

VILLAGE OF DOWNERS GROVE

801 Burlington Avenue
Downers Grove, IL 60515
630-434-5515

Submission For Project Review – General Information

DRIVEWAYS

The Permit Application Form is provided as the last page of this packet, please keep the other documents for your records.

Please note that then entire application (both sides) must be completed. Please do not skip any of the questions or your application may be denied.

If you have any questions call **(630) 434-5515**.

The Downers Grove Municipal Code will provide you with information for stormwater, water installs, right-of-ways, streets and amendments to the above list of codes. The easiest way to find this information is to go to the Downers Grove website at www.downers.us.

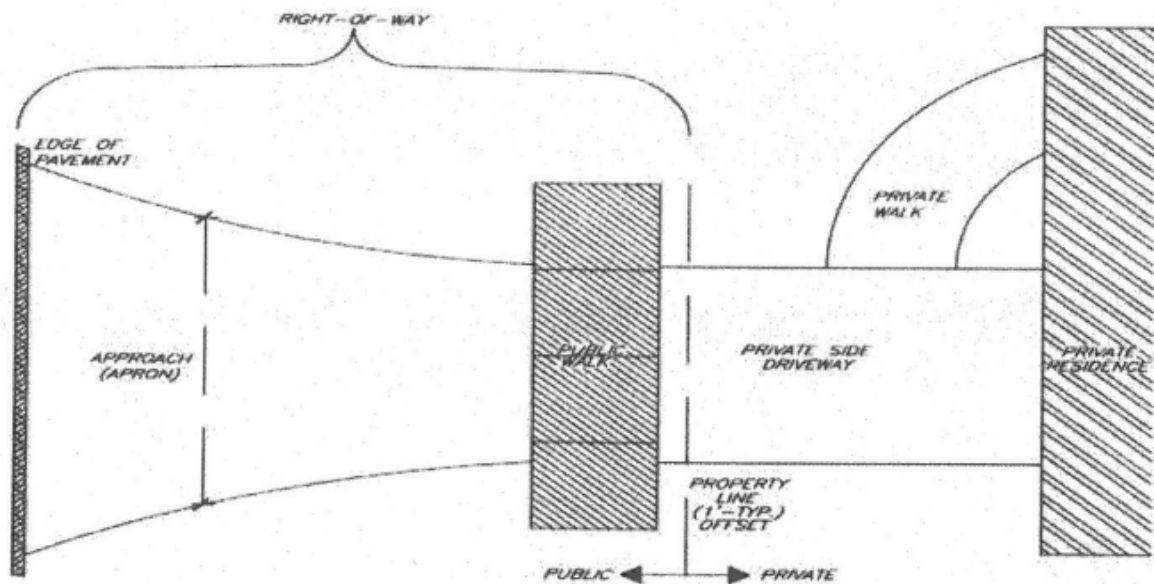
When setting up all required inspections you may call 630-434-5529. Call this number ONLY for inspections.

Other Agencies you may need to deal with are:

- | | |
|---|--------------|
| 1. Downers Grove Sanitary District | 630-969-0664 |
| 2. DuPage County Health Department | 630-969-7030 |
| 3. DuPage County Division of Transportation (Impact Fees) | 630-407-6674 |
| 4. Downers Grove Fire Prevention | 630-434-5983 |

REQUIRED INSPECTIONS

1. **Pre-Pour Inspections:** If a new approach, public sidewalk, or curb and gutter is being constructed, a pre-pour inspection is required. Call Public Works at 630-434-5460 at least 24 hours in advance to schedule.
2. **Final Inspection:** Upon completion of work and restoration, including grass growing to 70% coverage and sod placement for all areas in the right of way call the Community Development Inspection line at 630-434-5529 at least 24 hours in advance to schedule.



Sample Driveway Layout



801 Burlington Avenue
Downers Grove, IL 60515

Driveway Permit Application

_____ - DRV - _____

Community Development Department
630-434-5515

1. SITE INFORMATION

Site Address: _____ Value of Work: _____
Downers Grove, IL 6051 _____
Description of Work: _____

2. PROPERTY OWNER

Last Name: _____ First Name: _____
Business Name (If applicable): _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

3. CONTRACTOR

Business Name: _____ Business Phone: _____
Business Address: _____ City: _____ State: _____ Zip: _____
Email: _____ Contact Person: _____

4. APPLICANT

Check One: Property Owner Contractor Other (Complete below) _____
Last Name: _____ First Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

5. DRIVEWAY

SEE REVERSE SIDE – ALL INFORMATION MUST BE COMPLETED

- Provide 2 copies of the plat of survey marked with
- The location of the work completed,
 - Identify setback from adjacent property lines and
 - Identify the width of the driveway at property line.

6. OWNER SIGNATURE

_____ **Owner Signature (Required)** _____ **Owner Name (printed)** _____ **Date**

7. SCOPE OF WORK (REQUIRED)

A. What is the scope of work? Please check the appropriate box and provide the information as noted.

Remove and replace driveway with no changes to the driveway width or length.

Remove and replace driveway with changes to the driveway width or length.

The area of the requested driveway expansion will be sq. ft.

B. Are you proposing to replace the driveway approach? Check the appropriate box and provide the information as noted.

No

Yes, but I will not make any changes to the width or length of the driveway approach.

Yes, I will make changes to the driveway approach width or length.

The area of the requested driveway approach expansion will be sq. ft.

C. Are you replacing any private sidewalks? Check the appropriate box and provide the information as noted.

No

Yes - The area of the requested total sidewalk area expansion will be sq. ft.

D. What are the current and proposed materials?

Existing driveway material Proposed driveway material

Existing driveway approach Proposed driveway approach

Existing sidewalk Proposed sidewalk

8. PUBLIC IMPROVEMENTS (REQUIRED)

A. Are you replacing any public sidewalk? Check the appropriate box.

No

Yes – If yes, please identify the location of the sidewalk to be replaced on your plat of survey. Any new sidewalk will have to be constructed in conformance with the required Village detail (SWK-01)

B. Are you replacing any curb and gutter? Check the appropriate box.

No

Yes – If yes, please identify the location of curb and gutter to be replaced on your plat of survey. Any new curb and gutter will have to be constructed in conformance with Village detail (PVT-08, -09, or -10).