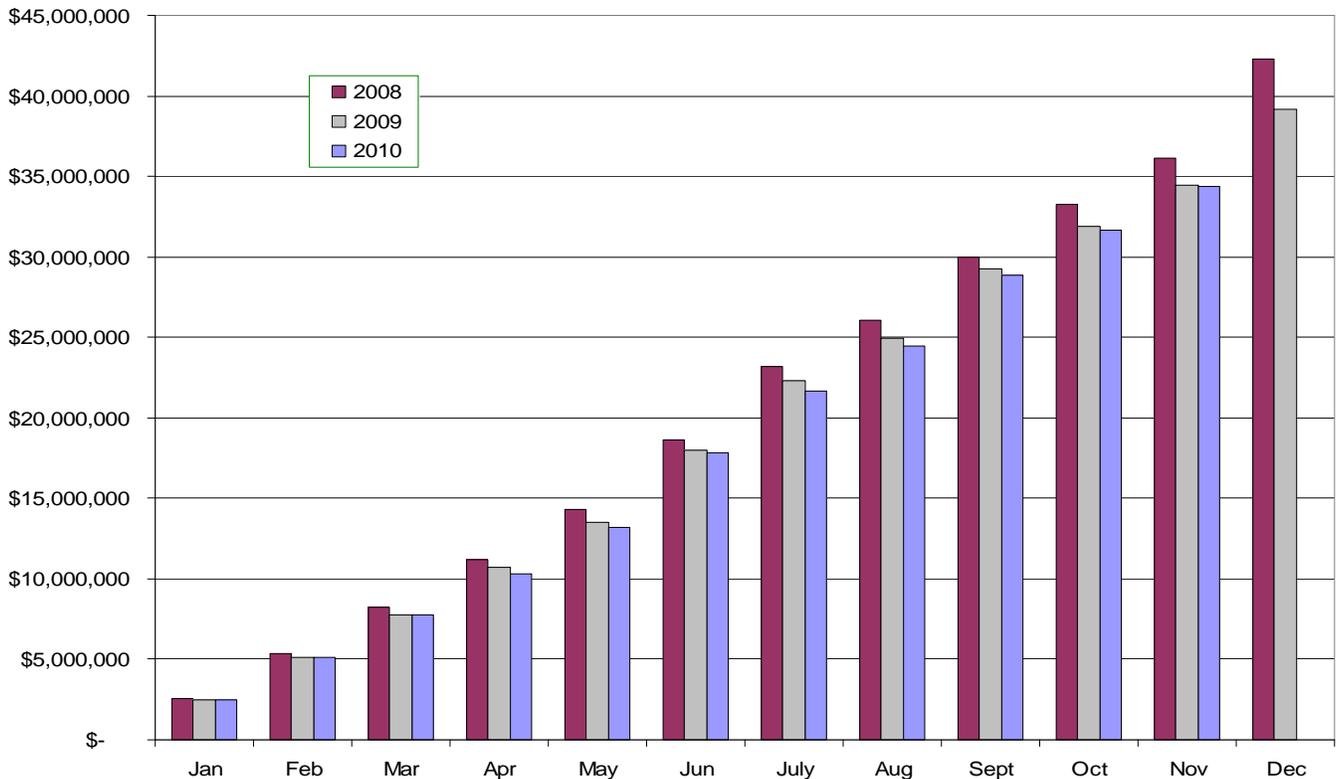


**NEGATIVE** YTD November 2010 Revenues are 2.1% below YTD November 2009 primarily due to decreases in sales taxes, telecommunications tax, income taxes, and interest income.

Description	2010 Budget	November 2010 YTD Actual	November 2009 YTD Actual	November 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
<b>Property Taxes</b>	\$ 10,435,416	\$ 10,488,162	\$ 9,112,300	\$ 8,177,662	\$ 1,375,862	15.1%	2,310,500	28.3%
<b>Sales Tax</b>	10,500,000	9,506,024	9,688,999	11,369,020	(182,975)	-1.9%	(1,862,996)	-16.4%
<b>Home Rule Sales Tax</b>	1,000,000	299,272	0	0	299,272	n/a	299,272	n/a
<b>Hotel Use Tax</b>	700,000	672,551	660,767	848,077	11,784	1.8%	(175,526)	-20.7%
<b>Natural Gas Use Tax</b>	500,000	395,276	439,725	429,920	(44,449)	-10.1%	(34,644)	-8.1%
<b>Electricity Tax</b>	1,900,000	1,780,134	1,715,166	1,786,297	64,968	3.8%	(6,163)	-0.3%
<b>Telecommunications Tax</b>	3,800,000	2,844,800	3,094,268	3,697,338	(249,468)	-8.1%	(852,538)	-23.1%
<b>Licenses and Permits</b>	1,078,020	1,278,992	1,045,840	1,259,158	233,152	22.3%	19,834	1.6%
<b>State Shared Revenue</b>	4,804,141	4,456,817	4,790,928	5,521,885	(334,111)	-7.0%	(1,065,068)	-19.3%
<b>Fees, Charges, &amp; Fines</b>	4,415,109	4,155,886	5,152,264	4,712,016	(996,378)	-19.3%	(556,130)	-11.8%
<b>Interest Income</b>	227,000	221,091	389,892	625,103	(168,801)	-43.3%	(404,012)	-64.6%
<b>Other</b>	96,242	100,298	897,458	397,241	(797,160)	-88.8%	(296,943)	-74.8%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 36,199,303</b>	<b>\$ 36,987,607</b>	<b>\$ 38,823,717</b>	<b>(\$788,304)</b>	<b>-2.1%</b>	<b>(\$2,624,414)</b>	<b>-6.8%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

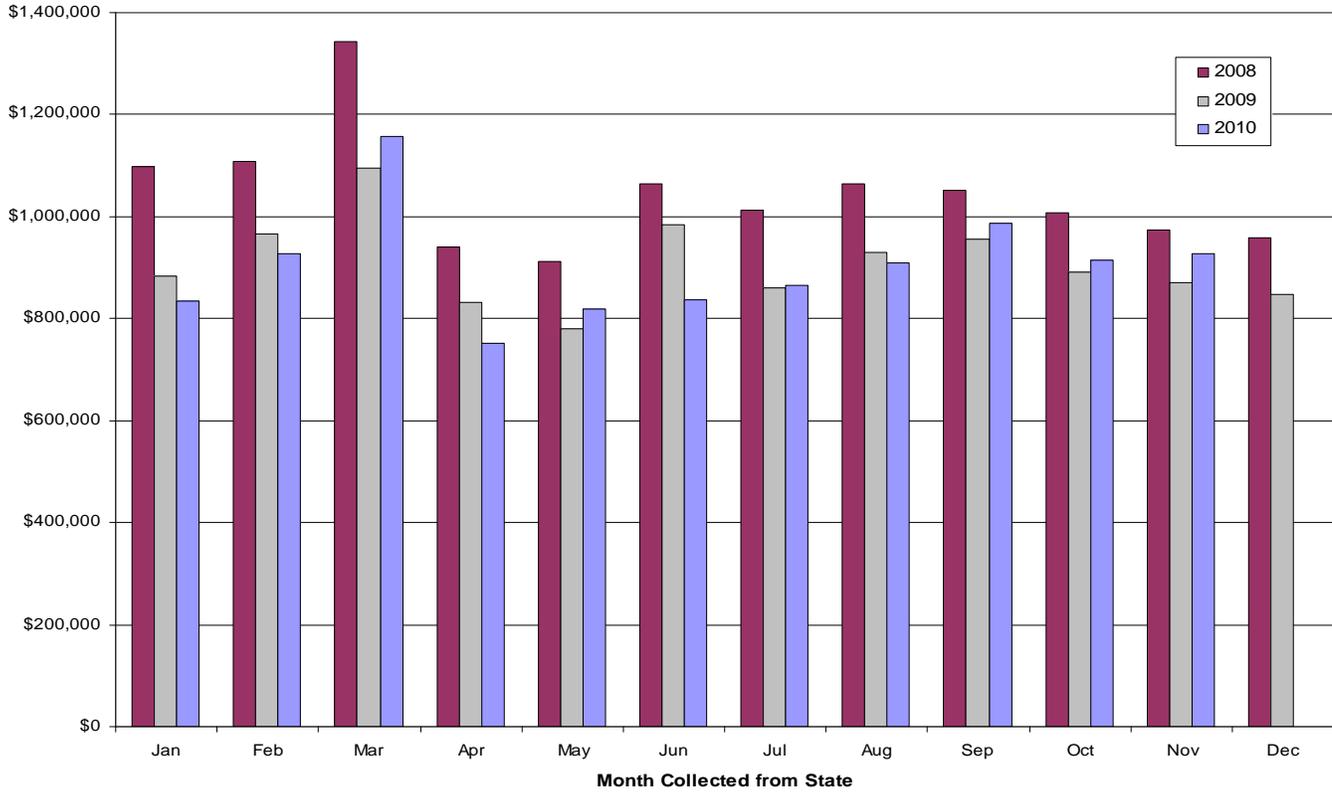


**POSITIVE** Expenditures are 0.1% lower than the previous year. Village-wide cost-saving efforts have contributed to most departments' expenditures being less than a year ago.

Description	2010 Budget	November 2010 YTD Actual	November 2009 YTD Actual	November 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 242,905	\$ 267,754	\$ 276,812	\$ (24,849)	-9.3%	(33,907)	-12.2%
General Management	345,009	296,839	340,762	511,141	(43,923)	-12.9%	(214,302)	-41.9%
Legal	554,831	383,462	464,886	532,093	(81,424)	-17.5%	(148,631)	-27.9%
Building Services	607,011	503,249	469,015	574,602	34,234	7.3%	(71,353)	-12.4%
Human Resources	158,822	140,699	148,941	195,646	(8,242)	-5.5%	(54,947)	-28.1%
Information Services	887,485	716,730	815,248	746,124	(98,518)	-12.1%	(29,394)	-3.9%
Productivity Investment Program	120,000	15,622	11,500	24,000	4,122	35.8%	(8,378)	-34.9%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>2,299,508</b>	<b>2,518,106</b>	<b>2,860,419</b>	<b>(218,598)</b>	<b>-8.7%</b>	<b>(560,911)</b>	<b>-19.6%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>1,076,237</b>	<b>954,505</b>	<b>1,336,815</b>	<b>121,732</b>	<b>12.8%</b>	<b>(260,578)</b>	<b>-19.5%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>4,673,466</b>	<b>4,800,427</b>	<b>5,202,710</b>	<b>(126,961)</b>	<b>-2.6%</b>	<b>(529,244)</b>	<b>-10.2%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>1,644,592</b>	<b>1,763,466</b>	<b>2,016,449</b>	<b>(118,874)</b>	<b>-6.7%</b>	<b>(371,857)</b>	<b>-18.4%</b>
Police	14,019,689	12,383,397	11,668,742	11,984,320	714,655	6.1%	399,077	3.3%
Fire	13,131,672	11,567,449	11,116,039	10,950,038	451,410	4.1%	617,411	5.6%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>23,950,846</b>	<b>22,784,781</b>	<b>22,934,358</b>	<b>1,166,065</b>	<b>5.1%</b>	<b>1,016,488</b>	<b>4.4%</b>
Counseling & Social Services	201,719	166,115	415,005	435,763	(248,890)	-60.0%	(269,648)	-61.9%
Communications Office	485,194	465,031	473,883	484,223	(8,852)	-1.9%	(19,192)	-4.0%
Community Events	142,044	127,809	726,587	883,356	(598,778)	-82.4%	(755,547)	-85.5%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>758,955</b>	<b>1,615,475</b>	<b>1,803,342</b>	<b>(856,520)</b>	<b>-53.0%</b>	<b>(1,044,387)</b>	<b>-57.9%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 34,403,601</b>	<b>\$ 34,436,759</b>	<b>\$ 36,154,093</b>	<b>\$ (33,158)</b>	<b>-0.1%</b>	<b>(1,750,492)</b>	<b>-4.8%</b>

