



High Priority Action Item Report

1. Project Name	Create a Special Service Area for the Fairview Fire Protection District	
2. Project Status	Complete	3. Target Completion Date: 10/01/13
4. Project Manager	Allison Deitch, Performance Manager	

Project Plan

5. Project Purpose & Deliverable	<p>The purpose of this project is to create a Special Service Area (SSA) for the unincorporated area located near the Village’s northeast limits (area north of 39th Street between Good Samaritan Hospital and Williams Street). The SSA would allow the Village to levy a property tax to pay for the cost of providing fire and EMS services as described in the existing intergovernmental agreement with the Fairview Fire Protection District. The creation of the SSA would result in a permanent, sustainable means of paying the Village for the services provided.</p> <p>A portion of area is currently served by the Fairview Fire Protection District, which does not own any equipment and has no employees. In 1985, the District entered into an agreement with the Village for the provision of fire and EMS services. The agreement states that the District shall pay to the Village an amount equal to the Village’s tax rate for fire and EMS services times the equalized assed valuation of the District. The District has not been able to pay the full contract amount for several years. The area also includes properties that are not in the Fairview Fire District and receive services. These properties are billed directly by the Village.</p>
6. Milestones & Major Activities (timeframe)	<ul style="list-style-type: none"> • Fire Protection District Outreach to its Residents (May) • County Resolution Granting Permission for Village to form SSA (May) • Pre-Work for Establishment of SSA (Legal Description, Legal Notices, etc.) (April-May) • Council Vote on Proposed SSA (May) • Public Hearing and 60-day Objection Period (May and June) • Council Approval of SSA (July)

Progress Update (updated as of 1/2/14)

7. Recent Progress	<ul style="list-style-type: none"> • Adopted Ordinance Establishing SSA on 12/17/13 • Adopted Tax Levy on 12/17/13 • Filed Documents with County Clerk
8. Upcoming Work	<ul style="list-style-type: none"> • Project Complete – No Additional Work Anticipated
9. Status explanation (for yellow or red)	

Status Indicator Key	<p> Green: <i>On-track</i> – no issues likely to affect project scope, schedule and/or budget. Successful project completion is expected.</p> <p> Yellow: <i>At-risk</i> - known or potential issues are likely to affect project scope, schedule and/or budget. Successful project completion still achievable.</p> <p> Red: <i>Critical</i> – significant unresolved issues will impact project scope, schedule and/or budget. Successful project completion unlikely without substantial changes or additional resources.</p>
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