

FUND SUMMARIES

OVERVIEW

The Village of Downers Grove uses fund accounting, which means that the budget and all related revenues and expenditures are organized in funds that appropriately reflect the purpose and use. Each fund is considered a separate accounting entity. The Village Council adopts an annual budget for each fund, which means that there is a separate allocation in each fund for assets, liabilities, fund equity, revenues and expenditures (expenses).

Funds are classified in the following way:

- General: The main operating fund of the Village
- Special Revenue: A fund used to account for the proceeds of specific revenue that are legally restricted for expenditures for specific uses
- Capital: Funds used to account for the acquisition or addition of fixed assets with an estimated useful life of greater than one year
- Debt Service: A fund established to account for the accumulation of funds and payment of principal and interest on long-term debt
- Enterprise: A fund that is used to account for operations that are financed and operated in a manner similar to private business enterprises
- Internal Service: A fund used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis
- Trust and Agency: A fund used to account for assets held by the Village in a trustee capacity
- Component Unit: Legally separate organization for which the elected officials of the primary government are financially accountable

The budget for all funds listed below is found in this section.

<u>Fund Name</u>	<u>Type</u>
General Fund	General
Motor Fuel Tax	Special Revenue
Downtown TIF	Special Revenue
Foreign Fire Insurance	Special Revenue
Ogden TIF	Special Revenue
Tax Rebate	Special Revenue
Transportation	Special Revenue
Asset Forfeiture	Special Revenue
Capital	Capital
Major Buildings	Capital
Real Estate	Capital
Fairview-Debt Service	Debt Service
CBD TIF-Debt Service	Debt Service
Capital-Debt Service	Debt Service
Stormwater	Enterprise
Parking	Enterprise
Water	Enterprise
Equipment Replacement	Internal Service
Fleet Service	Internal Service
Risk Management	Internal Service
Health Insurance	Internal Service
Fire Pension Fund	Trust & Agency
Library Funds	Component Unit

GENERAL FUND

The principal operating fund of the Village, accounting for most of the services provided by the Village

Fund Type: Governmental
Fund Number: 001

Description

The General Fund is the main operating fund for the Village, accounting for most Village services including Police, Fire, Public Works, Community Development and other administrative and community service departments. The fund is also the repository for most general tax revenues including Property, Sales, Utility, Village distribution of the State Income Tax, as well as some other fees and charges.

Recent History and Trends

The Adopted FY13 Budget is the fourth annual budget prepared per the recommendations of the Long Range Financial Plan (LRFP). In the past three years, significant changes to the Village's budget and operations were made to address a substantial structural financial gap of up to \$6.0 million by 2012. This shortfall was the result of the impacts of the worldwide recession on local revenues, including sales tax, income tax and property taxes. Changes included reductions and eliminations of Village services and programs, voluntary and involuntary staffing reductions and revenue enhancements. Through these changes, the structural gap in the General Fund was eliminated. In fact, during the past few years, the Village has reduced General Fund expenses by approximately \$5 million. Because these appropriate actions were taken, the Village is well-positioned for the FY13 Budget.

Long-Range Financial Plan

The LRFP includes a specific action plan for the 2013 General Fund budget. The Adopted Budget is consistent with the recommended action plan below.

Long Range Financial Plan Strategies for the General Fund

- Increase Operating Efficiencies
- Reduce Personnel Expenses
- Partner with Others
- Adjust Fees Regularly
- Enhance the Revenue Base
- Adjust the Tax Levy and Other Revenues as Needed

Consistent with the above plan, the FY13 Adopted Budget is balanced with revenues and expenses of \$41.6 million. The ending fund balance is budgeted to be \$17.54 million, or 42.2% of budgeted expenses, within the Village's fund balance policy. In the current budget year, the Village's revenues and expenditures continue to be lower than they were previous to the recession.

GENERAL FUND

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Cash Balance	7,860,881	9,404,217	9,404,217	8,500,000	Estimated Cash Balance	
3	Plus accruals	7,820,952	7,779,941	7,779,941	9,047,252		
4	Beginning Fund Balance	15,681,833	17,184,158	17,184,158	17,547,252	17,547,522	17,575,415
5	Revenue						
6	Local Taxes	19,694,566	19,139,540	19,338,038	18,926,623	19,211,025	19,480,897
7	License & Permit Revenues	1,478,592	1,322,711	1,451,265	1,284,830	1,313,246	1,341,638
8	Intergovernmental Revenues	15,214,556	15,483,000	15,513,000	16,003,000	16,253,000	16,553,000
9	Sales	38,867	20,000	30,000	20,000	20,000	20,000
10	Fees, Charges & Fines	4,815,368	4,744,061	4,671,178	4,816,695	4,915,314	5,027,382
11	Grants	467,865	540,000	551,697	530,000	545,000	560,000
12	Interest & Claims	115,421	100,000	75,000	50,000	50,000	50,000
13	Contributions	8,555	-	3,557	-	-	-
14	Other Financial Resources	23,823	-	73,681	-	-	-
15	Total Revenue	41,857,613	41,349,312	41,707,416	41,631,148	42,307,585	43,032,917
16	Expenses						
17	Personnel	31,394,266	31,727,371	31,999,543	32,706,054	33,435,898	34,200,925
18	Supplies	1,428,724	1,105,148	1,008,117	1,088,112	1,090,996	1,099,704
19	Professional Services	1,170,237	1,560,937	1,409,541	1,510,961	1,381,101	1,429,229
20	Other Contractual Services	1,356,087	1,655,370	1,627,755	1,712,476	1,721,941	1,709,100
21	Claims, Grants, & Debt	4,762,238	5,003,898	5,003,662	4,518,315	4,563,238	4,596,431
22	Controlled Assets	43,736	85,900	85,304	84,560	76,118	71,255
23	Capital Assets	-	10,400	10,400	10,400	10,400	10,400
24	Other Financial Uses	200,000	200,000	200,000	-	-	-
25	Total Expenses	40,355,288	41,349,024	41,344,322	41,630,878	42,279,692	43,117,044
26	Net Change	1,502,325	288	363,094	270	27,893	(84,127)
28	Ending Fund Balance	17,184,158	17,184,446	17,547,252	17,547,522	17,575,415	17,491,288

Noteworthy Changes from 2012 and Other Explanations

- Local Taxes (row 6) decreased due to the elimination of the property tax levy used for stormwater expenses (\$815,000) and a decline in Telecom tax (\$300,000 received in 2012 from state audit). This was offset by an increase in property tax for police and fire pensions (\$497,000) and modest growth in other areas.
- Licenses & Permits (row 7) is expected to decline due to the higher than anticipated commercial activity in 2012 (Midwestern University) not expected to continue in 2013.
- Intergovernmental Revenues (row 8) reflects increases in Sales Tax and Income Tax.
- Fees, Charges & Fines (row 10) includes a fee increase of 3% in 2013.
- Grants (row 11) is primarily comprised of revenues from Westmont for Joint Dispatch.
- Other Financial Sources (row 14) in FY12 is from District 99 for Prince Street vacation.

See the following pages for additional information on revenues.

- Personnel (row 17) accounts for over 78% of General Fund expenses. This line item increases by 2.2% reflecting modest wage increases and increased medical costs.
- Claims, Grants & Debt (row 21) reflects costs for equipment, fleet maintenance and risk. This is projected to decline in 2013 due primarily to the shift of approximately \$400,000 of expenses related to the Stormwater Fund.

The individual department schedules in the Department Summary section provide additional information.

GENERAL FUND REVENUE SOURCES

The table below shows the top sources of revenue for the General Fund. In FY13, these sources account for 86% of all revenue budgeted in the General Fund.

RANK	SOURCE	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget	FY 2012 Es- timate	FY 2013 Budget
1	Sales Tax	\$ 10,308,322	\$ 10,311,333	\$ 10,800,000	\$10,600,000	\$10,850,000
2	Property Taxes - Operations	\$ 6,246,186	\$ 6,720,950	\$ 6,662,347	\$ 6,662,347	\$ 5,847,145
3	Utility Taxes	\$ 5,395,373	\$ 5,571,335	\$ 5,430,000	\$ 5,670,000	\$ 5,505,000
5	Property Taxes - Pensions	\$ 3,690,574	\$ 4,109,732	\$ 3,690,747	\$ 3,690,747	\$ 4,188,032
4	State Income Tax	\$ 3,834,683	\$ 3,787,095	\$ 3,650,000	\$ 3,800,000	\$ 3,990,000
6	Home Rule Sales Tax	\$ -	\$ 971,936	\$ 1,950,000	\$ 1,900,000	\$ 1,950,000
7	Cellular Equipment Rental Fees	\$ 986,835	\$ 1,057,074	\$ 1,092,000	\$ 1,103,105	\$ 1,148,813
8	Building Related Permits	\$ 1,029,223	\$ 1,089,621	\$ 950,000	\$ 1,075,000	\$ 900,000
9	Hotel Tax	\$ 728,913	\$ 795,531	\$ 770,000	\$ 780,000	\$ 800,000
10	Fines	\$ 721,233	\$ 732,241	\$ 795,590	\$ 750,000	\$ 760,000
SUB-TOTAL		\$ 32,941,342	\$ 35,146,848	\$ 35,790,684	\$36,031,199	\$35,938,990
ALL OTHER TOTAL		\$ 6,495,988	\$ 6,710,765	\$ 5,558,628	\$ 5,676,217	\$ 5,692,158
TOTAL GENERAL FUND REVENUES		\$ 39,437,330	\$ 41,857,613	\$ 41,349,312	\$41,707,416	\$41,631,148

1% Sales Tax - Imposed on a seller's receipts for the sale of tangible personal property for use or consumption. Sales tax on general merchandise is 8.25%, broken down as follows:

State of Illinois	5.00%
Village of Downers Grove	1.00%
DuPage County	0.25%
DuPage Water Commission	0.25%
Regional Trans. Authority	0.75%
<u>Downers Grove Home Rule*</u>	<u>1.00%</u>
Total Current Tax Rate	8.25%

* Downers Grove Home Rule Sales Tax Distribution = 0.75% to Capital Projects, and 0.25% to the General Fund

Qualifying food, drugs and medical appliance sales tax is 1%. These revenues are typically earmarked for the funding of the day-to-day operations of the Village. The Village expects to receive approximately \$10,850,000 in sales tax in 2013. The Village forecasts sales tax revenues to increase slightly next year.

Utility Tax - Utility taxes are comprised of the Natural Gas Use Tax, the Electricity Tax and the Telecommunications Tax. The Natural Gas Use Tax is a fee charged to residents and businesses for the purchase of natural gas. The Electricity Tax is paid by incorporated residents for the use of electricity in their homes. The Telecommunications Tax is imposed on gross charges for all intrastate and interstate messages. This tax includes charges for home phones, cellular phones, internet and pagers. It is anticipated the Village will receive approxi-

mately \$5,670,000 in utility taxes in FY12. In 2013, staff forecasts the Village will collect approximately \$5,505,000 in utility taxes. An audit by the state produced an additional one time increase of \$300,000 in 2012 for telecommunications revenue.

Property Tax - Taxes that an owner of real estate or other property pays on the value of their own property. The local townships (Downers Grove, Lisle, York and Milton) perform an appraisal of the monetary value of the property, and a tax is assessed in proportion to that value. The Village's property tax revenue is divided into the following categories: general property taxes (operations) and police and fire pensions. When combining these categories, the total property tax collected by the Village will account for approximately \$10,353,000 of its entire General Fund revenue in 2012. In FY13, \$815,000 was shifted from the operations levy to stormwater fees in the Stormwater Fund. The forecast for FY2013 is approximately \$10,035,000.

State Income Tax - Taxes imposed on the privilege of earning or receiving income as a resident of the state of Illinois. Local government entities receive one-tenth of the net collections of all income tax received. The amount that each municipality receives is based on its population in proportion to the population of the entire state of Illinois. The state income tax accounts for approximately 9% of the Village's total revenue. In 2012, the Village of Downers Grove will receive approximately \$3,800,000 in revenue from state income taxes. In 2013 the Village forecasts a revenue stream of approximately \$3,990,000 to be generated from state income taxes.

GENERAL FUND REVENUE SUMMARY

The table below lists all General Fund budgeted revenues by source.