# GENERAL FUND

# SALES TAXES

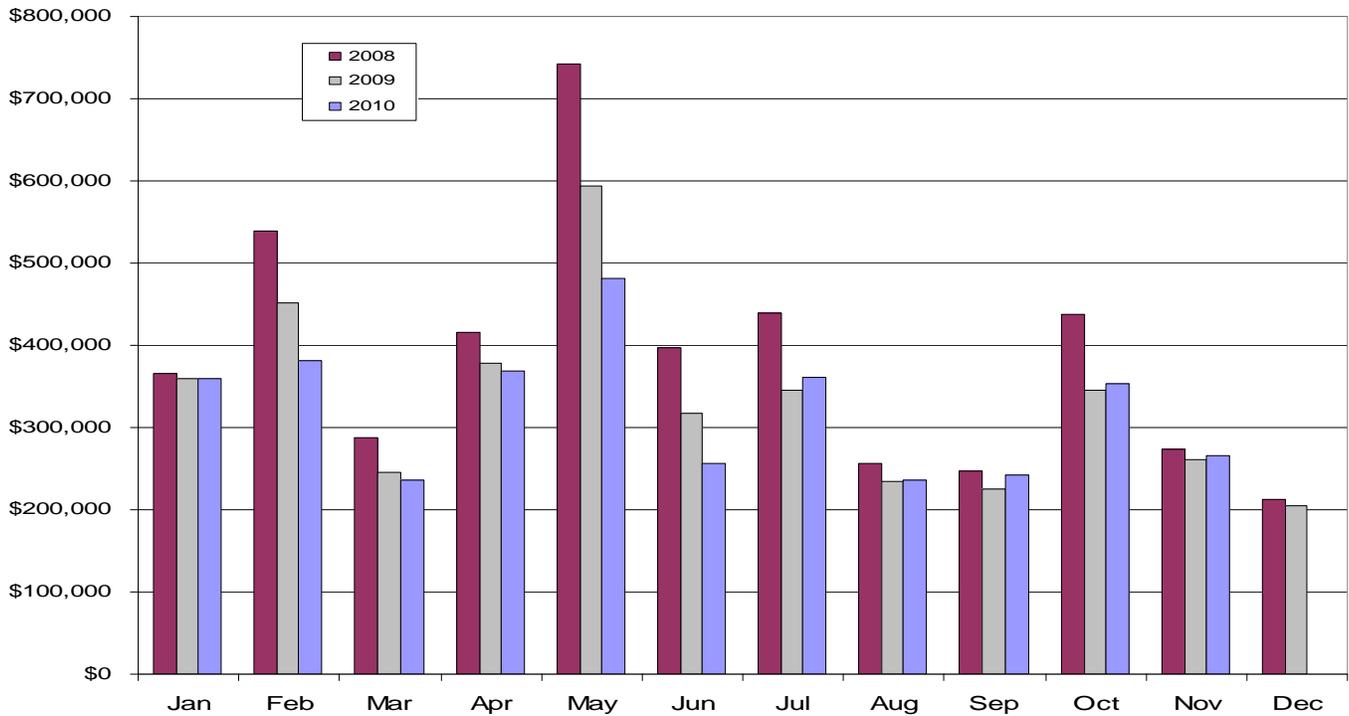


**NEUTRAL** November sales tax is 6.7% greater than November 2009, but YTD sales tax revenues remain 1.9% below last year.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	837,431
APR	JUL	1,011,771	859,784	866,533
MAY	AUG	1,065,209	930,210	909,975
JUN	SEP	1,050,539	955,138	986,196
JUL	OCT	1,006,968	890,242	914,802
AUG	NOV	973,975	869,600	927,922
SEP	DEC	959,244	847,097	
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 9,931,871</b>
Rebates		(678,162)	(563,750)	(425,847)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,330,437</b>	<b>\$ 9,506,024</b>

