

Village of Downers Grove

Municipal Budget

Community Investment Program

Village of Downers Grove
801 Burlington Avenue
Downers Grove, Illinois 60515



2011

TABLE OF CONTENTS

	<u>PAGE</u>
MANAGER'S MESSAGE:	1-12
INTRODUCTORY AND SUMMARY INFORMATION:	
Village Officials and Management Staff	A2
Village Organization Chart	A3
Village Mission and Vision Statements	A4
GFOA Distinguished Budget Presentation Award (2010)	A5
Sources and Uses of Funds, by Fund Type and Last Five Years	A6-A7
REVENUE DETAIL:	
General Fund Revenue Summary	B2
Top Ten General Fund	B3
Revenue Methods and Assumptions	B4
Major Revenue Trends	B5-B6
GENERAL FUND AND DEPARTMENT SUMMARIES:	
001 General Fund	C2-C3
Village Clerk's Office	C4
Village Manager's Office	C5
Building Services Division	C6
Legal Department	C7
Human Resources Department	C8
Information Services Department	C9
Finance Department	C10
Public Works Department	C11-C13
Community Development Department	C14
Police Department	C15-C16
Fire Department	C17-C18
Communications Department	C19
Other General Fund Expenses	C20
FUND SUMMARIES (excl. General Fund):	
102 Motor Fuel Tax Fund	D2-D3
107 Downtown Redevelopment TIF Fund	D4-D5
109 Foreign Fire Insurance Fund	D6-D7
110 Ogden Tax Increment Financing Fund	D8-D9
111 Tax Rebate Fund	D10-D11
112 Transportation Fund	D12-D13
220 Capital Projects Fund	D14-D15
223 Municipal Buildings Fund	D16-D17
226 Real Estate Fund	D18-D19
243 Stormwater Improvement Fund	D20-D21
337 Debt Service Fund-Fairview Avenue	D22-D23
338 Debt Service Fund-TIF Fund	D24-D25
339 Debt Fund-Stormwater/Facilities	D26-D27
471 Parking Fund	D28-D29
481 Water Fund	D30-D31
530 Equipment Replacement Fund	D32-D33
531 Fleet Services Fund	D34-D35
562 Risk Management Fund	D36-D37
563 Health Insurance Fund	D38-D39
651 Police Pension Fund	D40-D41

652 Fire Pension Fund	D42-D43
805 Library Fund	D44-D45
821 Library Construction Fund	D46-D47
836 Library Debt Service Fund	D48-D49

PERSONNEL SUMMARY:

Staffing by Department	E2
Staffing by Full Time Equivalents	E3-E5
Staffing Plan—All Other Funds	E6
Compensation Plan	E7-E9
Department Organization Charts	E10-E18

COMMUNITY INVESTMENT PROGRAM(CIP):

CIP Table of Contents	F2
Community Investment Program Summary	F3
Summary of Programs	F4-F5
Summary of Funding Sources	F6
Total Community Investment Program (by Program)	F7-F16
Total Community Investment Program (by Funding Source)	
Capital Projects Fund (220) Cash Flow	F17
Stormwater Projects Fund (220) Cash Flow	F18
2010-14 Capital Project Sheets	F19-F158

APPENDICES

Budget Process	G1
Downers Grove at-a-glance	G2-G6
Performance Indicators	G7
Long Range Financial Plan	G8-G22
Supplemental Program Information	G23
Finance Department Programs	G24
Public Works Department Programs	G25-G30
Police Department Programs	G31-G37
Fire Department Programs	G38-41
Communications Department Programs	G42
Summary of Financial Policies and Procedures	
Auditing and Financial Reporting Policies	G43
Fund Presentation	G43-G45
Basis of Accounting	G45-G46
Long Range Financial Plan, Balanced Budget, Operating Budget Policies	G46
Cash Balance/Reserve Policy, Revenue Policies, Capital Asset Policies	G47
Capital Budget Policies	G47-G48
Tax Increment Financing Policies, Investment Policies	G48-G49
Debt Policies	G49
Debt Service Summary	G50-G51
Equipment Replacement List	G52
Vehicle Equipment List	G53-G57
Glossary	G58-G62
List of Acronyms	G63-G65