Description	FY2010 Actual	FY 2011 Actual	FY 2012 Budgeted	FY 2012 Estimate	FY 2013 Budget
Property Taxes	6,246,186	6,720,950	6,662,347	6,662,347	5,847,145
Property Taxes - Police & Fire Pension	3,690,574	4,109,732	3,690,747	3,690,747	4,188,032
Property Taxes - Downtown SSA	246,351	238,718	246,446	244,944	246,446
Property Taxes - Twp Road & Bridge	347,830	355,965	350,000	350,000	350,000
Home Rule Sales Tax	971,936	1,855,030	1,950,000	1,900,000	1,950,000
Hotel Use Tax	728,913	795,531	770,000	780,000	800,000
Municipal Gas Use Tax	446,926	472,818	480,000	420,000	480,000
Electricity Tax	1,921,278	1,908,437	1,925,000	1,925,000	1,925,000
Telecommunications Tax	3,027,169	3,190,080	3,025,000	3,325,000	3,100,000
Other Local Taxes	41,852	47,305	40,000	40,000	40,000
Subtotal Local Taxes	17,669,015	19,694,566	19,139,540	19,338,038	18,926,623
Building Related Permits	1,029,223	1,089,621	950,000	1,075,000	900,000
Alcohol Beverage License	206,159	187,414	200,000	190,000	195,000
Professional & Occupational Licenses	113,530	126,800	123,961	126,465	129,730
Other Licenses and Permits	63,664	74,757	48,750	59,800	60,100
Subtotal Licenses & Permits	1,412,576	1,478,592	1,322,711	1,451,265	1,284,830
Sales Tax ⁽¹⁾	10,308,322	10,311,333	10,800,000	10,600,000	10,850,000
State Income Tax	3,834,683	3,787,095	3,650,000	3,800,000	3,990,000
Personal Property Replacement Tax	439,796	387,949	375,000	375,000	375,000
State Shared Local Use Tax	659,073	701,431	625,000	700,000	755,000
Other State Shared Revenues	30,662	26,748	33,000	38,000	33,000
Subtotal State Shared Revenues	15,272,536	15,214,556	15,483,000	15,513,000	16,003,000
All Sales Revenue	23,880	38,867	20,000	30,000	20,000
Ambulance Fees - Residents	773,432	770,546	772,500	772,500	775,000
Ambulance Fees - Non-Residents	219,517	327,359	283,000	283,000	296,000
Plan Review & Inspection Fees	190,704	202,649	167,890	174,930	172,927
Administrative Fees	349,008	294,570	298,000	298,000	298,000
Fines	721,233	732,241	795,590	750,000	760,000
Cable Franchise Fees	700,851	760,523	745,000	760,000	760,000
Cellular Equipment Rental Fees	986,835	1,057,074	1,092,000	1,103,105	1,148,813
Other Fees, Charges & Fines	698,678	670,406	590,081	529,643	605,955
Subtotal Fees, Charges & Fines	4,640,258	4,815,368	4,744,061	4,671,178	4,816,695
All Intergovernmental	123,225	467,865	540,000	551,697	530,000
All Interest and Claims	285,101	115,421	100,000	75,000	50,000
All Donations and Contributions	10,739	8,555	-	3,557	-
Other Financial Resources	-	23,823	-	73,681	-
Total General Fund Revenues	39,437,330	41,857,613	41,349,312	41,707,416	41,631,148

(1) Does not include sales tax revenue expended from sales tax reimbursement agreements

MOTOR FUEL TAX FUND

Fund Type: Special Revenue Fund
Fund Number: 102

Accounts for all financial activity related to the Motor Fuel Tax (MFT) received from the state

Description -

The Motor Fuel Tax (MFT) Fund is a state-required funding mechanism for the receipt and use of state revenues for roadway maintenance and construction purposes. MFT revenues are distributed by the state of Illinois from state-wide taxes on gas and diesel fuel. These revenues are distributed to municipalities based on the ratio of the municipality's population to the population of the state.

Revenue projections are based on information provided by the Illinois Municipal League. Expense projections are based on planned roadway maintenance activities that meet the requirements of Motor Fuel Tax receipts as defined by state statutes.

Recent History and Trends-

The MFT revenues have been declining over recent years. The total miles driven and the average fuel economy of vehicles are the principal "drivers" of MFT receipts. Offsetting this decline are additional distributions from the state through the Illinois Jobs Now Program. The Village has received \$214,000 per year in 2010, 2011 and 2012 through this program.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	383,600	366,366	366,366	431,716	82,016	82,066
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	1,432,464	1,200,000	1,365,000	1,150,000	1,150,000	1,150,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	302	500	350	300	50	50
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	1,432,766	1,200,500	1,365,350	1,150,300	1,150,050	1,150,050
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	1,450,000	1,300,000	1,300,000	1,500,000	1,150,000	1,150,000
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	1,450,000	1,300,000	1,300,000	1,500,000	1,150,000	1,150,000
24	Net Change	(17,234)	(99,500)	65,350	(349,700)	50	50
25	Ending Fund Balance	366,366	266,866	431,716	82,016	82,066	82,116

Noteworthy Changes from 2012 and Other Explanations

- Intergovernmental Revenues (row 6) are MFT receipts from the state.
- Controlled Assets (row 20) are expenditures on roadway maintenance.



DOWNTOWN TIF FUND

Fund Type: Special Revenue Fund
Fund Number: 107

Accounts for all financial activity related to the Downtown TIF

Description -

The Downtown Redevelopment Tax Increment Financing Fund accounts for the Village's Downtown Redevelopment Tax Increment Financing District resources and activities. TIF fund resources are provided through the collection of the TIF property tax increment created from the increase in the value of property within the district. TIF resources are used to facilitate redevelopment in the Central Business District in accordance with the Redevelopment plan, the Villages' Strategic Plan, and the Downtown Strategy. The TIF was created in 1997.



Recent History and Trends-

The value of all of the properties located within the district has increased from \$16.3 million (1996 EAV) to \$56.6 million (2011 EAV). In FY13, no funds from the general property tax levy will be required to pay the debt service for downtown public improvements. There are no capital improvements in this fund. The only expenditures in this fund are for maintenance and debt service.

Long Range Financial Plan- Through Long Range Financial Planning, solutions and strategies were developed:

- Monitor TIF performance and regularly update projections.
- Pursue actions that defer and minimize any use of the general property tax levy to fund the gap.

Actions identified:

- Control TIF expenses
- Explore parking fee adjustments to provide additional revenue in future years
- Pursue redevelopment and reinvestment opportunities in the TIF
- Explore the extension of the TIF and restructuring of debt
- Adjust the property tax levy as needed



DOWNTOWN TIF FUND

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	826,292	776,737	776,737	1,126,117	1,304,016	1,143,690
3	Revenue						
4	Local Taxes	2,543,270	2,502,891	2,748,283	2,850,000	2,950,000	3,050,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	285	225	95	225	225	225
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	2,543,555	2,503,116	2,748,378	2,850,225	2,950,225	3,050,225
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	20,039	40,500	24,100	40,500	40,500	40,500
17	Professional Services	16,481	41,985	1,585	22,200	2,300	12,300
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	50,000	50,000	50,000
20	Controlled Assets	-	45,500	-	45,500	-	25,000
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	2,556,590	2,573,313	2,373,313	2,514,126	3,017,751	3,077,182
23	Total Expenses	2,593,110	2,701,298	2,398,998	2,672,326	3,110,551	3,204,982
24	Net Change	(49,555)	(198,182)	349,380	177,899	(160,326)	(154,757)
25	Ending Fund Balance	776,737	578,555	1,126,117	1,304,016	1,143,690	988,933

Noteworthy Changes from 2012 and Other Explanations

- Local Taxes (row 4) reflects TIF increment.
- Supplies (row 16) includes CBD planting materials (\$15,000) and Downtown Corner Enhancements (\$25,000) for 2013.
- Professional Services (row 17) includes \$20,000 for the zoning ordinance in 2013.
- Claims, Grants, & Debt (row 19) reflects costs for redevelopment agreements.
- Controlled Assets (row 20) includes downtown decorative pole painting (\$10,500) and Common Trash Dumpster/Enclosure (\$35,000) in 2013.
- Other Financial Uses (row 22) reflects transfers to the Debt Service Fund for TIF debt.

FOREIGN FIRE INSURANCE FUND

Fund Type: Special Revenue Fund
Fund Number: 109

Accounts for all financial activity related to funds provided by the state of Illinois for Foreign Fire Insurance

Description - This fund was created to account for the funds provided by the state of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department see fit to compensate for what is not provided for by the municipality. The Village Council is required to adopt this budget and appropriate these funds. Additionally, these expenditures must be audited as part of the Municipal Audit.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	229,474	237,138	237,138	232,488	160,788	119,088
3	Revenue						
4	Local Taxes	78,139	65,000	78,000	78,000	78,000	78,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	341	500	350	300	300	300
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	78,480	65,500	78,350	78,300	78,300	78,300
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	12,291	38,850	38,850	50,700	50,700	50,700
17	Professional Services	11,673	28,450	28,450	28,850	28,850	28,850
18	Other Contractual Services	6,842	8,200	8,200	9,200	9,200	9,200
19	Claims, Grants, & Debt	40,009	7,500	7,500	31,250	31,250	31,250
20	Controlled Assets	-	-	-	30,000	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	70,815	83,000	83,000	150,000	120,000	120,000
24	Net Change	7,665	(17,500)	(4,650)	(71,700)	(41,700)	(41,700)
25	Ending Fund Balance	237,138	219,638	232,488	160,788	119,088	77,388

Noteworthy Changes from 2012 and Other Explanations

- Local Taxes (row 4) reflects the cash received from the state.
- Supplies (row 16) reflects expenditures for supplies for all four fire stations.
- Professional Services (row 17) primarily includes education costs, Hireback phones for firefighters.
- Claims, Grants & Debt (row 19) in 2013 is for training aids, gear washers, and physical fitness equipment.
- Controlled Assets (row 20) in 2013 is for infrastructure improvements to the Fire Stations.

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OGDEN AVENUE TIF FUND

Accounts for all financial activity related to the Ogden TIF

Fund Type: Special Revenue Fund
Fund Number: 110

Description -

The Ogden Avenue TIF Fund exists to account for all financial activity related to the Ogden Avenue Tax Increment Financing District, which is defined by a designated boundary along Ogden Avenue from Stonewall Avenue on the west to Cumnor Avenue on the East. TIF revenues are provided through the collection of property taxes, or TIF increment, created from the increasing value of property within the district. The revenues are used to facilitate re-development along the corridor in accordance with applicable Illinois TIF statutes.

Extensive planning for the corridor has occurred prior to and since the creation of the Ogden Avenue TIF and includes the following:

- Ogden Avenue Master Plan
- Ogden Avenue Master Right-of-Way Plan
- Comprehensive Plan

In 2012, the Village convened a meeting of the Economic Development Corporation Executive Committee to seek input on the most appropriate uses of future TIF Revenues. General options include 1) Construction of streetscape improvements in the public right-of-way and 2) Facilitation of targeted private property redevelopment opportunities along the corridor. The Committee recommended that the Village pursue option #2, due to the potential to have a greater and more lasting impact on the improvement of the corridor. Implementation of that recommendation is reflected in the FY2013 budget in the continuation of the OASIS Program and budgeting of \$1,000,000 for site-specific redevelopment assistance. Projects identified for the use of this funding will be brought before the Village Council for consideration at the appropriate time.

In addition, funding has also been included in the budget to make progress on certain high-priority right-of-way improvement projects. This funding could be shifted to support opportunities to assist private redevelopment if it is determined to be a better use of the TIF resources at the time projects are identified.



OGDEN AVENUE TIF FUND

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	3,354,911	3,928,226	3,928,226	4,220,298	2,853,145	1,520,570
3	Revenue						
4	Local Taxes	690,661	675,000	703,195	715,000	730,000	745,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	633,000	-
10	Interest & Claims	5,342	6,015	5,005	5,005	4,005	3,005
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	696,003	681,015	708,200	720,005	1,367,005	748,005
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	1,000	-	1,000	1,000	1,000
17	Professional Services	1,602	11,560	1,560	21,590	1,625	1,674
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	41,514	785,000	335,000	285,000	285,000	285,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	600,000	-	700,000	2,330,000	-
22	Other Financial Uses	79,572	79,568	79,568	1,079,568	81,955	84,413
23	Total Expenses	122,688	1,477,128	416,128	2,087,158	2,699,580	372,087
24	Net Change	573,315	(796,113)	292,072	(1,367,153)	(1,332,575)	375,918
25	Ending Fund Balance	3,928,226	3,132,113	4,220,298	2,853,145	1,520,570	1,896,488

Noteworthy Changes from 2012 and Other Explanations

- Local Taxes (row 4) reflects TIF increment.
- Professional Services (row 17) includes \$20,000 for the zoning ordinance for 2013.
- Claims, Grants, & Debt (row 19) includes OASIS funding of \$250,000 and the Bill Kay agreement in 2013.
- Capital Assets (row 21) is for streetscape improvements (\$700,000) for 2013-Project ST-048.
- Other Financial Uses (row 22) is primarily for redevelopment (\$1,000,000) based on input from the EDC for 2013.

TAX REBATE FUND

Fund Type: Special Revenue Fund
Fund Number: 111

Accounts for all financial activity related to the Village's tax rebate agreements

Description - As part of the Village's economic development efforts, the Village has entered into tax rebate agreements with local businesses. These agreements assist in the attraction and retention of retail businesses. Each of the agreements includes performance standards that must be met prior to the payment of any tax rebate.