## GENERAL FUND

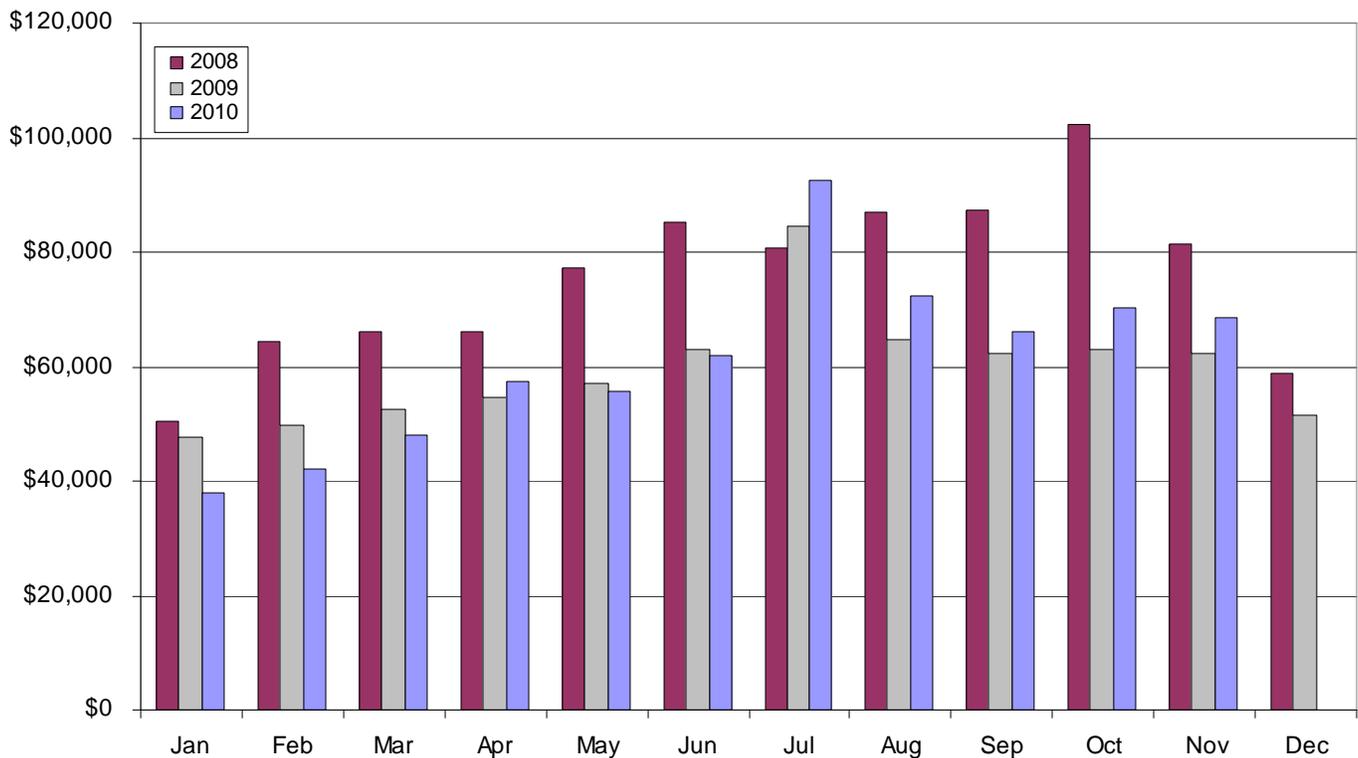
## INCOME TAX



**NEGATIVE** November income taxes are 1.9% more than November 2009, but are 5.7% less than 2009 YTD.

## GENERAL FUND

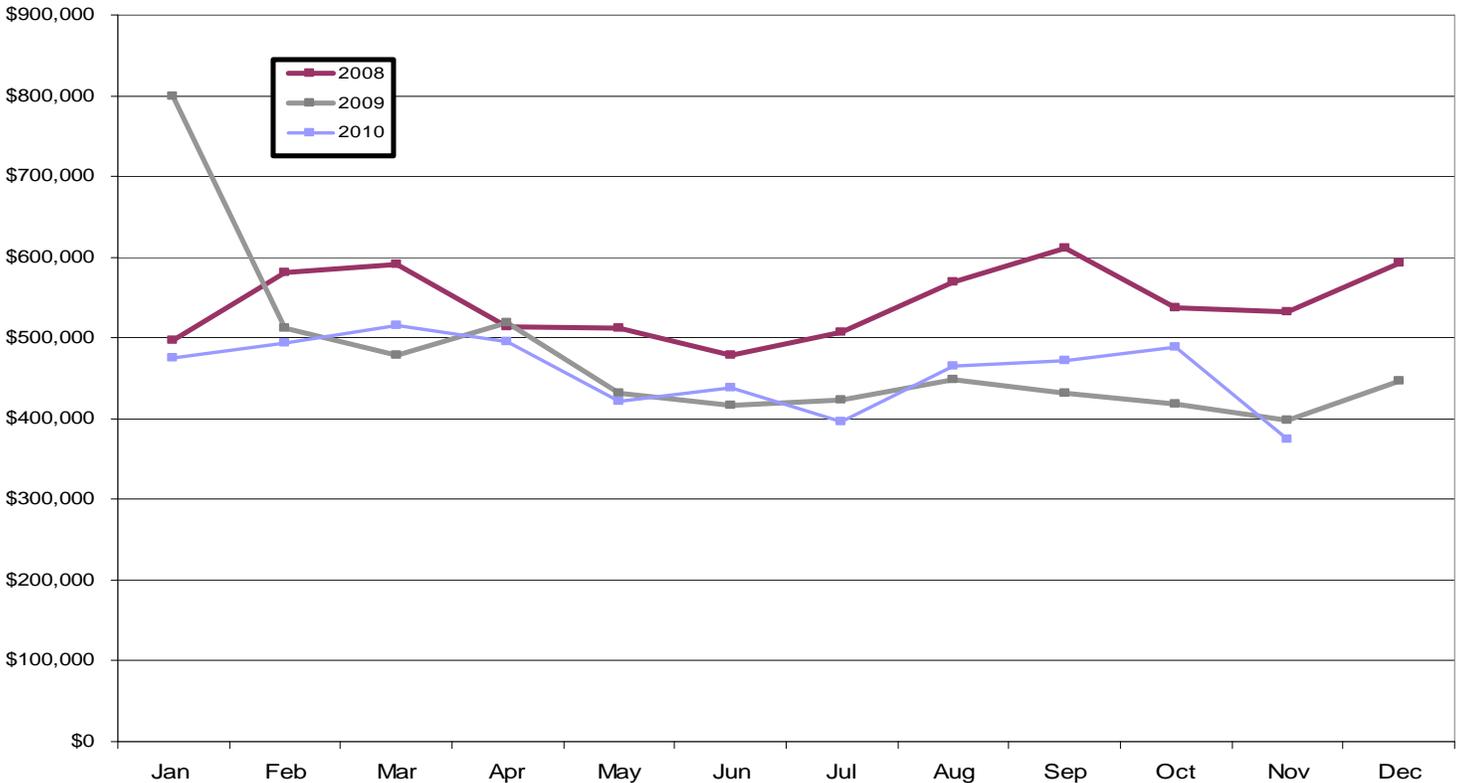
## HOTEL TAX



**NEUTRAL** November hotel taxes are 10% above November 2009 and 1.8% higher YTD.

## GENERAL FUND

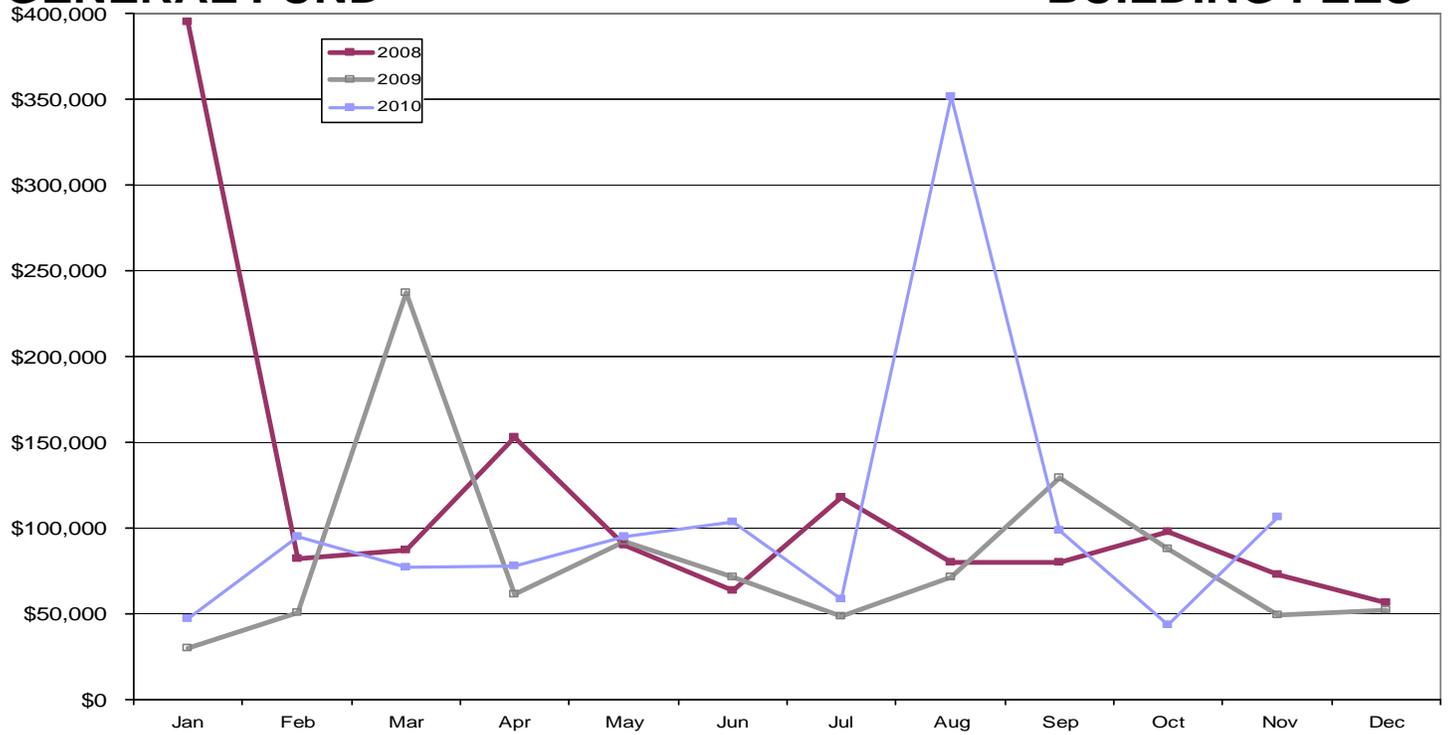
## UTILITY TAX



**NEGATIVE** Utility taxes are 6.1% below November 2009 and 4.5% below YTD.

## GENERAL FUND

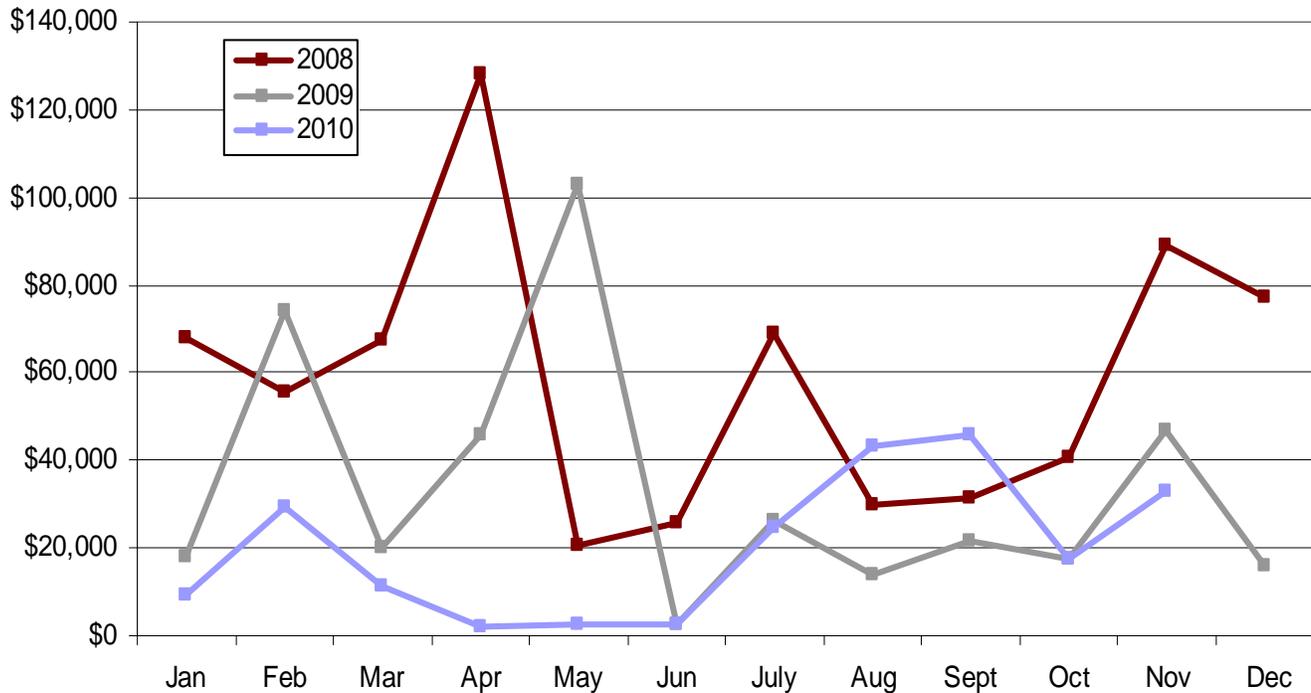
## BUILDING FEES



**POSITIVE** November building fees are 24% above 2009 YTD primarily due to \$212,000 received in August from Midwestern University to expand their parking garage.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 5 months behind in remitting the Village's portion of state income tax.

<b>Aged Investments</b>	<b>Nov 30 Investment \$</b>	<b>Investment %</b>	<b>Interest Rate %</b>
Current (0 - 30 days)	30,873,145	59.28%	0.35%
1-3 mos	567,000	1.09%	1.64%
4-6 mos	4,115,784	7.90%	2.46%
7-9 mos	9,973,671	19.15%	3.51%
10-12 mos	1,824,707	3.50%	1.09%
1-2 years	1,978,050	3.80%	2.25%
2+ years	2,748,322	5.28%	0.92%
<b>Totals</b>	<b>52,080,679</b>	<b>100.00%</b>	<b>1.27%</b>

<b>Investment Type</b>	<b>Nov 30 Balances \$</b>	<b>Investment %</b>	<b>Interest Rate %</b>
CD's	18,308,392	35.15%	2.87%
Checking	5,017,708	9.63%	0.50%
MM Funds	25,011,536	48.02%	0.30%
Agency/Muni	3,743,042	7.19%	0.85%
<b>Totals</b>	<b>52,080,679</b>	<b>100.00%</b>	<b>1.27%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<i>CASH &amp; INVESTMENTS</i>		<i>Inc/</i>		<i>LAST YEAR</i>	
	<i>November 30, 2010</i>	<i>October 31, 2010</i>	<i>(Dec)</i>	<i>%</i>	<i>November 30, 2009</i>	<i>%</i>
General Fund	\$ 10,729,483	\$11,225,384	(495,901)	-4%	\$12,055,551	-11%
Motor Fuel Tax	\$ 166,044	78,881	87,163	-110%	1,434,716	-88%
Downtown Redev TIF	\$ 785,416	653,972	131,444	20%	589,560	33%
Foreign Fire Insurance	\$ 236,450	161,410	75,040	46%	188,613	25%
Ogden Corridor TIF	\$ 3,338,195	3,334,771	3,424	0%	2,654,105	26%
Transportation	\$ (1,965,744)	(1,963,032)	(2,712)	0%	(1,946,865)	-1%
Subtotal Special Revenue Funds	\$ 2,560,361	2,266,002	294,359	13%	2,920,129	-12%
Capital Projects	\$ 3,887,051	4,060,211	(173,160)	-4%	3,588,522	8%
Municipal Buildings	\$ 283,554	304,357	(20,803)	-7%	845,901	-66%
Real Estate	\$ 290,906	290,813	93	0%	440,858	-34%
Stormwater Improvement Fund	\$ 20,519,340	20,609,988	(90,648)	0%	25,796,438	-20%
Subtotal Capital Project Funds	\$ 24,980,851	25,265,369	(284,518)	-1%	30,671,719	-19%
Fairview Ave Debt Fund	\$ (27,876)	(39,759)	11,883	30%	50,649	-155%
CBD TIF Debt Service Fund	\$ 358,135	358,080	55	0%	749,765	-52%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 330,259	318,321	11,938	4%	800,414	-59%
Parking Operations	\$ 1,196,395	1,152,515	43,880	4%	942,263	27%
Water	\$ 1,654,443	1,548,992	105,451	7%	2,410,482	-31%
Subtotal Enterprise Funds	\$ 2,850,838	2,701,507	149,331	6%	3,352,745	-15%
Equipment Replacement	\$ 2,114,458	1,985,087	129,371	7%	1,159,316	82%
Fleet Services	\$ 446,560	479,992	(33,432)	-7%	598,076	-25%
Risk Management	\$ 758,283	753,825	4,458	1%	656,477	16%
Health Insurance	\$ 683,521	840,308	(156,787)	-19%	1,863,707	-63%
Subtotal Internal Service Funds	\$ 4,002,822	4,059,212	(56,390)	-1%	4,277,576	-6%
Village before trust & library	\$ 45,454,614	45,835,795	(381,181)	-1%	54,078,134	-16%
Construction Deposit	\$ 1,674,603	1,621,166	53,437	3%	1,977,600	-15%
Police Pension	\$ 35,568,322	35,521,973	46,349	0%	31,568,352	13%
Fire Pension	\$ 29,792,707	29,860,711	(68,004)	0%	26,933,798	11%
Subtotal Pension/Trust Funds	\$ 67,035,632	67,003,850	31,782	0%	60,479,750	11%
Library	\$ 3,568,454	3,771,430	(202,976)	-5%	3,086,325	16%
Library Construction	\$ 243,566	243,566	0	0%	243,551	0%
GO Debt, Library	\$ 872,122	872,041	81	0%	855,484	2%
Subtotal: Public Library	\$ 4,684,142	4,887,037	(202,895)	-4%	4,185,360	12%
<b>GRAND TOTAL</b>	<b>\$ 117,174,388</b>	<b>\$ 117,726,682</b>	<b>(552,294)</b>	<b>-0.5%</b>	<b>\$118,743,244</b>	<b>-1.3%</b>

