

**DOWNERS GROVE POLICE DEPARTMENT
REQUEST FOR PARKING CITATION REVIEW**

This is a request for review of a municipal parking citation. This form MUST be filed five (5) days prior to due date. The citation will stand as issued until this review is completed. The final disposition will be mailed or e-mailed (if available), to the address on this form. If the citation is not voided it must be paid or a court date requested as indicated on the citation. The Downers Grove Police Department cannot dismiss parking citations which were correctly issued.

CITATION INFORMATION:

CITATION #	Citation Date:
Location:	Officer Badge #
Violation:	

RECIPIENT INFORMATION:

Name (last)	(first)	(mi)
Address		
City	State	Zip Code
Email Address		Day Phone #

RECIPIENT'S STATEMENT OF CIRCUMSTANCES AND ACTION REQUESTED:

Signature:	Date:

OFFICER'S RECOMMENDATION:

Citation to be voided: YES _____ NO _____ Reason: _____

SUPERVISOR'S DECISION:

Citation to be voided: YES _____ NO _____ Reason: _____

**DOWNERS GROVE POLICE DEPARTMENT
CITATION # _____**

_____ CITATION NON-SUITED

Your request has been reviewed and the citation will be voided based on the circumstances described.

_____ CITATION TO REMAIN ENFORCED

Your request has been denied. Payment on the violation in the amount of \$ _____ is due on _____. If you wish to contest this citation further, you may request a court date to be set up by calling (630) 434-5600. A court date will be issued via US Mail, by DuPage County Circuit Court. You will be responsible for all court costs and fines in this matter in the event they are assessed.