Recent History and Trends - Current Tax Rebate Agreements include: Fry's Electronics, Bill Kay Nissan, Pugi Mazda, DeVry University, Zeigler Auto Group, Lemon Tree, Packey Webb Ford and Perillo Motor Imports. To date six of these businesses have achieved their standards and are receiving rebate payments. In FY13 it is anticipated that all of the businesses will meet their standards and receive rebates.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	-	-	-	-	-	-
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	829,286	750,000	750,000	825,000	875,000	925,000
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	829,286	750,000	750,000	825,000	875,000	925,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	829,286	750,000	750,000	825,000	875,000	925,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	829,286	750,000	750,000	825,000	875,000	925,000
24	Net Change	-	-	-	-	-	-
25	Ending Fund Balance	-	-	-	-	-	-

Noteworthy Changes from 2012 and Other Explanations

- Intergovernmental Revenues (row 6) reflects a transfer from the General Fund for taxes to be rebated.
- Claims, Grants, & Debt (row 19) reflects payments to businesses receiving rebates.



TRANSPORTATION FUND

Fund Type: Special Revenue Fund
Fund Number: 112

Accounts for all financial activity related to the operation and maintenance of the Grove Commuter Shuttle

Description -

The Transportation Fund derives its revenues from bus fees and Pace funding. The Grove Commuter Shuttle operates Monday through Friday during the morning and evening rush hours, providing service to the Main Street and Belmont Train Stations, offering four routes.

Recent History and Trends-

Since FY99-00, the Village has received grant funds from Pace to support the operation of the Village's Grove Commuter Shuttle Bus System. This grant funding, along with bus fees and a one cent per gallon gasoline tax was not enough to operate the system at a break even. The Fund has had an accumulated deficit for many years.

Long-Range Financial Plan-

During Long Range Financial Planning, the Village identified two issues with the Transportation Fund:

- Annual operating expenses are exceeding revenues resulting in an annual operating deficit
- There is an accumulated deficit of approximately \$1.9 million.



The recommended strategies from LRFP were to amend the Village's agreement with Pace so that revenues from Pace and bus fares cover all annual operating expenses. In addition, General Fund interest income will be dedicated to retire the accumulate deficit over time.

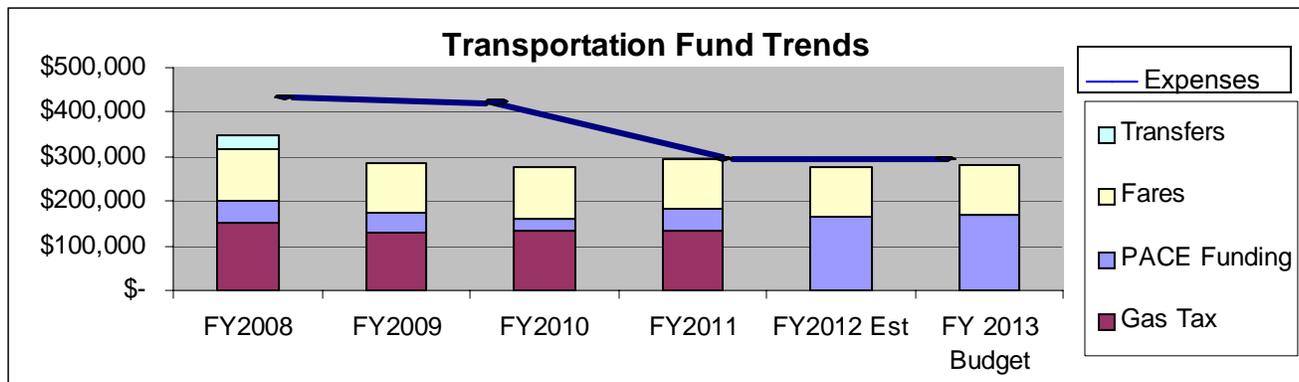
In March of 2012, the Village entered into an agreement with Pace. Under this agreement, no Village funds are used to operate the system. It is paid entirely by fare box revenue and Pace funding. The FY12 budget includes an interest income payment from the General Fund to the Transportation Fund for General Fund interest income in excess of \$100,000 to reduce the accumulated deficit. This transfer was not made, since interest rates were lower than anticipated. It is not anticipated that interest rates will rise enough to generate enough income for a transfer from the General Fund until 2015. Additionally, the one cent per gallon gasoline tax that previously supported the Transportation Fund was dedicated to the Capital Fund.

TRANSPORTATION FUND

	FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1						
2	Beginning Fund Balance	(1,944,503)	(1,922,473)	(1,922,473)	(1,921,356)	(1,919,637)
3	Revenue					
4	Local Taxes	133,035	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-
6	Intergovernmental Revenues	51,261	158,978	166,763	171,187	179,153
7	Sales	-	-	-	-	-
8	Fees, Charges & Fines	109,824	115,100	109,482	111,672	116,184
9	Grants	-	-	-	-	-
10	Interest & Claims	-	25,000	-	-	20,000
11	Contributions	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-
13	Total Revenue	294,120	299,078	276,245	282,859	315,337
14	Expenses					
15	Personnel	143,465	187,902	208,172	214,517	227,497
16	Supplies	-	45,759	42,593	45,685	46,555
17	Professional Services	634	3,750	2,826	2,400	2,400
18	Other Contractual Services	-	36,537	21,537	19,537	18,037
19	Claims, Grants, & Debt	127,991	-	-	-	-
20	Controlled Assets	-	-	-	-	-
21	Capital Assets	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-
23	Total Expenses	272,090	273,948	275,128	282,139	294,489
24	Net Change	22,030	25,130	1,117	720	20,848
25	Ending Fund Balance	(1,922,473)	(1,897,343)	(1,921,356)	(1,920,636)	(1,898,789)

Noteworthy Changes from 2012 and Other Explanations

- Intergovernmental Revenues (row 6) reflects the funding from Pace.
- Fees, Charges & Fines (row 8) reflects the bus fees.
- Interest and Claims (row 10) reflects the transfer of interest income from the General Fund.
- Personnel (row 15) charged to this fund include the Full Time Equivalent of 3.8 employees, 3.2 Bus Operators, and allocations of .30 Fleet Services Manager, .20 Fleet Maintenance Technician, and .10 Cashier.
- Supplies (row 16) is for fuel and bus maintenance.
- Other Contractual Services (row 18) is for bus repair. This has declined since Pace gave the Village new buses.



ASSET FORFEITURE FUND

Fund Type: Special Revenue Fund
Fund Number: 114

Accounts for all financial activity related to asset seizures from criminal activity

Description - This fund was established in 2012 to account for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.

Recent History and Trends— These funds were previously accounted for in the General Fund. The new fund was created to better track these monies.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	-	-	-	175,000	175,000	175,000
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	50,000	175,000	50,000	50,000	50,000
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	-	50,000	175,000	50,000	50,000	50,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	15,000	-	15,000	15,000	15,000
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	35,000	-	35,000	35,000	35,000
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	-	50,000	-	50,000	50,000	50,000
24	Net Change	-	-	175,000	-	-	-
25	Ending Fund Balance	-	-	175,000	175,000	175,000	175,000

Noteworthy Changes from 2012 and Other Explanations

- Fees, Charges & Fines (row 8) reflects the cash received from asset seizures.
- Professional Services (row 17) and Controlled Assets (row 20) reflect estimates of seized assets that will be spent by the Village on police enforcement activities allowable by the federal government.

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CAPITAL PROJECTS FUND

Fund Type: Capital Fund
Fund Number: 220

Accounts for financial activity for general construction and capital improvement activity of several capital related programs.

Description -

The Capital Fund accounts for general construction and capital improvement activity of several capital related programs, including roadway maintenance, sidewalks, bike-ways, traffic signals and other projects. A separate Community Investment Program (CIP) document within this budget document provides detailed information regarding all capital projects proposed over the next five years. (See Section 6)

Primary revenue sources in this fund are Home Rule Sales Tax, Property Tax, Telecom Tax and Local Gasoline Tax. The Village also aggressively pursues grant opportunities whenever they are available.



Recent History and Trends-

In FY06, the Village Council rededicated the half cent Home Rule Sales Tax for infrastructure needs while shifting Utility tax revenues into the General Fund. In FY08, stormwater improvements were no longer provided for in this fund. Funding for those improvements were shifted to the newly created Stormwater Fund. Beginning in FY08, the Village also increased revenues in the Capital Fund by increasing the Telecom Tax by one percent. In FY12, the Village authorized the creation of a Stormwater Utility, to be funded by fees based on a property's impervious area. The 1/4 cent Home Rule sales Tax and a portion of the Property Tax previously dedicated to the Stormwater Fund, have been moved to the Capital Fund to pay for the \$25 million street construction bonds issued in 2012. In 2012, funds from this bond issuance were used to reconstruct the Knottingham subdivision, Valley View Estates, and Grove Street, among others. These bond monies will continue to be spent in 2013 and 2014.

Long-Range Financial Plan-

The LRFPP identified that the Village's infrastructure investment needs exceed the revenue available from existing revenue sources. On April 10, 2012, the Village Council approved the issuance of \$25 million of bonds to pay for street construction projects. Due to a favorable interest rate environment in 2012, the annual debt service bonds were approximately \$300,000 less than was originally projected. These funds were allocated to street maintenance. Additionally, the 1% local gasoline tax that previously supported the Downers Grove Commuter Shuttle(\$100,000) was moved to the Capital fund for street maintenance.



CAPITAL PROJECTS FUND

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	3,140,438	3,617,455	3,617,455	18,112,666	6,793,819	429,131
3	Revenue						
4	Local Taxes	4,355,761	4,648,671	4,597,759	7,574,195	7,715,524	7,865,524
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	898,961	670,000	523,848	190,000	270,000	-
10	Interest & Claims	10,349	175,000	70,000	125,000	15,000	5,000
11	Contributions	41,580	12,000	35,000	20,000	20,000	20,000
12	Other Financial Resources	-	25,000,000	25,000,000	-	-	-
13	Total Revenue	5,306,651	30,505,671	30,226,607	7,909,195	8,020,524	7,890,524
14	Expenses						
15	Personnel	243,371	242,965	288,016	290,647	263,341	267,608
16	Supplies	109,074	89,000	89,000	100,000	115,000	130,000
17	Professional Services	116,139	358,080	236,395	209,050	169,580	134,580
18	Other Contractual Services	25,013	-	-	16,500	-	16,500
19	Claims, Grants, & Debt	8,520	9,525	9,525	9,699	9,739	9,854
20	Controlled Assets	3,243,280	3,775,125	3,452,781	4,137,000	5,531,075	4,501,000
21	Capital Assets	379,930	11,680,000	10,690,471	10,482,600	4,575,500	6,554,500
22	Other Financial Uses	704,307	965,208	965,208	3,982,546	3,720,977	3,708,327
23	Total Expenses	4,829,634	17,119,903	15,731,396	19,228,042	14,385,212	15,322,369
24	Net Change	477,017	13,385,768	14,495,211	(11,318,847)	(6,364,688)	(7,431,845)
25	Ending Fund Balance	3,617,455	17,003,223	18,112,666	6,793,819	429,131	(7,002,714)

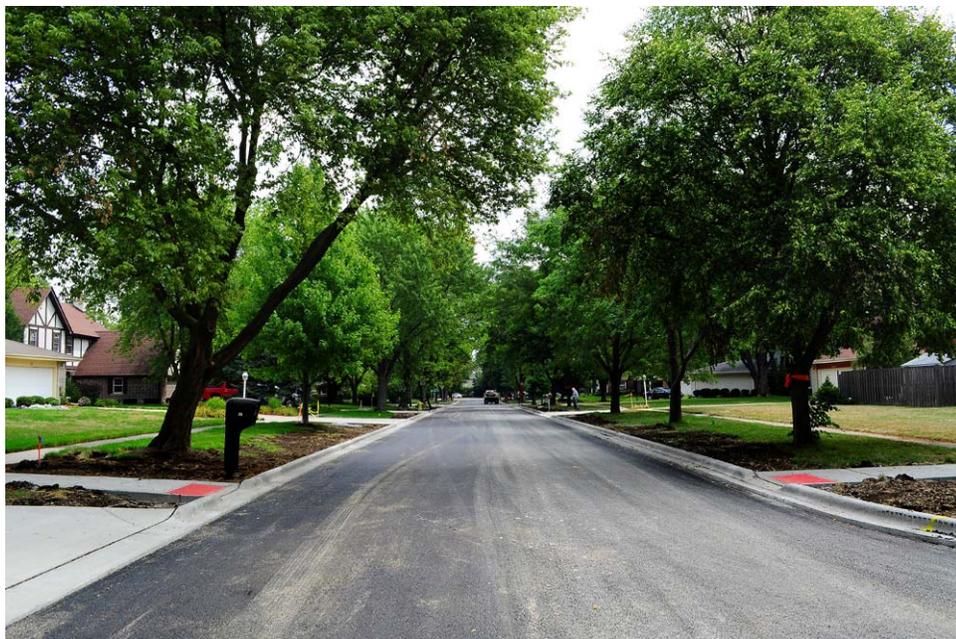
Noteworthy Changes from 2012 and Other Explanations

- Local Taxes (row 4) includes Home Rule Sales Tax, Property Tax, Telecom tax, and Local Gasoline Tax. In 2013, Property Tax of \$971,524 and Home Rule Sales Tax of \$1,950,000 (1/4 cent) was moved from the Stormwater Fund.
- Grants (row 9) for 2013 includes \$190,000 for Safe Routes to School (TR-014).
- Contributions (row 11) is Developer Contributions for sidewalks.
- Other Financial Resources (row 12) reflects the \$25 million debt issuance in 2012 for roadway reconstruction
- Personnel (row 15): There are 2.75 employees: 1/4 GPS Technician, 1/2 Administrative Assistant, 1 PW Technician-Engineering, 1 Staff Engineer.
- Rows 16 through 21 are primarily for CIP projects.
- Other Financial Uses (row 22) in 2013 includes \$2.9 million for the roadway reconstruction debt payments, \$700,000 for Fire Station 2 debt payments, and \$350,000 transfer to the Municipal Buildings Fund to fund facilities projects.