# Village of Downers Grove

## Monthly Statistical Report

December 2010



## VILLAGE MANAGER'S OFFICE

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
Agenda Items Prepared	44	38	475	504
Meetings of Council	3	3	36	58
Council Inquiries	26	29	650	878
Daily Parking Permits Sold	16,928	154	N/A	1,546
Taxi Coupons				
<i>Purchased</i>	9,138	22,350	113,521	219,674
<i>Redeemed</i>	20,288	15,693	155,795	196,882
Community Response Center				
<i>New Records</i>	50	123	1,693	3258
<i>Tree Related Records</i>	7	6	617	
<i>Construction-Related Records</i>	0	0	10	11
<i>Stormwater-Related Records</i>	0	1	11	29
<i>Web-Generated Records</i>	3	6	72	146
<i>Own the Streets</i>	0	0	1	1

### Department Highlights

- Hosted a Manager Tools discussion on effective program management.
- Hosted a webinar on Schaumburg's Talent Management Program.
- Presented research on Human Services/Social Services to the Human Service Commission.

Please Note: The daily parking permits sold number has increased dramatically from past months. The increase is due to a change in the permits being counted. Until September 2010, spaces counted were passes sold at the Village Hall front desk. Beginning September 2010, the count includes daily parking permits sold throughout the whole Village.

## VILLAGE CLERK'S OFFICE

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
FOIA Requests	30	19	713	472
Licenses Processed	694	743	1007	1153
<i>Amusement Devices</i>	0	0	3	0
<i>Electrician</i>	691	722	901	1008
<i>Going Out of Business</i>	1	0	1	1
<i>Psychic</i>	0	0	1	1
<i>Raffle</i>	1	2	45	31
<i>Scavenger</i>	0	12	0	25
<i>Taxi Company</i>	0	0	10	0
<i>Taxi Driver</i>	0	7	26	77
<i>Tree Removal Company</i>	1	0	20	10
Proclamations	0	0	10	11
Public Meetings Noticed	10	12	172	204

## COMMUNICATIONS DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
Live Meetings Taped	5	5	53	62
Studio and Remote Tapings	1	1	30	47
Completed Program Hours	7	9	109	121
On Air Programming Hours	206	96	1382	1152
Public Service Announcement	20	30	356	508
Press Contacts and Published Articles	6	4	69	72
Ad Placement	4	4	48	48
Print Publications	25	29	435	501

### Department Highlights

DGTV Covered and or presented the following:

- Taped The Vintage Times – Jan. 2011 Edition – “Support Programming for the Family Care of Aging Parents”
- Edited and Posted “Holiday Tree Lighting” Video to Village Web Site
- Edited and Posted “Explaining the Tax Levy” Video to Village Web Site
- Aired South High Holiday Concert and The West Towns Chorus Holiday Concert continuously throughout Holiday Weekend.

## COMMUNITY DEVELOPMENT DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
Permit Applications Received	99	93	1,808	1,506
Permits Issued	96	96	1,634	1,365
<i>Accessory Structure</i>	2	0	45	29
<i>Commercial Addition/Remodel</i>	12	22	194	221
<i>Commercial Electrical</i>	5	5	44	36
<i>Commercial Occupancy</i>	14	9	109	87
<i>Deck/Patio</i>	0	2	84	77
<i>Driveways</i>	0			
<i>Fence</i>	9	11	230	277
<i>Hot Tub/Swimming Pool</i>	0	0	7	12
<i>House Addition/Remodel</i>	14	19	264	231
<i>New Commercial</i>	0	0	1	3
<i>New Residential</i>	4	2	22	24
<i>Permanent Sign</i>	15	6	110	94
<i>Residential Electric</i>	6	3	46	31
<i>Fire Prevention - Alarm, Sprinkler, Hood</i>	10			
<i>Stormwater/Grading</i>	0			
<i>Temporary Sign</i>	2	11	99	99
<i>Temporary Use</i>	2	2	124	55
<i>Wrecking</i>	1	4	29	37
Inspections Conducted	225	220	2,932	2,677
Code Enforcement Site Visits	140	279	2,359	3,961
Stop Work Notices Issued	1	1	11	47
ZBA Case Applications	0	2	11	14
Plan Commission Case Applications	1	2	24	27
Historic Preservation Building Applications	0	0	0	2

### Department Highlights

- The comprehensive plan committee recommended a draft plan to the Plan Commission, who began their deliberations in December. Staff anticipates a final draft will be forwarded to Council in May or June.
- New businesses, commercial remodeling and new permanent signage led permit categories for December 2010, along with residential remodeling.
- Up 20% over 2009, building permit application numbers strengthened, led by those categories showing reinvestment in existing properties such as adding accessory structures and remodeling.



## **FINANCE DEPARTMENT**

*The December 2010 Monthly Financial Report can be found in the appendix.*

### **Department Highlights**

- Received GFOA award for the Village's Comprehensive Annual Financial Report
- Received grant applications for Civic Center roof, downtown crosswalks and Maple Ave & BNSF RR Intersection Improvements
- Implemented the water rate changes for the water bills mailed in January
- Published the adopted 2011 Budget

## FIRE DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009	YTD 2008
Fires	2	3	55	65	6
<i>Structure</i>	0	2	16	6	0
<i>Vehicle</i>	1	1	12	14	4
<i>Other</i>	1	0	44	44	2
Civilian Fire Deaths	0	0	0	0	0
Vehicle Crash Extrications	0	0	0	3	1
EMS Calls	202	234	2816	3011	283
Patients	305	300	3561	3322	314
Refusals	53	70	742	740	86
Average Response Time	4:44	4:56	2	4:33	4:53
Permit Inspections and Re-Inspections	56	65	695	658	67
Life Safety Inspections and Re-Inspections	19	142	1835	1767	66
Fire Alarm System Trouble Follow-Ups	39	33	349	403	17
Miscellaneous Inspections	40	74	768	801	50
Training Hours	1670	1032	24300	20527	2,136
Participants in Public Education Programs	714	753	41720	36790	820
Fire Plan Reviews	25	70	561	786	93

## HUMAN RESOURCES DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
<b>Positions</b>				
<i>Vacated</i>	0	4	34	39
<i>Filled</i>	1	1	23	31
<i>Being Recruited</i>	1	3	39	22
<b>Participants in Group Healthcare Insurance</b>				
<i>Active employees</i>	345	362		
<i>COBRA</i>	2	2		
<i>Retirees</i>	101	91		
<b>Workmen's Compensation Claims</b>				
<i>Filed</i>	5	3	41	40
<b>General/ Auto Liability Claims</b>				
			0	
<i>Filed</i>	0	1	5	38
<i>Opened</i>	0	1	5	31
<i>Closed</i>	0	1	4	30

## INFORMATION SERVICES DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009	YTD 2008
Visits to Village Website	13,489	15,335	13,489	265,285	17,571
Visits to DGTV Page	181	197	181	2,228	270
Visits to Podcast Page	0	215	0	3,299	282
Visits to Fire Public Education Page	227	339	227	5,198	266
Visits to Tourism Website	877	460	877	37,014	1,642
Visits to Parcel Navigator	133	122	133	2,386	411
Training Provided to Village Staff (hours)			0	0	72
Average Visit Duration					
	1:49	2:03	2:11	2:14	2:29
<i>DGTV Page</i>	:40	:59	1:04	1:09	0:51
<i>Podcast Page</i>	0:00	2:33	2:26	2:44	2:09
<i>Fire Public Education Page</i>	1:10	1:34	1:04	1:24	1:55
<i>Tourism Website</i>	:49	1:06	1:10	1:27	1:29
Public Parcel Navigator Users					
<i>New</i>	93	86	93	1,664	369
<i>Returning</i>	40	36	40	1,093	42
GPS Operation: # of Structures* Collected	0	0			

\* Stormwater system structure. A total of 19 types of data are collected on each structure: type of lid, structure type, #, depth, size, material of invert, and so on.

## LEGAL DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
Ordinances Submitted to Council	21	18	85	79
Resolutions Submitted to Council	5	13	67	95
Motions Submitted to Council	2	3	18	30
Liquor License Applications Received	2	4	29	25
DUI Cases				
<i>Closed</i>	1	0	5	129
<i>New</i>	19	25	145	196
<i>Returns</i>	10	21	173	187
Contracts Prepared/Reviewed/Drafted	52	60	382	470

## POLICE DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
Calls for Service	1,663	1,889	21,986	22,428
Accidents	171	188	1,526	1,683
Traffic Citations	692	566	11,774	12,155
Vacation House Checks	43	53	414	542
Neighborhood Patrol Time (hours)	1,038.4	804.0	11,981	11,657
Time-On-Service Demand (hours)	1,481.9	1,886.4	18,506	20,164
Participants in Public Education Program	171	54	8,073	10,372
Average Response Time				0
<i>Emergency</i>	3:12	3:24	3:18	3:13
<i>Non-Emergency</i>	5:48	5:42	5:21	5:31
Incoming Calls				
<i>911 Calls</i>	1,409	1,425	16,660	16,705
<i>Non-Emergency Calls</i>	9,236	10,216	119,687	129,362
FOIAs	46	10	536	79

### Department Highlights

- Throughout the month of November all members of the police department, who operate a Village owned vehicle, participated in an “in-house” defensive driving class. The participants are required to navigate a specific driving course, which includes avoiding simulated obstacles, braking and backing.
- On November 9<sup>th</sup>, the Village Council approved the purchase of a License Plate Recognition Camera system that will streamline parking enforcement and allow for increased coverage.
- On November 3<sup>rd</sup>, the Illinois Crime Prevention Association recognized Crime Prevention Specialist Mary Wennerstrom as the “Crime Prevention Officer of the Year.” Mary was given this award because of her dedication to both the association and the citizens of Downers Grove.
- The police department implemented a new crime analysis tool for all officers, using report data and crime mapping to proactively address crime trends.
- Implemented a parking scofflaw program in which the driver’s license of persons with ten or more outstanding parking tickets will have their license suspended if the fines are not paid.

