



# DOWNERS GROVE FIRE DEPARTMENT PREVENTION DIVISION

5420 Main Street, Downers Grove, IL 60515  
Phone: 630-434-5983 Fax: 630-434-3500

## Fireworks Permit Requirements

### PERMIT SUBMITTAL

1. Fire Prevention Permit Application

**- Include**

2. The display must comply with the following codes:

- a. International Fire Code 2015 ed., Chapter 56
- b. NFPA 1123, 2014 ed., Code For Fireworks Display
- c. NFPA 1126, 2011 ed. Standard for the use of Pyrotechnics Before a Proximate Audience
- d. Illinois Pyrotechnics Use Act (425 ILCS 35)
- e. Illinois Pyrotechnic Distributor and Operator Licensing Act (225 ILCS 227)
- f. All Downers Grove Municipal Local Code Amendments

**- Complies with all codes**

3. Applicant shall provide the following pertinent information with application:

- a. Display Company including name, address, phone number, fax number, supervisor, and supervising pyro-technician of the event
- b. Copy of Pyrotechnic Distributor's License issued by Illinois Office of State Fire Marshal

**- Include**

- c. Certificate of Insurance/Hold Harmless
  - i. A comprehensive general liability insurance policy providing bodily injury, personal injury and property damage coverage in the amount of \$2,000,000.00 per occurrence. Such policy shall be obtained from an insurer acceptable to the Village, shall name the Village of Downers Grove as an additional insured, shall be in effect during the entire term of the agreement, and shall not be canceled or altered without giving the Village of Downers Grove thirty [30] days prior written notice thereof.
  - ii. Workmen's compensation insurance in the statutory amount and employer's liability coverage in the amount of \$500,000.00 per occurrence. Such policy shall be obtained from an insurer acceptable to the Village, shall name the Village of Downers Grove as an additional insured, shall be in effect during the entire term of the agreement, and shall not be canceled or altered without giving the Village of Downers Grove thirty [30] days prior written notice thereof.

**- Include**

**EVENT DESCRIPTION**

1. Designated location and submitted Site Plan shall include:
  - a. List and description of all firework devices
  - b. Noted discharge area
  - c. Location, use, and distance of all structures from the discharge area.
  - d. Location and distance of overhead obstructions from the discharge area
  - e. Audience location and distance from the discharge area
  - f. Approved audience restraint barriers noted, as may be required
  - g. Emergency equipment staging and access areas
  - h. Location of roads, highways, etc
  - i. Location of fall out area
  - j. General arrangement, firing position (vertical or angled), and size of mortars
  - k. The outdoor display fallout site shall have at least a 75' radius per inch of internal mortar diameter of largest aerial shell to be fired
  - l. Provide the minimum fallout area radius for the outdoor display
  - m. Shell storage location at the discharge area
- All included see site plans**
2. Written permission from Property Owner and adjacent Property Owner(s) involved.  
**- Property owned by sponsor**
3. Exact time and date of fireworks.

**ADDITIONAL REQUIREMENTS**

1. Approval and issuance of permit including permit fee payment and required fire apparatus and/or fire guard must be completed prior to event
2. Any required inspection shall be an included part of the permit fees
3. the Downers Grove Fire Prevention Bureau will determine the need for a standby fire apparatus and/or fire guard
4. A Downers Grove fire department representative shall conduct a final inspection of the display. At the conclusion of the final inspection, and with all requirements being met Downers Grove Fire Prevention Bureau shall issue a permit
5. The display company shall be on site at least ½ hour prior to arrival of the display materials at the site
6. fireworks shall not be left unattended or allowed to become wet
7. no smoking within 50' of any area where fireworks or pyrotechnic materials are present

8. Spectators, including family members of the pyrotechnic company, their vehicles, and/or readily combustible materials shall not be located within the fallout area during the show
9. All operators shall be at least twenty-one (21) years of age and assistants at least eighteen (18) years of age. Proof of age is required
10. All outdoor firework displays shall be electronically fired from an approved electronic firing unit
11. the Lead Operator, as licensed by the State of Illinois, shall perform the shoot
12. the display company shall clean up all shells in the surrounding areas
13. An "after-event" report shall be submitted to the Village of Downers Grove within one week following the event. A verbal report shall be made to the Fire Official permitting the event detailing any misfired shells
14. The Downers Grove Fire Prevention Division shall be responsible for issuance of all Firework Permits.

**Fireworks**  
**Permit Application**

Village of Downers Grove  
Fire Department



**Part 1: Applicant Information**

Name: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Part 2: Display Company Information**

Name of Organization: \_\_\_\_\_

Full Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Licensee Name: \_\_\_\_\_ Display Supervisor Name: \_\_\_\_\_

**Part 3: Display Location Information**

Location of Display: \_\_\_\_\_

Date and Time of Display: \_\_\_\_\_

Building Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Note to permit applicant:** Pursuant to your compliance of all requirements as stated in this permit process, and upon receipt of required fees, you will be issued a permit to discharge fireworks.

The following information must be indicated on the Discharge **Site plan**:

List and description of all firework devices.

1. Discharge Area
2. Location, use, and distance of all structures from the discharge area
3. Location and distance of overhead obstructions from the discharge area
4. Audience location and distance from the discharge area
5. Audience restraint barriers
6. Emergency equipment staging and access areas
7. Location of roads, highways, etc.
8. Location of fallout area
9. General arraignment, firing position, (vertical or angled), and size of mortars
10. Location of shell storage at the discharge area
11. Insurance Documentation

NOTE: It is important that all the above information be included separately with your drawings submittal as the review and approval is determined by these factors. Contact your display company for assistance and pertinent information.