CAPITAL FUND

2013 CIP Projects-Capital Fund		
EM-003	Emergency Back-up Generators	350,000
SL-003	Street Light Replacement, Concord Square II	90,000
SL-004	Fairview Business District Street Light Replacement	350,000
SL-006	Village Hall Parking Lot Lighting	200,000
SL-008	Fire Station #5 Parking Lot Lighting Replacement	55,000
S-004	New Sidewalk Installation Program	650,000
S-005	Ogden Avenue Sidewalk Installation/Curb Cut Reduction	300,000
S-006	Replacement Sidewalk Program	191,500
S-008	Right of Way Accessibility Improvements	50,000
S-009	Brick Sidewalk Remnant Removal & Replacement	50,000
ST-004	Roadway Maintenance Program	3,311,500
ST-010	Washington Street Improvements, Burlington to Maple	510,000
ST-011	Roadway Reconstruction, Knottingham	10,000
ST-012	Roadway Reconstruction, Concorde Square Unit 2	4,125,000
ST-015	Roadway Reconstruction, Oak Grove Unit III	2,875,000
ST-025	Street Reconstruction, Brookbank Rd, 59th to 60th St	435,000
ST-027	Roadway Reconstruction, Esterbrook Subdivision, Unit 1	150,000
ST-029	Grade Separation - Downtown/Fairview Area	50,000
ST-035	Roadway Resurfacing (LAPP), Main, Maple to 55th St.	180,000
ST-042	55th Street Intersection Improvements	24,000
ST-043	Roadway Reconstruction, Chase Rd, South of Maple	155,000
ST-044	Roadway Reconstruction, Maple, Fairview to Cumnor	25,000
ST-045	IDOT Bridge Compliance Improvements	175,000
TR-014	Safe Routes to School	200,000
TR-017	Traffic Signal Modernization, Main & Grant	275,000
TR-018	Traffic Signal Modernization, Lacey & Woodcreek	15,000
TR-021	Traffic Detection Camera Replacement	30,000
TR-023	Pavement Striping Maintenance	30,000
TR-024	Neighborhood Traffic Study	38,470
TR-026	Traffic Signal Modernization, Finley Rd at Finley Mall	280,000
TR-027	Fiber Optic Cable - Main/Maple to Fire Station #2	45,000

Sub Totals: 15,225,470



MAJOR BUILDINGS FUND

*Accounts for all financial activity
related to municipal building projects*

Fund Type: Capital Fund

Fund Number: 223

Description -

The Major Building Fund exists to account for planned, project-oriented maintenance activities related to the Village's facilities. The projects included in this fund help to ensure that the following facilities are maintained and serve the employees and generally public that use and rely on them.

- Village Hall & Fleet Garage
- Police Station
- Four Fire Stations
- Public Works Facility
- Fleet Garage

Long-Range Financial Plan-

During the Village Council Strategic Planning discussion in September 2011, the development of a Facility Maintenance and Management Plan was identified as one of the Village's 2012 High Priority Action Items. Funding was included in the FY2012 Budget to support the use of a firm with strong expertise in the area of facility condition assessments and development of such a plan. In April 2012, the Village hired the ISES Corporation to perform a condition assessment of all major Village Facilities and provide recommendations and cost estimates for long-term facility maintenance. After performing the assessment, the data and recommendations determined by ISES Corporation were entered into a database and used to develop long-term plans to make more informed facility maintenance decisions.

Municipal Buildings Projects		
Replace Windows - Police Station		40,000
Replace sprinkler heads - Village Hall		25,000
Perform tuckpointing on exterior - Village Hall		25,000
Replace HVAC unit (finance area) - Village Hall		30,000
Install make-up air units - Fleet Garage		35,000
Replace compressor - Public Works Facility		15,000
Replace carpeting - Public Works Facility		75,000
Replace HVAC unit - Fire Station 1		25,000
Paint apparatus bay - Fire Station 3		25,000
Remodel Kitchen - Fire Station 5		25,000
Replace HVAC unit - Fire Station 3		32,000
Total		352,000

MAJOR BUILDINGS FUND

		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1							
2	Beginning Fund Balance	262,700	170,739	170,739	188,889	186,889	186,889
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	120,000	-	-	-	-	-
10	Interest & Claims	284	-	50	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	265,100	265,100	350,000	500,000	500,000
13	Total Revenue	120,284	265,100	265,150	350,000	500,000	500,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	43,651	312,000	247,000	352,000	500,000	500,000
21	Capital Assets	168,594	141,000	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	212,245	453,000	247,000	352,000	500,000	500,000
24	Net Change	(91,961)	(187,900)	18,150	(2,000)	-	-
25	Ending Fund Balance	170,739	(17,161)	188,889	186,889	186,889	186,889

Noteworthy Changes from 2012 and Other Explanations

- Other Financial Resources (row 12) reflects transfers from the Capital Fund.
- Controlled Assets (row 20) and Capital Assets (row 21) reflect expenditures for projects on Village facilities.



REAL ESTATE FUND

Fund Type: Capital Fund
Fund Number: 226

Accounts for all financial activity related to the non-operational Village owned parcels

Description - This fund tracks property management activities for all non-operational Village owned parcels including the Fairview and Main Street train stations and commercial property within the Central Business District that was purchased for redevelopment purposes.

Recent History and Trends-

Revenues are from leases at the Main Street Station and the commercial property.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	290,134	265,832	265,832	234,202	103,097	55,465
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	71,642	60,000	67,450	67,740	20,100	20,100
9	Grants	-	-	-	-	-	-
10	Interest & Claims	36	90	15	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	71,678	60,090	67,465	67,740	20,100	20,100
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	1,012	2,000	1,050	4,000	2,000	2,000
17	Professional Services	2,109	3,000	2,000	3,000	3,000	3,000
18	Other Contractual Services	33,043	61,600	36,000	66,600	39,600	39,600
19	Claims, Grants, & Debt	6,770	7,000	7,000	7,200	7,400	7,600
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	65,000	-	-
22	Other Financial Uses	53,046	53,045	53,045	53,045	15,732	15,732
23	Total Expenses	95,980	126,645	99,095	198,845	67,732	67,932
24	Net Change	(24,302)	(66,555)	(31,630)	(131,105)	(47,632)	(47,832)
25	Ending Fund Balance	265,832	199,277	234,202	103,097	55,465	7,633

Noteworthy Changes from 2012 and Other Explanations

- Fees, Charges & Fines (row 8) reflects lease payments
- Other Contractual Services (row 18) included in this line are utilities and building maintenance services. The 2013 budget includes a budget of \$25,000 for roof repairs at 5117 Main Street and \$5,000 for clock repairs at the Main Street Train Station.
- Capital Assets (row 21) is for roof replacement at the Main Street Train Station.
- Other Financial Uses reflects transfers for costs from the Building Services Department.

DEBT SERVICE FUND FAIRVIEW AVE

Fund Type: Debt Service Fund
Fund Number 337

To account for the financial activity of
the Fairview Avenue Debt Service

Description - This fund is used to track revenues and expenditures associated with debt service payments on the \$3.0 million 1998 series General Obligation Bond Issue for the reconstruction of Fairview Avenue from 63rd Street to 75th Street. Revenues for this fund are derived from a portion of the gasoline tax levied on fuel purchased at the retail level in Downers Grove. Expenses in this fund are for principal and interest payments made on a semi-annual basis.

Recent History and Trends- These bonds were refunded in 2009 to take advantage of favorable interest rates. The Village maintains a AA+ bond rating with a stable outlook. This rating was reaffirmed with the 2012 debt issuance. Local gasoline tax revenue, which is the dedicated funding source for this fund, is projected to remain below historical averages.

		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1							
2	Beginning Fund Balance	16,759	4,238	4,238	(9,762)	(23,762)	(37,762)
3	Revenue						
4	Local Taxes	187,479	200,000	186,000	186,000	186,000	186,000
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	187,479	200,000	186,000	186,000	186,000	186,000
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	200,000	200,000	200,000	200,000	200,000	200,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	200,000	200,000	200,000	200,000	200,000	200,000
24	Net Change	(12,521)	-	(14,000)	(14,000)	(14,000)	(14,000)
25	Ending Fund Balance	4,238	4,238	(9,762)	(23,762)	(37,762)	(51,762)

Noteworthy Changes from 2012 and Other Explanations

- Local Taxes (row 4) reflects the local gasoline tax. This revenue has been declining.
- Claims, Grants, & Debt (row 19) reflects the debt payments. This debt series expires in 2016.

DEBT SERVICE FUND DOWNTOWN TIF

Fund Type: Debt Service Fund
Fund Number 338

*To account for the financial activity of
the Downtown TIF Debt Service*

Description - The Downtown TIF Debt Service Fund is used to account for the principal and interest payments associated with all of the Village's outstanding debt series related to the improvements in the downtown TIF. The Village has sold general obligation bonds for a variety of reasons dating back to the mid-nineties for downtown improvements including the replacement of infrastructure and the construction of the parking facility.

Recent History and Trends- In FY13, revenues from this fund are derived from property tax increment from the Downtown TIF Fund and the Parking Fund. No property taxes will be levied in 2013 to pay the downtown TIF debt service payments; there has been no levy for this debt service since 2008. These series of bonds have been refunded over the past several years to take advantage of favorable interest rates. The Village maintains a AA+ bond rating with a stable outlook. This rating was reaffirmed with the 2012 debt issuance.

		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1							
2	Beginning Fund Balance	242,074	742,280	742,280	542,340	542,340	542,340
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	500,000	-	-	-	-	-
10	Interest & Claims	206	-	60	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	2,806,590	2,873,313	2,673,313	2,814,126	3,317,751	3,377,182
13	Total Revenue	3,306,796	2,873,313	2,673,373	2,814,126	3,317,751	3,377,182
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	2,806,590	2,873,313	2,873,313	2,814,126	3,317,751	3,377,182
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	2,806,590	2,873,313	2,873,313	2,814,126	3,317,751	3,377,182
24	Net Change	500,206	-	(199,940)	-	-	-
25	Ending Fund Balance	742,280	742,280	542,340	542,340	542,340	542,340

Noteworthy Changes from 2012 and Other Explanations

- Grants (row 9) reflects the grant received from the state of Illinois for the parking deck.
- Other Financial Resources (row 12) reflects transfers from the Downtown TIF Fund and the Parking Fund for TIF debt payments.
- Claims, Grants, & Debt (row 19) reflects the debt payments.

DEBT SERVICE FUND CAPITAL

Fund Type: Debt Service Fund
Fund Number 339

To account for the financial activity of
Capital Debt Service

Description - The Capital Debt Service Fund is used to account for the principal and interest payments associated with all of the Village's outstanding debt related to the Fire Station 2 and the Roadway Improvements.

Recent History and Trends- In FY13, the Village issued \$25 million in bonds for Roadway Improvements. The Village maintains a AA+ bond rating with a stable outlook. This rating was reaffirmed with this 2012 debt issuance.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	-	-	-	-	-	-
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	4,635,458	4,163,871	4,163,871	3,632,546	3,220,977	3,208,327
13	Total Revenue	4,635,458	4,163,871	4,163,871	3,632,546	3,220,977	3,208,327
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	4,635,458	4,163,871	4,163,871	3,632,546	3,220,977	3,208,327
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	4,635,458	4,163,871	4,163,871	3,632,546	3,220,977	3,208,327
24	Net Change	-	-	-	-	-	-
25	Ending Fund Balance	-	-	-	-	-	-

Noteworthy Changes from 2012 and Other Explanations

- Other Financial Resources (row 12) reflects transfers from the Capital Fund for debt payments.
- Claims, Grants, & Debt (row 19) reflects the debt payments.