## PUBLIC WORKS DEPARTMENT

SERVICE PROVIDED	DECEMBER 2010	DECEMBER 2009	YTD 2010	YTD 2009
Catch Basins Cleaned	6	0	530	
Flooding Calls	5	3	48	
Feet of Storm Sewers				
<i>Cleaned</i>	120	0	44,410	
<i>Televised</i>	0	0	31,275	
Roadside Ditches Under Construction (feet)	0	0	16,525	
Drainage Structures				
<i>Repaired</i>	0	0	24	
<i>Installed</i>	0	0	33	
JULIE Locate Requests	260	272	6,271	
Salt Used (tons)	1,486	1,291	3,264	
Asphalt Paving (tons)	0	0	561	
Concrete Repairs (yards)	0	0	75	
Snow Removal Call Outs	12	13	24	
Parkway Trees				
<i>Planted</i>	0	0	248	
<i>Pruned</i>	11	24	4,110	
<i>Removed</i>	52	5	447	
Mosquito Abatement Tablets	0	0	3,520	
Special Events Assistance (hours)	0	0	661	
Calls to Public Service Response Team	184	272	2,961	
Domestic Animals Handled	27	25	426	
Wildlife Inquiries Handled	16	18	747	
Parking Meters Repaired	0	16	191	
Traffic Signs Fabricated and Installed	56	35	1,026	
Traffic Posts Installed	18	23	443	
Traffic Calming Petitions	0	0	4	
Grove Commuter Shuttle				
<i>Total Trips</i>	5,679	5,704	62,349	
<i>Passengers*</i>	142	158	1,511	
Water Service Calls	21	6	410	
Water Shut-Offs	6	35	328	
Water Turn-Ons	9	28	294	
Water Main Breaks	17	4	67	
Total Water Pumpage (gallons)	150,379,000	143,368,000	1,930,616,000	1,930,616,000

\*Number of passengers assumes 10 trips per week per passenger.



## APPENDIX

### December 2010 Monthly Financial Report

# VILLAGE OF DOWNERS GROVE

## MONTHLY FINANCIAL REPORT

December 2010

This report highlights certain unaudited revenues and expenditures of the Village for the past month and year-to-date, along with local economic indicators. Contact the Village Finance Department with any questions.

Overview	Current Month	Year to Date	Page
General Fund Revenues	 Negative	 Negative	2
General Fund Expenditures	 Positive	 Positive	3
Sales Tax	 Neutral	 Negative	4
State Income Tax	 Positive	 Negative	5
Hotel Tax	 Positive	 Neutral	5
Utility Tax	 Negative	 Negative	6
Building Fees	 Neutral	 Positive	6
Interest Income	 Negative	 Negative	7
Treasurer's Report	 Neutral	 Neutral	8

Positive (Green):  
Neutral (Yellow):  
Negative (Red):

Revenues have exceeded expectations or expenditures are lower than anticipated.  
Revenues and expenditures are within a reasonable range of predictions.  
Revenues are less than forecasted or expenditures are higher than projected.

### ECONOMIC INDICATORS:

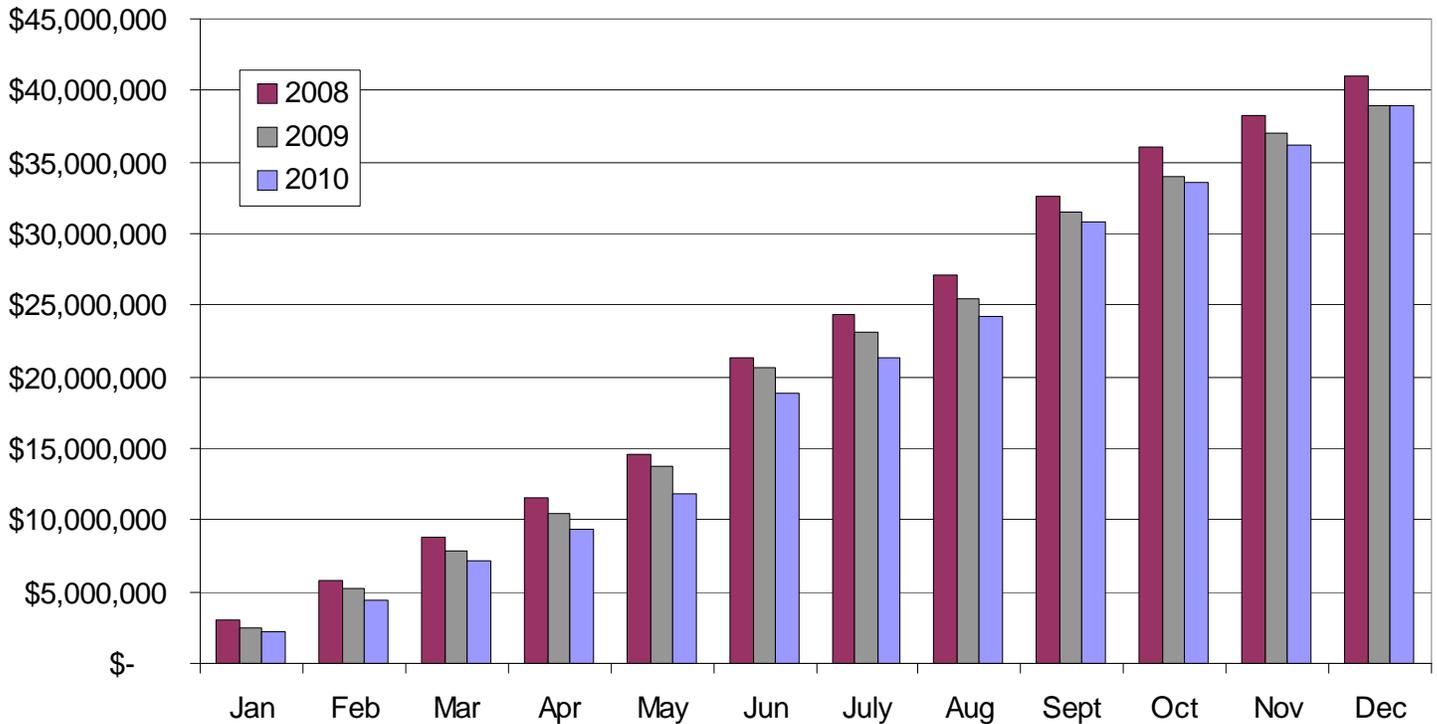
-  **CONSUMER CONFIDENCE** - Consumer confidence, which had increased in October and November, decreased slightly in December. Consumers remain cautious about the economy and labor market.
-  **EMPLOYMENT** - The national unemployment rate for December 2010 was 9.4%, down from 9.8% in November. The December 2009 unemployment rate was 9.9%.
-  **HOUSING** - National housing starts decreased 4.3% from November and are 8.2% below December 2009. Building permits issued nationally in December were 16.7% above November, but 6.8% below December 2009.
-  **INTEREST RATES** - Interest rates increased slightly in December. As of December 2010, 12 month certificates of deposits interest rates were averaging 1.25%.

### VILLAGE HIGHLIGHTS:

-  **RETAIL SALES** - The largest source of revenues for the Village are sales taxes. Retail sales increased 0.8% nationally in November from last month, and were 7.7% above November 2009. In the Village, December sales taxes are 3.8% lower than November and 5.3% higher compared to one year ago.
-  **EXPENSES** - The Village's general fund expenditures are approximately the same as what was spent one year ago, about \$1 million below budget.

# GENERAL FUND

# CUMULATIVE REVENUES

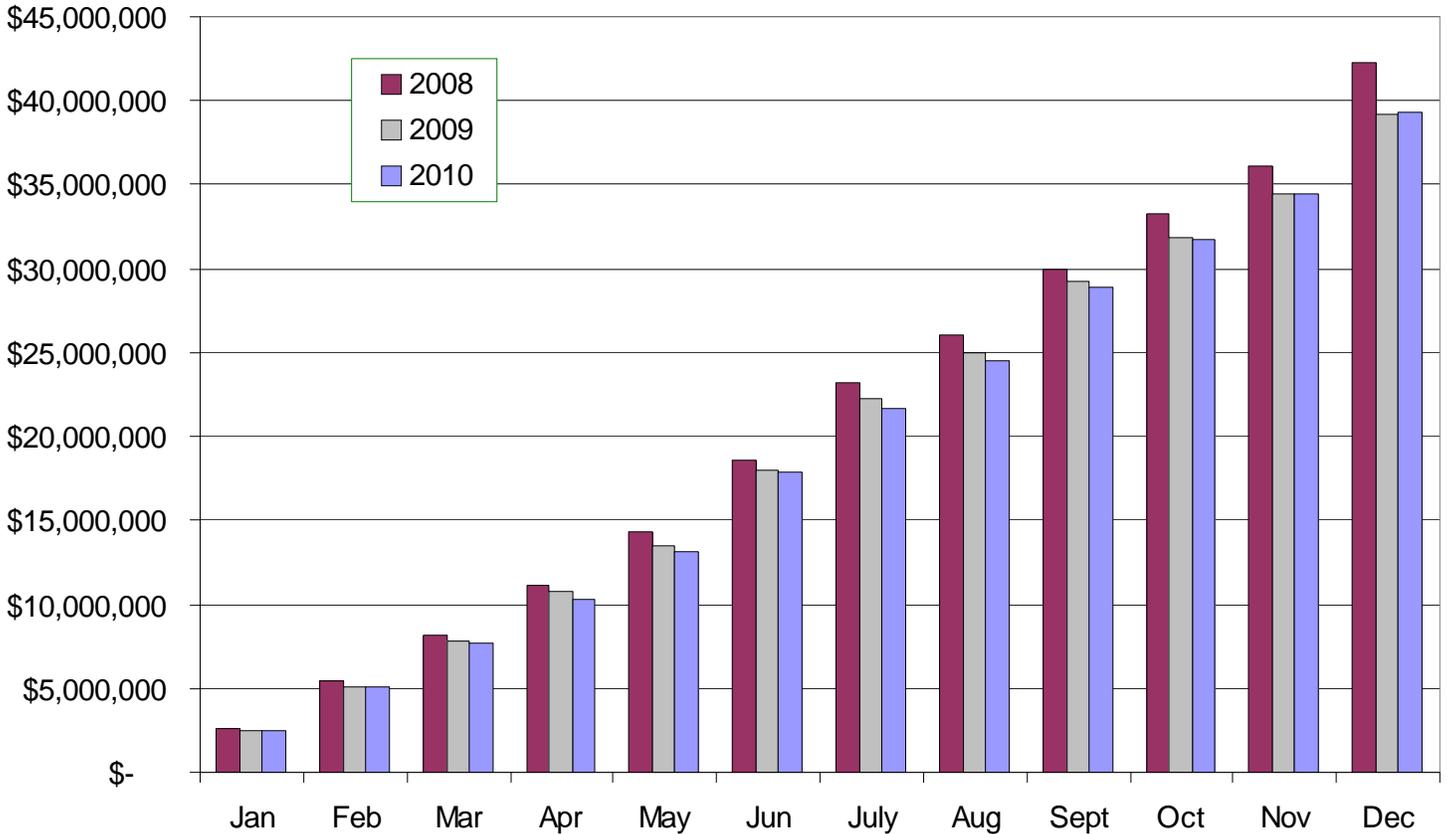


**NEGATIVE** 2010 Revenues are 0.2% above 2009 primarily due to higher property taxes, home rule sales taxes, and building permits to help offset decreases in telecommunications taxes.

