



High Priority Action Item Report

1. Project Name	Reconstruct Streets that Have Fallen into Disrepair	
2. Project Status	Complete	3. Target Completion Date: 12/31/13
4. Project Manager	Nan Newlon, Public Works Director and Andy Sikich, Assistant Director of Public Works	

Project Plan

5. Project Purpose & Deliverable	The purpose of this project is to reconstruct the streets in Concorde Square Unit 2 and Oak Grove Unit 3 in 2013. Concorde Square Unit 2 consists of Camden, Ticonderoga, Alamance, Monmouth, Valley Forge and Bunker Hill. Oak Grove Unit 3 consists of Scheldrup, Branding and Butterfield Frontage Road.
6. Milestones & Major Activities (timeframe)	<ul style="list-style-type: none"> • Host meetings with affected business and property owners (October 2012 – January 2013) • Complete construction drawings (January) • Award of bid by Council (April) • Start of construction (April) • Completion of construction (October)

Progress Update (updated as of 1/7/14)

7. Recent Progress	<ul style="list-style-type: none"> • Reconstruction of Concorde Square Unit 2 is complete. • Reconstruction of Oak Grove Unit 3 is complete.
8. Upcoming Work	<ul style="list-style-type: none"> • Finalize and close contracts and purchase orders.
9. Status explanation (for yellow or red)	

Status Indicator Key	<p> Green: <i>On-track</i> – no issues likely to affect project scope, schedule and/or budget. Successful project completion is expected.</p> <p> Yellow: <i>At-risk</i> - known or potential issues are likely to affect project scope, schedule and/or budget. Successful project completion still achievable.</p> <p> Red: <i>Critical</i> – significant unresolved issues will impact project scope, schedule and/or budget. Successful project completion unlikely without substantial changes or additional resources.</p>
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