DEBT SERVICE SUMMARY

	Series 2005	Series 2008B	Series 2009	Series 2010A	Series 2010B	Subtotal TIF
Type	G.O.	G.O.	G.O.	G.O.	G.O.	
Auth. Issue	9,950,000	3,900,000	7,960,000	5,805,000	5,150,000	
Outstanding Principal	9,405,000	2,925,000	7,205,000	5,575,000	5,150,000	30,260,000
Purpose	Refund 1999 & 2000 Bonds	Refund '99, '00, '03 Bonds	Refund '03 Bonds	Refund '00, '01 Bonds	Refund 2002 Bonds	
Funding Source	TIF Increment (Prop. Taxes)					
Remaining Debt Service Payments (Principal & Interest):						
FY 2013	422,350	842,176	1,113,100	238,700	197,800	2,814,126
FY 2014	1,166,250	153,788	1,112,400	490,513	394,800	3,317,751
FY 2015	1,465,694	108,000	832,250	405,138	566,100	3,377,182
FY 2016	1,610,268	108,000	959,263	385,550	416,800	3,479,880
FY 2017	1,698,608	108,000	1,033,025	434,925	741,600	4,016,158
FY 2018	1,869,420	108,000	1,028,388	413,200	840,900	4,259,908
FY 2019	1,888,198	108,000	1,025,100	538,000	949,900	4,509,198
FY 2020	902,036	1,136,624	-	1,710,400	1,058,200	4,807,260
FY 2021	-	1,132,624	-	2,757,250	1,234,200	5,124,074
Totals	11,022,823	3,805,212	7,103,525	7,373,676	6,400,300	35,705,536

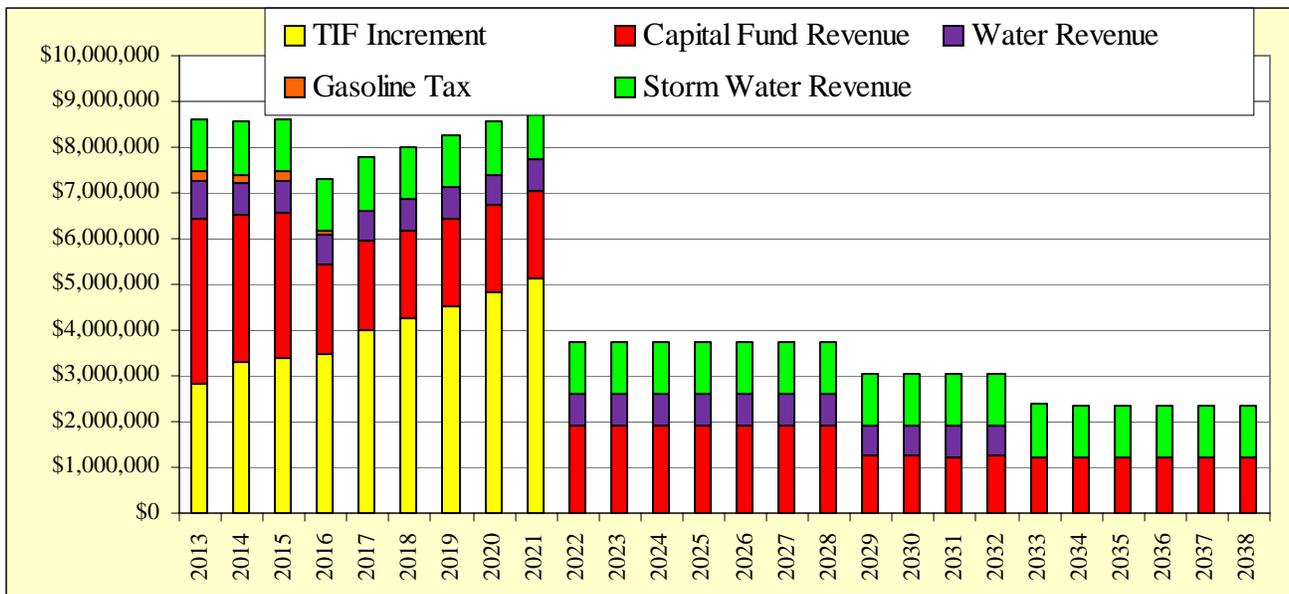
	Series 1998	Series 2007	Series 2008A	Series 2012A	Series 2012B	Total
Type	G.O.	G.O.	G.O.	G.O.	G.O.	
Auth. Issue	3,000,000	9,250,000	25,000,000	10,000,000	25,000,000	
Outstanding Principal	600,000	8,105,000	16,590,000	10,000,000	25,000,000	96,000,536
Purpose	Fairview Ave. Improvements	Construct Fire Station #2	Stormwater Improvements	Water System Maintenance	Road Improvements	
Funding Source	\$.015/gallon Gasoline Tax	Capital Proj. Fund Revenues	Stormwater Utility Revenues	Water Fund Revenues	Capital Proj. Fund Revenues	
Remaining Debt Service Payments (Principal & Interest):						
FY 2013	200,000	700,408	1,147,050	828,061	2,932,138	8,621,783
FY 2014	200,000	700,108	1,144,800	669,725	2,520,868	8,553,252
FY 2015	200,000	691,308	1,146,187	673,250	2,517,018	8,604,945
FY 2016	75,000	688,758	1,146,087	671,400	1,250,868	7,311,993
FY 2017	-	684,051	1,145,387	674,175	1,247,943	7,767,714
FY 2018	-	682,345	1,144,087	671,575	1,249,493	8,007,408
FY 2019	-	684,748	1,140,037	673,600	1,245,518	8,253,101
FY 2020	-	686,268	1,142,913	670,250	1,246,018	8,552,709
FY 2021	-	677,085	1,139,663	671,525	1,245,918	8,858,265
FY 2022	-	681,835	1,140,287	672,350	1,245,218	3,739,690
FY 2023	-	685,335	1,139,663	672,725	1,243,918	3,741,641
FY 2024-2028	-	3,421,508	5,680,045	3,353,937	6,224,594	18,680,084
FY 2029-2038	-	-	11,291,250	2,666,638	12,380,036	26,337,924
Totals	675,000	10,983,757	29,547,456	13,569,211	36,549,548	127,030,508

DEBT SERVICE PAYMENTS

Future debt service payments are summarized below by Governmental and Business-type Activities.

	Governmental Activities		Business-type Activities	
	Principal	Interest	Principal	Interest
2013	\$ 4,265,000	\$ 2,381,672	\$ 815,000	\$ 1,160,111
2014	\$ 4,630,000	\$ 2,108,728	\$ 730,000	\$ 1,084,525
2015	\$ 4,830,000	\$ 1,955,509	\$ 760,000	\$ 1,059,437
2016	\$ 3,685,000	\$ 1,809,508	\$ 785,000	\$ 1,032,487
2017	\$ 4,280,000	\$ 1,668,154	\$ 815,000	\$ 1,004,562
2018-2022	\$ 22,835,000	\$ 5,509,889	\$ 4,535,000	\$ 4,531,289
2023-2027	\$ 6,815,000	\$ 2,833,792	\$ 5,525,000	\$ 3,519,290
2028-2032	\$ 5,160,000	\$ 1,730,290	\$ 6,780,000	\$ 2,216,845
2032-2038	\$ 6,595,000	\$ 821,300	\$ 5,845,000	\$ 918,121
Totals	\$ 63,095,000	\$ 20,818,842	\$ 26,590,000	\$16,526,667

Debt Service Future Payments By Source



STORMWATER FUND

Fund Type: Enterprise Fund
Fund Number: 443

To account for revenues and expenses associated with operating the Village's stormwater system.

Description - The Stormwater Fund accounts for all stormwater-related revenues and expenses including the maintenance of stormwater infrastructure and personnel expenses.

As an Enterprise Fund, the Stormwater Fund is supported solely through fees. Revenues are generated through bi-monthly utility bills. Revenues generated by the fee will be used for the maintenance and operating costs of the stormwater infrastructure system, which consist of:

- Approximately 7,000 drainage structures
- 315 stormwater detention facilities
- 130 miles of storm sewer pipes
- 12 miles of streams
- 140 miles of roadway ditches
- 47,000 feet of culverts



Recent History and Trends

Prior to 2013 this was a Capital Fund created in 2008 to address stormwater infrastructure needs. \$25 million was issued for Stormwater bonds in 2008 to pay for High Priority projects identified in the Watershed Infrastructure Improvement Plan (WIIP). Revenues for this debt issuance were funded from Property Taxes and Home Rule Sales Tax.

Long-Range Financial Plan– The LRFP identified that the Village's infrastructure investment needs exceed the sources. The LRFP recommended considering the creation of a stormwater utility to address the infrastructure maintenance gap. In 2012, the Village Council authorized the creation of a stormwater utility system. This utility system will cover stormwater costs including the debt service payments on the 2008 stormwater bonds. Beginning in 2013, all property owners in the Village can expect to pay a monthly fee based on a property's impervious area. The LRFP also recommended that the additional stormwater capital improvements identified in the WIIP as High Priority be constructed. The CIP reflects construction of these projects using the remaining proceeds from 2008 stormwater bond issuance.

CIP Projects-Stormwater

Projects	Amount	Project Codes
Streambank Stabilization	18,000	DR-011, DR-022
Compliance Dredging	1,500,000	DR-034
Valley View Pond Improvements	550,000	DR-035
Prentiss Creek, Kensington Online Storage	350,000	DR-039
Watershed Improvements	211,500	DR-040, SW-033, SW-035, SW039, SW-040
Neighborhood Drainage Improvements-Cost Share	50,000	SW-051
Headwall Replacement	20,000	SW-056, SW-057
Drainage Improvements-Fire Station #3	2,000	SW-063
Lacey Creek-35th between Saratoga and Venard	150,000	SW-067
Green Streets/Sustainable Storm Water Program	15,000	SW-069
St Joseph Cr, S Branch Webster	10,000	SW-071
Washington Street Storm Sewer Replacement	150,000	SW-079
Total	3,026,500	

STORMWATER FUND

		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1							
2	Beginning Cash Balance	19,763,051	16,195,647	16,195,647	13,275,433	10,703,312	1,616,835
3	Revenue						
4	Local Taxes	4,584,038	4,580,139	4,530,139	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	3,314,976	3,571,433	3,859,790
9	Grants	1,128	103,300	500	-	-	-
10	Interest & Claims	283,169	10,000	25,600	20,000	5,000	2,500
11	Contributions	70,918	50,000	150,000	50,000	50,000	50,000
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	4,939,253	4,743,439	4,706,239	3,384,976	3,626,433	3,912,290
14	Expenses						
15	Personnel	359,309	469,164	539,609	1,028,363	1,015,939	1,027,838
16	Supplies	11,130	37,900	38,057	69,695	69,695	79,695
17	Professional Services	223,076	134,407	177,437	97,662	147,662	147,662
18	Other Contractual Services	136,921	239,515	219,100	163,500	231,500	163,500
19	Claims, Grants, & Debt	35,276	6,307	9,807	1,571,377	1,575,114	1,584,337
20	Controlled Assets	104,567	2,807,750	1,050,000	2,474,500	581,000	279,500
21	Capital Assets	3,999,443	6,268,380	2,128,680	552,000	9,092,000	2,157,000
22	Other Financial Uses	3,931,150	3,463,763	3,463,763	-	-	-
23	Total Expenses	8,800,872	13,427,186	7,626,453	5,957,097	12,712,910	5,439,532
24	Net Change		(8,683,747)	(2,920,214)	(2,572,121)	(9,086,477)	(1,527,242)
25	Ending Cash Balance	16,195,647	7,511,900	13,275,433	10,703,312	1,616,835	89,593

Noteworthy Changes from 2012 and Other Explanations

- Fees, Charges & Fines (row 8) reflects gross stormwater fees of \$3,514,976 net of credits of \$180,000 and incentives of \$20,000 for a total of \$3,314,976 in 2013.
- Contributions (row 8) is Developer Contributions for Site Run-off.
- Personnel (row 15): There are 11 employees in this fund-4 Maintenance Worker I, 2 Maintenance Worker II, a Stormwater Administrator, 3 Staff Engineers, 1/2 GPS Technician, and 1/2 GIS Technician.
- Supplies (row 16) includes costs of drainage inlets, drainage structures, backfill material, pipes, restoration material.
- Professional Services (row 17) is primarily for engineering services.
- Other Contractual Services (row 18) includes roadway ditch cleaning, street sweeping, catch basin restoration and hauling.
- Claims, Grants & Debt (row 19) includes \$1.1million for stormwater debt plus transfers for fleet maintenance and equipment.
- Controlled Assets (row 20) and Capital Assets (row 21) is for capital projects in the CIP.
- Other Financial Uses (row 22): Prior to becoming a utility in 2013, this reflected the transfer to the debt service fund for the Stormwater debt which is now in row 19.

PARKING FUND

Fund Type: Enterprise Fund
Fund Number: 471

To account for revenues and expenses associated with maintaining the parking deck and all on/off-street parking facilities

Description -

The Parking Fund accounts for all parking-related revenues and expenses including parking enforcement, utilities for the parking deck, maintenance costs and infrastructure.

As an Enterprise Fund, the Parking Fund is supported through fees for parking and parking tickets. The Main Street, Belmont Road and Fairview train stations provide Metra rail service from Aurora to Chicago. Parking is available at all three stations through a combination of permits, daily parking and parking meters.