Description	2010 Budget	December 2010 YTD Actual	December 2009 YTD Actual	December 2008 YTD Actual	Change from 2009 to 2010	% Change from 2009	Change from 2008 to 2010	% Change from 2008
<b>Property Taxes</b>	\$ 10,435,416	\$ 10,530,942	\$ 9,174,757	\$ 8,251,411	\$1,356,185	14.8%	\$ 2,279,531	27.6%
<b>Sales Tax</b>	10,500,000	10,198,268	10,300,409	11,251,420	(102,141)	-1.0%	(1,053,152)	-9.4%
<b>Home Rule Sales Tax</b>	1,000,000	950,000	0	0	950,000	na	950,000	na
<b>Hotel Use Tax</b>	700,000	728,910	702,555	904,034	26,355	3.8%	(175,124)	-19.4%
<b>Natural Gas Use Tax</b>	500,000	446,927	482,958	490,415	(36,031)	-7.5%	(43,488)	-8.9%
<b>Electricity Tax</b>	1,900,000	1,923,171	1,839,555	1,928,484	83,616	4.5%	(5,313)	-0.3%
<b>Telecommunications Tax</b>	3,800,000	3,054,296	3,372,389	4,609,320	(318,093)	-9.4%	(1,555,024)	-33.7%
<b>Licenses and Permits</b>	1,078,020	1,412,798	1,150,414	1,352,226	262,384	22.8%	60,572	4.5%
<b>State Shared Revenue</b>	4,804,141	4,942,634	5,032,111	5,884,634	(89,477)	-1.8%	(942,000)	-16.0%
<b>Fees, Charges, &amp; Fines</b>	4,415,109	4,471,077	5,604,825	5,153,191	(1,133,748)	-20.2%	(682,114)	-13.2%
<b>Interest Income</b>	227,000	239,110	299,304	636,168	(60,194)	-20.1%	(397,058)	-62.4%
<b>Other</b>	96,242	113,741	989,212	526,004	(875,471)	-88.5%	(412,263)	-78.4%
<b>Total Revenues</b>	<b>\$ 39,455,928</b>	<b>\$ 39,011,874</b>	<b>\$ 38,948,489</b>	<b>\$ 40,987,307</b>	<b>\$63,385</b>	<b>0.2%</b>	<b>(\$1,975,433)</b>	<b>-4.8%</b>

# GENERAL FUND

# CUMULATIVE EXPENDITURES

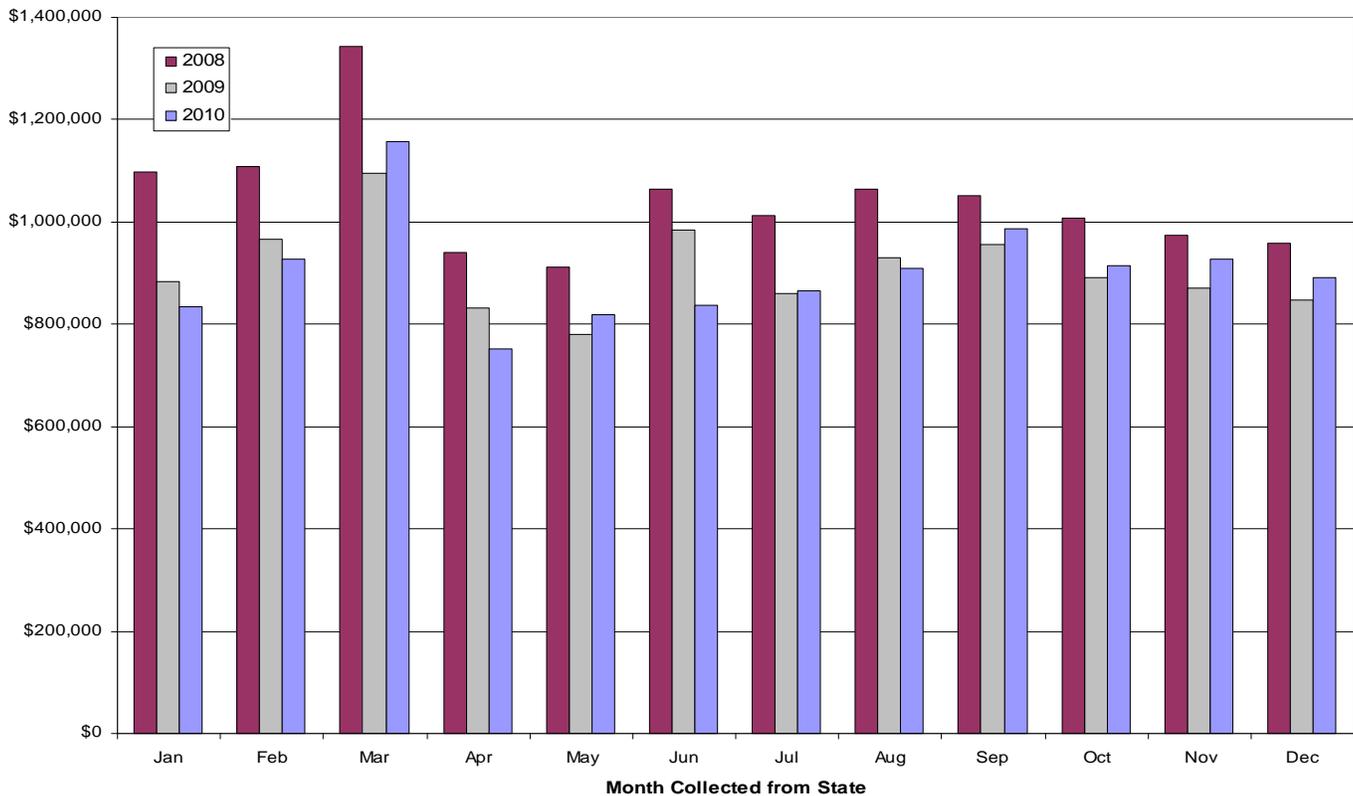


**POSITIVE** Expenditures are basically flat compared to last year. Village-wide cost-saving efforts have contributed to most departments' expenditures being lower than a year ago.

Description	2010 Budget	December 2010 YTD Actual	December 2009 YTD Actual	December 2008 YTD Actual	Change From 2009 to 2010	% Change from 2009	Change From 2008 to 2010	% Change from 2008
Legislative Support	\$ 316,420	\$ 278,441	\$ 296,134	\$ 308,342	\$ (17,693)	-6.0%	\$ (29,901)	-9.7%
General Management	345,009	335,834	381,629	594,678	(45,795)	-12.0%	(258,844)	-43.5%
Legal	554,831	433,161	552,601	613,522	(119,440)	-21.6%	(180,361)	-29.4%
Building Services	607,011	605,224	518,497	737,662	86,727	16.7%	(132,438)	-18.0%
Human Resources	158,822	154,132	170,828	226,022	(16,696)	-9.8%	(71,890)	-31.8%
Information Services	887,485	817,111	925,554	845,124	(108,443)	-11.7%	(28,013)	-3.3%
Productivity Investment Program	120,000	15,622	11,500	162,000	4,122	35.8%	(146,378)	-90.4%
<b>Subtotal General Government</b>	<b>2,989,578</b>	<b>2,639,527</b>	<b>2,856,743</b>	<b>3,487,351</b>	<b>(217,216)</b>	<b>-7.6%</b>	<b>(847,824)</b>	<b>-24.3%</b>
<b>Financial Services</b>	<b>1,561,356</b>	<b>1,503,138</b>	<b>1,249,406</b>	<b>1,984,036</b>	<b>253,732</b>	<b>20.3%</b>	<b>(480,898)</b>	<b>-24.2%</b>
<b>Public Works</b>	<b>5,652,991</b>	<b>5,436,326</b>	<b>5,692,304</b>	<b>6,471,737</b>	<b>(255,978)</b>	<b>-4.5%</b>	<b>(1,035,411)</b>	<b>-16.0%</b>
<b>Community Development</b>	<b>2,105,412</b>	<b>2,005,712</b>	<b>2,170,863</b>	<b>2,354,237</b>	<b>(165,151)</b>	<b>-7.6%</b>	<b>(348,525)</b>	<b>-14.8%</b>
Police	14,019,689	14,029,926	13,235,025	13,703,716	794,901	6.0%	326,210	2.4%
Fire	13,131,672	12,819,373	12,246,365	12,278,803	573,008	4.7%	540,570	4.4%
<b>Subtotal Public Safety</b>	<b>27,151,361</b>	<b>26,849,299</b>	<b>25,481,390</b>	<b>25,982,519</b>	<b>1,367,909</b>	<b>5.4%</b>	<b>866,780</b>	<b>3.3%</b>
Counseling & Social Services	201,719	192,532	544,079	491,215	(351,547)	-64.6%	(298,683)	-60.8%
Communications Office	485,194	526,312	530,521	553,801	(4,209)	-0.8%	(27,489)	-5.0%
Community Events	142,044	143,012	756,463	921,008	(613,451)	-81.1%	(777,996)	-84.5%
<b>Subtotal Community Services</b>	<b>828,957</b>	<b>861,856</b>	<b>1,831,063</b>	<b>1,966,024</b>	<b>(969,207)</b>	<b>-52.9%</b>	<b>(1,104,168)</b>	<b>-56.2%</b>
<b>Total Expenditures</b>	<b>\$ 40,289,655</b>	<b>\$ 39,295,856</b>	<b>\$ 39,281,770</b>	<b>\$ 42,245,904</b>	<b>\$ 14,086</b>	<b>0.0%</b>	<b>(2,950,048)</b>	<b>-7.0%</b>

