



# Village of Downers Grove

## Official Village Policy Approved by Village Council

Description:	<b>Management Policies</b>		
Res. or Ord. #:	<b>Res. 84-6</b>	Effective Date:	<b>1/9/84</b>
Category:	<b>Legislative and General Management</b>		
	<input type="checkbox"/> New Council Policy		
	<input checked="" type="checkbox"/>	Amends Previous Policy Dated:	<b>11/29/76</b>
	Description of Previous Policy (if different from above): _____		

### **RESOLUTION 84-6**

#### **A RESOLUTION ESTABLISHING CERTAIN MANAGEMENT POLICIES FOR THE VILLAGE OF DOWNERS GROVE**

WHEREAS, the Village Council of the Village of Downers Grove, Illinois has heretofore promulgated certain management policies, such policies being embodied in Resolution 76-74 adopted November 29, 1976; and

WHEREAS, the Village Council of the Village of Downers Grove desires to affirm and clarify these policies in order to establish meaningful direction for the proper management of the affairs of the Village;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Downers Grove in DuPage County, Illinois, as follows:

1. That it shall be the policy of the Village of Downers Grove to make use of modern management techniques for the purpose of maintaining and improving efficient and cost effective delivery of the Village services. This policy shall be evidenced by, but not limited to, the use of budgeting and financial control techniques, management by objectives, participatory decision making, computer technology, and other technological advances from time to time available.
2. That the Council is the sole policy maker for the Village. The Council affirms that in accordance with Village policies the Village Manager shall be responsible for the proper administration of all Village affairs. All operational management shall be carried out by professionals in their respective fields at the direction of the Village Manager.
3. That the Council recognizes the valuable contributions of citizens in their fields of expertise, and it shall continue to be the policy of the Council to use citizen advisory committees as a significant resource for information upon which to make policy decisions.

4. That formal communication between employees and elected officials is to be maintained through the office of the Village Manager. The Village Manager shall promulgate reasonable procedures to accommodate informal and informational communication between employees and elected officials, such procedures to provide for appropriate notice and advice to the Village Manager so that the primary flow of communication remains in the office of the Village Manager.

5. That all resolutions or parts of resolutions in conflict with this resolution, and specifically paragraphs 1,4, and 5 of Resolution 76-74, are hereby repealed.

6. That this resolution shall be in full force and effect from and after its passage and approval as provided by law.

Betty M. Cheever, Mayor

Passed: January 9, 1984

Approved: January 9, 1984

Attest: Barbara Waldner, Village Clerk