Recent History and Trends

In 2011, a Parking Study was done to provide a comprehensive review of current and future parking needs in the downtown. The Village has begun implementing recommendations from this study, and will continue to do so after review by the Transportation and Parking Commission (TAP) and approval by the Village Council.

Long-Range Financial Plan– Recent activity and future plans in this fund relate directly to the LRFP strategy: Increase Operating Efficiencies-Increase Use of Technology

In 2011 the Village purchased a License Plate Recognition System which integrates vehicle-mounted cameras with software on an in-vehicle laptop computer to digitally process images of license plates on parked vehicles. This allows the officer to quickly identify vehicles that are parked in violation of regulations, and enable more checks per day for more effective and efficient enforcement efforts. It has also resulted in the reduction of two Parking Enforcement Officers.



In 2011, the Village also implemented a pay by phone option for daily parking which allows customers to bypass the pay stations and pay for their parking space by phone or via their mobile device.

CIP Projects-Parking

Projects	Amount	Project Codes
Parking Lot Improvements	390,000	P-001, P-005, P-010
Parking Deck Maintenance	50,000	P-013
Parking Revenue Units	45,000	P-014
Total	485,000	

PARKING FUND

	FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1						
2	Beginning Cash Balance	1,213,468	1,276,566	1,276,566	1,194,549	863,624
3	Revenue					
4	Local Taxes	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-
6	Intergovernmental Revenues	46,875	-	-	-	-
7	Sales	1,156,701	1,144,000	1,144,000	1,174,000	1,204,000
8	Fees, Charges & Fines	141,735	140,000	110,000	110,000	110,000
9	Grants	10,221	880,000	-	75,000	880,000
10	Interest & Claims	153	100	120	75	75
11	Contributions	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-
13	Total Revenue	1,355,685	2,164,100	1,254,120	1,359,075	2,194,075
14	Expenses					
15	Personnel	160,532	164,364	162,001	169,873	191,316
16	Supplies	5,187	17,263	14,088	10,488	10,488
17	Professional Services	76,294	32,040	36,704	42,493	42,493
18	Other Contractual Services	89,447	105,064	101,040	128,432	129,781
19	Claims, Grants, & Debt	7,500	5,726	5,726	19,542	19,729
20	Controlled Assets	69,608	85,000	40,406	310,000	155,000
21	Capital Assets	23,278	1,250,000	142,000	175,000	1,350,000
22	Other Financial Uses	784,172	834,172	834,172	834,172	850,197
23	Total Expenses	1,216,018	2,493,629	1,336,137	1,690,000	2,749,004
24	Net Change		(329,529)	(82,017)	(330,925)	(554,929)
25	Ending Cash Balance	1,276,566	947,037	1,194,549	863,624	308,695

Noteworthy Changes from 2012 and Other Explanations

- Sales (row 7) reflects parking fees. A price increase is budgeted to go into effect in mid 2013, generating an additional \$30,000 in revenues.
- Fees, Charges & Fines (row 8) reflects revenues from parking fines.
- Grants (row 9) reflect \$75,000 for Parking Lot Improvements, Lot H (P-005). \$880,000 for Parking Lot Improvement, Lot H (P-005) was deferred from 2012 to 2014.
- Personnel (row 15): Charged to this fund 2.5 employees, 1 CSO I, and 1.5 CSO II.
- Professional Services (row 17) primarily includes charges for credit card processing fees and phone lines.
- Other Contractual Services (row 18) includes utilities in the Parking Deck, plus maintenance services (security cameras, pay stations, parking fare terminals, deck). The increase in 2013 is due to new maintenance costs for security cameras at the Belmont pedestrian underpass.
- Claims, Grants, & Debt (row 19) includes transfers for fleet, equipment, and risk.
- Controlled Assets (row 20) and Capital Assets (row 21) is for capital projects in the CIP.
- Other Financial Uses (row 22) includes a transfer for debt service of \$300,000 for the Parking Deck, and Administrative Transfers.

WATER FUND

A fund to account for all revenues and expenses associated with the delivering water to customers

Fund Type: Enterprise

Fund Number: 481

Description-The Water Fund accounts for all water-related revenues and expenses including the purchase of water, maintenance of water distribution infrastructure and personnel expenses. As an Enterprise Fund, the Water Fund is supported solely through fees for water sales and services. Revenues are generated through bi-monthly utility bills. The Village purchases water from the DuPage Water Commission (DWC), an independent unit of government responsible for providing Lake Michigan water to municipalities and other customers in DuPage County. The Village, along with 23 other municipalities, entered into a wholesale water purchase agreement with the Water Commission in 1986.



Recent History and Trends-In 2010, the Village conducted a water rate study with the assistance of the consultant Municipal & Financial Services Group. Through the study, the Village determined that water rates as of 2010 were not generating adequate revenues to cover the costs of operating and maintaining the water system in 2011 or during subsequent years. The study concluded that the Village should restructure the water rates to include a fixed rate fee based on meter size, increase water rates over a five-year period, make needed improvements to the water system and issue bonds at regular intervals to pay for water system improvements.

The Village changed the water billing structure in 2011 and increased rates in 2011 and 2012. The 2012 rate increase covered the increased cost of purchasing water from the DuPage Water Commission triggered by unexpected rate increases by the City of Chicago. In 2012, the Village issued a \$10 million bond to construct replacement watermains throughout the system. The debt service payments on the bond will be funded by the revenue from water rates. In 2012 the Village replaced watermains in the Knottingham and Valley View subdivisions and in other areas throughout the Village.

Long-Range Financial Plan-The long-range financial plan strategy for the Water Fund is to continue to implement the 2010 Water Rate Study, which includes increasing water rates to ensure that revenues cover to the cost of water as well as maintenance and improvements to the water infrastructure. The 2013 budget anticipates spending of 2012 debt issuance.

CIP Projects-Water

Projects	Amount	Project Codes
Water Tank Painting	1,250,000	WP-003, WP-005, WP-007
Storage Building Installation, Maple Tower	225,000	WP-006
Water System Security Enhancements	150,000	WP-008
Water System SCADA Improvements	120,000	WP-009
Water Facility Maintenance, Annual Element	100,000	WP-010
Existing Well Rehab	100,000	WP-011
Watermain Replacement	3,250,000	WA-018, WA-019, WA-028, WA-033
AMR MTU Replacement	150,000	WA-037
Watermain Loop, Annexed Area	1,025,000	WA-039
Total	6,370,000	

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Cash Balance	1,219,329	2,188,604	2,188,604	7,473,710	3,127,602	1,758,997
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	1,815	2,797	2,200	2,881	2,968	2,975
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	9,202,934	11,160,600	11,506,071	13,155,110	14,779,801	16,604,764
8	Fees, Charges & Fines	269,869	50,676	237,000	111,882	127,238	142,606
9	Grants	-	-	-	400,000	-	-
10	Interest & Claims	10,340	12,164	1,000	40,000	10,000	10,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	10,000,000	10,000,000	-	-	15,500,000
13	Total Revenue	9,484,958	21,226,237	21,746,271	13,709,873	14,920,007	32,260,345
14	Expenses						
15	Personnel	1,229,174	1,274,641	1,270,876	1,322,050	1,337,269	1,385,385
16	Supplies	4,696,318	5,981,087	6,352,537	7,391,693	8,499,693	9,712,357
17	Professional Services	206,290	363,658	305,264	201,678	207,593	214,603
18	Other Contractual Services	341,687	578,515	574,050	531,332	531,864	532,409
19	Claims, Grants, & Debt	343,466	793,294	793,294	1,121,266	941,037	946,429
20	Controlled Assets	1,555	257,200	8,700	211,500	206,500	106,500
21	Capital Assets	927,367	6,590,000	6,049,982	6,170,000	3,425,000	5,500,000
22	Other Financial Uses	1,106,462	1,106,462	1,106,462	1,106,462	1,139,656	1,173,846
23	Total Expenses	8,852,319	16,944,857	16,461,165	18,055,981	16,288,612	19,571,529
24	Net Change		4,281,380	5,285,106	(4,346,108)	(1,368,605)	12,688,816
25	Ending Cash Balance	2,188,604	6,469,984	7,473,710	3,127,602	1,758,997	14,447,813

MAJOR CHANGES FROM FY12 AND OTHER NOTES

- Sales (row 7) is from the sale of water.
- Fees Charges & fines (row 8): Commercial water permit activity was greater than anticipated in 2012
- Grants (row 9) is for a \$400,000 CDBG grant budgeted in 2013 for a Watermain Loop, project WA-039.
- Other Financial Resources (row 12) is the \$10 million bond issuance in FY12 and the anticipated issuance in 2015 of \$15.5 million.
- Personnel (row 15): There are 14.25 employees in this fund 1 Water Billing Specialist, 3/4 Admin Secretary II, 1/4 Accounting Supervisor, 1/4 GPS Technician, 6 Maintenance Worker I, 2 Maintenance Worker II, 1 Manager, 1 PW Technician, 1/2 Staff Engineer, 1 Water Supply Specialist, 1/2 FTE Seasonal employees.
- Supplies (row 16): The purchase of water from the DWC is in this account.
- Professional Services (row 17) includes water tower inspections, backflow/cross connections control, water samples, leak detection and cost of debt issuance in 2012.
- Other Contractual Services (row 18) includes large meter testing, water valve assessment, hydrant inspection and painting, and street/parkway restoration.
- Claims, Grant, & Debt (row 19) reflects debt payments, plus transfers for costs for fleet maintenance, equipment, and risk.
- Controlled Assets (row 20) and Capital Assets (row 21) are primarily for capital projects in the CIP.
- Other Financial Uses (row 22) is for Administrative Transfers.

EQUIPMENT REPLACEMENT

Fund Type: Internal Service Fund
Fund Number: 530

To provide a systematic method of replacing equipment and leveling the costs of replacing such equipment.

Description - This fund provides a dedicated funding source for equipment that is replaced on a routine basis. It allows for items to be replaced when they need to be versus when funds are available. Village departments “pre-fund” for equipment purchases by making payments to this fund for equipment that they use. This fund is used to purchase vehicles, computer equipment and fire equipment.

Each year, the schedule of equipment to be replaced is assessed to determine if an item should be replaced or deferred to a future year.

Vehicles and equipment budgeted to be purchased in FY 2013 total \$1,666,700.

Long-Range Financial Plan– Recent activity and future plans in this fund relate directly to the following LRFPS strategies:

Increase Operating Efficiencies-

- Continuous Improvement

The following describes how specific strategies and actions have improved results related to the issues as they apply to this fund.

Issue: The Village provides services that rely on vehicles and equipment.

Strategy: Replace the equipment at the optimum point in its lifecycle to: avoid unplanned down time of equipment that is being repaired, prevent maintenance costs from increasing due to labor and replacement parts.

Actions:

- The Village has 17 CNG vehicles, including a 5 ton snow plow.
- In 2011, the Village implemented server virtualization.

Results:

- The CNG vehicles in the fleet have a longer useful life than vehicles that run on diesel and unleaded fuel, since they run cleaner and more efficiently. This also results in savings on maintenance.
- Server virtualization reduced the total number of servers from 28 to 12 and allowed the Village to operate more efficiently with fewer replacements and lower maintenance costs over time, plus allowed a better environment for Disaster Recovery.

Future Actions:

Continue purchasing CNG and other alternative fuel vehicles; monitor trends in computer hardware to find other opportunities for cost savings.



EQUIPMENT REPLACEMENT

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Cash Balance	2,211,868	1,421,874	1,421,874	1,479,714	1,092,692	1,368,150
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	955,684	1,185,000	1,185,000	1,250,478	1,250,478	1,250,478
9	Grants	-	-	-	-	-	-
10	Interest & Claims	311	1,500	150	200	200	200
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	(180,988)	-	66,355	29,000	29,000	29,000
13	Total Revenue	775,007	1,186,500	1,251,505	1,279,678	1,279,678	1,279,678
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	212,204	48,000	39,165	27,900	65,000	32,600
21	Capital Assets	637,197	1,347,500	1,154,500	1,638,800	939,220	1,199,440
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	849,401	1,395,500	1,193,665	1,666,700	1,004,220	1,232,040
24	Net Change		(209,000)	57,840	(387,022)	275,458	47,638
25	Ending Cash Balance	1,421,874	1,212,874	1,479,714	1,092,692	1,368,150	1,415,788

Noteworthy Changes from 2012 and Other Explanations

- Fees, Charges & Fines (row 8) reflects charges to Village departments for their costs of equipment.
- Other Financial Resources (row 12) reflects the gain/loss on disposal of equipment.
- Controlled Assets (row 20) and Capital Assets (row 21) reflects the equipment purchases.