# GENERAL FUND

# SALES TAXES

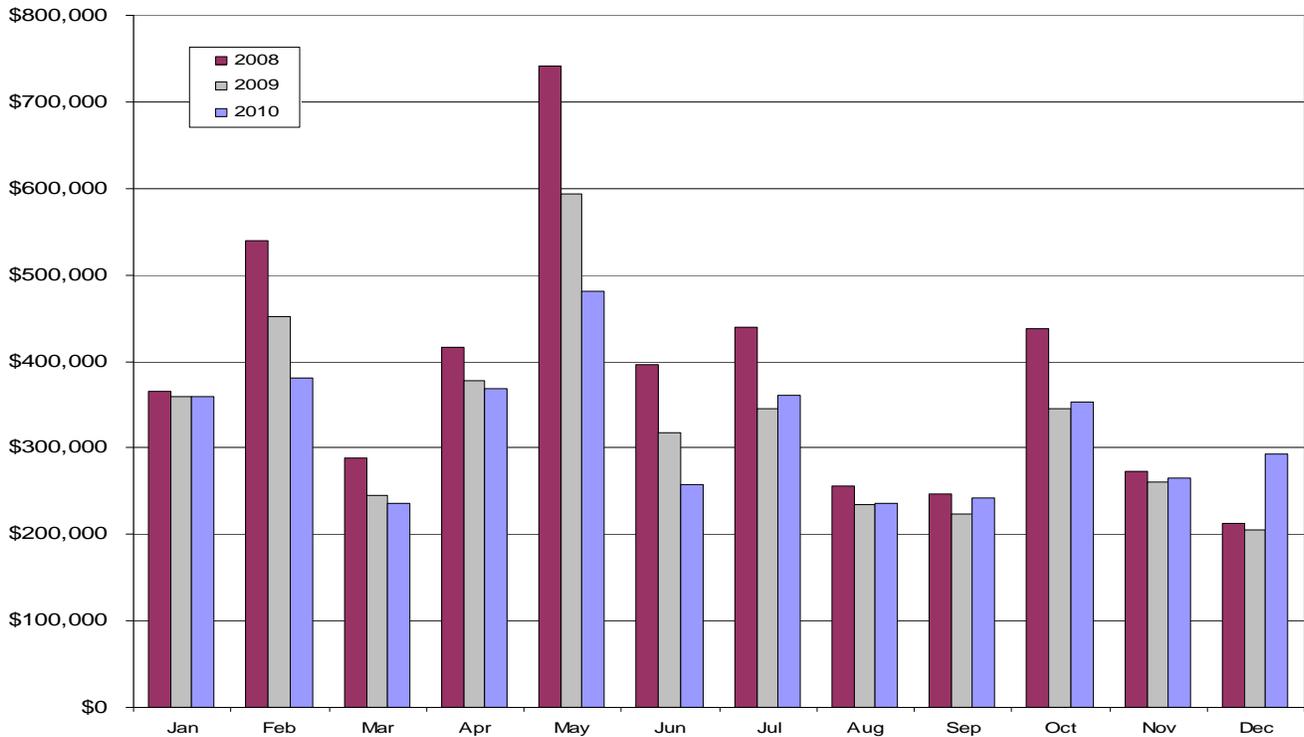


**NEGATIVE** December sales tax is 5.3% greater than December 2009, and 2010 sales tax revenue is only 0.6% below last year.

Sale Month	Collection Month	2008 Actual	2009 Actual	2010 Actual
OCT	JAN	\$ 1,098,633	\$ 884,282	\$ 833,572
NOV	FEB	1,107,710	966,996	926,742
DEC	MAR	1,342,829	1,096,025	1,156,959
JAN	APR	940,420	830,903	752,089
FEB	MAY	911,121	779,533	819,650
MAR	JUN	1,063,030	984,377	837,431
APR	JUL	1,011,771	859,784	866,533
MAY	AUG	1,065,209	930,210	909,975
JUN	SEP	1,050,539	955,138	986,196
JUL	OCT	1,006,968	890,242	914,802
AUG	NOV	973,975	869,600	927,922
SEP	DEC	959,244	847,097	892,245
<b>Subtotal</b>		<b>\$ 12,531,449</b>	<b>\$ 10,894,187</b>	<b>\$ 10,824,116</b>
Rebates		(678,162)	(563,750)	(625,848)
<b>Total</b>		<b>\$ 11,853,287</b>	<b>\$ 10,330,437</b>	<b>\$ 10,198,268</b>

# GENERAL FUND

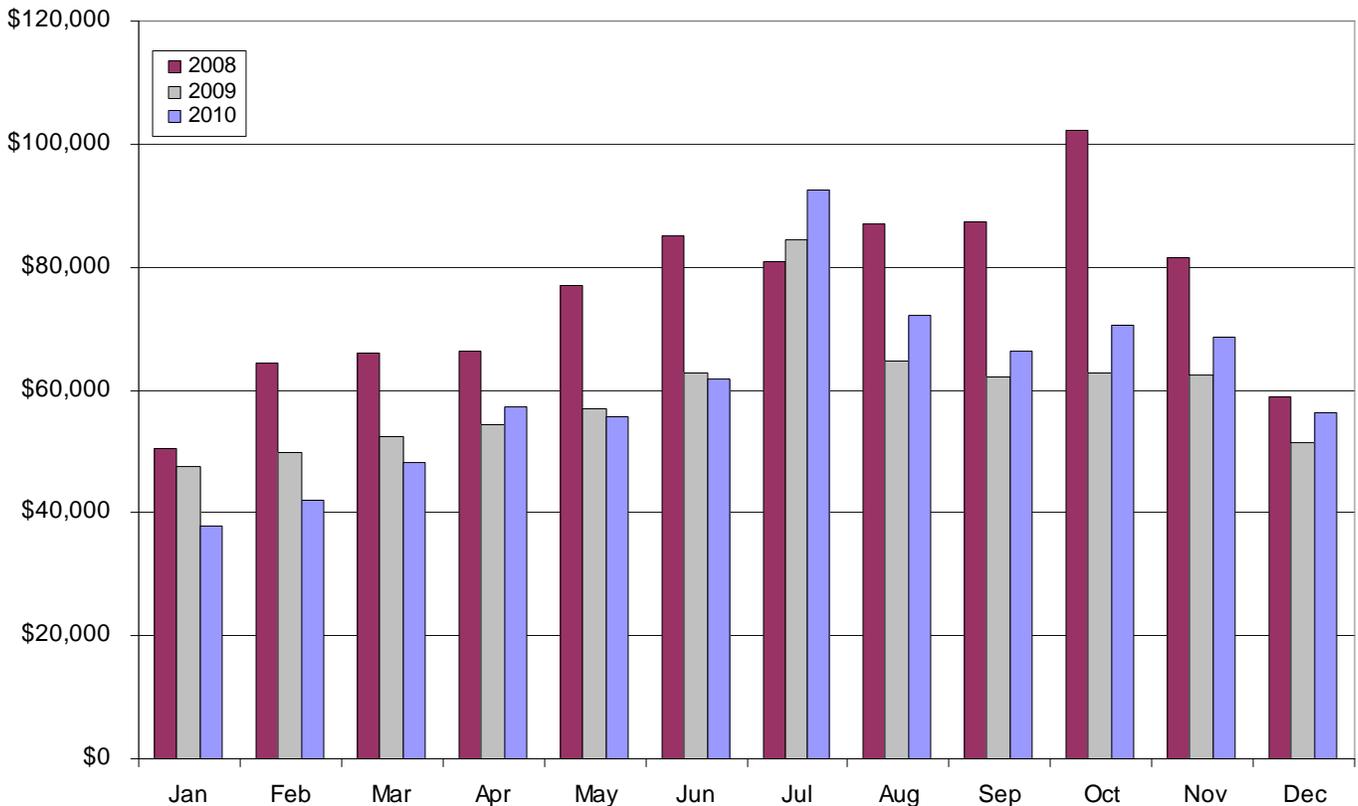
# INCOME TAX



**NEUTRAL** December income taxes are 43.4% higher than December 2009 due to a State amnesty program that ended in November, but are 3.2% less than 2009 YTD.