EQUIPMENT REPLACEMENT

Cost Center	Unit #	Description	Life	Budget
<u>Vehicle Replacements</u>				
Building Services	103	2002 Ford Ranger	11	\$ 35,000
Public Works	299	2000 Ford 1 Ton Dump	13	\$ 70,000
Public Works	273	1996 Ford LN8000 5 Ton Dump	5	\$ 220,000
Public Works (From 2012)	287	1999 Ford F350 1 Ton Utility	13	\$ 70,000
Police	808	2006 Crown Victoria Sedan	7	\$ 35,000
Police	832	2010 Crown Victoria Sedan	4	\$ 35,000
Police	876	2009 Crown Victoria Sedan	4	\$ 35,000
Police	877	2009 Crown Victoria Sedan	4	\$ 35,000
Police	878	2009 Crown Victoria Sedan	4	\$ 35,000
Police	817	2004 Chevy Impala	7	\$ 30,000
Police	820	2006 Chevy Impala	7	\$ 30,000
Fire	923	2005 Ford Explorer	8	\$ 50,000
Fire	916	2000 Pierce Engine	13	\$550,000
Subtotal				\$ 1,230,000
<u>Technology Replacements</u>				
Various		Replacement Firewall	10	\$ 35,000
Various		Data Storage	5	\$ 7,500
Fire		Toughbooks	5	\$ 109,000
Fire		Laptops and Desktops	4	\$ 40,600
VH		Laptops & Desktops	4	\$ 83,800
Various		CAD 1	5	\$ 30,000
Various		CAD 2	5	\$ 30,000
Subtotal				\$ 335,900
<u>Other</u>				
Fire		Power Cots	10	\$ 15,000
Fire		AED's	7	\$ 54,000
Fire		Turnout Gear	5	\$ 31,800
Subtotal				\$ 100,800
TOTAL EQUIPMENT REPLACEMENT FUND EXPENSES				\$ 1,666,700



FLEET SERVICES FUND

Fund Type: Internal Service Fund

Fund Number: 531

The Fleet Services Fund accounts for the costs of maintaining and operating the Village's fleet.

Description - The Village provides services that require the use of vehicles and equipment. From fire and police to water main repairs, services cannot be provided without a well-maintained efficient fleet. To ensure this occurs, Public Works operates a garage for vehicle and equipment maintenance and repair. The Public Works facility also has a fueling station with pumps for Bio-Diesel, E-85, unleaded gas and Compressed Natural Gas (CNG).

The Village has a fleet of 185 vehicles and equipment. There are 7 employees in this fund (6.35 FTEs), a Fleet Services Manager, a Lead Technician, 4 Fleet Maintenance Technicians, a part-time Shop Assistant and costs for an Administrative Secretary.

The primary revenue to this fund is from charges to Village departments for maintenance performed on their vehicles and equipment. The revenue budget is based on anticipated service requirements based on historical analysis.

Long-Range Financial Plan— Recent activity and future plans in this fund relate directly to the following LRFP strategies:

Increase Operating Efficiencies-

- Continuous Improvement
- Culture of Lean
- Increase Use of Technology

Partner With Others-

- Capture Economy of Scale
- Enhance Revenues
- Reduce Net Operating Expenses

The following describes how specific strategies and actions have improved results related to the issues as they apply to this fund.

Issue: The Village provides services that rely on vehicles and equipment. Keeping them maintained is essential to providing Village services.

Strategy: Provide financial and operational support to Fleet that will support increased productivity and expense reductions

Actions: Fleet Operations has been very proactive in developing and implementing innovative ideas to maintaining and improving the fleet. Some of those ideas are:

- Nitrogen tire fills for all Village vehicles for improved gas mileage and longer life of tires.
- Installed interior cab warming devices in snowplows to avoid idling in cold weather
- Installed higher capacity CNG station at Public Works to increase Village capacity for additional CNG vehicles
- Heating of fleet operations with used motor oil, as well as solar heating panels on the side of the fleet facility
- Purchasing fuel efficient vehicles as older vehicles are replaced, including the first 5 ton CNG snowplow in the Midwest.
- Entering into Intergovernmental Agreements with SEASPAR and District 58 to maintain their fleets.

Results: In spite of rising fuel prices the Village has been able to contain costs due to a 6% reduction in fuel usage.

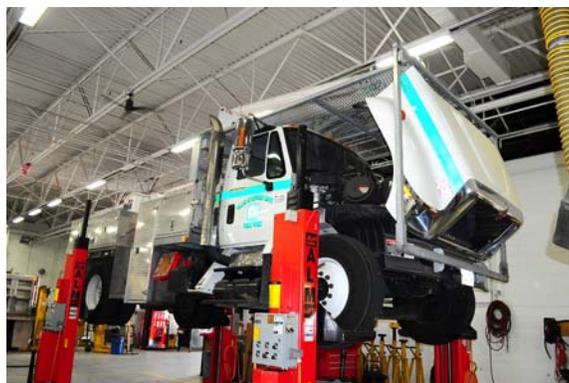
Future Actions: Review all vehicle purchases for type, purpose and use to see if alternative vehicles are feasible. Maintain good vendor relations to insure quality products are purchased at reasonable prices. Provide the right tools and education to all fleet employees to assure the customer is provided a quality product in the appropriate amount of time.

FLEET SERVICES FUND

		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1							
2	Beginning Cash Balance	423,665	88,014	88,014	200,411	167,838	165,204
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	134,218	103,500	113,800	113,800	117,214	120,730
8	Fees, Charges & Fines	1,278,978	1,696,061	1,711,061	1,666,463	1,716,457	1,767,951
9	Grants	92,970	-	23,302	-	-	-
10	Interest & Claims	-	-	-	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	1,506,166	1,799,561	1,848,163	1,780,263	1,833,671	1,888,681
14	Expenses						
15	Personnel	590,763	596,643	595,518	636,074	667,045	688,207
16	Supplies	794,072	772,859	813,400	807,382	807,382	807,382
17	Professional Services	8,984	15,390	11,285	12,100	12,000	12,000
18	Other Contractual Services	169,582	162,285	76,840	122,285	122,285	122,285
19	Claims, Grants, & Debt	63,528	102,800	102,800	99,072	88,267	88,267
20	Controlled Assets	135,195	22,500	22,500	22,500	22,500	7,500
21	Capital Assets	39,451	-	-	-	-	-
22	Other Financial Uses	113,424	113,423	113,423	113,423	116,826	120,331
23	Total Expenses	1,914,999	1,785,900	1,735,766	1,812,836	1,836,305	1,845,972
24	Net Change		13,661	112,397	(32,573)	(2,634)	42,709
25	Ending Cash Balance	88,014	101,675	200,411	167,838	165,204	207,913

Noteworthy Changes from 2012 and Other Explanations

- Sales (row 7) reflects monies received from other government agencies for the joint purchasing of fuel.
- Fees, Charges & Fines (row 8) reflects charges to Village departments for their costs of vehicle maintenance and the fees charged to SEASPAR and District 58 for the maintenance of their fleets.
- Grants (row 9) reflects a grant to upgrade the CNG facility in 2011, and a grant to upgrade the lighting in the Fleet Garage in 2012.
- Personnel (row 15): The position of Parts Inventory Technician is being replaced with a Lead Technician to better manage the department.
- Supplies (row 16): Included in this line item is the cost of fuel.



RISK MANAGEMENT FUND

Fund Type: Internal Service Fund
Fund Number: 562

Accounts for all financial activity related to the Village's Risk Management program.

Description - The Risk Management Fund accounts for financial activity related to the Village's workers' compensation and liability insurance program, management of all Village liability claims and coordination of safety training programs. Claims and program administration is managed through a combination of internal staff and contractual support. The Village self-insures for a substantial amount of worker's compensation (worker injuries) and property risks (e.g. vehicles), and purchases reinsurance for catastrophic exposures on Village property. There is one employee in the fund, a Risk Manager.

Long-Range Financial Plan-

Recent activity and future plans in this fund relate directly to the following General Fund LRFP strategy:

- Reduce Personnel Expenses –Create Risk Reduction Program

The following describes how specific strategies and actions have improved results related to the issues as they apply to this fund.

Issue:

Increased work related injuries/illnesses

Strategy:

Enhance employee safety and training while at the same time reducing claims costs.

Actions:

The Village has taken several steps to more effectively manage risk costs including:

- Reduce legal costs by using the Staff Attorney for worker's compensation claims
- Selected a new Third Party Claims Administrator in 2011
- Hired a full-time Risk Manager 2011
- Selected new Broker/Risk Consultant in 2012
- Performed Loss Control Audit of Village departments in 2012
- Implemented Safety Committee
- Implemented supervisor safety training course
- Developed village wide Risk Management Plan

Results: Reduction in claims costs over time.

Future Actions: Safety training that is driven by data from claims analysis; perform appraisals/assessments of Village departments; investigate and review all accidents to target training needs.

RISK MANAGEMENT FUND

	FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection	
1							
2	Beginning Cash Balance	(1,387,553)	(340,860)	(340,860)	(603,166)	(599,883)	(348,959)
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	2,201,964	1,659,000	1,659,010	1,459,000	1,459,000	1,459,000
9	Grants	-	-	-	-	-	-
10	Interest & Claims	6,070	30,750	25,050	30,000	30,000	30,000
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	200,000	200,000	200,000	-	-	-
13	Total Revenue	2,408,034	1,889,750	1,884,060	1,489,000	1,489,000	1,489,000
14	Expenses						
15	Personnel	47,756	143,414	120,649	123,560	127,871	131,907
16	Supplies	715	660	300	550	600	600
17	Professional Services	56,676	75,400	56,220	76,120	77,868	77,868
18	Other Contractual Services	364,123	408,141	569,000	485,250	531,500	531,500
19	Claims, Grants, & Debt	892,071	1,245,198	1,400,197	800,237	500,237	500,237
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	1,361,341	1,872,813	2,146,366	1,485,717	1,238,076	1,242,112
24	Net Change	1,046,693	16,937	(262,306)	3,283	250,924	246,888
25	Ending Cash Balance	(340,860)	(323,923)	(603,166)	(599,883)	(348,959)	(102,071)

Noteworthy Changes from 2012 and Other Explanations

- Fees, Charges and Fines (row 8) reflects charges to Village departments.
- Other Financial Resources (row 12) is a transfer from the General Fund to reduce the accumulated deficit.
- Personnel Expenses (row 15): Hired full time Risk Manager in late 2011.
- Professional Services (row 17): Increase due to \$19,000 budgeted for appraisals and assessments in 2013.
- Other Contractual Services (row 18) includes premiums for insurance coverage. 2012 includes additional premiums from a worker's compensation audit.
- Claims, Grants & Debt (row 19): Since the Village is self-insured, claims fluctuate based on accident history.

HEALTH INSURANCE FUND

Fund Type: Internal Service Fund
Fund Number: 563

Accounts for all financial activity related to the Village administered health plan for employees and participating partner agencies

Description - The Health Insurance Fund accounts for financial activity related to the Village's self-insured medical, dental, vision and life insurance plans. Claims and program administration is managed through a combination of internal staff and contractual support. The Village provides coverage for the following entities in addition to eligible Village employees and retirees:

- Downers Grove Public Library
- Downers Grove Park District
- Economic Development Corporation

There is one employee in this fund, a Benefits Coordinator.

Long-Range Financial Plan— Recent activity and future plans in this fund relate directly to the following General Fund LRFPS strategies

- Reduce personnel expenses
- Partner with others

The following describes how specific strategies and actions have improved results related to the issues as they apply to this fund.

Issue: Health insurance costs represent a significant personnel expense which, if not effectively managed, will continue to grow at the industry trend of 7-8% per year.

Strategy: Initiate and maintain an interdepartmental and inter-agency focus on improving employee well-being and driving down costs related to health insurance expenses.

Actions: The Village has taken several aggressive steps to more effectively manage health insurance costs, including:

- Implemented plan design changes in 2010
- Converted to Blue Cross Blue Shield as the Village's health provider network in 2011
- Selected a new health insurance consultant in 2012
- Kicked off a strong wellness initiative in 2012

Results: In FY2010, the Village spent \$6,648,255 in the Health Insurance Fund overall. That figure has been reduced to \$6,399,829 for the FY2013 budget, demonstrating the Village's success at effectively controlling health insurance costs.