# GENERAL FUND

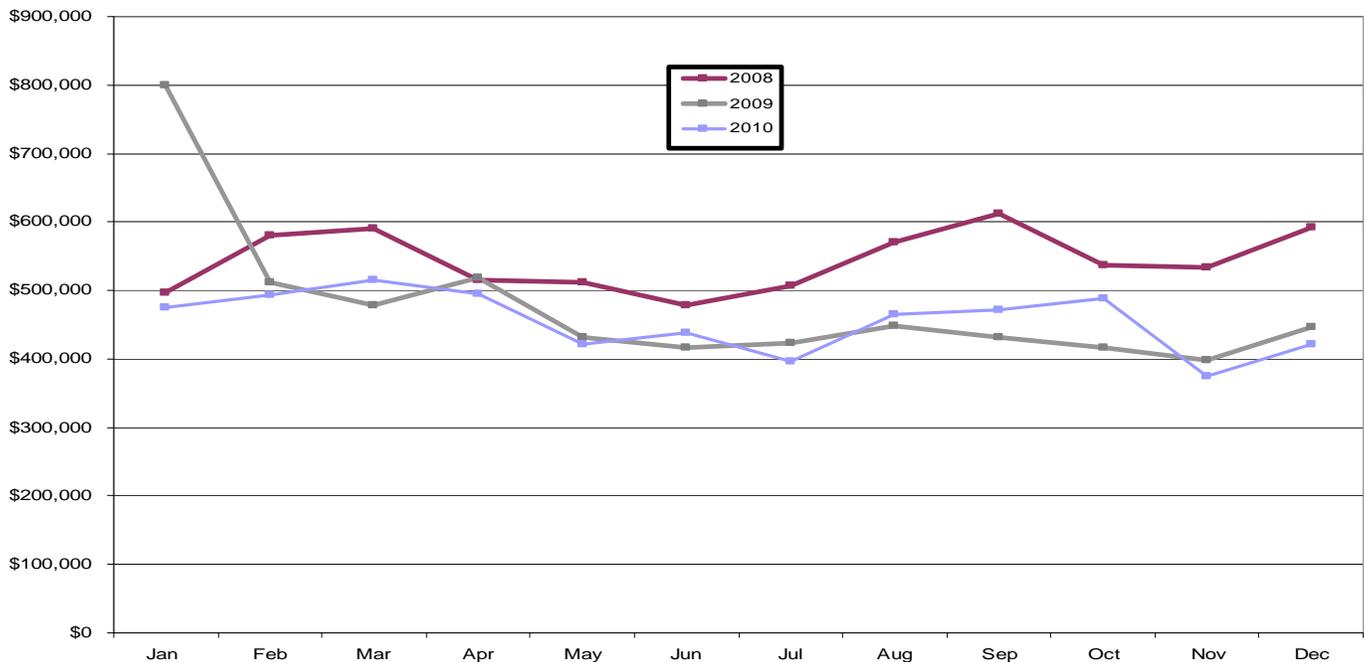
# HOTEL TAX



**POSITIVE** December hotel taxes are 9.4% above December 2009 and 3.8% higher YTD .

## GENERAL FUND

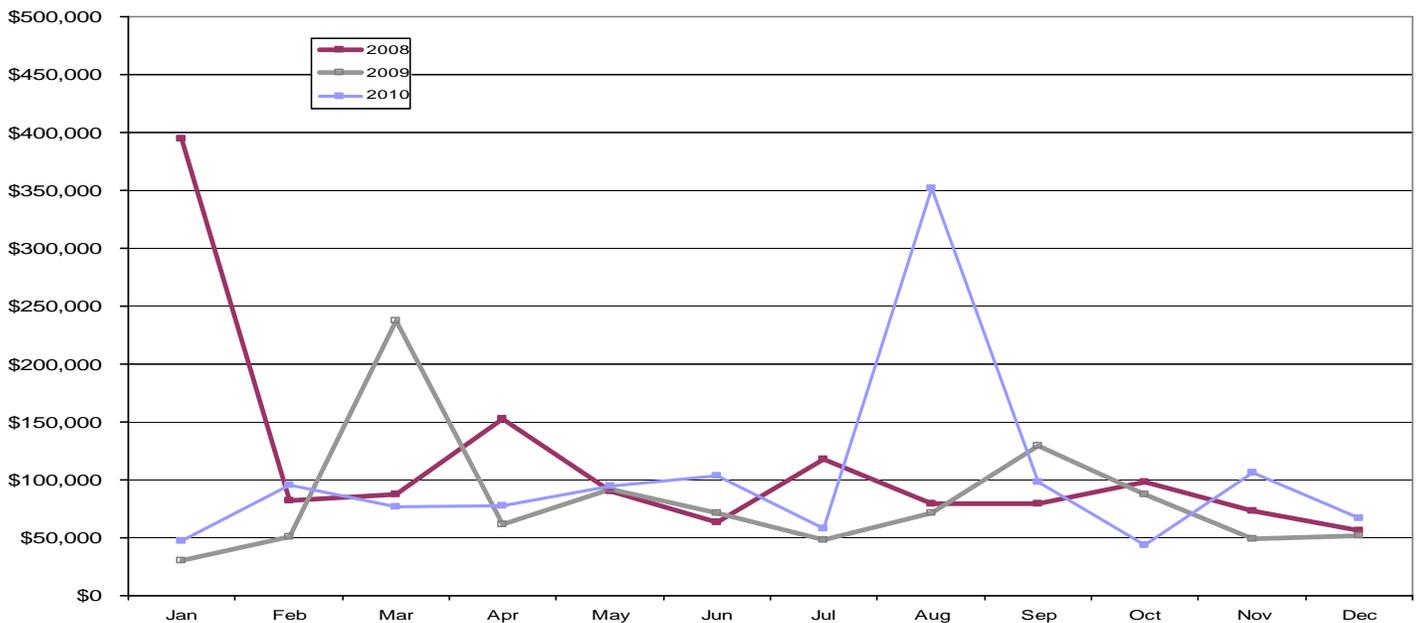
## UTILITY TAX



**NEGATIVE** Utility taxes are 5.3% below December 2009 and 4.5% below 2009 for the year.

## GENERAL FUND

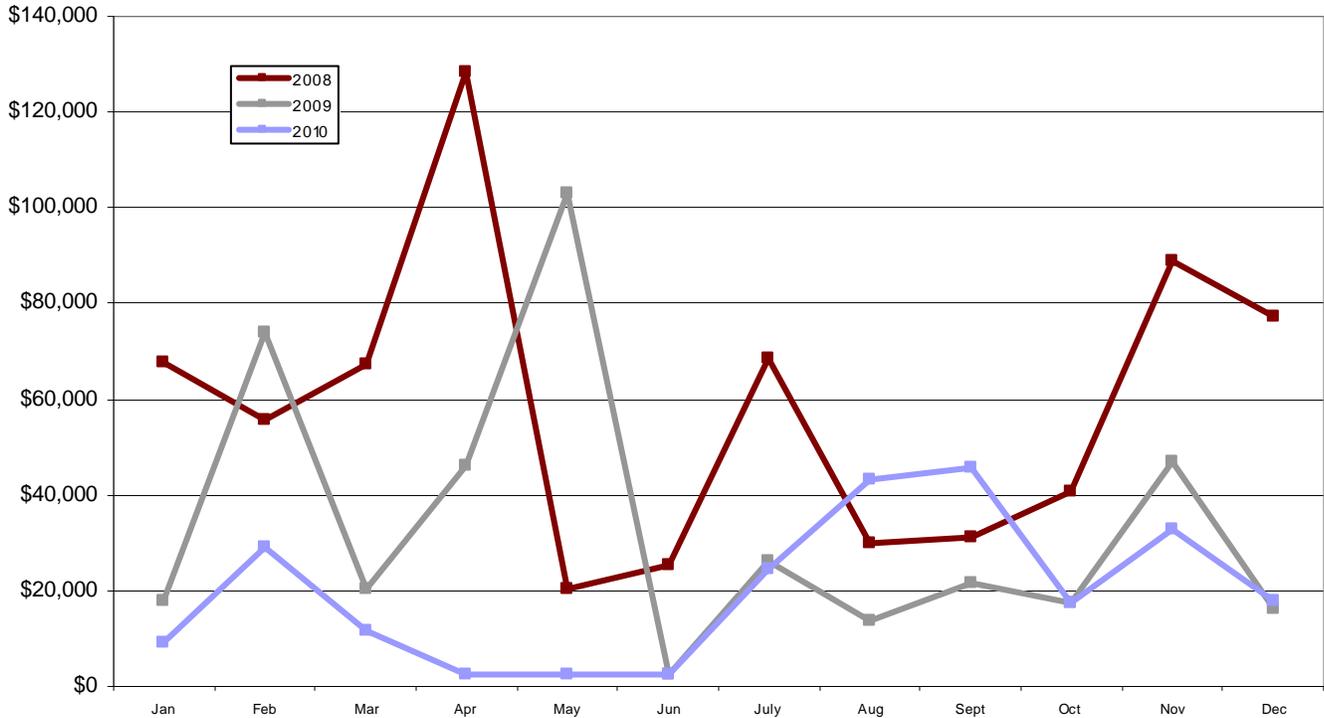
## BUILDING FEES



**POSITIVE** 2010 building fees are 24% above 2009 primarily due to \$212,000 received in August from Midwestern University to expand their parking garage.

# GENERAL FUND

# INTEREST INCOME



**NEGATIVE** Interest rates have fallen during the past year to historic levels as the Federal Reserve continues to attempt to stimulate the economy. Also, the State is 4 months behind in remitting the Village's portion of state income tax.

	Dec 31 Investment \$	Investment %	Interest Rate %
<b>Aged Investments</b>			
Current (0 - 30 days)	29,554,289	58.85%	0.34%
1-3 mos	1,049,287	2.09%	2.53%
4-6 mos	3,155,775	6.28%	2.44%
7-9 mos	9,987,267	19.89%	3.52%
10-12 mos	1,765,918	3.52%	0.97%
1-2 years	1,960,544	3.90%	2.24%
2+ years	2,748,322	5.47%	0.92%
<b>Totals</b>	<b>50,221,402</b>	<b>100.00%</b>	<b>1.28%</b>
	Dec 31 Balances \$	Investment %	Interest Rate %
<b>Investment Type</b>			
CD's	17,491,860	34.83%	2.97%
Checking	3,024,597	6.02%	0.50%
MM Funds	25,962,692	51.70%	0.30%
Agency/Muni	3,742,254	7.45%	0.85%
<b>Totals</b>	<b>50,221,402</b>	<b>100.00%</b>	<b>1.28%</b>

# ALL FUNDS

# TREASURER'S REPORT

	<i>CASH &amp; INVESTMENTS</i>		<i>Inc/</i>		<i>LAST YEAR</i>	
	<i>December 31, 2010</i>	<i>November 30, 2010</i>	<i>(Dec)</i>	<i>%</i>	<i>December 31, 2009</i>	<i>%</i>
General Fund	\$ 10,179,025	\$10,729,483	(550,458)	-5%	\$11,184,900	-9%
Motor Fuel Tax	\$ 277,205	166,044	111,161	67%	939,138	-70%
Downtown Redev TIF	\$ 800,998	785,416	15,582	2%	256,572	212%
Foreign Fire Insurance	\$ 231,091	236,450	(5,359)	-2%	186,301	24%
Ogden Corridor TIF	\$ 3,344,087	3,338,195	5,892	0%	2,666,317	25%
Transportation	\$ (1,964,014)	(1,965,744)	1,730	0%	(1,976,067)	1%
Subtotal Special Revenue Funds	\$ 2,689,367	2,560,361	129,006	5%	2,072,261	30%
Capital Projects	\$ 3,985,761	3,887,051	98,710	3%	3,449,297	16%
Municipal Buildings	\$ 262,700	283,554	(20,854)	-7%	813,584	-68%
Real Estate	\$ 296,155	290,906	5,249	2%	292,509	1%
Stormwater Improvement Fund	\$ 19,759,472	20,519,340	(759,868)	-4%	23,971,092	-18%
Subtotal Capital Project Funds	\$ 24,304,088	24,980,851	(676,763)	-3%	28,526,482	-15%
Fairview Ave Debt Fund	\$ (6,506)	(27,876)	21,370	77%	68,028	-110%
CBD TIF Debt Service Fund	\$ 242,074	358,135	(116,061)	-32%	766,486	-68%
Stormwater/Facilities Debt Fund	\$ 0	0	0	n/a	0	n/a
Subtotal Debt Service Funds	\$ 235,568	330,259	(94,691)	-29%	834,514	-72%
Parking Operations	\$ 1,218,256	1,196,395	21,861	2%	943,352	29%
Water	\$ 1,215,998	1,654,443	(438,445)	-27%	2,289,571	-47%
Subtotal Enterprise Funds	\$ 2,434,254	2,850,838	(416,584)	-15%	3,232,923	-25%
Equipment Replacement	\$ 2,211,867	2,114,458	97,409	5%	1,202,483	84%
Fleet Services	\$ 423,665	446,560	(22,895)	-5%	628,769	-33%
Risk Management	\$ 763,781	758,283	5,498	1%	642,618	19%
Health Insurance	\$ 574,292	683,521	(109,229)	-16%	1,505,899	-62%
Subtotal Internal Service Funds	\$ 3,973,605	4,002,822	(29,217)	-1%	3,979,769	0%
Village before trust & library	\$ 43,815,907	45,454,614	(1,638,707)	-4%	49,830,849	-12%
Construction Deposit	\$ 1,616,897	1,674,603	(57,706)	-3%	1,757,887	-8%
Police Pension	\$ 37,539,878	35,568,322	1,971,556	6%	33,729,675	11%
Fire Pension	\$ 31,969,581	29,792,707	2,176,874	7%	28,288,541	13%
Subtotal Pension/Trust Funds	\$ 71,126,356	67,035,632	4,090,724	6%	63,776,103	12%
Library	\$ 3,253,959	3,568,454	(314,495)	-9%	2,784,989	17%
Library Construction	\$ 243,566	243,566	0	0%	243,566	0%
GO Debt, Library	\$ 872,247	872,122	125	0%	855,566	2%
Subtotal: Public Library	\$ 4,369,772	4,684,142	(314,370)	-7%	3,884,121	13%
<b>GRAND TOTAL</b>	<b>\$ 119,312,035</b>	<b>\$117,174,388</b>	<b>2,137,647</b>	<b>1.8%</b>	<b>\$117,491,073</b>	<b>1.5%</b>