Future Actions:

- Continue work with new health insurance consultant on wellness initiative
- Implementation of requirements under Health Care Reform
- Continue to build on partnerships to achieve strategies

HEALTH INSURANCE FUND

	FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
1						
2	Beginning Cash Balance	488,103	551,924	551,924	346,221	347,789
3	Revenue					
4	Local Taxes	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-
7	Sales	1,797,612	1,909,700	1,777,700	1,945,000	2,020,200
8	Fees, Charges & Fines	4,042,432	4,381,038	4,139,682	4,456,397	4,547,391
9	Grants	-	-	-	-	-
10	Interest & Claims	519	-	350	-	-
11	Contributions	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-
13	Total Revenue	5,840,563	6,290,738	5,917,732	6,401,397	6,567,591
14	Expenses					
15	Personnel	125,946	126,803	110,797	113,894	121,078
16	Supplies	385	775	500	760	760
17	Professional Services	412,180	436,643	472,643	488,592	444,780
18	Other Contractual Services	544,741	522,000	536,000	543,000	543,000
19	Claims, Grants, & Debt	4,615,429	5,125,433	4,925,433	5,175,521	5,375,521
20	Controlled Assets	-	-	-	-	-
21	Capital Assets	-	-	-	-	-
22	Other Financial Uses	78,061	78,062	78,062	78,062	80,404
23	Total Expenses	5,776,742	6,289,716	6,123,435	6,399,829	6,565,543
24	Net Change	63,821	1,022	(205,703)	1,568	2,048
25	Ending Cash Balance	551,924	552,946	346,221	347,789	349,837

Noteworthy Changes from 2012 and Other Explanations

- Sales (row 7) reflects employee portion of premium plus payments from the Library, Park District, and EDC.
- Fees, Charges & Fines (row 8) reflects employer (the Village of Downers Grove) contribution for employee health premiums.
- Personnel (row 15): Charged to this fund is the Benefits Coordinator in the Human Resources Department.
- Professional Services (row 17) primarily includes costs for the plan administration, the health insurance consultant, Employee Assistance Program (EAP), and the wellness initiative.
- Other Contractual Services (row 18) is for premiums for stop loss coverage, Life, LTD and AD&D and Vision.
- Claims, Grants, & Debt (row 19) reflects claims paid by the Village's self-insured plan through the Blue Cross Blue Shield network and for dental claims through Delta Dental.

POLICE PENSION FUND

Fund Type: Trust & Agency Fund
Fund Number: 651

A designated trust fund for the safe-keeping and operations of the local Police Pension system.

Description -

Sworn police officers participate in the Police Pension Plan. The plan provides retirement benefits as well as death and disability benefits. It is a single employer defined benefit plan whose benefits and employee and employer contribution levels are mandated by the State of Illinois. As of the 2011 audit, the Police Pension Plan has \$38.3 million in assets, and was 62% funded. Pensions are funded by employees contributions of 9.91% of pay, earnings on fund investments, and the Village contribution based upon actuarial tax levy estimates from an independent actuary through a property tax levy. The Village contributes 100% of the annual required contribution (ARC) each year.

The fund is administered by a separate Police pension board, composed of two active officers, one retired officer, two appointees of the Mayor, and the Treasurer of the Village is an ex-officio member. The pension fund investments are managed by professional investment managers.

Long-Range Financial Plan– Recent activity and future plans in this fund relate directly to the following LRFPP strategies:

Reduce Personnel Expenses

The following describes how specific strategies and actions have improved results related to the issues as they apply to this fund.

Issue: Personnel expenses comprise close to 80% of the General Fund budget.

Strategy: Maintain health of fund by complying with state law.

Actions:

- Sworn officers have been reduced from 81 in 2008 to 74.
- The Village is unable to adjust the benefit levels of this plan, as it is mandated by the state.

Results: To slow the growth of Village contributions, which are funded by property taxes.

Future Actions: Closely monitor staffing levels.

POLICE PENSION FUND

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	37,680,654	38,273,011	38,273,011	38,815,208	39,285,792	39,658,962
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	2,431,843	950,000	1,050,000	1,000,000	1,000,000	1,000,000
11	Contributions	2,694,961	2,538,541	2,333,615	2,643,836	2,741,028	2,873,080
12	Other Financial Resources	(1,931,454)	-	-	-	-	-
13	Total Revenue	3,195,350	3,488,541	3,383,615	3,643,836	3,741,028	3,873,080
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	115	150	-	600	-	-
17	Professional Services	130,883	161,500	162,844	170,800	165,800	170,800
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	2,465,143	3,095,000	2,671,722	2,995,000	3,195,000	3,445,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	6,852	6,852	6,852	6,852	7,058	7,269
23	Total Expenses	2,602,993	3,263,502	2,841,418	3,173,252	3,367,858	3,623,069
24	Net Change	592,357	225,039	542,197	470,584	373,170	250,011
25	Ending Fund Balance	38,273,011	38,498,050	38,815,208	39,285,792	39,658,962	39,908,973

Noteworthy Changes from 2012 and Other Explanations

- Interest & Claims (row 10) reflects earnings of the pension fund.
- Contributions (row 11) reflects contributions of employees (\$700,000 in 2013) and the Village contribution of (\$1,943,836 in 2013).
- Professional Services (row 17) is for the fund's actuary, investment managers, attorney, and custodian for plan assets.
- Claims Grants & Debt (row 19) is pension payments to retirees.

FIRE PENSION FUND

Fund Type: Trust & Agency Fund
Fund Number: 652

A designated trust fund for the safe-keeping and operations of the local Fire Pension system

Description -

Sworn fire personnel participate in the Fire Pension Plan. The plan provides retirement benefits as well as death and disability benefits. It is a single employer defined benefit plan whose benefits and employee and employer contribution levels are mandated by the State of Illinois. As of the 2011 audit, the Fire Pension Plan has \$34.0 million in assets, and was 60% funded. Pensions are funded by employees contributions of 9.46% of pay, earnings on fund investments, and the Village contribution based upon actuarial tax levy estimates from an independent actuary through a property tax levy. The Village contributes 100% of the annual required contribution (ARC) each year.

The fund is administered by a separate Fire pension board, composed of two active members, one retired member, two appointees of the Mayor, and the Treasurer of the Village is an ex-officio member. The pension fund investments are managed by professional investment managers.

Long-Range Financial Plan– Recent activity and future plans in this fund relate directly to the following LRFPS strategies:

Reduce Personnel Expenses

The following describes how specific strategies and actions have improved results related to the issues as they apply to this fund.

Issue: Personnel expenses comprise close to 80% of the General Fund budget.

Strategy: Maintain health of fund by complying with state law.

Actions:

- Sworn personnel has been reduced from 83 in 2008 to 77.
- The Village is unable to adjust the benefit levels of this plan, as it is mandated by the state.

Results: To slow the growth of Village contributions, which are funded by property taxes.

Future Actions: Closely monitor staffing levels.

FIRE PENSION FUND

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	32,098,165	33,963,582	33,963,582	36,175,855	37,102,399	37,985,947
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	1,005,990	1,150,000	1,820,000	950,000	950,000	950,000
11	Contributions	2,888,931	3,073,434	2,749,285	2,894,196	3,031,406	3,174,226
12	Other Financial Resources	183,083	-	-	-	-	-
13	Total Revenue	4,078,004	4,223,434	4,569,285	3,844,196	3,981,406	4,124,226
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	20	-	-	-	-
17	Professional Services	121,193	136,975	116,334	135,800	135,800	135,800
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	2,084,541	3,020,000	2,233,826	2,775,000	2,955,000	3,135,000
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	6,852	6,852	6,852	6,852	7,058	7,269
23	Total Expenses	2,212,586	3,163,847	2,357,012	2,917,652	3,097,858	3,278,069
24	Net Change	1,865,417	1,059,587	2,212,273	926,544	883,548	846,157
25	Ending Fund Balance	33,963,582	35,023,169	36,175,855	37,102,399	37,985,947	38,832,104

Noteworthy Changes from 2012 and Other Explanations

- Interest & Claims (row 10) reflects earnings of the pension fund.
- Contributions (row 11) reflects contributions of employees (\$650,000 in 2013) and the Village contribution of (\$2,244,196 in 2013).
- Professional Services (row 17) is for the fund's actuary, investment managers, attorney, and custodian for plan assets.
- Claims Grants & Debt (row 19) is pension payments to retirees.

LIBRARY

Fund Type: Component Unit

Recent History and Trends— The 2013 Operating Budget of the Downers Grove Public Library is \$4,903,900. This includes a \$500,000 capital expense for implementation of Radio Frequency Identification technology for the Library's circulation and materials handling system. Funding for this major one-time expense will come from accumulated reserves.

Other salient features of the budget include a 4% increase in personnel costs and a 6% increase in budget for print, electronic, and audiovisual library materials. Upgrades to computer hardware and software for public and staff use will also be accompanied by a reorganization of adult services into a single large department encompassing reference, literature, and public technology support functions. In addition, the planning and initial implementation steps for a number of library building improvements are included.

Funding of the budget is provided by a property tax levy of \$4,306,580, minor revenue sources, and accumulated reserves.

In the Library Construction Fund, a balance retained after the conclusion of the 1999 building renovation project, \$220,000 has been budgeted to support modest changes in the building to reflect changing use patterns and a dozen years of wear and tear.



LIBRARY FUND

Fund Type: Component Unit
Fund Number 805

To account for the financial activity of
the Downers Grove Public Library

Description –This fund accounts for all of the revenue and expenditures related to the operation of the Downers Grove Public Library. The fund is approved by the Library Board and incorporated into the overall Village Budget, even though the Village Council has no statutory authority to direct the use of the resources of this fund.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	3,246,062	3,710,361	3,710,361	3,928,720	3,578,200	3,299,596
3	Revenue						
4	Local Taxes	4,062,223	4,140,942	4,183,359	4,306,580	4,393,125	4,524,919
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	55,421	50,000	55,000	52,000	53,045	54,636
7	Sales	166	150	200	200	206	212
8	Fees, Charges & Fines	145,029	160,200	138,300	138,500	142,655	146,936
9	Grants	49,861	48,000	49,000	40,000	41,200	42,436
10	Interest & Claims	6,807	21,205	6,100	6,100	6,283	6,471
11	Contributions	6,989	10,000	10,000	10,000	10,300	10,609
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	4,326,496	4,430,497	4,441,959	4,553,380	4,646,814	4,786,219
14	Expenses						
15	Personnel	2,761,360	2,979,760	2,798,550	3,097,500	3,190,427	3,286,139
16	Supplies	147,134	137,129	120,200	123,000	126,690	130,491
17	Professional Services	143,104	172,951	140,550	165,400	169,761	174,250
18	Other Contractual Services	229,127	351,703	288,800	286,000	294,580	303,419
19	Claims, Grants, & Debt	13,454	31,687	33,000	33,000	33,990	35,011
20	Controlled Assets	32,867	39,650	87,000	95,000	97,850	100,786
21	Capital Assets	535,151	907,516	755,500	1,104,000	1,012,120	990,786
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	3,862,197	4,620,396	4,223,600	4,903,900	4,925,418	5,020,882
24	Net Change	464,299	(189,899)	218,359	(350,520)	(278,604)	(234,663)
25	Ending Fund Balance	3,710,361	3,520,462	3,928,720	3,578,200	3,299,596	3,064,933

LIBRARY CONSTRUCTION FUND

Fund Type: Component Unit
Fund Number 821

To account for the financial activity of
the Library building construction

Description –This fund accounts for future building construction for Library facilities. Revenues in this fund come from General Obligation Bond issue proceeds or other designated revenue sources, and expenses are for construction activities.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	243,566	243,566	243,566	244,178	24,778	4,841
3	Revenue						
4	Local Taxes	-	-	-	-	-	-
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	-	612	612	600	63	20
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	-	612	612	600	63	20
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	-	-	-	-	-	-
20	Controlled Assets	-	80,000	-	220,000	20,000	4,861
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	-	80,000	-	220,000	20,000	4,861
24	Net Change	-	(79,388)	612	(219,400)	(19,937)	(4,841)
25	Ending Fund Balance	243,566	164,178	244,178	24,778	4,841	-

LIBRARY DEBT SERVICE FUND

Fund Type: Component Unit
Fund Number 836

To account for the financial activity of
Library Debt Service

Description –The Library Debt Service Fund is used to account for the principal and interest payments associated with the General Obligation Bond Issue for improvements to the Downers Grove Public Library. Revenues for the fund are derived from property taxes levied on all property in the Village of Downers Grove. Expenses in this fund are for principal and interest payments made on a semi-annual basis.

1		FY2011 Actual	FY2012 Budget	FY2012 Estimate	FY2013 Adopted	FY2014 Projection	FY2015 Projection
2	Beginning Fund Balance	872,246	872,642	872,642	872,672	872,672	872,672
3	Revenue						
4	Local Taxes	648,660	646,780	646,780	649,340	645,913	641,128
5	License & Permit Revenues	-	-	-	-	-	-
6	Intergovernmental Revenues	-	-	-	-	-	-
7	Sales	-	-	-	-	-	-
8	Fees, Charges & Fines	-	-	-	-	-	-
9	Grants	-	-	-	-	-	-
10	Interest & Claims	396	1,000	30	-	-	-
11	Contributions	-	-	-	-	-	-
12	Other Financial Resources	-	-	-	-	-	-
13	Total Revenue	649,056	647,780	646,810	649,340	645,913	641,128
14	Expenses						
15	Personnel	-	-	-	-	-	-
16	Supplies	-	-	-	-	-	-
17	Professional Services	-	-	-	-	-	-
18	Other Contractual Services	-	-	-	-	-	-
19	Claims, Grants, & Debt	648,660	646,780	646,780	649,340	645,913	641,128
20	Controlled Assets	-	-	-	-	-	-
21	Capital Assets	-	-	-	-	-	-
22	Other Financial Uses	-	-	-	-	-	-
23	Total Expenses	648,660	646,780	646,780	649,340	645,913	641,128
24	Net Change	396	1,000	30	-	-	-
25	Ending Fund Balance	872,642	873,642	872,672	872,672	872,672	872,672

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